# Yakima Valley Metropolitan and Regional Transportation Planning Organizations



### Prepared by

Yakima Valley Conference of Governments Staff
Transportation Policy Board Approval
October 17, 2022

## YVCOG Title VI Annual Report

October 1, 2021 to September 30, 2022

## YVCOG Member Jurisdictions:

- City of Grandview
- City of Granger
- Town of Harrah
- City of Mabton
- City of Moxee
- Town of Naches
- City of Selah
- City of Sunnyside
- City of Tieton
- City of Toppenish
- City of Union Gap
- City of Wapato
- City of Yakima
- Yakima County
- City of Zillah
- Washington State Department of Transportation
- Yakima Transit
- Yakima Airport / McAllister Field

#### Title VI

## Annual Report and Update Questionnaire for Yakima Valley Conference of Governments

For the Period of October 1, 2021 - September 30, 2022

#### I. Title VI Plan

The YVCOG Title VI Plan was last updated in 2019. Printed copies of the final draft plan were also available on line and at <a href="https://www.YVCOG.org">www.YVCOG.org</a>, and at locations round Yakima County between January 30 – February 13, 2019:

- YVCOG Offices, 311 N. 4<sup>th</sup> Street, Suite 204, Yakima, WA
- Yakima Library, 102 N. 3<sup>rd</sup> Street, Yakima, WA
- Sunnyside Library, 621 Grant Avenue, Sunnyside, WA
- Naches Library, 303 Naches Avenue, Naches, WA

Public comment meetings where held at the Zillah Civic Center in Zillah, WA on February 6<sup>th</sup>, and at the YVCOG Offices in Yakima, WA on February 7, 2019. At both meetings, a representative of YVCOG's translation contactor, CenterPoint Language Services, a Washington State Court-certified interpreter was in attendance.

The Title VI Plan was reviewed and recommended for Policy Board approval by the YVCOG Technical Assistance Committee (TAC) on Thursday, February 14, 2019. The YVCOG Transportation Policy Board approved the plan on February 20, 2019.

The 2019 YVCOG Title VI Plan remains available for public viewing at: <a href="https://www.YVCOG.org">www.YVCOG.org</a>.

Initial activities for the 2023 update of the YVCOG Title VI Plan began on October 3, 2022, with a projected YVCOG Policy Board adoption date of February 20, 2023.



#### 2022 Organizational Chart

# Grandview: Bill Moore, Council Member Granger: Ryan Stonemetz, Council Member Harrah: Pat Krueger, Council Member Mabton: Arturo De La Fuente, Council Member Moxee: David Roy, Council Member Moxee: David Roy, Council Member Maches: Paul Williams, Mayor Selah: Sherry Raymond, Mayor Sunnyside: Julia Hart, Council Member E BOARD Tieton: Ed Marquand, Council Member Toppenish: Clara Jimenez, Council Member Union Gap: James Murr, Council Member Wapato: Margaret Estrada, Mayor Yakima: Patricla Byers, Council Member Yakima County: Ron Anderson, Commissioner Zillah: Janice Gonzales, Council Member

#### YAKIMA VALLEY **EXECUTIVE COMMITTEE BOARD** James Restucci, Chair - City of Sunnyside Deputy Mayor John Hodkinson, Vice-Chair - Area I, City of Union Gap Mayor Janice Gonzales, Area 2 - City of Zillain Council Member Jose Trevino, Area 3 - City of Granger Mayor Patricia Byers, City of Yakima - Council Member Ron Anderson, Yakima Councy - Commissioner Sherry Raymond, Member at Large - City of Selah Mayor Metropolitan and Regional Transportation POLICY BOARD James Restucci, Deputy Mayor, Sunnyside, Chair John Hodkinson, Mayor, Union Gap, Vice Chair Janice Gonzales, Council Member, 2illiah Patricia Byers Council Member, Yakima 13th District: Sen. Judy Warnick Rep. Tom Dent Rep. Alex Ybarra 14th District: Senator Curtis King Rep. Chris Corry Rep. Gina Mosbrucker Patricia byers Gouncif Member, Yakima Jose Trevino, Mayor, Granger, Yakima County Ron Anderson, Commissioner, 98 Selah, Member at Large Todd Trepanier, Region Administrator, WSDOT SCR Jon Smith, President & CEO, YCDA Madelyn Carlson, CEO, People for People 15th District: Senator Jim Honeyfor EXECUTIVE DIRECTOR Chris Wickenhagen Regional Regional Land GIS Analyst/Systems Regional Programs **Grants Finance** Communications ansportation Finance Specialist Manager Vicki Baker Specialist Shane Andrea Specialist Jodi Smith Use Manager Administrator Manager Alan Adolf Byron Gumz John Rohrbauah **Community Engagement** Senior Program Senior Plannei Jeff Watson Senior Planne (vacant)

