



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, November 15, 2021
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima
Via Teleconference:
[Click Here to Join Meeting](#)

TO JOIN VIA TELEPHONE: 253 215 8782
When prompted, enter Meeting ID: 214 245 7495 #
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YVCOG EXECUTIVE COMMITTEE MEMBERS:

James Restucci, Chair - City of Sunnyside Council Member
Janice Gonzales, Area 2- City of Zillah Council Member
Ron Anderson, Yakima County - Commissioner
Sherry Raymond, Member at Large - City of Selah Mayor

John Hodkinson, Vice-Chair - Area 1. City of Union Gap Mayor
Brad Hill, City of Yakima - Council Member
Bill Moore, Area 3 - City of Grandview Council Member

CALL TO ORDER – The November 15, 2021, meeting of the YVCOG Executive Committee will come to order at 1:30 p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. [Approval of Minutes](#)

October 18, 2021, YVCOG Executive Committee Meeting

2. [Approval of Payroll Voucher](#)

As of October 31, 2021, approve payroll voucher OCT 21-001 in the amount of \$78,504.03

3. [Approval of Accounts Payable Vouchers](#)

As of October 31, 2021, approve claim vouchers numbered OCT-21-002 through OCT-21-020 in the total amount of \$40,879.25.

Discussion and Decision

Motion: “I move to approve the Consent Agenda.”

EXECUTIVE DIRECTOR’S CORRESPONDENCE

Chris Wickenhagen, Executive Director

- New Employee Introduction
- [Housing Action Plan / Housing Needs Assessment Grant update](#)
- 2021 Outstanding Service Award
- Partnering with Habitat for Humanity

- [Homeless and Housing](#) - Planning Surcharge Administration update
- State funding for Homelessness
- Listening Tour
- Newly Elected - Evening of Celebration

Information

STAFF REPORTS

Shane Andreas, Finance Specialist

- [October 2021 Budget Report](#)

Lynn Deitrick, Planning Manager

- Land Use & Regional Planning Program

Vicki Baker, Regional Program Manager

- Regional Programs

Jodi Smith, Communications Specialist

DATE	HOST	SPEAKER/TOPIC
December 8, 2021	City of Yakima	
February 16, 2022		
March 16, 2022		
May 18, 2022		
September 21, 2022		Legislative and Congressional update
October 19, 2022		
December 14, 2022		

Information

UNFINISHED BUSINESS

Chris Wickenhagen, Executive Director

[Kresge Grant Update](#) – Kresge Foundation grant agreement with YVCOG.

Action: *“I move to authorize the chair to sign the Yakima Valley Conference of Governments grant agreement with Kresge Foundation.”*

NEW BUSINESS

1. [Appoint 2022 Auditing Officer and Alternate Auditing Officer, by Resolution 2021-04](#)

Chris Wickenhagen, Executive Director

- Appoint Christina Wickenhagen as 2022 Auditing & Investing Officer and Tamara Hayward as alternate Auditing Officer, effective January 1, 2022.

Action: *Discussion and Decision to authorize Chair to sign*

“I move to authorize the chair to sign Resolution 2021-04 appointing 2022 Auditing & Investing Officer”.

2. [Appoint Official Federal Reimbursement Certification and Signature Officer, by Resolution 2021-05](#)

Chris Wickenhagen, Executive Director

- Uniform Guidance 2 CRF 200.415(a) requires a resolution to appoint an official(s) who is authorized to legally bind the Non-Federal Agency for federal reimbursement
- Appoint Christina Wickenhagen authority to legally bind YVCOG for federal reimbursements and Shane Andreas as an alternate, effective January 1, 2022.

Action: *Discussion and Decision to authorize Chair to sign*

“I move to authorize the chair to sign Resolution 2021-05 authorizing Christina Wickenhagen to legal bind YVCOG for the sole purpose of requesting federal reimbursements and Shane Andreas as

an alternate”.

3. **2022 Meeting Dates**

Jodi Smith, Communications Specialist

- 2022 meeting dates for Policy Board, Executive Committee, General Membership, Transportation TAC and MPACT

Action: *Discuss and Decision*

Motion: *“I move to approve and authorize the publication of YVCOG 2022 meeting dates.”*

4. **2022 Technical Assistance, Professional Service Agreement Contracts and Land Use/GIS Contracts**

Shane Andreas, Finance Specialist

- Consideration of pre-approved **Technical Assistance Contracts** with member jurisdictions
- Consideration of pre-approved **Professional Service Agreement Contracts** for Planner Hours with members
- Consideration of pre-approved **Planner Services Contracts** with members

Action: *Discussion and Decision to authorize Chair to sign*

Motion: *“I move to approve and authorize the Executive Director to sign 2022 Technical Assistance, Professional Service Agreement contracts and Land Use/GIS contracts when initiated by members.”*

5. **Interlocal Agreement: Housing Action Plan**

Chris Wickenhagen, Executive Director

- Consideration of pre-approval for **Interlocal Agreement with the Cities of Grandview, Tieton, Toppenish, Union Gap, Wapato, and Zillah** for a draft Housing Action Plan for each city’s needs and housing goals.

Action: *Discussion and Decision to authorize Chair to sign*

OTHER BUSINESS

Next Executive Committee meeting on Monday, December 20, 2021.

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG’s Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state’s toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.