

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
Monday, May 15, 2023

CALL TO ORDER

Chair James Restucci called the May 15, 2023, meeting of the YVCOG Executive Committee to order at 2:18 p.m.

ROLL CALL &
INTRODUCTIONS

- **Members present:**
 Patricia Byers: City of Yakima Council Member
 Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah
 John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
 LaDon Linde: Yakima County Commissioner
 Sherry Raymond, Mayor of Selah – Member at Large
 James Restucci, Chair: City of Sunnyside Deputy Mayor
- **Members absent:**
 Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview*
- **YVCOG Staff:**
 Chris Wickenhagen, Byron Gumz, Angelica Saldivar, Albert Miller, Jodi Smith, Shane Andreas, Tami Hayward
- **Others Present** – None.
- **A quorum was present.**

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. **Approval of Minutes**
 April 17, 2023, YVCOG Executive Committee Meeting
2. **Approval of Payroll Voucher**
 As of April 30, 2023, approve payroll voucher APR-23-001 in the amount of \$122,837.31 through electronic fund transfers.
3. **Approval of Accounts Payable Vouchers**
 As of April 30, 2023, approve claim vouchers numbered APR-23-002 through APR-23-0025 in the total amount of \$38,922.40.

Action: Decision – Patricia Byers, City of Yakima Council Member, moved to approve the Consent Agenda Janice Gonzales, City of Zillah Council Member and Area 2 Representative, seconded. The motion carried.

*Executive Director’s
Correspondence*

Chris Wickenhagen, YVCOG Executive Director

- **Meetings:** attended YWCA Leadership Luncheon on April 17th. Kittitas potential COG meeting to provide information on the types of services and programs YVCOG offers, as well as basic financial and funding; YV Focus meeting on April 26th with leaders from various agencies, organizations and municipalities. Will be attending AWC Labor Institute in early May.
- **New Staff Introduction:** Charity Johnson, Laboratory Technician. Mikaela Black, Investigative Analyst will start 5/22. Program manager Kathy.
- **Criminal Justice Agency – Resolution, Original Access Identification (ORI):** Received approval and authorized for ORI as a Regional Criminal Justice Agency. Opens federal funding. Independence from any other agency is important to follow our own protocols, instead of falling under another agency’s rules.
- **Working remote/PTO May 24-June 12.** Plan to work until grandbaby is born, then PTO.
- **Record Request** for YVCOG Sunnyside Traffic Studies provided on April 20th. Will

** Indicates documents were included and available for meeting.*

assist Sunnyside Housing authority with HUD noise assessments. YVCOG Transportation program can do traffic studies.

- **General Membership meeting in Selah this Wednesday:** Hidden in Plain Sight program.
- **Homeless and Housing Assistance Funds:** for each jurisdiction. Information received from the County. Awaiting info from the State. Each funding has eligibility requirements.

Informational

*Staff Reports**

Shane Andreas

- April 2023 Budget Report: Report has been simplified. The summary includes:
 - June Revenues: \$ 116,780.63
 - June Expenses: \$ 162,740.37
 - Cash Balance: \$1,693,963.45
- Additional revenues to come.
- Researching and looking at moving balance of LCL funds to investment account.

Byron Gumz, Regional Planning Manager

- Housing Needs Assessments as a component of the Housing Action Plans for Grandview, Union Gap, Tieton, Toppenish, Wapato and Zillah are primary focus. Data, maps and analyses for types of housing, workforce profiles and future needs. Updating codes, minimizing displacement risk, while providing more streamlined process
- Very busy with Land Use Community Assistance to Grandview, Granger, Tieton, Mabton, Toppenish, Union Gap, Wapato,

Angelica Saldivar, Housing Manager

- Kresge Grant: Healthy Homes program ready to accept application for assistance. First to Toppenish, then gradual expansion to Mabton and Wapato. The Kresge grant covers those 3 cities.
- CDBG: Outreach with Maria for Wapato and Mabton. Will assist with Needs Assessment and Gap Analysis.
- Building partnerships with other organizations for the Land Trust initiatives. Sharing knowledge, documents and network.

Vicki Baker, Deputy Director

- Legislative Updates: preliminary bipartisan agreement on Blake “fix”. Middle Housing and Housing legislation summary being digested and written, capital funding, infrastructure and public works funding.
- Local Crime Lab Trainings/Program – training in Spokane with investigators. Guns and drugs, how it works in tandem. State compliance training for ORI. More training for expertise. Mutual training for law enforcement agencies, ATF, firearms data for prosecution and crime scene investigators. Ribbon-cutting tentatively planned for July.

Informational

NEW BUSINESS

2022 Annual Report *

Chris Wickenhagen, Executive Director

Item moved to June agenda. Errors found in the report. Need to consult with our CPA. Many new elements in the Report this year. We want to ensure accuracy. Part of the duty of the Executive Committee is to have knowledge of YVCOG finances. This report will be shared with the Committee next month. Exec. Committee approval is not needed to submit to the auditor.

Information

UNFINISHED BUSINESS None.

OTHER BUSINESS The next Executive Committee meeting will be Tuesday, June 20, 2023.

PUBLIC COMMENT None.

ADJOURN With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 3:14 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

6/23/2023
Date signed

ATTEST: DocuSigned by:

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Jodi Smith, Communications Specialist