

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
Monday, April 17, 2023

CALL TO ORDER

Chair James Restucci called the April 17, 2023, meeting of the YVCOG Executive Committee to order at 2:14 p.m.

ROLL CALL &
INTRODUCTIONS

- **Members present:**
 Patricia Byers: City of Yakima Council Member
 Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah
 John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
 LaDon Linde: Yakima County Commissioner
 Sherry Raymond, Mayor of Selah – Member at Large
 James Restucci, Chair: City of Sunnyside Deputy Mayor
- **Members absent:**
 Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview*
- **YVCOG Staff:**
 Chris Wickenhagen, Byron Gumz, Angelica Saldivar, Albert Miller, Jodi Smith, Shane Andreas, Tami Hayward
- **Others Present** – None.
- **A quorum was present.**

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. **Approval of Minutes**
 March 20, 2023, YVCOG Executive Committee Meeting
2. **Approval of Payroll Voucher**
 As of March 31, 2023, approve payroll voucher MAR-23-001 in the amount of \$119,874.22 through electronic fund transfers.
3. **Approval of Accounts Payable Vouchers**
 As of March 31, 2023, approve claim vouchers numbered MAR-23-002 through MAR-23-0026 in the total amount of \$49,458.80.

Action: Decision – Sherry Raymond, Mayor of Selah, Member Representative at large, moved to approve the Consent Agenda. LaDon Linde, Yakima County Commissioner, seconded. The motion carried.

*Executive Director’s
Correspondence*

Chris Wickenhagen, YVCOG Executive Director

- **Crime Lab Staffing:** 2 staff will be starting in May. Both were hired from local agencies, with many years of experience. Analyst and Lab Technician. Crime Lab Manager scheduled to start June 3. Chiefs are enthusiastic about these hires.
- **Tech Services, Crime Lab, new domain:** New legal requirements necessitate a new domain with new email address, own server. Transitioning early this summer.
- **Documentation to WSP to support need for ORI number (Originating Agency Identifier):** They need more specific information. ORI should be authorized soon.
- **Meeting with Salvador / Governor Inslee’s Office:** The Governor’s office wanted a brief on our innovative Local Crime Lab & Housing. Got the Governor’s contact for housing issues for direct communication.
- **Kennewick Sheriff, Rudy Almeida, & Raquel Crowley (Senator Murray’s office):** Crime Lab in Tri-cities different from what we are doing. YV LCL to offer more services.

Informational

*Staff Reports**

Shane Andreas

- March 2023 Budget Report:
Revenues: \$ 240,582.03
Expenses: \$ 169,333.02
Cash Balance: \$ 1,666,902.81. Additional revenues to come.
- Researching and looking at moving balance of LCL funds to investment account.

Byron Gumz, Regional Planning Manager

- Housing Action Plans, Housing Needs Assessments are primary focus. Very busy in meetings with cities for presentations.
- Analyses for types of housing, workforce profiles and future needs.
- Updating codes, minimizing displacement risk, while providing more streamlined process to provide more housing
- Staying updated on the many new Legislative bills on housing and land use during this session.
- Workshops and conferences on Land Trusts.
- CWHBA Government Affairs meetings, Kittitas County planning offerings
- Community Assistance to Grandview, Granger, Tieton, Mabton, Toppenish, Union Gap, Wapato,

Angelica Saldivar, Housing Manager

- Kresge Grant: form being finalized, Mabton and Wapato program.
- CDBG program: studying gap analyses and needs assessment and barriers.
- Community Land Trust training: 3-part sessions/conference. Lots of information and networking.

Vicki Baker, Deputy Director

- Legislative Updates: HB 1042, neighborhood organizations, public records issues, mandates for ADU for Governor's signature. Integrating climate change into the GMA including greenhouse gasses and resiliency. Emergency shelters. Law enforcement vehicle pursuits, Blake decision. Property tax cut allowance.

Informational

NEW BUSINESS

2023 Pay Plan Approval*

Chris Wickenhagen, Executive Director

- Updating to include Pay Grade J for LCL Manager. Pay plan remains the same.

Decision: John Hodkinson, Area 1 representative, moved to approve the modified 2023 Pay Plan. Sherry Raymond, member at large representative, seconded. The motion passed.

Kittitas County Council of Governments

Chris Wickenhagen, Executive Director

- Meeting April 19, unofficial "COG". Have been discussing a formal COG. Concern is cost. Needs include land use, water district long range planning. How does YVCOG do? How is the budget formed? What if they joined YVCOG? Multiple county COGS are common.
- Services would need to hire new water planner, land use. But could share financial, Executive Director, administrative.
- May require legislative action for other federal and state funding, including Transportation, other County Commissioners.
- Could also allow them to become an Associate Member and offer Technical Assistance Contract.

Action: Discussion

UNFINISHED BUSINESS None.

OTHER BUSINESS The next Executive Committee meeting will be Monday, May 15, 2023.

PUBLIC COMMENT None.

ADJOURN With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 3:11 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

5/18/2023
Date signed

ATTEST:
DocuSigned by:

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Jodi Smith, Communications Specialist