

YVCOG TRANSPORTATION POLICY BOARD  
MEETING MINUTES  
April 18, 2022

CALL TO ORDER

Vice Chair John Hodkinson called the April 18, 2022, meeting of the Transportation Policy Board to order at 1:30 p.m. A quorum was present.

ROLL CALL &  
INTRODUCTIONS

- Members present via Zoom teleconference: James Restucci, Jose Trevino, Sherry Raymond, Ron Anderson, Jon Smith, Todd Trepanier, and Madelyn Carlson.
- Members present in person: John Hodkinson and Patricia Byers.
- Members Absent: \*Janice Gonzales.
- YVCOG staff present: Alan Adolf, Shane Andreas, Byron Gumz, Tami Hayward, Jeff Watson, and Chris Wickenhagen
- Others present: Elizabeth Alba, TAC Vice Chair (via Zoom)

*\*Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT  
POLICY

It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

APPROVAL OF MINUTES\*

John Hodkinson moved to approve the [March 21, 2022 Minutes](#). Patricia Byers seconded. The motion carried.

TRANSPORTATION  
PROGRAM  
CORRESPONDENCE

*Alan Adolf, Transportation Planning Manager*

Mr. Adolf shared information on the WSDOT Award notices for City of Yakima's [Cowiche Canyon Trail](#) (\$2,417,100) and the [34<sup>th</sup> Avenue Roudabouts](#) (\$1,000,000.00).

WSDOT just completed the W. Powerhouse Road / SR 12 Transportation Study [open house](#). It was quite successful and as a result they are adding an extra week to the deadline. Will probably be sharing results with TAC and PB in May.

Review of Highway Urban Boundary [email](#) and [Final Criteria Defining Urban Areas](#). Population density is how they determine whether or not an area is 'urban.' Will probably receive the 2020 map this fall.

There has been a [change of strategy](#) in performing CTR surveys. Several different options were considered: using a contractor to do an in-house build; using a survey service (such as Doodle); another option would be using cellphone location-based data; a light rebuild of existing system; or using old system. It was decided to move forward with a survey service. There will be a significant cost, but this is the best option.

Elizabeth Alba has volunteered to serve as the MPO/RTPO TAC Vice Chair.

TAC meetings will begin having in-person meetings next month. Will also offer online participation option.

## DRYVE and TRANS-Action –

- There has been some turnover in the DRYVE and TRANS-Action committees Jon Smith (YCDA) is replacing Trent Marquis as TRANS-Action Chair. Commissioner Linde is the TRANS-Action Vice Chair. Joe Schmidt (YCDA) will be Treasurer for both DRYVE and TRANS-Action, and Deb LaCombe (HLA) will be the Secretary for both committees.
- Matt Pietruciewicz (Yakima County) will be the new DRYVE Chair, and Ardele Steele (Zillah) will act as Interim Vice Chair, until the end of the term this fall.
- Two ‘People for People’ pillars, Jan Ollivier (Director of Transportation) and Gracie Sexton (Transportation Manager), will be retiring in May and June, respectively. With their departures, we will be losing a lot of paratransit experience and knowledge. The new Director, Kristin Melcher, will be shadowing Jan until her retirement in May, and a replacement for Gracie has not yet been hired.

## Information

### UNFINISHED BUSINESS

#### 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP UPDATE, SFY 2023)

Alan Adolf

The UPWP has been submitted to the state and is scheduled for review on April 21st, to ensure that it meets compliance. This is an amendment to the UPWP.

The amended document will be presented to Policy Board in May.

## Information

#### APRIL 2022 WSTC IN YAKIMA VALLEY UPDATE – April 19-20

Alan Adolf

- The [news release](#) announcing the WSTC event went out last Wednesday.
- No significant changes have been made to the [agenda](#).
- Highlighting the City of Union Gap with this visit and John Hodgkinson will be kicking the meeting off after the bus tour.
- Representative Chandler is joining the bus tour, and Senator King will be attending the meeting.

