



## MPO/RTPO TECHNICAL ADVISORY COMMITTEE

### VIDEO CONFERENCE

### MEETING MINUTES

January 13, 2022

#### PRESENT:

Elizabeth Alba – City of Sunnyside  
Mike Battle - HLA  
Shaun Burgess – City of Toppenish  
Janna Lewis-Clark - Pahto  
Randy Giles – WSDOT  
Paul Gonseth – WSDOT  
Lance Hoyt – City of Toppenish  
Janna Lewis-Clark – PAHTO Public Passage  
Larry Mattson – Jacobs Engineering  
Mike Meskimen – Gray & Osborne  
Jan Ollivier – People for People

Matt Pietrusiewicz – Yakima County  
Bill Preston – City of Yakima  
Ardele Steele - City of Zillah  
Jase Testerman – Yakima County  
Rocky Wallace – City of Selah

YVCOG Staff:  
Alan Adolf, Transportation Manager  
Jeff Watson, Senior Planner  
Jodi Smith, Communications Specialist  
Tami Hayward, Financial Specialist

#### CALL TO ORDER AND INTRODUCTIONS

Chairman, Lance Hoyt, called the January 13, 2022, meeting to order at 10:01 a.m. A quorum was present.

#### APPROVAL OF MINUTES

##### *December 9, 2021 Meeting Minutes*

Jase Testerman made a motion to approve the [MINUTES for December 9, 2021](#) meeting, as corrected. Rocky Wallace seconded the motion. The motion carried.

#### TRANSPORTATION PROGRAM CORRESPONDENCE AND UPDATES

*Alan Adolf, Transportation Program Manager*

Alan announced that there will be an open house held for Byron Adams' retirement on January 25<sup>th</sup> - 2:00 to 4:00 p.m.

**Supplemental Transportation Budget Highlights** - these came out over the holidays, basically for your own reference.

- [Legislation Tracker](#)
- [Governor's 2022 Budget Proposal](#)

**2022 National Highway Freight Program** – is being updated. In the past Call for Projects, corridor improvements would be addressed first.

**Funding Announcement** - the DOT and subcommittee agreed we will do a site-specific Call for Projects and then general corridor improvements. There will be an increase in mileage. The call is now open.

There is an opportunity to attend a [webinar on January 19<sup>th</sup>](#) from 9:30 to 11:00 – attending this webinar is strongly advised.

We will need to have our region's project list. Projects that have been determined to be eligible projects – will be submitted to DOT as a group, and they will do the prioritization. Region's Project list is due by March 16<sup>th</sup> but YVCOG will develop a submittal schedule before that date.

**FHWA/FTA Planning Emphasis Areas** – issuing an update of their planning emphasis areas. Mainly concerns tasks YVCOG will perform, with and for the jurisdictions, throughout the county. Includes climate crisis, how we improve our competitive grants process and project prioritization, public involvement activities, equity and justice in planning, complete streets, public involvement activities, strategic highway network coordination, etc. We have already begun working on some of these.

[Administration Letter](#)  
[PEA Update email](#)

### **WSDOT Human Services Transportation Plan**

State DOT now has their [Human Services Transportation Plan virtual open house](#) – January 6 through March 7.

If you would like to review the full draft plan [CLICK HERE](#).  
To give feedback: <https://engage.wsdot.wa.gov/hstp/>

*Information*

### **UNFINISHED BUSINESS:**

***W. Powerhouse Road / SR 12  
Transportation Study Update***

*Paul Gonseth, WSDOT*

- There was no action taken at last TAC meeting regarding WSDOT’s request for extra funding, so WSDOT is looking at various ways to try to finish the study with the funds they have.

Alan Adolf stated that this topic is still being discussed and there should be further information available by February TAC and PB meetings.

*Information*

***2022 HSTP Update / Transit  
Feasibility Study / RFP Update***

*Alan Adolf*

Rocky Wallace presented the [results of the Transit Feasibility RFP subcommittee meeting](#).

- There were seven scorers and one alternate;
- Removed high and low scores individually and also the high/low total scores;
- All three proposals were great;
- TRANSPPO Group was scored #1, Walker Consultants came in at #2, and People for People was #3;

HSTP Update – this pertains to those who have transit services. We are asking all transit agencies and others who provided services in the 2018 plan to update their records. We also ask that they reference any COVID protocols they’ve made that may continue. We need those updates turned in by the 28<sup>th</sup>, we want to have the HSTP document completed no later than June. We will be reaching out to citizens with a survey and may approach jurisdictions to place the survey on their web pages.

There will be an MPACT meeting (ZOOM) on January 26<sup>th</sup> beginning at 2:30. It is recommended that all jurisdictions have a representative participating in the meetings.

*Information*

***2022 Regional Traffic Count  
Process Update***

Transportation TAC Meeting  
January 13, 2022

*Alan Adolf, Transportation Program Manager*



- The [Traffic Count Request Form](#) has been sent out.
- In some cases we included a slight increase for traffic count options, with no cost to jurisdictions. If you need additional counts performed, you could work that out with IDAX.
- Requests need to be in by January 31<sup>st</sup>.
- Budgeting for a similar number of counts with some flexibility and a possibility that YVCOG may do some additional counts. If they are in your jurisdiction, they will be shared.
- Turning movements - one intersection is considered one count (not four).

*Information*

***STP / T-A / CMAQ Long Range Funding (Status as of December 2021)***

*Alan Adolf / Jurisdictional Representatives*

[FY 2022 Projected Planning Funds](#) - this letter covers estimated allocations of MPO, RTPD and Federal Transit Administration planning funds. RTPD funds decreased by about \$2,000.00, but other than that, funding for FY 23 remains about the same as current funding amounts. Still waiting to hear on STP, T-A and CMAQ funds.