#### 2. Organization, Staffing, Structure

Title VI Coordinator: Christina Wickenhagen, Executive Director

The following tables summarizes staff gender and race in YVCOG including the transportation program areas, transportation-related advisory committees, and Transportation Policy Board attendance in regular meetings. Since February 2019, guest/visiting attendees have provided (voluntary) gender and race information when signing in for meeting attendance.

Yakima Valley Conference of Governments			
Program Area	Race	Gender (Female)	Gender (Male)
Transportation Planning Disability (Vision) – (1)	Asian/Pac. Islander (1) Hispanic (1) White (8)	5	5
	Did Not State (1)	Did Note State - 1	
YVCOG Other (Former)	White (2)	1	1
Total Employees	13	4	5
Total Employees		Did Not	Did Not State - 1

YVCOG Policy Board and Transportation-related Advisory Committees			
Program Area	Race	Gender (Female)	Gender (Male)
YVCOG Transportation Policy Board Monthly – Scheduled Meetings		4	8
(October 2021 to September 2022)	Did Not State (1)	Did Not State – 0	
YVCOG Transportation Policy Board Staff, Visitors & Guests  Asian / Pacific Islander (1) Hispanic (1)	6	12	
(October 2021 to September 2022) White (14) Did Not State (2)		Did Not State – 0	
YVCOG Transportation Technical Advisory Committee (Monthly – Scheduled Meetings) (October 2021 to September 2022)	Amer. Indian/Alaskan Native (5) Asian/Pacific Islander (1) Black/White (1) Hispanic (3) White (31)	17	27
	Did Not State (3)	Did Not State – 0	
YVCOG Mobilizing Public Access to Countywide Transportation	/ total // dollar later (1)		11
(Bi-Monthly / Quarterly as Needed)  Disability (Vision) – (0)	Hispanic (1) Hispanic/White (1) White (16) Did Not State (3)	Did Not State – 0	
Total Committee Participants 97	07	39	59
	Did Not S	State - 0	

YVCOG Meetings / Special Events			
Event	Race	Gender (Female)	Gender (Male)
All Aboard Washington "Train Trek" Coordination Event at YVCOG Offices (August 26, 2022)	White (6) Did Not State (5)	4	7
(August 20, 2022)		Did Note State - 0	
Transit Feasibility Study Transit Center "Pop- Up Survey Event" (September 1, 2022)	Amer. Indian/Alaskan Native (2) Black (2) Hispanic (11) White (23) Did Not State / Other (5)	Not Asked	Not Asked
Total Employees / Participants	50	4	7
Total Employees / Participants		Did Not State - 39	

#### 3. Complaints

YVCOG received No Title VI complaints during this reporting period.

#### 4. Planning: Accomplishment Report and Update

#### A. Monitoring and Review Process:

#### Describe the planning activities that are performed by the YVCOG.

The YVCOG, as the lead planning agency for the Yakima Valley Metropolitan and Regional Transportation Planning Organization (MPO/RTPO), performs the following cyclical planning activities:

- Cooperate with other national, state, regional, local transportation and transportation-related committees and stakeholder groups.
- Develop a Metropolitan and Regional Transportation Plan (M/RTP or Long-range Plan) once every four years.
- Develop a Metropolitan and Regional Transportation Improvement Program (M/RTIP) on an annual basis.
- Process monthly amendments to the Metropolitan and Regional Transportation Improvement Program (M/RTIP).
- Administer prioritization and selection processes for federal Surface Transportation Block Grant (STBG), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant Set-aside (STBG Set-aside) funds for the Yakima County region.
- Solicit and prioritize public transportation projects, programs, and services as part of WSDOT Consolidated Grant process.

