



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, October 16, 2023
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima
Via Teleconference:

[Click Here to Join Meeting](#)

TO JOIN VIA TELEPHONE: 253 215 8782
When prompted, enter Meeting ID: 214 245 7495 #
When prompted, enter Password: 463554 #

YVCOG EXECUTIVE COMMITTEE MEMBERS:

James Restucci, Chair - City of Sunnyside Council Member
Janice Gonzales, Area 2- City of Zillah Council Member
LaDon Linde, Yakima County - Commissioner
Sherry Raymond, Member at Large - City of Selah Mayor

John Hodkinson, Vice-Chair - Area 1. City of Union Gap Mayor
Patricia Byers, City of Yakima - Council Member
Jose Trevino, Area 3 - City of Granger Mayor

CALL TO ORDER – The October 16, 2023, meeting of the YVCOG Executive Committee will come to order following the adjournment of the YVCOG Transportation Policy Board, at _____.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. [Approval of Minutes](#)

September 18, 2023, YVCOG Executive Committee Meeting

2. [YVCOG September 2023 Budget Report](#)

Revenue: \$93,896.41; Expenditures \$228,688.47; Cash Revenue Balance of \$1,583,739.83

3. [Approval of Payroll](#)

As of September 30, 2023, approve payroll EFTs in the amount of \$154,425.47.

4. [Approval of Accounts Payable Vouchers](#)

As of September 30, 2023, approve claim vouchers numbered SEP-23-002 through SEP-23-033 in the total amount of \$74,263.00.

Discussion and Decision

Motion: “I move to approve the Consent Agenda.”

EXECUTIVE DIRECTOR’S CORRESPONDENCE

Chris Wickenhagen, Executive Director

- 2024 Executive Committee: [Application to Participate](#)
- 2024 Nominating Committee
- [2023 Outstanding Service Award](#)
- Upcoming NARC Executive Director meeting Oct 28-Nov 1
- TBD

Information

STAFF REPORTS

- **Byron Gumz**, *Regional Planning Manager*
- **Vicki Baker for Angelica Saldivar**, *Housing Manager*
- **Kathy Geil**, *Local Crime Lab Manager*
- **Vicki Baker**, *Deputy Director*

Information

NEW BUSINESS

1. Employee Handbook Update

Chris Wickenhagen, Executive Director

- Salary Step Increase based on performance
- Comp Time Accrual
- Performance Evaluations
- Holiday work
- Compassionate Leave Sharing
- Bereavement & Funeral Leave
- Employer Sponsored Medical Benefits
- Personal Vehicle Use
- YVCOG Vehicle Use

Discussion and Decision

Motion: “I move to approve the updates to the Employee Handbook.”

2. Yakima County Development Association Membership

Chris Wickenhagen, Executive Director

- **Increase from \$500 per year to \$1,000 per year**
- **Traded membership in previous years, YVCOG Associate Membership is \$500**

Discussion and Decision

3. Executive Session

James Restucci, Chairman

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(b), to discuss the real estate sale, purchase, or lease”. This session will begin at _____ o’clock and will conclude at _____ o’clock.”

- Consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price (RCW 42.30.110(1)(b)).
- ***“The Executive Committee is not expected to take further action following the executive session.”***

If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:

(Time: _____ am/pm) “The board is extending the executive session for a period of _____ minutes, until _____ am/pm”

“I call the regular/special meeting back to order.”

OTHER BUSINESS

General Membership meeting in Sunnyside, **Wednesday, October 18, 2023**

- Jay Hester, Port of Sunnyside

Next Executive Committee meeting on **Monday, November 20, 2023.**

PUBLIC COMMENT

ADJOURN _____ p.m.

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodation to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.