

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
September 20, 2021

CALL TO ORDER Chair James Restucci called the September 20, 2021 meeting of the YVCOG Executive Committee to order at 2:45 p.m.

ROLL CALL &  
INTRODUCTIONS

- **Members present via teleconference**  
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap  
Bill Moore: Area 3 – Mabton, Granger, Grandview  
Sherry Raymond: Member-At-Large  
James Restucci, Chair: City of Sunnyside
- **Members absent**  
Ron Anderson: Yakima County  
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah  
Brad Hill: City of Yakima\*
- **YVCOG Staff**  
Chris Wickenhagen, Alan Adolf, Shane Andreas, Vicki Baker, Lynn Deitrick,  
Tamara Hayward, Jodi Smith, Jeff Watson
- **Others Present via teleconference**  
None
- **A quorum was present**

*\*Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT  
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda\**

1. Approval of Minutes:
  - [August 16, 2021](#), YVCOG Executive Committee Meeting
  - [August 30, 2021](#), YVCOG Executive Committee Special Meeting
2. [Approval of Payroll Voucher](#):
  - As of August 31, 2021, approve payroll voucher AUG 21-001 in the amount of \$82,270.68 through electronic fund transfers.
3. [Approval of Accounts Payable Vouchers](#):  
As of August 31, 2021, approve claim vouchers numbered AUG-21-002 through AUG-21-014 in the total amount of \$9,502.21.

*Decision: John Hodkinson, Area 1 representative, moved to approve the Consent Agenda. Bill Moore, Area 3 representative, seconded. The motion carried.*

*Executive Director's  
Correspondence*

- Chris Wickenhagen, YVCOG Executive Director
- **Law Enforcement RFP** – Commerce is reposting this on October 1. YVCOG plans to apply.
  - **Ron Hannah/Gang Prevention**: presenting a program at the October General Membership meeting, along with Yakima County Prosecutor Joe Brusica, Sheriff Udell.
  - **ARPA Funds / City meetings**: YVCOG can administer and track funds, similar to what is done for transportation SEED funds.
  - **Zoning Maps for cities**: Regional economic development website with YCDA. Several maps have been updated and are in the process of approval by City Councils.
  - **Yakima County**: Commissioner Anderson asked YVCOG about a possible

shared fee structure for law enforcement SWAT paid activities. Other shared cost possibilities include gang prevention expert, shared data, crime analyst. Shared costs with cities? Paid a la carte to YVCOG?

**Information**

*Staff Reports\**

**Shane Andreas, Finance Specialist.**

- **August 2021 Budget Report**  
Includes revenues of \$17,693.07, expenditures of \$ 91,653.62 for both salaries and vouchers. Revenue Balance of \$47,452.73. The budget has been updated to reflect the approved amended budget. Cash balance is \$574,512.76, which is similar to August 2020.

**Lynn Deitrick, Planning Manager**

- Land Use & Regional Planning Program: Information presented included community assistance:
  - Tieton: City Flood Hazard code amendment to comply with FEMA guidelines and mapping update, Code and Comprehensive Plan amendments for mixed use in existing commercial zones
  - Mabton: Processing application for Scarlett Estates 35-lot subdivision
  - Union Gap: RZN/Comp plan future land use map amendment for multi-family development. Yakama Nation Ahtanum Village – Ahtanum Creek preservation/restoration project, Providing zoning information at Early Assistance Meetings, SEPA applications, Short Subdivision and exemptions.
  - Grandview: Continued work on a Planned Unit Develop (PUD) with a Hearing Examiner public hearing, new subdivision submittals being processed, rezones
  - Granger: Land use requirements for conditional use permitting and subdivision inquiries, 2021 Water System Plan Consistence Review and SEPA.
  - Wapato: lot line adjustments, zoning requirements for proposed site to relocate police department.
- **ADDITIONAL WORK**
  - Updating zoning maps for cities
  - Transportation Travel Demand Model 21 Land Use input data, update and verification
  - Shoreline Master Program – SMPS submitted to DOE for review.
  - Information: FEMA is looking to update the flood insurance rate maps for the lower Yakima watershed. They are looking to do a check-in concerning the data and funding for scope of work. Grandview, Granger, Sunnyside, Wapato, Zillah and Toppenish received email.
  - WA State Annual Planning Directors Conference was held September 7-10: Topics included ethics, emerging state issues and legislation, housing, passing the knowledge to younger professionals and case law updates.
  - Commute Trip Reduction (CTR). State is working to identify potential changes and modifications to the program

**Vicki Baker, Regional Program Manager**

Toppenish Steering Committee will meet on Wednesday evening. Many different community sectors will choose top 3 priorities for Toppenish.

**Jodi Smith, Communications Specialist**

DATE	HOST	SPEAKER/TOPIC
October 20	Zillah	Public Safety

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

2022 YVCOG Draft Budget\*

*Chris Wickenhagen, Executive Director*

Reviewed and discussed the proposed 2022 YVCOG budget.

***Decision: Motion to approve and forward the 2022 Budget to the General Membership for consideration in October made by Bill Moore, Area 3 Representative from Grandview. Seconded by Sherry Raymond, Member at large. Motion passed.***

**OTHER BUSINESS** The next Executive Committee meeting will be Monday, October 18, 2021, at 1:30 p.m.

**PUBLIC COMMENT** No comment.

**ADJOURN** With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 3:14 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Executive Committee Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Jodi Smith, Communications Specialist