

YVCOG TRANSPORTATION POLICY BOARD  
MEETING MINUTES  
October 17, 2022

CALL TO ORDER

Vice Chairman John Hodkinson called the October 17, 2022, meeting of the Transportation Policy Board to order at 1:30 p.m. A quorum was present.

ROLL CALL &  
INTRODUCTIONS

- Members present via Zoom teleconference: John Hodkinson, Ron Anderson, Janice Gonzales (Z), Patricia Byers, Sherry Raymond (Z), Jose Trevino (Z), Troy Suing (Z), and Madelyn Carlson (Z).
- Members Absent: James Restucci and Jon Smith
- YVCOG staff present: Alan Adolf, Shane Andreas, Vicki Baker, Byron Gumz, Tami Hayward (Z), Jodi Smith (Z), Jeff Watson (Z), and Chris Wickenhagen
- Others present: Sarah Watkins, attorney for City of Yakima

*\*Indicates notice of absence received prior to meeting.  
(Z) Attended via Zoom*

PUBLIC COMMENT  
POLICY

It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

APPROVAL OF MINUTES\*

Madelyn Carlson moved to approve the September 19, 2022 Policy Board meeting minutes. Janice Gonzales seconded. The motion carried.

TRANSPORTATION  
PROGRAM  
CORRESPONDENCE

*Alan Adolf, Regional Transportation Planning Manager*

**Joint Transportation Committee – Final Memo and Letter** - Mr. Adolf reviewed the Joint Transportation Committee memo regarding the State and Local percentage breakdowns - should change from the 61/39 percentage split to approximately 59% and 41%. This could increase our Federal STBG funding to around \$5 million per year, which will also increase our obligation targets.

**2022 Federal Performance Measures Process** - WSDOT will be submitting all of the statewide performance measure targets to the federal government by November 1<sup>st</sup> – delayed from original 10/1/22 submittal date. MPOs/RTPOs will then have 6 months to concur or develop its own targets for submittal to WSDOT/FHWA. We normally go with the State’s calculations, except for CMAQ. Will be sharing information as we receive it.

***Information***

UNFINISHED BUSINESS

*2023-2026 MRTIP Final  
Document*

*Alan Adolf, Regional Transportation Programs Manager*

The document includes 53 projects - \$213 million dollars. Updated our performance measures and included secured and planned projects are included in areas we saw as being safety or freight deficiency categories.

This document tracks our federally-funded secured and regionally significant projects.

No TIP amendments until January. County projects will be added in at that time (required to submit in November).

Three public comments were received from WSDOT Local Programs office.

Federal review will be on October 31st. We expect approval of this document in December or early January.

There are two resolutions that will be submitted to WSDOT.

**Decision:** *Janice Gonzales moved to authorize the Chair to sign Resolutions 2022-22 and 2022-23 for the adoption of the 2023-2026 M/RTIP document for submittal to WSDOT/FHWA. Jose Trevino seconded. The motion carried.*

2022 Human Services  
Transportation Plan (HSTP)

Alan Adolf

Mr. Adolf reported that the MPACT Committee has reviewed the document for the past year and recommended on September 29<sup>th</sup> for Policy Board approval. This is the update of our 2018 HSTP. This plan addresses transportation needs, shortfalls and resources throughout the Yakima County area and is the tool that Yakima area agencies use when applying for grants. This year we have had the benefit of working with our regional Transit Feasibility Study, which is ongoing. Some of that information has been incorporated into this document and will be doing an amendment in January to include additional information from the study.

We received approximately 159 survey responses – most of the people asked for expanded service and frequency of service.

This document has been approved by MPACT and reviewed by WSDOT as to form.

**Decision:** *Sherry Raymond moved to adopt the 2022 Human Services Transportation Plan and submit to WSDOT. Patricia Byers second. The motion carried.*

**NEW BUSINESS**

October 2022-2025 M/RTIP  
Amendment

Alan Adolf

Mr. Adolf presented the October M/RTIP Amendment to the Policy Board. This is the last amendment in 2022.

No public comments were received.

We have one formal amendment submitted by the City of Yakima – a revision of the 34<sup>th</sup> Avenue and Fruitvale Roundabout for ADA compliance. This is an adjustment of funding. The total project cost increases from \$1.2 million to \$2.8 million.

**Decision:** *Janice Gonzales moved to adopt the October 2022 TIP Amendment and authorize the Chair to sign. Jose Trevino seconded the motion. The motion carried.*

*2022 Title VI Annual Report*      *Alan Adolf*

Mr. Adolf reviewed the annual Title VI report – the last of the annual reports for this year.

This report addresses Title VI issues. Some changes for this year include the updated org chart, numerous activities related to demographics of our participants including staff and board/committee members (gender and racial makeup), results of studies, etc. We have expanded our DBE businesses and consultants.

No comments or complaints submitted this year.

We will begin the update of our Title VI plan this month and expect to present it to the Policy Board in February.

**Decision:** *Patricia Byers moved to authorize Executive Director to sign the 2022 Title VI Policy Statement and that the Policy Board adopt the 2022 Title VI Annual Report for submittal to WSDOT-HQ. Janice Gonzales seconded. The motion carried.*

*2022 TAP: Reconsideration of Award Proposal*      *Alan Adolf*

Tabled.

*WSDOT State & Regional Update*      *Troy Suing, WSDOT South Central Region*

Mr. Suing reported that projects are winding down on I82.

**Information**

*Washington Transportation Commission Update*      *James Restucci, YVCOG Executive Committee Chair and WSTC Rep*

None (Mr. Restucci was unable to attend this month’s Policy Board meeting).

**Information**

OTHER BUSINESS      Next Policy Board meeting will be held November 21, 2022.

PUBLIC COMMENT      None.

ADJOURN      With no other business, Chairman Restucci adjourned the meeting at 1:51 p.m.

Respectfully submitted,

DocuSigned by:  
  
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James A. Restucci  
YVCOG Transportation Policy Board Chair

11/29/2022

Date signed

ATTEST:

DocuSigned by:  
  
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Tamara Hayward, Financial Specialist

11/29/2022

Date signed