Describe the actions taken to promote Title VI compliance regarding planning activities, including monitoring and review processes, and their outcomes or status.

YVCOG maintains a "Spanish extension" for our telephone voice mail system. This extension allows Spanish-speaking callers to leave a message or ask a question about any of the YVCOG programs. When received, the voice messages are retrieved by a

YVCOG staff person and forwarded to a qualified interpreter for translation.

All MPO public announcements were published in English and Spanish in the **Yakima Herald** and in Spanish in **El Sol**. If public announcements affected the greater RTPO area, additional public outreach in English and Spanish was published in the **Sunnyside Sun**.

Additionally, the YVCOG website supports a drop-down Google translation option to provide access to English documents and notices in many languages.

#### B. Studies

During the 2021-2022 reporting period, YVCOG administered or participated in several transportation related studies.

- YVCOG participated in the joint WSDOT/Yakima County/City of Yakima Transportation Study of the Powerhouse Road/SR 12 Corridor in northeast Yakima. Facilitated by WSDOT, the study included numerous online (virtual) meetings, online-open house, and general publication outreach including jurisdictions, affected agencies and business stakeholders. and the public. YVCOG provided traffic modeling assistance and analysis and funding reimbursement to WSDOT planning staff. This study was completed in the summer 2022 and accepted by the YVCOG Policy Board on August 15th.
- YVCOG participated in the Yakama Nation/National Park Service led "Heritage Connectivity Trail" Project, intended to develop bicycle/pedestrian pathways throughout the Nation's reservation boundaries. Due to ongoing COVID-related restrictions, efforts were limited to core steering committee activities to strategize future planning and public involvement. In September 2022, the Yakama Nation and WSDOT were awarded \$1.0M in federal RAISE funding for project planning and outreach activities.
- YVCOG participated in the "re-activated" WSDOT-funded/facilitated "Moxee/SR 24
   Corridor Study" project that will review multi-model needs and opportunities between
   Cities of Yakima and Moxee along the SR24 corridor. This study was suspended
   during the COVID-19 pandemic and WSDOT began planning coordination efforts
   with YVCOG, the city of Moxee, Yakima County, and other stakeholders during the
   summer of 2022. YVCOG provided initial modeling assistance to WSDOT for the
   study area.
- YVCOG, WSDOT, and the Town of Naches coordinated a YVCOG-funded corridor study called "Naches – US 12 Active Transportation Connections Study" which YVCOG's Policy Board approved a Engineering Participation Agreement on September 19<sup>th</sup> with WSDOT to facilitate set planning activities on an actual cost reimbursement basis. YVCOC will provide traffic modeling assistance to the project. WSDOT will lead all public outreach activities with YVCOG in support. Completion of the study is anticipated for April 2023.
- YVCOG administered the "Yakima Valley Transit Feasibility Study" through a consultant contract with Transpo Group. This study is the first of an anticipated three studies that will look at addressing improving access to public transportation (transit) services throughout Yakima County. Phase 1 Study (Inventory) concentrated on determining all existing equipment, infrastructure, service resources of all public transportation providers serving the region. To reduce duplication with YVCOG's update of its Human Services Transportation Plan (HSTP), YVCOG and Transpo Group developed an online public survey that will be used as a transportation

needs/trends "starting point" for the next two studies that will be public-input centric in nature. The study, open from June 9 to September 15<sup>th</sup>, was provided electronically through a dedicated web page in both English and Spanish (the two primary languages spoken in the Yakima region. Announcing of the study and supporting survey were introduced through;

- YVCOG Public Meetings (MPACT, TAC, Policy Board, and General Membership Meetings)
- Email and web-page links to member jurisdictions and all participating transportation stakeholders within its mailing lists, and on their respective agency web pages.
- Bilingual posters, and postcards (with bilingual QR code links) to over 50 public locations throughout county (including city halls, libraries, post offices, community centers, medical clinics, and social services organizations)
- With the fleet vehicles of 10 regional transportation providers vehicle fleets
- Survey announcements inserted into 2,000 lunch bags provided by the Yakama Nation Transit Program during the Nation's Treaty Day Celebration Events (June 9<sup>th</sup>/10<sup>th</sup>)
- September 1<sup>st</sup> "Pop-Up Event" at the Yakima Transit Center and Union Gap Mall Bus Stop.

