



MPO/RTPO TECHNICAL ADVISORY COMMITTEE

VIDEO CONFERENCE

MEETING MINUTES

September 9, 2021

PRESENT:

Sean Burgess – City of Toppenish
David Dominguez – City of Union Gap
Randy Giles – WSDOT
Paul Gonseth – WSDOT
Steven Hazard – HLA
Dennis Henne – City of Union Gap
Joe Henne – City of Selah
Linda Howell – WSDOT Public Transportation
Lance Hoyt – City of Toppenish
Larry Mattson – Jacobs Engineering

Mike Meskimen – Gray & Osborne
Matt Pietrusiewicz - Yakima County
Ardele Steele - City of Zillah
Greg Story – Yakima Transit
Jase Testerman - Yakima County
Rocky Wallace – City of Selah
Gary Wirt – All Aboard Washington

YVCOG Staff:
Alan Adolf, Transportation Manager

CALL TO ORDER AND INTRODUCTIONS

Chairman, Lance Hoyt, called the September 9, 2021, meeting to order at 10:03 a.m. A quorum was present.

APPROVAL OF MINUTES

August 12, 2021 Meeting Minutes

Jase Testerman made a motion to approve the [MINUTES for August 12, 2021](#) meeting. Dennis Henne seconded the motion. The motion carried.

TRANSPORTATION PROGRAM CORRESPONDENCE AND UPDATES

Alan Adolf, Transportation Program Manager

Associate Transportation Planner –

- We are currently accepting applications and will again be interviewing for the Associate Transportation Planner position, due to Marcus Richards being unable to commit to the position.
- We hope to fill the position before the end of the calendar year.
- Due to losing Marcus, we will be hiring a consultant to take over the Transit Feasibility Study.
- For the time being, all emails and correspondence should be directed to Alan.

2021 YVCOG Traffic Model Update –

- [Model Goals](#) – started taking official action last week. Hoping to send out shape files regarding link and node, within the next week or two, to each jurisdiction. We will be handling the land-use updates internally and, sometime around January, we will send out our proposed land-use changes, and you will have a month to correct our corrections.
- Will be developing a hybrid model of the Powerhouse/SR 12 study.

Information

UNFINISHED BUSINESS:

2021-2024 M/RTIP Amendment Schedule and 2022-2025 MRTIP Development Schedule

Alan Adolf, Transportation Program Manager

- October is the last amendment of the year. The deadline is September 24th.
- No M/RTIP Project edits until January TIP Amendment.
- January TIP Amendment Deadline is December 22nd
- 2022-25 MRTIP Public Comment period runs from September 14th – October 13th – available on YVCOG webpage, paper copies in Yakima and Sunnyside libraries. 51 projects, just shy of \$200 Million in project funding over the next 4 years.
- Looking for photos for the MRTIP and for the Annual Report.
- Amendment Schedule will be available in the M/RTIP.
- TAC falls on Veteran's Day this year, so we are proposing moving it to November 10th, if we should need a November TAC meeting.
- [2022 TIP Amendment Schedule](#)

Information

STP / T-A / CMAQ Long Range 2021 Funding Update

Alan Adolf, Transportation Program Manager

- Informed by Nancy Huntley that Moxee's Morrier Lane project was approved and obligated in August, officially putting us over our 2021 target.
- Expecting our available 2022 allocation to be around \$2,000,000 to \$2,500,000 range, due to the \$2.0 million (+) over-obligation in 2021.
- Several projects should be coming off the books (Union Gap's West Ahtanum Road, Moxee's Morrier Lane, PE for Mabton, and Grandview and Toppenish PE and right of way). We'll see how those efforts to obligate funds will update our Phase deadline.
- Haven't heard what numbers might look like for FY '22, so projecting at current levels. Same with TAP and CMAQ funding.
-

Information

W. Powerhouse Road / SR 12 Transportation Study Update

Paul Gonseth (WSDOT)

Paul Gonseth provided a brief update on the W. Powerhouse Road / SR 12 Transportation Study

- WSDOT is starting to evaluate some of the solutions for the study area and have run up against resource issues. Having staff move around – slowing process down.
- The model is to get numbers for years 2020-2025-2045. Unable to finish reviewing the options right now.
- Thanked Al Pinkham for getting the comments completed and returned within the two-week period.
- Staff is changing a little bit – there have been some resignations. Resources are changing.

Information

2021 Regional Traffic Count Process Update and 2022 Traffic Count Jurisdictional Needs Assessment

Alan Adolf, Transportation Program Manager

- The 2021 traffic count process has been going well. Minor adjustments and a few re-counts have been done. Should be completed early next month. Toppenish, Union Gap and Selah coming up.
- Will be sending Needs Assessment form out next week (for 2022). Options for tube counts, turning movements, video-capture counts.
- We have the opportunity to extend IDAX's contract for another year. Membership feedback on how they have worked with your jurisdictions?

- 2022 traffic counts will probably run late March through end of October.
- When we send your counts out, please open and save the link that John will be sending you ... it is perishable.

Information and Discussion

CTR/TDM (Commute Trip Reduction/Traffic Demand Management) Update

Alan Adolf, Transportation Program Manager

Jeff and Alan have attended a couple of CTR/TDM meetings recently. The biggest issue for us right now is the state-wide exec comm is in the process of approving some recommendations to the legislature that will liberalize regions' ability to address CTR and TDM based on our regional needs and capabilities. Mike Shuttleworth and Alan began this effort a few years ago, hoping to expand our reach and still have it be financially eligible. Guidelines haven't been changed since early 90's. Will give us some flexibility. Hoping to make CTR more user-friendly for the whole population.

