



MPO/RTPO TECHNICAL ADVISORY COMMITTEE

VIDEO CONFERENCE

MEETING MINUTES

October 14, 2021

PRESENT:

Sean Burgess – City of Toppenish
Joseph Calhoun – City of Yakima
Tim DeVries – Gray & Osborne
Todd Dorsett – City of Grandview
Randy Giles – WSDOT
Paul Gonseth – WSDOT
Dennis Henne – City of Union Gap
Joe Henne – City of Selah
Lance Hoyt – City of Toppenish
Deborah LaCombe – HLA
Janna Lewis-Clark - PAHTO
Stephanie Ray - HLA
Robert Shull - eRMSi

Ardele Steele - City of Zillah
Greg Story – Yakima Transit
Jase Testerman - Yakima County
Laura Vazquez – City of Mabton
Rocky Wallace – City of Selah
Gary Wirt – All Aboard Washington

YVCOG Staff:
Alan Adolf, Transportation Manager
Jeff Watson, Senior Planner
Jodi Smith, Communications Specialist
Tami Hayward, Financial Specialist

CALL TO ORDER AND INTRODUCTIONS

Chairman, Lance Hoyt, called the October 14, 2021, meeting to order at 10:01 a.m. A quorum was present.

APPROVAL OF MINUTES

*September 9, 2021 Meeting
Minutes*

Jase Testerman made a motion to approve the [MINUTES for September 9, 2021](#) meeting. Dennis Henne seconded the motion. The motion carried.

TRANSPORTATION PROGRAM CORRESPONDENCE AND UPDATES

Alan Adolf, Transportation Program Manager

Associate Transportation Planner –

- We have been conducting interviews for the vacant Associate Transportation Planner.
- Have interviewed 4 candidates.
- Hoping to fill the position by late December/early January.

YVCOG Website Remodel –

- YVCOG will be updating our website.
- Early stages of planning it out.
- Are there things the TAC or cities would like to see included on YVCOG's webpage?

2022 Safety Performance Measures –

- We are expecting changes in the DOT target results and projections, due to the change in YVCOG's MPA Boundary – all accidents within the County limits will be included in future safety and other performance measure.
- Last year's [2021 Safety Resolution & Cover letter](#) was shared as reference

April 2022 Washington State Transportation Commission will be visiting the Yakima Region. Two-day in person meeting. Last held in our area in 2018. Date and location TBD. Reach out now if you have projects, etc., you would like to present.

[2021 Regional Traffic Model Update Requests](#)

Information

Robert Shull, eRMSI Modeler

Mr. Shull gave a brief explanation of Travel Demand modeling. Helps us look into near- and long-term future changes in behavior and transport systems.

Assists in transportation and land use (where people are and where they want to be) planning by knowing number of trips and where people go.

Land use data really drives the whole model, along with households, employment, and network definitions.

Alan Adolf, YVCOG Transportation Manager

Updates needed in areas of speed, lanes, intersection, and functional class.

Plot maps were sent out to jurisdictions, a few weeks ago, for updates. Please contact Alan if you have questions.

Information

UNFINISHED BUSINESS:

W. Powerhouse Road / SR 12 Transportation Study Update

Paul Gonseth (WSDOT)

Paul Gonseth provided a brief update on the W. Powerhouse Road / SR 12 Transportation Study

- Trying to get information to Bob Shull so he can complete modeling projects WSDOT needs in order to proceed with some of their projects.
- Struggling with resources – losing WSDOT resources every day (due to vaccination mandate?)
- Will be having a get together with WSDOT partners to update them on scoring.

Information

2022 HSTP Update / Transit Feasibility Study RFP

Alan Adolf, Transportation Program Manager

- MPACT (HSTP committee) meeting scheduled for Thursday, October 28th at 2 p.m.
- HSTP update is active now. Will reach out regarding schedules, missing links, etc., so we can demonstrate future need.
- 2023-2025 Consolidated Grant process will begin next July.
- We have decided to go ahead and seek a consultant to perform the Transit Feasibility Study. Will be sending out (with Policy Board's approval) an RFP on November 1st. Should have someone on board by February.

Information

Regional Traffic Count Process Update

Alan Adolf, Transportation Program Manager

- 2021 Season ends October 29. Final counts should be available by mid-November.
- [IDAX Contract Extension](#): through November 2023. We are maintaining the same financial "unit rate costs" numbers. The development schedule for 2022 and 2023 will be more relaxed because of this. It is YVCOG's intention to maintain a robust traffic counting record.
- [2022/2023 Needs Assessment memo](#). Deadline extended to 11/5/21.
- [2022 Traffic Count Request Form](#)

Decision: Jase Testerman moved to recommend Policy Board approve IDAX Traffic Counter contract extension through November 30, 2023. Rocky Wallace seconded. The motion carried.

2022 ITS Annual Plan: [Update to 2020](#)

Alan Adolf, Transportation Program Manager

- We sent out an [ITS Update request](#) to any jurisdictions needing updates to 2020 document for 2021. The [Comment Form](#) was sent out to membership on September 15, 2021. This document can be used as a reference in grant applications applying for ITS technology or equipment
- The deadline to turn in your form is October 22nd.
- The Update Approval will be presented to Policy Board in November or December.