159 surveys were returned with 37 respondents identifying as Hispanic, latino/a/x, or Spanish origin; 9 as American Indian/Alaska Native, 4 as Asian, and 3 as Black/African American. Ages of respondents included 2 (16 & under), 21 (16-30 yrs), 79 (31-60), 40 (60 & older), and 10 (no response). Military veterans comprised 10% of the respondents

The survey results were included in the 2022 HSTP update scheduled to be adopted by YVCOG's policy board in October 2022. The feasibility study is anticipated to be competed and accepted by the policy board by December 2022. The final study results will be amended into the 2022 HSTP early in 2023.

#### C. Planning Activities

### Metropolitan and Regional Transportation Plan Update (2020) & 2019 YVCOG Public Participation Plan Update

YVCOG's Transportation Policy Board adopted the update of the 2016-2040 document with the 2020-2045 Yakima Valley Long Range Transportation Plan on March 16, 2020. In the fall of 2018, YVCOG began development of the LRTP Update for the 2020-2045 time period. Public outreach during 2019 included the use of bilingual survey tools similarly used in the 2018 HSTP document.

To gain public input for the 2020-2045 Plan, YVCOG held a series of public meetings and events following the YVCOG Public Participation Plan (PPP), listed on page 4 table during January and February 2020 recruiting tribal and LEP populations. Two of the five meetings were announced as Spanish / LEP population specific with YVCOG's contracted, certified interpreter contractor on site. For non-Spanish/ LEP meetings, the contractor was available "on-call" as needed or requested by attendees.

Visuals and handouts during the 2020-2045 Plan outreach effort were available in English and Spanish and were posted on-line on the YVCOG Web Site.

As part of the 2024 Metropolitan and Regional Transportation Plan (MRTP) update process, YVOG will begin updating its

- Title VI Plan in October 2022 with an anticipated adoption date of February 2023.
- Public Participation Plan in March 2023 with an anticipated adoption date of June/July 2023
- 2024-2045 MRTP in August 2022 with an adoption date of March 2024.

#### **Draft TIPs**

A (*DRAFT*) 2023-2026 Yakima Valley Metropolitan and Regional Transportation Improvement Program (M/RTIP) was released for public comment on September 13, 2022, for a 30-day comment period. Notices were published in the Yakima Herald Republic, El Sol, and Sunnyside Sun newspapers and on the YVCOG website. Copies of the DRAFT M/RTIP were available at the Yakima Regional Library in downtown Yakima, the Sunnyside Library and at the YVCOG office in Yakima. Comment forms were available inside the back cover of each hard copy and on-line. No public comments were received during the public comment period at any of the locations, at the YVCOG Transportation Technical Advisory Committee on October 13, 2022, or at the Transportation Policy Board meeting on October 17, 2022.

**Update of the 2018 Yakima Valley Region Human Services Transportation Plan**YVCOG updated its 4-year Human Services Transportation Plan (HSTP) in October 2022, creating the **2022 HSTP Plan**. This effort included an English and Spanish interactive online survey to determine Yakima County transportation users with physical, language, or access limitations to report on transportation habits, needs, shortfalls, and recommendations for future transportation services.

Outreach for this survey include the use of English and Spanish, posters and business cards highlighting the survey web site (translatable into other languages using Google's translation tools) that was shared at public facilities (including city halls, libraries, post offices, community centers, medical clinics, and social services organizations, regional public transportation vehicles and bus stops). YVCOG coordinated with regional Hispanic service agencies to announce the survey during new intake or follow-up visits. The bilingual survey was designed to allow the participant to perform the survey at their convenience via desktop, laptop, tablet, or smart phone, The MPACT Committee recommended the <u>2022 HSTP</u> for approval to the Policy Board on September 28th. Policy Board approved the document on October 17, 2022.

The regional coalition previously known as the Yakima County Special Needs Transportation Coalition was rebranded as the Mobilizing Public Access to Countywide Transportation (MPACT) committee and directly reports to the YVCOG Transportation Policy Board. Public outreach for broadening the membership of the MPACT was pursued through encouraging past/present members to invite more people to the table at the meetings, through email outreach, and through YVCOG's social media.