[FY 22 Local Delivery Summary](#) – corrected amount (\$12,620,000 in managed funds within Washington – Yakima County will receive an additional \$1.435 million to spend in 2022). We haven’t received our 2022 STP, T-A, and CMAQ totals yet, but we can continue to use last year’s \$4.23 million allocated amount and add the \$1.5 million, and still have the over-obligations from last year.

[Union Gap Streetsweeper \(CMAQ\) Award Letter](#) – There is now money available to fund the Union Gap Streetsweeper CMAQ application originally submitted in 2020. We are asking for TAC’s recommendation to the Policy Board, authorizing the Chair to sign a Union Gap funding letter in the amount of \$298,425.00 for the purchase of a streetsweeper.

*Decision: Rocky Wallace moved to recommend that the Policy Board authorize the Chair to issue a CMAQ funding letter to the City of Union Gap, in the amount of \$298,425.00, for the purchase of a streetsweeper. Jase Testerman seconded the motion. The motion carried.*

[Jurisdictional Project Phase Updates](#): Review of jurisdiction project status. We now have a larger target to meet. We do need to remain financially constrained. Project phase updates were provided by Selah, Sunnyside, and Mabton. Grandview, Yakima, and Toppenish are all affected by the 10-year rule and may possibly be able to obligate this year.

*Decision: Rocky Wallace moved to recommend YVCOG Policy Board issue an STP Funding Letter to Sunnyside for \$3,017,770.00 upon receipt of a formal letters from Selah and Mabton stating that they will step back to 2023. Shaun Burgess seconded the motion. The motion carried.*

Mr. Adolf stated that YVCOG will be issuing a CMAQ and T-A call for projects once official allocations for STP, CMAQ, and Transportation Alternatives. We are also looking at when we might want to do an STP call for projects. Now that we are getting close to finishing our extra projects list, jurisdictions will have to be spot on with obligations so we can allocate and meet our targets. Start dusting off unfunded projects. We will also be doing a significant overhaul of our STP grant application process and will probably reach out to you for assistance.

***April 2022 WSTC Union Gap Meeting Update***

*Alan Adolf*

The subcommittee is in place, we will be working out who will be responsible for what. YVCOG members are Alan Adolf and Maria Lopez. John Hodkinson will represent the Policy Board, Police Chief Greg Cobb (filling in for Arlene Fisher) and Dennis Henne will handle Union Gap logistics. Alan will reach out to jurisdictions and transportation stakeholders, directly, to review 2018 presentations and looking at updates for 2022 presentations.

*Information*

**2021 Regional Traffic Model Update**

*Alan Adolf*

Wrapping up land use updates. Bob Shull created an algorithm that shows actual traffic movements by using Streetlight. We will hit the areas with significant deviations from our previous models to this year (about 25). Once this is done, Bob will be in the position to begin finalizing the model, which will take 6 -10 weeks and could be done by late April, early May. Once that is complete, jurisdictions will have the opportunity to model project specific areas, later this summer and we can start scheduling some of that work as we receive feedback from jurisdictions.

*Information and discussion*

**NEW BUSINESS:**

**January 2022-2025 M/RTIP Amendment**

*Alan Adolf, Transportation Program Manager*

- Mr. Adolf provided updates on the January amendment – this is the first update opportunity of the year.
- Public comment period ran from 12/29/21 to 1/12/22
- There is 1 formal amendment, for the City of Mabton – Main Street project is being upgraded from planned to secured. A \$2.681 million dollar project. STP and TIB funding.
- Submittals for February TIP amendment are due January 22<sup>nd</sup>.
- Yakima County has already submitted a request.

*Decision: Rocky Wallace moved for TAC recommendation to Policy Board for approval of January Amendment of 2022-2025 M/RTIP. Jase Testerman seconded. The motion carried.*

**2022-2023 UPWP Updates**

*Alan Adolf*

**Amendment #2022-1**

There were a couple of updates to make to the 2022 state year component of the UPWP. The first was referencing YVCOG's work to overhaul our web page. The second update is to formally reference the RFP process for the Transit Feasibility Study – it will run through October of 2022.

*Decision: Jase Testerman moved to recommend the Policy Board adopt 2022 UPWP Amendment #1. Shaun Burgess seconded. The motion carried.*

Mr. Adolf discussed recommendations and requests for 2023 UPWP planning year.

**Transportation Technical Advisory Committee Elections**

*Lance Hoyt, Chair*

Mr. Adolf stated that there were no volunteers or self-nominations for 2022-2023 TAC Chair or Vice Chair.

The current Chair and Vice Chair volunteered to continue in their positions for 2022-2023.

*Decision: Rocky Wallace moved to maintain Lance Hoyt as Chair and Dennis Henne as Vice Chair for 2022-2023. Bill Preston seconded the motion. The motion carried.*

**WSDOT State & Regional Update** Paul Gonseth, WSDOT

No update

**Member Updates**

The following jurisdictions/agencies provided updates:

- HLA
- City of Toppenish

*Information*

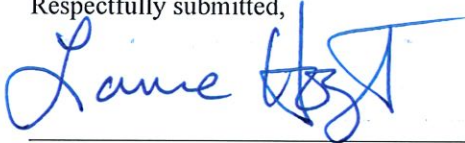
**Next TAC Meeting:** February 10, 2022, next TAC meeting

**Other Business** None.

**Public Comment** None.

**Adjourn** Mr. Hoyt adjourned the meeting at 11:26 a.m.

Respectfully submitted,



Mr. Lance Hoyt, Chair

Date signed: 2/10/2022

Attest:



Alan Adolf, Transportation Manager

Date signed: 10Feb2022