Due to COVID restrictions, the Wheel Options event has been cancelled for this fall. Hoping to open up again in May. State is still finalizing the form that will be used in bi-yearly surveys. Will have the option to complete the surveys on paper or online.

Information

NEW BUSINESS:

September 2021-2024 M/RTIP Amendment

Alan Adolf, Transportation Program Manager

- No TIP amendment this month.
- No administrative amendments.
- Any amendments for October need to be submitted by next Friday.

Information

2021 UPWP Annual Report

Alan Adolf, Transportation Program Manager

- The Annual Report is done each September. It is a review from the previous Unified Planning and Work Program (UPWP) – looking at what we have accomplished over the last fiscal year (July 1, 2020 – June 30, 2021)
- Covers accomplishments such as continuing to function as and MPO/RTPO throughout COVID, being awarded CMAQ grant applications, expansion of the MPA boundary, the regularly scheduled work we perform throughout the year, why we spent more or less on certain tasks, etc.
- This document will be provided to the Policy Board upon your recommendation.

Decision: Jase Testerman moved that the TAC recommendation to Policy Board for approval to submit 2021 UPWP Annual Report to WSDOT. Rocky Wallace seconded. The motion carried.

2021 Metropolitan Planning Organization (MPO) Self-Certification

Alan Adolf, Transportation Program Manager

The MPO is required, at the beginning of each new federal fiscal year, to certify that we will meet all of the required MPO certifications. The first part of the document is basically a questionnaire that we complete and maintain for records purposes. The crux of the document is at the end, the actual self-certification.

Decision: Dennis Henne moved that the TAC recommend that Policy Board Chair sign 2021 MPO Self-Certification to submit 2021 MPO Self-Certification to WSDOT. Jase Testerman seconded the motion. The motion carried.

2022 Intelligent Transportation Systems (ITS) Annual Plan Update

Alan Adolf, Transportation Program Manager

- Usually due in the November/December timeframe
- Will be sending an ITS Update request-comment form out to TAC in the next week or so, asking for any proposed updates to the ITS plan.
- Document has been unchanged since 2017
- This document gives reference for consolidated grant, ITS, and other transportation technology applications
- If you have an ITS-based project that isn't falling into the current operational concept areas, you will need to list it on this plan
- Deadline will be October 22nd, so the document can be ready for November Policy Board.

Information

2022 Human Services Transportation Plan Update

Alan Adolf, Transportation Program Manager

- **2018 Document:** this plan was significantly updated from the 2014 document, addressing both needs, barriers to human services transportation, we will be adding references to the benefits of passenger rail and other mode enhancements. Will be updating users and service providers, etc.
- This will be taken on by MPACT over the next 6 – 8 months.
- Due to the Policy Board in March 2022.

Information

City of Toppenish TAP Augmentation Request

Alan Adolf, Transportation Program Manager

- The City of Toppenish requests \$57,000 in additional TAP (Transportation Alternatives Program) funds to complete the Train Depot roofing project.
- Alan has discussed this with Nancy Huntley – there are funds available to cover this amount. She doesn't foresee any problems moving forward.

Decision: Jase Testerman moved that TAC recommend Policy Board grant approval to augment City of Toppenish's Train Depot Roof Rehab project TAP award by a total not to exceed an additional \$57,000 and authorize the Executive Director to sign an award letter to that effect. Dennis Henne seconded. The motion carried.

City of Union Gap CMAQ Street Sweeper Award Reconsideration

Alan Adolf, Transportation Program Manager

In July of 2020, City of Yakima received \$500,000 for their alley paving project. Only \$684,454 were available in total, leaving Union Gap with only partial funding for their street sweeper project – about \$114,000 short.

TAC recommended awarding the City of Yakima's project, and Policy Board decided that the Union Gap project would be tabled until funding availability was determined. TAP and CMAQ funding are being extended and it appears that we would now be able to fully fund the project.

We will have a better idea of funding in October.

This would decrease the new call for projects by about \$114,000.

Decision: Joe Henne moved for TAC recommendation to the Policy Board for approval to fully award City of Union Gap CMAQ funds for its 2020 CMAQ Grant for a Street Sweeper. Jase Testerman seconded the motion. The motion carried.

Executive Director Update

No report this month.

WSDOT State & Regional Update

Randy Giles, WSDOT

- Falling a little short on managed programs for bridge and safety

Information

Member Updates

The following jurisdictions/agencies provided updates:

- City of Selah
- City of Union Gap
- Yakima Transit
- City of Zillah

Action: Information

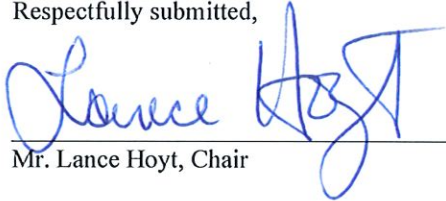
Next TAC Meeting: October 14, 2021, next TAC meeting.

Other Business None.

Public Comment None.

Adjourn Mr. Hoyt adjourned the meeting at 11:09 a.m.

Respectfully submitted,



Mr. Lance Hoyt, Chair

Date signed: 10/14/2021

Attest:



Alan Adolf, Transportation Manager

Date signed: October 14, 2021