#### Certification of Transportation Elements for Local Jurisdictions

YVCOG completed the certification of jurisdiction's transportation elements in 2017. No other comprehensive plan transportation elements were performed during the current reporting window. Transportation Element updates are expected to resume in 2024.

#### D. Other Public Hearings

No other public hearings were held by YVCOG's transportation programs during this reporting period.

NOTE: As the Governor's 2020 "Shelter-At-Home" decree and resulting closure of public libraries and offices statewide began to be eased, **printed** copies of the 2022-2025 M/RTIP were again made available for public comment in September 2021. The 2023-26 M/RTIP were also provided electronically and in printed form for access at the Yakima and Sunnyside Regional libraries during September and October 2022.

#### E. Upcoming Year

YVCOG will encourage participation in the 2023-2026 amendment and 2024-2027 TIP development process through YVCOG newsletter articles, agenda items on TAC and Policy Board meetings, and by use of our YVCOG public media. We will utilize our "Spanish extension" voice mail to receive comments and questions.

YVCOG staff continue to enjoy a collegial relationship with the Confederated Tribes and Bands of the Yakama Nation (Yakama Nation) staff and is working toward a more formalized relationship with the Yakama Nation. During the reporting period, YVCOG participated in the Nation's Heritage Connectivity Trail Steering Committee that resulted in the Nation and WSDOT to receive a \$1.0 Million federal RAISE planning grant for the study and development of potential trail facilities within the boundaries of the Yakama Nation moving location specific trail development forward over the next several years.

YVCOG is seeking 2023-2025 biennium WSDOT Public Transportation "Consolidated Grant" funding for the next phase of its regional transit feasibility study effort. Where phase 1 addressed inventorying existing transit resources of our regional transportation providers and an initial public needs/use survey, phase 2 will concentrate on primarily on public involvement efforts in seeking strategies and option to improve services (increased frequency/operational efficiencies) with existing regional funding sources. Phase 3 will seek similar public participation in potential expansion of services into unserviced and underserved areas.

YVCOG approved a planning agreement with WSDOT to facilitate along the SR 12 corridor within the Town of Naches. YVCOG and WSDOT are also beginning discussion for a similar agreement to perform a corridor fright bypass corridor study around the City of Toppenish. A freight bypass around the City of Toppenish has been considered since the mid-2000's that could "relocate" freight traffic from SR 22 through Toppenish via a county/state roadway transfer to a county corridor east of town, rebuilt to a state route standard. This project will involve planning coordination between the Yakama Nation, WSDOT, Yakima County, City of Toppenish, and numerous neighboring stakeholders. The Naches study begins in October 2022 and the Toppenish study as early as April 2023

#### 5. Environmental Affairs: Accomplishment Report and Update

#### A. Monitoring and Review Process

None.

#### B. Staff Responsible for Environmental Affairs

The YVCOG does not have staff responsible for environmental affairs because YVCOG does not sponsor transportation projects. Environmental review takes place at the local level when local agencies sponsor projects. However, YVCOG supports multijurisdictional consultation processes related to environmental review and YVCOG participates in the environmental review of land use and transportation projects within the Yakima Valley region.

#### C. Environmental Impact Statements (EIS)

YVCOG did not produce an EIS during this reporting period.

#### D. Upcoming Year

YVCOG will identify possible impacts to Title VI affected populations as part of the process for certifying the transportation elements of comprehensive plans adopted by local agencies and during the implementation and amending of the 2023-2026 M/RTIP and the development of the 2024-2027 M/RTIP.

#### 6. Consultant Contracts: Accomplishment Report and Update

#### A. Monitoring and Review Process

YVCOG solicits proposals for planning consultant services only when a specific project or staffing levels necessitate the use of outside consulting services. When issuing an RFP, YVCOG posts the notice on our website (www.yvcog.org) and publishes notices in either local, regional, or national publications, depending on the scope of the project and the range of expertise needed. YVCOG may also send notices directly to planning consultants if contact information is available from other sources (e.g. American Planning Association, WSDOT Consultant lists, etc.).