Information and Discussion

CTR/TDM (Commute Trip Reduction/Traffic Demand Management) Update

Jeff Watson, Senior Planner

- We submitted our [2021-2023 Work Plan](#) at the end of September and they seem to be satisfied with it.
- The plan was fairly general because the state seems to be reassessing the program as a whole.
- Our last report of participants included about 10 organizations. Jeff has been reaching out to CTR coordinators, but has only received one response. It seems pretty clear we will be starting fresh.
- The surveys are being reworked to be completely digital, but will probably be delayed to the spring of 2022.
- Excited to be looking at activities and getting people to participate.
- Jeff attended the Zillah Park and Ride ribbon cutting and realized that was a missed opportunity to talk with people about getting the CTR program back up and running. If anyone attends a community event, please take advantage of any opportunity you might have to bring up the CTR program.

The state Exec Committee and Technical Committee have been working on the CTR guidelines, which are virtually unchanged since the 1990s. We are advocating for a more home-grown plan, allowing CTR programs to be based on local needs.

Information

[2021-2024 YVCOG Financial Constraint](#)

Alan Adolf

Alan provided information on the closing out of our obligations for FFY 2021 funds. This shows projects that are either in the process or planning on obligating funds to stay financially constrained (the amount allocated every year).

We are still expecting Selah to obligate their Fremont project, and maybe Mabton to start moving forward in obligating.

The tracking sheet is based on YVCOG continuing to get the \$4.23 million dollars we were allocated for last year and, for planning purposes, we use that amount for calculation.

Information

NEW BUSINESS:

October 2021-2024 M/RTIP Amendment

Alan Adolf, Transportation Program Manager

- Public comment period ends October 13th.
- Four formal amendments in October – 3 Yakima County additions (bridge projects totaling \$4,484,300) and 1 WSDOT administrative revision (I-82/Selah Creek Bridge – increasing the total project cost by \$435,957 to \$707,538).

Decision: Dennis Henne moved that the TAC recommend to Policy Board for approval of October Amendment of 2021-2024 M/RTIP. Janna Lewis-Clark seconded. The motion carried.

2021 Title VI Annual Report

Alan Adolf, Transportation Program Manager

- The Title VI Annual Report covers the period of October 1, 2020 to September 30, 2021.
- A review of our actions over the last year in complying with all Title VI requirements.

Decision: Rocky Wallace moved to recommend Policy Board authorize Executive Director to Sign 2021 Title VI Policy Statement and that Policy Board adopt the 2021 Title VI Annual Report for Submittal to WSDOT. Jase Testerman seconded. The motion carried.

2022-2025 M/RTIP Final Document

Alan Adolf, Transportation Program Manager

- Public comment period ended 10/13/21.
- Three comments received - one from WSDOT HQ early in the process, one from Yakima County, and one from WSDOT SCR.
- This is our 4-year transportation improvement program for the Yakima County region.
- 55 region-wide funded projects – federally funded secured or regionally significant.
- Our financial feasibility basically lays out the various funding sources we have: \$109.8 million in federal funds scheduled for the next 4 years; \$130,772,000 in state funds; and just under \$21 million in local funds for a total of \$261,393,000.
- Last year we began including the performance measures and projects that will address them.
- Self-certification will also be attached.
- Requesting a December 22nd deadline for any January TIP amendments.

Decision: Dennis Henne moved that TAC recommend Policy Board approve of 2022-2025 M/RTIP Document for submittal to WSDOT/FHWA. Jase Testerman seconded. The motion carried.

STREETLIGHT DATA, INC.
Subscription

Alan Adolf, Transportation Program Manager

- This is a data collection service that utilizes various smartphone and other data tracking programs to provide Origin/Destination study data.
- We are planning to do a one-year subscription for just under \$64,000.
- Information will assist with the traffic model and other sub-study activities that can be used on a multi-jurisdictional or regional level – transit, biking, trails, etc.
- Will subscribe to this service each time we do a model update, but if we use it a lot, we may use them more often.
- Sole-source provider, approved by WSDOT.
- Funded by STP funds.

Decision: Jase Testerman moved to recommend Policy Board approve [YVCOG/STREETLIGHT Data subscription contract](#) for one year. Janna Lewis-Clark seconded. The motion carried.

Executive Director Update No report this month.

WSDOT State & Regional Update Randy Giles, WSDOT

Fall Local Programs newsletter coming out in the next couple of weeks –

- Made our obligations by the skin of our teeth.
- Will be looking at doing some calls for projects.
- Extending the 100% match offer on managed programs – available if you are obligating in 2022

Information

Member Updates

The following jurisdictions/agencies provided updates:

- City of Selah
- City of Toppenish
- City of Union Gap
- City of Zillah
- All Aboard Washington – April meeting
- PAHTO Public Passage

Information

Next TAC Meeting: November 10, 2021, next TAC meeting since Thursday, November 11th is a federal holiday.

Other Business None.

Public Comment None.

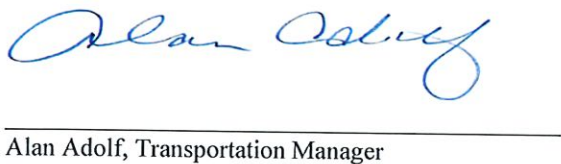
Adjourn Mr. Hoyt adjourned the meeting at 11:32 a.m.

Respectfully submitted,


Mr. Lance Hoyt, Chair

Date signed: 12.9.2021

Attest:


Alan Adolf, Transportation Manager

Date signed: December 9, 2021