

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
Monday, December 18, 2023

CALL TO ORDER

Vice Chair John Hodkinson called the December 18, 2023, meeting of the YVCOG Executive Committee to order at 1:30 p.m.

ROLL CALL &  
INTRODUCTIONS

- **Members present:**  
Patricia Byers: City of Yakima Council Member  
John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1 – Moxee, Naches, Selah, Tieton, Union Gap  
LaDon Linde: Yakima County Commissioner  
Sherry Raymond, Mayor of Selah – Member at Large  
James Restucci, Chair: City of Sunnyside Deputy Mayor
- **Members absent:**  
Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah\*  
Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview\*
- **YVCOG Staff:**  
Chris Wickenhagen, Vicki Baker, Byron Gumz, Kathy Geil, Alan Adolf, Shane Andreas, Angelica Saldivar, Jodi Smith
- **Others Present** – None.
- **A quorum was present.** *\*Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT  
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda\**

1. **Approval of Minutes**  
November 20, 2023, YVCOG Executive Committee Meeting
2. **YVCOG November 2023 Budget Report**  
Revenue: \$111,034.59; Expenditures \$258,349.41; Cash Revenue Balance of \$1,078,981.61.
3. **Payroll Register**  
As of November 30, 2023, approve payroll EFTs in the amount of \$167,529.54.
4. **Approval of Accounts Payable Vouchers**  
As of November 30, 2023, approve claim vouchers numbered NOV-23-002 through NOV-23-027 in the total amount of \$90,819.87.

**Action: Decision – LaDon Linde, Yakima County Commissioner, moved to approve the Consent Agenda. Patricia Byers, City of Yakima, seconded. The motion carried.**

*Executive Director's  
Correspondence*

- Chris Wickenhagen, Executive Director**  
Executive Director Wickenhagen presented and discussed the following items:
- BORA – Next Steps
  - John Rohrbaugh
  - Yakima County LCL 2024 rent increase from \$7,605 - \$7,751
  - FirstNet – 7 phones
  - ESRI Enterprise migration
  - NARC ED Town Hall meetings
  - Associate Planner posting
  - Jeff Watson – CTR CMAQ/GIS/Media Specialist
  - YV Regional Safety Action Plan: “Safe Streets & Roads for All” grant  
\$350,000 federal / \$87,500 match
  - YVCOG Office closed December 25 & 26; January 1
  - Chris out December 27 – January 5

**Information**

*Staff Reports\****Byron Gumz, Regional Planning Manager**

## Land Use &amp; Regional Planning Program:

- Byron Gumz provided a summary of 2023 YVCOG planning accomplishments for Grandview, Tieton, Toppenish, Union Gap, Wapato and Zillah.
- An update on current and future planning activities was also provided.

**Angelica Saldivar, Housing Program Manager**

## Housing Program updates include:

- **Kresge Healthy Homes and CDBG Emergency Senior Repair Housing Rehabilitation Programs:** 7 Kresge applications - 2 have been completed, 5 are in process or are underway. CDBG – 6 active applications that all awaiting additional information before starting the bid process.
- Have received many inquiries after the General Membership presentation in December.
- Downpayment assistance grant of \$2.2 million dollars awaiting final approval from Commerce

**Kathy Geil, Crime Lab Manager**

- Completed quarterly training, with 3 sessions. 3 additional trainings at member request.
- Next training will be in February 2024. NIBRS training and Prosecutor's office on search warrants. National Incident Based Reporting System coding for Spillman.
- 2 new items: ATF contractor is here. NIBIN training. Thermo Fisher Rapid DNA equipment. Awaiting validation and supplies. Not currently available.
- Revisiting Manuals for procedures.
- Statistics include cartridges, firearms, latent prints, phones, intel requests. Will hit 500 mark for cartridge cases very soon. Over 60% lead generation currently. Lots of leads and associations.
- Working on getting turnaround time to 5 business days. ATF contractor will help with any delays and coverage during vacations.
- Contributions for Rapid DNA tests for blood cards and "knowns". Validation with size of stain.

**Vicky Baker, Deputy Director**

## Additional program updates:

- Maria Lopez, outreach – Neighborhood Watches. Trying to use technology such as discord, texting, NextDoor etc. to work together for neighborhood watch. Working with law enforcement, get to know your neighbors. Collecting data on existing graffiti abatement. Formulating plans and report.
- New YVCOG website

**Information****NEW BUSINESS**1. **eTrepid***Chris Wickenhagen, Executive Director*

- ThreatKrusher: Security and Compliance, Certified Veteran-Owned, Microsoft Gold Partner, CompTIA Security Trustmark, HIPPA Seal of Compliance, Provide all security training/testing/phishing simulations/automated training, Handle all hardware/infrastructure/24-7 Helpdesk, Policies/Procedures/Emergency Restoration Plan, Cost \$ 11,261 mo. / 3 years

**Action: Informational**2. **Visions MS***Chris Wickenhagen, Executive Director*

- Financial, Payroll, Hosting Cost \$5,400 annual

**Action: Informational**3. **Community Law Enforcement Partnership Program (CLEP)**Grant S24-34447-0005, *Chris Wickenhagen, Executive Director*

- WA State Department of Commerce Grant for \$250,000 to "Educate, empower,

and re-engage communities with law enforcement agencies and partners.”ugust 1, 2023, through June 30, 2025.

**Action: Informational**

**4. ERMSI 2024 On Call Model Assistance Contract**

*Chris Wickenhagen, Executive Director*

- January 1, 2024, through December 31, 2024

**Discuss and approve. Motion to authorize Chair to sign 2024 On-call Modeling Assistance Contract made by Patricia Byers. Seconded by Sherry Raymond, Member at large. The motion was approved.**

**5. IDAX/YVCOG 2024–2025 Traffic Counter Program Contract Extension #STP2024 Modification #2**

*Chris Wickenhagen, Executive Director*

- January 1, 2024, through December 31, 2025

**Discuss and approve. Motion to authorize Chair to sign IDAX / YVCOG 2024-2025 Contract Extension #STP2024 Traffic Count Modification #2 made by Sherry Raymond. Seconded by Patricia Byers. The motion was approved.**

**6. YVCOG Bylaws Revision**

*Chris Wickenhagen, Executive Director*

- Revisions to YVCOG bylaws to update public notice requirements per the Open Public Meetings Act, include first order of business shall be the appointment of the at-large member, then the selection of the Chair and Vice Chair.

**Discuss and approve. Motion to approve sending the public notice requirements bylaw revisions to the General Membership for their discussion and approval made by Sherry Raymond. Seconded by Jim Restucci, City of Sunnyside.**

**OTHER BUSINESS** The next Executive Committee meeting will be **WEDNESDAY**, January 17, 2024.


**PUBLIC COMMENT** None.

**ADJOURN** With no other business, YVCOG Executive Committee Vice Chair John Hodkinson, adjourned the meeting at 2:50 p.m.

Respectfully submitted,

DocuSigned by:  
  
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 James A. Restucci, YVCOG Executive Committee Chair

1/22/2024  
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 Date signed

ATTEST: DocuSigned by:  
  
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 Jodi Smith, Communications Specialist