In addition, Title VI requirements are included in RFPs and consultant contracts. Compliance is monitored as the contract is administered - generally through signed assurances, as YVCOG does not have staff resources to verify consultant practices by inspecting records at distant consultant offices.

#### B. Consultant Contracts

#### Number of contracted consultants with Yakima Valley Conference of Governments [19]

Dollar value of each contract during October 1, 2021 to September 30, 2022			
1	Eco Resource Management Systems, Inc	\$225.00 / hr.	
		\$0.20 / word (\$40 minimum)	
2	2 CenterPoint Language Services (On-Call Translation Services)	\$100.00 / hr.	
		(On Site Meeting Translation)	
3	Yakima County Technology Services Department	\$685.79 / mo.	
4	Meyer, Fleugge & Tenney – Legal Services	\$220.00 / hr. – Primary Attorney \$160.00 / hr. – Other Attorneys	
-	Meyer, Fleugge & Ferniey – Legal Services	\$80.00 / hr Staff	
5	Liftforward - Computer Leases	\$1,074.12 / mo.	
6	Whatcom County – Agency Annual Report Revisions Review	NTE \$2,000 annually	
7	Vision – Professional Services Agreement	\$3,000.00 / yr.	
8	Brian Galloway Translating – Document Translation Services	\$0.20 / word (\$40 minimum)	
9	Nuestra Casa – Interpreting Services	\$0.20 / word (\$40 minimum)	
10	Streetlight Data Inc. – Data Subscription Services	\$63,897 (Lump Sum)	
11	WSDOT – W Powerhouse Road (Work Order)	\$74,307.19 total contract - September not yet billed	
12	Idax Data Solutions - Traffic Counting Services (2022 Season)	\$126,920 (Lump Sum)	
13	ESRI – ArcGIS (Software Maintenance)	\$5,497.00 / yr.	
14	Macfarlane Estep Inc – Video Conference (How-To Series)	Lump Sum varies per series	
15	Graf Investments – Office Rental & Janitorial	\$6,394.38 / mo. (average)	
16	Xerox Corp. – Copier Rental & Maintenance	\$350.00 / mo.	
17	Vonage – Conference Call System Services	\$675.00 / mo.	
18	Peabody Communications – Writing & Communications	Varies – approx. \$2,500 per	
	Consulting	training (virtual)	
19	CivicPlus – Webpage Development Services	\$33,988 (Lump Sum) for Initial Creation plus \$7,664 (annual)	

#### How many of these consultants are DBEs?

- # 2 (CenterPoint) female minority-owned
- #12 (Idax Data Solutions) male minority-owned, not yet certified in Washington State.
- #14 (Macfarlane Estep) female owned

#### What efforts were made to utilize DBE consultants?

As part of our RFP/RFQ process, we encourage consultants to partner with women and minority business enterprises to develop proposals.

• Is there currently a separate list maintained on DBE consultants based on the most current information from the Washington State Office of Minority and Women's Business Enterprises Web site at <a href="https://www.omwbe.wa.gov">www.omwbe.wa.gov</a>?

YVCOG does not maintain a list of consultants – DBE or otherwise – because we so seldom utilize consultant services. Most of our work program tasks can be completed using existing YVCOG staff when all key positions are filled.

• How is the list utilized to increase DBE participation in consultant contracts?

YVCOG does not maintain a list of consultants – DBE or otherwise – because we so seldom utilize consultant services. Most of our work program tasks can be completed using existing YVCOG staff when all key positions are filled.

• What methods were used during the review period to ensure Title VI related contract agreements were adhered to?

The following language is included in YVCOG's contracts:

"YVCOG, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 200d to 200d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all who submit proposals that it will affirmatively insure that any Contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

Section V of our Standard Agreement for Professional Services with our selected consultants includes conditions for equal opportunity employment, non-discrimination, and disadvantaged and women's business enterprises.

#### C. Upcoming Year

• Describe plans for the upcoming year, including any significant problem areas to focus on and plans for approaching them.

In fiscal year 2023, YVCOG staff plans to update relevant consultant-related procedures, policies, and forms to clearly reflect Title VI requirements, and include Title VI-specific text, as necessary. These efforts will continue to follow the governor's COVID-19 requirements for video-conferencing and social distancing, as required.

