YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
December 20, 2021

CALL TO ORDER
Vice Chair John Hodkinson called the December 20, 2021, meeting of the YVCOG
Executive Committee to order at 1:30 p.m.

ROLL CALL &
INTRODUCTIONS
- Members present via teleconference
  Ron Anderson: Yakima County
  Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
  John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
  Sherry Raymond: Member-At-Large
- Members absent
  Brad Hill: City of Yakima
  Bill Moore: Area 3 – Mabton, Granger, Grandview
  James Restucci, Chair: City of Sunnyside
- YVCOG Staff
  Chris Wickenhagen, Alan Adolf, Shane Andreas, Lynn Deitrick, Tami Hayward,
  Jodi Smith
- Others Present via teleconference
  None
- A quorum was present
  *Indicates notice of absence received prior to meeting.

PUBLIC COMMENT POLICY
It is the policy of the Yakima Valley Conference of Governments Executive Committee
to accept public comment on agenda items at the time the item is being discussed.
Public comments regarding items not on the agenda will be heard at the end of the
meeting.

Consent Agenda*

1. Approval of Minutes
   November 15, 2021, YVCOG Executive Committee Meeting

2. Approval of Payroll Voucher
   As of November 30, 2021, approve payroll voucher NOV 21-001 in the
   amount of $83,473.39.

3. Approval of Accounts Payable Vouchers
   As of November 30, 2021, approve claim vouchers numbered NOV-21-
   002 through NOV-21-018 in the total amount of $139,935.74
   Decision: Janice Gonzales, Area 2 representative, moved to approve the Consent
   Agenda. Ron Anderson, Yakima County, seconded. The motion carried.

Executive Director’s Correspondence
Chris Wickenhagen, YVCOG Executive Director
- Letter - Yakima CRU, Crisis Response Unit: Regionalizing SWAT, currently
  under City of Yakima. Hoping to share costs, information. Will begin
  conversations with other jurisdictions.
- Open Positions at COG: Land Use Program Manager and Transportation Planner
  positions are open. Seeking applicants with experience.
- Regional Crime Gun Center: In conversations with police chiefs. Perhaps hosting a
  regional center at YVCOG. Software is approximately $160,000 to purchase,
  shared with jurisdictions. $20,000/year maintenance. Police staff time for
  transporting bullet shells and Crime Analyst for the data. Includes working with
  Sheriff’s department. Currently City of Yakima has only Crime Analyst. Regional
  employee to benefit everyone, and share costs.
- Topics for GM Meetings: What would benefit your cities? Build Back Better, how
to access Capital Projects Funds from Commerce & Treasury, passenger rail.

- Board Position for Emergency Management Systems. YVCOG recommendation for 1 position. Anyone on Councils that would like to participate, please contact Chris Wickenhagen.
- Website update and rebranding YVCOG.
- February 11, newly elected/re-elected celebration.

Information

Staff Reports*

Shane Andreas, Finance Specialist.

- November 2021 Budget Report
  
  Revenues: $56,333.57
  Expenses, including payroll and vouchers: $159,856.15
  Revenue Balance: - $189,992.79
  Cash Balance: $338,926.76

Lynn Deitrick, Planning Manager

- Land Use & Regional Planning Program Community Assistance Overview:
  
  Union Gap: Short subdivision – multi family development, Falcon Ridge; zoning info at early assistance meetings, SEPA for building applications, short subdivision exemptions
  Grandview: Subdivisions, annexation/rezone Alexis Home Construction
  Granger: zoning and annexation questions. Alice Koerner retirement. Shorelines/Critical Areas for proposed subdivision
  Harrah: assistance in determining status of current Comp Plan and what is needed for compliance with WA State Commerce.
  YCDA: city zoning maps
  TDM: working on Transportation Travel Demand Model for land use input data update/verification.
  CTR/TDM: Commute Trip Reduction/Transportation Demand Management work continues. Surveys will be all electronic this biennium. Expected by spring 2022.

Chris Wickenhagen for Vicki Baker, Regional Program Manager

- Meetings with members and partners.
- Housing Action Plans, expected population growth, housing needs assessment
- Community engagement with Law Enforcement grant. Meeting with Sherriff, law enforcement in cities, City Councils. Staff stay safe
- Habitat For Humanity: Land Trust, communities. Working with Commerce to complete Scope of Work and contracts.

Jodi Smith, Communications Specialist

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<thead>
<tr>
<th>DATE</th>
<th>HOST</th>
<th>SPEAKER/TOPIC</th>
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<tbody>
<tr>
<td>February 16, 2022</td>
<td>Selah</td>
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<tr>
<td>March 16, 2022</td>
<td>Toppenish</td>
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<td>May 18, 2022</td>
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<td>September 21, 2022</td>
<td>Grandview</td>
<td>Legislative and Congressional update</td>
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<td>October 19, 2022</td>
<td>Sunnyside</td>
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<tr>
<td>December 14, 2022</td>
<td>YVCOG</td>
<td>End of year celebration</td>
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* Indicates documents included and available for meeting.
UNFINISHED BUSINESS

None

NEW BUSINESS

1. **2022 Pay Plan Approval**
   - **Chris Wickenhagen**
     - Per Policy POL-403 Cost of Living Adjustment
     - Average of members’ COLA: 3.0%
     - Discussion and Decision: Motion to approve the 2022 Pay Plan made by Janice Gonzales. Seconded by Sherry Raymond. Motion carried.

2. **2021 Budget Amendment #3**
   - **Shane Andreas**
     - Moving budget line items to prevent overages on actual expenses.
     - Bottom lines on revenues and expenses remain the same.
     - Discussion and Decision: Motion to approve 2021 Budget Amendment #3 made by Sherry Raymond. Seconded by Janice Gonzales. Motion carried.

OTHER BUSINESS

• The next Executive Committee meeting will be WEDNESDAY, January 19, 2022, at 1:30 p.m.

PUBLIC COMMENT

No comment.

ADJOURN

With no other business, YVCOG Executive Committee Vice Chair John Hodkinson adjourned the meeting at 2:36 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST: Jodi Smith

Jodi Smith, Communications Specialist

Digitally signed by Hon. James A. Restucci
Reason: I am approving this document
Location: Yakima County WA
Date: 2022-02-09 10:14:31-0800

Digitally signed by Jodi Smith
On: 2022-02-09 10:14:31-0800
Email: Jodi.Smith@yvco.org

YVCOG Executive Committee Minutes
December 20, 2021
A recording of this meeting is available.

* Indicates documents included and available for meeting.