

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
October 17, 2022

CALL TO ORDER Vice Chair John Hodkinson called the October 17, 2022, meeting of the YVCOG Executive Committee to order at 1:57 p.m.

ROLL CALL & INTRODUCTIONS

- **Members present via teleconference or onsite**
 Ron Anderson: Yakima County Commissioner
 Patricia Byers: City of Yakima Council Member
 Janice Gonzales: Zillah City Council Member, Area 2 – Harrah, Toppenish, Wapato, Zillah
 John Hodkinson, Vice Chair: Mayor of Union Gap, Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
 Sherry Raymond: Member-At-Large, Selah Mayor
 Jose Trevino, Mayor of Granger: Area 3 – Mabton, Granger, Grandview
- **Members absent**
 James Restucci, Chair: City of Sunnyside Deputy Mayor*
- **YVCOG Staff:**
 Chris Wickenhagen, Vicki Baker, Byron Gumz, Shane Andreas, Tamara Hayward, Jodi Smith
- **Others Present**
 Sara Watkins, City of Yakima Attorney
- **A quorum was present**

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes

September 19, 2022, YVCOG Executive Committee Meeting
October 12, 2022, YVCOG Executive Committee Special Meeting

2. Approval of Payroll Vouchers

As of September 30, 2022, approve payroll voucher SEP-22-001 in the amount of \$104,324.73

3. Approval of Accounts Payable Vouchers

As of September 30, 2022, claim vouchers numbered SEP-22-002 through SEP-22-027 in the total amount of \$92,335.36

Action: Decision - Janice Gonzales, Area 2 representative, moved to approve the Consent Agenda. Ron Anderson, Yakima County Commissioner, seconded. The motion carried.

Executive Director's Correspondence

Chris Wickenhagen, YVCOG Executive Director

- **Council Meetings** – City or Town Councils can request presentations for budget or Local Crime Lab
- **Staffing** – Assistant Planner: Housing Specialist for CDBG grant. Planning for gaps and overlaps of needs for housing. Senior Program Coordinator working on federal compliance and leveraging opportunities with other organizations. Vicki Baker has been promoted to Deputy Director
- **New City Manager for Zillah, Michael Eklund-Grayum** – introduction
- **Maria Lopez nomination** – Estrella Award nomination from Central WA Hispanic Chamber of Commerce for her YVCOG outreach work
- **Wellness Program** – Tami/Spirit Week activities promoting health and wellness activities for staff
- **Prepping for audit** – Will be reaching out for 3 Executive Committee representatives for Entrance and Exit interviews. No quorum.

Action: Information

*Staff Reports,
Informational**

Shane Andreas, Finance Specialist.

- September 2022 Budget Report
Revenues: \$130,518, 64% of budget
Expenses: \$196,551.86, 67% of expense budget
Cash Balance: \$500,224.01

Byron Gumz, Planning Manager

- Recruiting Planner I, II or III. Competitive salary for Yakima area.
- Planning Conference in Vancouver. Many of the sessions on Housing, care of existing housing, multi-generational, land trusts, caretaker residences, supportive community.
- Planning Activities: continuing to assist members.

Vicki Baker, Regional Programs Manager

- Meeting and outreach for Housing includes: NCAC, Realtors Association, retreat for Habitat For Humanity, Land Trust, missing middle housing. Housing demand, Section 8, CDGG policies and procedures, talking with City Councils.
- Law Enforcement Grant: Over 100 Spanish surveys, over 800 total. Veterans outreach. Neighborhood Watch: different types depending on need. Coordinating and developing programs working in schools and with youth.
- ARPA contract signing and start up for Local Crime Lab.

Action: Information

**UNFINISHED
BUSINESS**

**LCL Resolution and
PSA**

Chris Wickenhagen, Executive Director

The Local Crime Lab Professional Services Agreement is with the YVCOG attorney. Pending Commissioners signatures.

Action: Information

NEW BUSINESS

Possible New Service

Chris Wickenhagen, Executive Director

Shared Code Enforcement – Several members have expressed an interest in sharing a Code Enforcement service. Will continue to have conversations about what each city envisions to see if cost sharing is feasible, crossing jurisdictions.

Action: Information

**YVCOG eRMSI 2022
On-Call Model
Assistance***

Chris Wickenhagen, Executive Director

Contract Amendment #3 – completion of final 2022 Regional Traffic Model updates, activities and documentation.

Action: Decision – Motion to authorize the Chair to sign YVCOG/eRMSI 2022 On Call Model Assistance Contract Agreement, Amendment #3 made by Janice Gonzales. Seconded by Ron Anderson. The motion passed.

OTHER BUSINESS

The next Executive Committee meeting will be Monday, November 21, 2022. General Membership meeting this Wednesday, October 19th. Hosted by City of Sunnyside

PUBLIC COMMENT

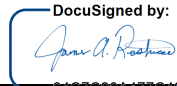
No comment.

ADJOURN

With no other business, YVCOG Executive Committee Vice Chair John Hodkinson adjourned the meeting at 2:44 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

11/29/2022

Date signed

ATTEST:

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Jodi Smith, Communications Specialist