YVCOG will also update its 2019 Title VI beginning October of 2022 with an adoption date expected in February 2023.

#### 7. Education & Training: Accomplishment Report and Update

#### A. Monitoring and Review Process

• Describe the actions taken to promote Title VI compliance regarding education and trainings, including monitoring and review processes, and their outcomes or status.

YVCOG participated in an on-site review with WSDOT OEO and FHWA on 5/10/2016.

YVCOG regularly retains communicates with WSDOT OEO staff for in-person and online Title VI and ADA training opportunities, as well as independent training opportunities via commercially and partnering agency sources.

In 2022, YVCOG hired a bilingual outreach coordinator. This position performs outreach activities for all agency programs as well as translation assistance.

In 2023, YVCOG anticipates the hiring of a compliance coordinator whom may provide oversight for federal / state funded transportation planning activities (including Title VI compliance) and other YVCOG programs that may receive federal funding in the future.

#### B. Staff Responsible for Coordinating Training

• Identify staff by job title, ethnicity, and sex responsible for selecting which employees receive training.

Title	Ethnicity	Gender
Executive Director	White	Female

#### C. Complaints

There were no civil rights complaints during the reporting period.

#### D. NHI Training

None.

#### E. Title VI Training

#### Title VI related trainings performed during reporting period:

Training	Sponsor	Date
Grant Equity and Inclusion Workshop (Video Training)	WSDOT	October 27, 2021
Upcoming regional human services transportation plans (HSTPs) – (Webinar)	WSDOT	October 28, 2021
TOOLBOX Peer Networking: Equitable Engagement in Comprehensive Plans: Tools and Strategies for Local Jurisdictions (Webinar)	Puget Sound Regional Council	October 29, 2021
Dream Play Build: Hands On Community Engagement for Enduring Spaces and Places (Webinar)	AmericaWalks.Org	March 2, 2022
Optimizing Virtual Community Engagement to Build Public Support (Webinar)	MetroQuest	April 13, 2022
Transit Talk: New Approaches to Fare Enforcement – (Webinar)	Transportation Choices Coalition	May 17, 2022
From Plans to Equitable Change: Community Partnerships to Encourage Walkability (Webinar)	AmericaWalks.Org	June 7, 2022
Peer Exchange on MPOs Role in Planning for Equitable Shared Mobility - Day 1 (Webinar)	FHWA	July 11, 2022
Peer Exchange on MPOs Role in Planning for Equitable Shared Mobility - Day 2 (Webinar)	FHWA	July 12, 2022
Connecting the Dots: Where Transportation, Climate, and Inflation Intersect (Webinar)	AmericaWalks.Org	July 27, 2022
Tribal Maternal Child Health ECHO Webinar 'Strengthening Vaccine Confidence'	NW Portland Area Indian Health Board	July 28, 2022
Foundations of Implicit Bias (Virtual Training)	Washington Cities Insurance Authority	August 3-4, 2022
Tribal/Rural/Nonprofit Focus: Reconnecting Communities Grant Program Overview (Webinar)	USDOT	August 4, 2022
Peabody Communications Workshop: Policies and Procedures	YVCOG	August 30, 2022

#### F. Upcoming Year:

YVCOG staff will participate in Title VI training opportunities as we become aware of them. We look to WSDOT OEO to distribute timely information about upcoming training opportunities in 2022-2023.

#### **APPENDIX A:**

#### Yakima Valley Conference of Governments Title VI Policy Statement

The Yakima Valley Conference of Governments assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and as amended, and the Civil Rights Restoration Act of 1987 (P.I. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Washington State Department of Transportation.

The Yakima Valley Conference of Governments further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs or activities are federally funded or not.

In the event the Yakima Valley Conference of Governments distributes federal aid funds to another governmental entity or other sub-recipient, the Yakima Valley Conference of Governments will include Title VI language in all written agreements and will monitor for compliance.

The Yakima Valley Conference of Government's Office of the Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports and other Yakima Valley Conference of Governments responsibilities as required by 23 CFR 200 and 49 CFR 21.

Docusigned by: Chris Wickenhagen 8EF5710F3CDF480	October 17, 2022	
Christina Wickenhagen Executive Director	Date	
Yakima Valley Conference of Governments		