

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, January 17, 2024

CALL TO ORDER

Vice Chair John Hodkinson called the January 17, 2024, meeting of the Yakima Valley Conference of Governments Executive Committee to order at 2:28 p.m.

ROLL CALL &
INTRODUCTIONS

- **Members present:**
Patricia Byers: City of Yakima Council Member
Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah
John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1–Moxee, Naches, Selah, Tieton, Union Gap
Sherry Raymond – Member at Large
- **Members absent:**
James Restucci, Chair*
LaDon Linde: Yakima County Commissioner*
Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview*
- **YVCOG Staff:**
Chris Wickenhagen, Vicki Baker, Byron Gumz, Kathy Geil, Alan Adolf, Shane Andreas, Maria Lopez, Alma Rabadan, Angelica Saldivar, Jodi Smith
- **Others Present** – Raquel Ferrell Crowly, Senator Murray’s Office
- **A quorum was present.** **Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes
December 18, 2023, YVCOG Executive Committee Meeting
2. YVCOG December 2023 Budget Report
Revenue: \$341,426.69; Expenditures \$499,830.35; Cash Revenue Balance of \$1,071,356.48.
3. Payroll Register
As of December 31, 2023, approve payroll EFTs in the amount of \$177,547.22.
4. Approval of Accounts Payable Vouchers
As of December 31, 2023, approve claim vouchers numbered DEC-23-002 through DEC-23-031 in the total amount of \$322,256.13.

Action: Decision – Sherry Raymond, Member at Large, moved to approve the Consent Agenda. Patricia Byers, City of Yakima, seconded. The motion carried.

*Executive Director’s
Correspondence*

Chris Wickenhagen, Executive Director

Executive Director Wickenhagen presented and discussed the following items:

- **Town of Naches:** New Mayor, Council and City Staff. YVCOG providing assistance during transition.
- **Evening of Celebration:** Training and Information at celebration for newly elected and re-elected officials. Networking and getting to know officials throughout the Yakima Valley. Event held every 2 years.
- **BORA building review update:** YVLCL and YVCOG in one building. Concept plan and funding requests pending.
- **Server migration update:** eTrepid technology support. Looking for internet service provider. \$25K quote is unacceptable.
- **Visions Host update:** migrating payroll out of Yakima County to Visions software system.
- **Scheduling Council Meeting presentations: February and March meetings**
- **Member’s Annual Report:** 2023 Report is complete.

- **Yakima County Homeless Coalition Executive Member:** Patricia Byers will be the YVCOG Representative for all communities.

Information

*Staff Reports**

Byron Gumz, Regional Planning Manager

Land Use & Regional Planning Program:

- An update on current and future planning activities was also provided, including providing the environmental notice for the Long Range Transportation Plan, research new climate element for planning. Grant opportunity from Secretary of State for updating records, community assistance for Grandview, Granger, Union Gap, Wapato.

Angelica Saldivar, Housing Program Manager

Housing Program updates include:

- **Kresge Healthy Homes and CDBG Emergency Senior Repair Housing Rehabilitation Programs:** 7 Kresge applications - 3 have been completed, 4 are in process or are underway.
- CDBG – 9 applicants. 6 complete, others awaiting additional information.
- Both programs are now countywide except for the City of Yakima which has its own programs.
- Downpayment assistance grant of \$2.2 million dollars awaiting news.

Kathy Geil, Crime Lab Manager

- December YTD statistics: surpassed 100 leads, out of 173 cartridge cases. Some cases have multiple leads.
- The usual leads for agencies run around 25%. LCL is approximately 62%. Guns are being used in crimes more than once.
- ATF contractor started in mid-December. Training in Huntsville for NIBIN acquisition training.
- Received Rapid DNA instrument. Chemistry has been released, Will be ordered as soon as available. Validation will run beginning of March, estimate.
- Stats for December: a little slower in submissions to LCL. Work in January to reach out for submittals.
- Turnaround times went up a little due to vacations and training times, holidays impact.

Vicky Baker, Deputy Director

- Legislative updates, following bills and funding requests.

Information

UNFINISHED BUSINESS

Appreciation Letter for John Rohrbaugh

Chris Wickenhagen

- Letter of Appreciation for service and dedication to YVCOG since 2009.

Action: Decision. Motion to approve the Executive Committee Chair to sign the Letter of Appreciation to John Rohrbaugh made by Patricia Byers. Seconded by Sherry Raymond. Motion approved.

NEW BUSINESS

City of Wapato 2024 Professional Service Agreement, Parks & Recreation Plan Update

Chris Wickenhagen

- Consideration of pre-approval for Professional Service Agreement with City of Wapato to update the Parks and Recreation Comprehensive Plan.

Action: Decision. Motion to approve and authorize the Executive Committee Chair to sign the 2024 Professional Service Agreement contract for Parks and Recreation Plan when received made by Patricia Byers. Seconded by Sherry Raymond. Motion approved.

OTHER BUSINESS

The next Executive Committee meeting will be **WEDNESDAY**, February 21, 2024.

PUBLIC COMMENT None.

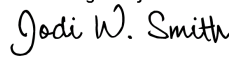
ADJOURN With no other business, YVCOG Executive Committee Vice Chair John Hodkinson, adjourned the meeting at 3:22 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

3/19/2024
Date signed

ATTEST: DocuSigned by:

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Jodi Smith, Communications Specialist