

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
April 19, 2021

- CALL TO ORDER Chair James Restucci called the April 19, 2021 meeting of the YVCOG Executive Committee to order at 1:53 p.m.
- ROLL CALL & INTRODUCTIONS
- **Members present via teleconference**  
Ron Anderson: Yakima County Commissioner  
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap  
Bill Moore: Area 3 – Mabton, Granger, Grandview  
James Restucci, Chair: City of Sunnyside
  - **Members absent**  
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah  
Brad Hill: City of Yakima\*  
Sherry Raymond: Member-At-Large\*
  - **YVCOG Staff**  
Chris Wickenhagen, Lynn Deitrick, Vicki Baker, Shane Andreas, Tami Hayward, Jodi Smith
  - **Others Present via teleconference**  
None
  - **A quorum was present**
- \*Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

- Consent Agenda\**
1. [Approval of Minutes:](#)  
March 15, 2021 YVCOG Executive Committee Meeting
  2. [Approval of Payroll Voucher:](#)  
As of March 31, 2021, approve payroll voucher MAR-21-001 in the amount of \$69,476.32 through electronic fund transfers.
  3. [Approval of Accounts Payable Vouchers:](#)  
As of March 31, 2021, approve claim vouchers numbered MAR-21-002 through MAR-21-022 in the total amount of \$21,735.98.
- Action: Bill Moore, Area 3 representative, moved to approve the Consent Agenda. Ron Anderson, Yakima County Commissioner, seconded. The motion carried.**

OLD BUSINESS None.

NEW BUSINESS

- Executive Director's Correspondence\**
- Chris Wickenhagen, YVCOG Executive Director
- **Opening Yakima Valley meetings:** transitioning to meetings on the first Wednesday of each month for cities, YCDA, Comprehensive Health, Chambers of Commerce, tourism and Health District. Third Wednesday will be for electeds and senior city staff to discuss funding, collaborative efforts.

- **YCDA partnership:** Cities and Towns would like to share planning and infrastructure data for economic development. YVCOG is moving forward with contract details and disclaimers. GIS data will be updated annually.
- **Training scheduled for Robert's Rules:** 50 spots available. Encourage all to attend. Will be opening up to others outside our membership.
- **Office space:** Under construction for revised lease.
- **HOME Consortium Program:** still in conversations with the County. YVCOG would like to make sure that our member cities are represented and have funding available to them under this program.
- **Associate Planner:** interviews are completed and job has been offered. Approximate start in mid-June.

**Action: Information**

*Staff Reports*

- **March 2021 Budget Report** – *Shane Andreas, Finance Specialist*  
Revenues received totaled \$75,418  
Expenses were \$91,212 including salaries and vouchers  
Revenue Balance is \$135,954.76  
Postage overage noted in the expenses was for Kresge surveys that need to be mailed rather than in-person interviews. A budget amendment will be presented. Insurance costs are also higher for this time of year because it must be pre-paid. Cash Balance is \$654,505.16 as of March 31, 2021 which is normal for this time of the year.
- **Land Use & Regional Planning Program** – *Lynn Deitrick, Planning Manager*  
- Community Assistance highlights:
  - Tieton:** Assisted with Public Hearing, Code Amendment to FEMA flood map, Binding Site Plan and Variance for a 17-unit condo, 81 lot subdivision.
  - Toppenish:** SEPA review for Jackson Street extension project, Non-Conforming use application – discussing possible alternatives.
  - Union Gap:** Ongoing public assistance meetings for a variety of proposals including espresso stands, street access for development to Valley Mall Boulevard, projects in flood hazard areas – manufactured homes, Level 2 reviews for duplexes, SEPA reviews for new businesses. Short subdivision exemption reviews and discussions. Requested citizen help brochures/bulletins for common land uses.
  - Grandview:** Conditional Use Permit and Rezone for Manufactured Home park was denied by City Council due to density concerns. Subdivision application was submitted.
  - City of Harrah:** proposed lot line adjustments and questions concerning configuration and access.
  - Shoreline Master Program:** Shorelines Update submittals to Department of Ecology for review. Working with cities on specific requirements of their SMPs. Continue to review the State checklist for conformance with draft plans. Continuing to gather documentation to assess potential conflicts with local codes. Developing SEPA checklist and threshold determinations for the cities. Upcoming public meetings/hearings for review for Planning Commissions, Hearing Examiner and final draft to city councils.
  - Commute Trip Reduction:** Ongoing work with state officials to redevelop and redeploy the program in a manner more consistent with local conditions. Emphasize and capitalize on increased telecommuting, reaching out to organizations outside the Metropolitan Planning Organization.

Working on electronic survey and deployment.

• **Kresge Grant** – Vicki Baker, Regional Program Manager

Introduced Vicki as Regional Program Manager focusing on the Kresge Grant for Advancing Health through Housing. Broad experience in working with affordable housing organizations and collaborations with many community members outside of government. Working with elected officials and community members in Toppenish and Mabton.

**Action: Information**

*General Membership Meetings*

*Jodi Smith, Communications Specialist.*

The May 19<sup>th</sup> General Membership meeting will be held remotely. In the fall, we hope we will be able to meet in person. We will offer hybrid options for attending either in-person or via teleconference.

DATE	HOST	SPEAKER/TOPIC
May 19	Granger	Land Use and GMA
September 15	Grandview	Legislative Update
October 20	Zillah	Homeless Program Update
December 8	City of Yakima	TBD

**Action: Information**

**OTHER BUSINESS**

Next Executive Committee meeting will be Monday, April 19, 2021 at 1:30 p.m.

**PUBLIC COMMENT**

No comment.

**ADJOURN**

With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 2:43 p.m.

Respectfully submitted,

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James A. Restucci, YVCOG Executive Committee Chair

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Date signed

ATTEST:

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Jodi Smith, Communications Specialist