## Information

### NEW BUSINESS

#### CITY OF SELAH TAP FUND- ING REQUEST: Fremont Sidewalk Project

Alan Adolf

- In early April, the city of Selah [requested augmentation](#) of their TAP funding request for their Fremont Sidewalk Project.
- The original request was \$286,134.00, and they were awarded approximately \$330,000 in the last call for projects (2020).

- They are requesting an additional \$23,826.00 is to offset increases in construction costs.
- The TAC recommended augmentation award at the April 14<sup>th</sup> meeting.

**Decision:** *Patricia Byers moved to authorize Executive Director to sign City of Selah TAP Funding Award augmentation letter for Selah's Fremont Sidewalk Project. John Hodgkinson seconded. The motion carried.*

[APRIL 2022-2025 M/RTIP  
AMENDMENT](#)

Alan Adolf

Yakima Transit has two (2) formal amendments (additions) in April:

- Annual Carryover 5339 Funding for Bus/Facilities - for fixed route bus and facility equipment upgrades – total project cost \$616,273.00.
- DAR Vehicle Replacement 2022 – replacing 4 vehicles in the Paratransit fleet with Nor-Cal Ford Transit Transporters – total project cost \$360,000.00.

Public comment period ended April 13<sup>th</sup> and no comments were received.

**Decision:** *John Hodgkinson moved to adopt and authorize the Chair to sign Resolution 2022-09 (Determination of Air Quality), and Resolution 2022-10 (Findings). Jon Smith seconded the motion. The motion carried.*

*CY 2022 FEDERAL TRANSIT  
ADMINISTRATION (FTA)  
CERTIFICATION &  
ASSURANCES AGREEMENTS*

Alan Adolf

This is an annual update and these documents ensure compliance required for FTA 5309, 5311, and 5339 funds:

- [Department of Labor Letter](#)
- FTA Assistance Form
- [WSDOT Labor Information Form](#)
- [FY21 Certifications and Assurances YVCOG](#)

**Decision:** *Patricia Byers moved to authorize Executive Director to sign the 2022 5333(b) Labor (Cover) Letter and FTA's Fiscal Year 2022 Certifications and Assurances Forms and submit to WSDOT. John Hodgkinson seconded the motion. The motion carried.*

Alan Adolf

Mr. Adolf reviewed the final 2022 Federal Funding Levels for STBG, CMAQ, and TAP funds.

STBG: Received \$4.6 million - \$3.56 million to be obligated by end of August  
CMAQ: \$378,153.00 (unchanged)  
TAP: \$543,525.00 (\$200,000 a year increase)

**Information**

WSDOT STATE & REGIONAL *Todd Trepanier, WSDOT South Central Region*  
UPDATE

Mr. Trepanier provided a brief update on current happenings in the South-Central Region –

Dealing with late snow this season is keeping them really busy!

Getting projects out to ad. A difficult time to get work progressing.

Will be giving a report on behalf of WSDOT at the WSTC meeting on April 19<sup>th</sup>.

***Information***

WASHINGTON  
TRANSPORTATION  
COMMISSION UPDATE

James Restucci, YVCOG Executive Committee Chair and WSTC Rep

NARC and AMPO released a joint letter on the [IIJA Implementation Recommendations](#). These two organizations do a great deal of research and legwork for us. Recommend you read the letter. There will be follow-up webinars in the next few weeks.

***Information***

OTHER BUSINESS

Next Policy Board meeting will be held May 16, 2022.

PUBLIC COMMENT

None.

ADJOURN

With no other business, Vice Chairman Hodkinson adjourned the meeting at 2:14 p.m.

Respectfully submitted,

DocuSigned by:  
  
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James A. Restucci  
YVCOG Transportation Policy Board Chair

5/17/2022

Date signed

ATTEST:

DocuSigned by:  
  
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Tamara Hayward, Financial Specialist

5/18/2022

Date signed