

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, February 22, 2023

CALL TO ORDER Chair James Restucci called the February 22, 2023, meeting of the YVCOG Executive Committee to order at 3:00 p.m.

ROLL CALL & INTRODUCTIONS

- **Members present**
 Patricia Byers: City of Yakima Council Member
 Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah*
 John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
 LaDon Linde: Yakima County Commissioner
 Sherry Raymond, Mayor of Selah – Member at Large
 James Restucci, Chair: City of Sunnyside Deputy Mayor
 Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview
- **Members absent - None.**
- **YVCOG Staff:**
 Chris Wickenhagen, Vicki Baker, Tami Hayward, Albert Miller, Jodi Smith, Shane Andreas, Angelica Saldivar
- **Others Present - None**
- **A quorum was present.**

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda

1. **Approval of Minutes**
 January 18, 2023, YVCOG Executive Committee Meeting
2. **Approval of Payroll Voucher**
 As of January 31, 2023, approve payroll voucher JAN-23-001 in the amount of \$119,956.40
3. **Approval of Accounts Payable Vouchers**
 As of January 31, 2023, approve claim vouchers numbered JAN-23-002 through JAN-23-0020 in the total amount of \$117,381.98.

Action: Decision – John Hodkinson, Mayor of Union Gap, Area 1 representative, moved to approve the Consent Agenda. Janice Gonzales: Zillah City Council Member, Area 2 representative, seconded. The motion carried.

Executive Director's Correspondence

- Chris Wickenhagen, YVCOG Executive Director**
- **AWC City Action Days:** Chris, Angelica, Vicki and Byron attended in Olympia. Main focus was Housing, Public Safety, more effective collaborations. Also met with City Staff and electeds.
 - **Submitting Sen. Murray Congressionally Directed Spending request.**
 - **2022 Annual Report** – First ever YVCOG Annual Report. Will be meeting with each member's Council to present information and answer questions.
 - **YC – LCL Agreement:** Formal agreement, including rental fee of Zillah substation.
 - **Yakima Focus Meeting:** resumed monthly meeting with community partners such as schools, businesses, healthcare, etc.
 - **DRYVE/TRANS-Action: priority:** YVCOG will be assisting in recruiting and re-starting this effort to communicate local needs and requests with our elected representatives in D.C.

- **Vanessa Waldref, DOJ U.S. Attorney Eastern District of Washington:** meeting with police chiefs, Sheriff, Prosecutor, U.S. Attorney and Senator Murray’s office. Shared information on Local Crime Lab, future funding, importance of evidence and collaborations. Status of participation. Meeting was very informative.
- **WCIA – Full Board Meeting:** Chris attended and fulfilled a requirement for compliance.

Informational

Staff Reports

Shane Andreas

- January 2023 Budget Report
Revenues: \$342,229.88
Expenses: \$237,338.38
Cash Balance: \$1,480,673.29. Outstanding revenues still to come.

Byron Gumz, Regional Planning Manager

- AWC Action Days: Top priority is Housing. Legislative update on housing bills. Housing Action Plans progressing with land capacity analysis almost completed for the 6 participating jurisdictions. Trainings and Land Trust conference coming up. Continued work with many requests for community assistance. Albert Miller is a welcome and much needed addition to the YVCOG staff.

Angelica Saldivar, Housing Manager

- Housing Program work progressing. CDBG in Toppenish requirements, gap analysis, needs assessments, intake forms, evaluation of contractors, education on Land Trusts.

Vicki Baker, Deputy Director, Regional Programs Update:

- Legislative: tracking several bills on housing including \$4B Governor’s priority request. No new taxes for this money. Public safety. YVCOG will submit a budget request for the Local Crime Lab.
- Public Relations: communication on crime lab and housing programs.
- Local Crime Lab: painting facility, security badges, background checks, furniture, alarm system. Spillman access done.
- Outreach: Maria has been busy in the 6 communities for HAP, 2 more cities for Kresge, testified to Law Enforcement committee. Means 2 more years for Maria’s outreach work.

Informational

NEW BUSINESS

Resolution Authorizing YVCOG to Utilize MRSC Small Works Roster

Chris Wickenhagen, Executive Director

Resolution 2023-3: Authorize approval to use MRSC Small Works Roster.

Action: Discussion and decision. LaDon Linde, Yakima County Commissioner, moved to approve Resolution 2023-3 Resolution authorizing Yakima Valley Conference of Governments to utilize Municipal Research and Services Center Small Works Roster. Janice Gonzales seconded. The motion passed.

Resolution Establishing YVCOG Local Crime Lab a Criminal Justice Agency

Chris Wickenhagen, Executive Director

Resolution 2023-4: Yakima Valley Conference of Governments as the Yakima Valley Local Crime Lab Lead Agency for Yakima County.

Action: Discussion and decision. Motion to approve and forward Resolution 2023-4 to the General Membership establishing Yakima Valley Conference of Governments Local Crime Lab as a Criminal Justice Agency made by John Hodkinson, Area 1 Representative. Seconded by Patricia Byers, City of Yakima Council Member. The motion passed.

2023 Cost Allocation Plan

Chris Wickenhagen, Executive Director

Allocation methods and rates for staffing and compensation costs

Action: Discussion and decision. Motion to approve and authorize the Chair and

Executive Director to certify and sign the 2023 Cost Allocation Plan made by Patricia Byers. Seconded by Sherry Raymond, Mayor of Selah, Representative-at-large. The motion passed.

UNFINISHED BUSINESS

None.

OTHER BUSINESS

The next Executive Committee meeting will be Monday, March 20, 2023.

PUBLIC COMMENT

None.

ADJOURN

With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 3:46 p.m.

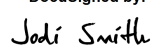
Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

3/23/2023
Date signed

ATTEST:

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Jodi Smith, Communications Specialist