

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
July 19, 2021

CALL TO ORDER Vice Chair John Hodkinson called the July 19, 2021 meeting of the YVCOG Executive Committee to order at 1:31 p.m.

ROLL CALL &  
INTRODUCTIONS

- **Members present via teleconference**  
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah  
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap  
Bill Moore: Area 3 – Mabton, Granger, Grandview  
Sherry Raymond: Member-At-Large  
Ron Anderson: Yakima County  
Brad Hill: City of Yakima
- **Members absent**  
James Restucci, Chair: City of Sunnyside\*
- **YVCOG Staff**  
Chris Wickenhagen, Lynn Deitrick, Shane Andreas, Jeff Watson, Tamara Hayward, Jodi Smith
- **Others Present via teleconference**  
Raquel Ferrell Crowley
- **A quorum was present**  
*\*Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT  
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda\**

1. Approval of Minutes:
  - June 21, 2021, YVCOG Executive Committee Meeting
2. Approval of Payroll Voucher:
  - As of June 30, 2021, approve payroll voucher JUN 21-001 in the amount of \$83,169.64 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers:
  - As of June 30, 2021, approve claim vouchers numbered JUN-21-002 through JUN-21-014 in the total amount of \$21,357.95.

***Decision: Janice Gonzales, Area 2 representative, moved to approve the Consent Agenda. Brad Hill, City of Yakima, seconded. The motion carried.***

*Executive Director's  
Correspondence*

- Chris Wickenhagen, YVCOG Executive Director
- **Public Records Requests to Yakima County** – A request for Homeless Program information was made. We have asked for information on who is getting how much funding, including COVID-19/CARES funds.
  - **Training for Candidates to Elected Office** - YVCOG has been asked to provide training for candidates and newly elected. Will cover roles and responsibilities. Training will take place BEFORE the election.
  - **City of Wapato Communications** – met with city staff and police chief. They are hoping to exit audit status very soon. YVCOG can work as a resource and partner to assist Wapato.

- **Affordable Housing – Toppenish.** Some barriers include the cost of land and infrastructure.
- **August meetings hybrid:** starting in August, meetings will be held in the YVCOG conference room, as well as ZOOM.
- **General Membership meetings:** starting in September, would encourage meeting again in-person to re-establish relationships. Also need to include virtual options to attend.
- **Update from Senator Murray’s office:** Raquel Crowley gave updates on infrastructure funding proposals.

**Information**

*Staff Reports\**

**Shane Andreas, Finance Specialist.** Reported there will be a budget amendment for 2021 expected in August.

- [June 2021 Budget Report](#) - Includes revenues of \$160,777, expenditures of \$104,528 for both salaries and vouchers. 50% through the year. Over budgeted amount for revenue due to outstanding 2020 revenue that came in 2021. Expenditures include over budget on postage for the Kresge grant. This will be addressed in the budget amendment that you will see in August. Cash Balance of \$655,103.30 which is not comparable to 2020. YVCOG received over \$125,000 in revenues from WDOT for April and May invoices, plus an additional \$25,000 in Shorelines contracts.

**Lynn Deitrick, Planning Manager**

- Land Use & Regional Planning Program: Information presented included community assistance
  - Tieton flood hazard code amendment FEMA requirements to Planning Commission in August;
  - Mabton development and SEPA determination, reviewing construction documents and lot line adjustment;
  - Toppenish code amendment conflicts; rezones, home occupations, short subdivision exemptions and accessory dwelling units;
  - Union Gap rezone comprehensive plan and future land use, short subdivision
  - Granger questions from the public
  - Wapato commercial auto parts store notice of application and SEPA
  - Other: working with YCDA on city zoning mapping for economic development website. A couple cities should be done this week.
  - Shoreline Master Program: working with 8 cities for submittal to Department of Ecology for review
  - CTR - Commute Trip Reduction: working with cities on their CTR ordinances. Once we know what State level requirements are, we will meet with the cities for ordinance updates. Continued outreach to organizations for participation.

**Vicki Baker, Regional Program Manager**

- Regional Programs -
  - Kresge Grant:** Bilingual study of Health and Housing. Created a process for inclusion of 15 identified sectors in the community, including youth, business owners, residents, and homeless. Community buy-in and momentum will be shown to potential funders. Can be replicated in other cities in the valley.
  - ARP Funds** – allowable uses for American Rescue Plan funding.

Studying ways to use one-time money to fund long-term, sustainable housing solutions. Will work with Senator Murray's office on ARP and infrastructure funding possibilities.

*Jodi Smith, Communications Specialist*

DATE	HOST	SPEAKER/TOPIC
September 15	Grandview	Legislative Update
October 20	Zillah	Homeless Program Update
December 8	City of Yakima	TBD

YVCOG will contact Grandview and Zillah for facilities and meals for upcoming hybrid General Membership meetings. Hybrid meetings will offer both in-person and virtual attendance options.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**2022 Budget Schedule\***

*Chris Wickenhagen, Executive Director*

**2022 YVCOG Budget Process**

- [2022 Budget Schedule](#)

*Action: Discuss and decision.*

*Motion: Janice Gonzales moved to approve the 2022 budget schedule. Bill Moore seconded. The motion passed.*

- **Appoint 2022 Budget Subcommittee (3)**

*Discussion to appoint Janice Gonzales, Bill Moore and John Hodkinson, Jr. to the 2022 budget subcommittee.*

**OTHER BUSINESS**

The next Executive Committee meeting will be Monday, July 19, 2021 at 1:30 p.m.

**PUBLIC COMMENT**

No comment.

**ADJOURN**

With no other business, YVCOG Executive Committee Vice Chair John Hodkinson, Jr. adjourned the meeting at 2:14 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

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Date signed

ATTEST:

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Jodi Smith, Communications Specialist