

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
February 17, 2021

CALL TO ORDER Chair James Restucci called the February 17, 2021 meeting of the YVCOG Executive Committee to order at 1:59 p.m.

**ROLL CALL &
INTRODUCTIONS**

- **Members present via teleconference**
Ron Anderson: Yakima County Commissioner
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
Bill Moore: Area 3 – Mabton, Granger, Grandview
Sherry Raymond: Member-At-Large
James Restucci, Chair: City of Sunnyside
- **Members absent**
Brad Hill: City of Yakima
- **YVCOG Staff**
Chris Wickenhagen, Lynn Deitrick, Jeff Watson, Shane Andreas and Tami Hayward
- **Others Present via teleconference**
Raquel Crowley
- **A quorum was present**
**Indicates notice of absence received prior to meeting.*

**PUBLIC COMMENT
POLICY**

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes:
 - January 20, 2021 YVCOG Executive Committee Meeting
2. Approval of Payroll Voucher:
 - As of January 31, 2021, approve payroll voucher JAN-20-001 in the amount of \$69,449.81 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers:
 - As of January 31, 2021, approve claim vouchers numbered JAN-20-002 through JAN-20-015 in the total amount of \$37,492.36.

Action: Janice Gonzales, moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

- Chris Wickenhagen, YVCOG Executive Director
- **Rental Lease and Office Space** – Office space will be reduced to 4 shared offices. Staff will continue to work from home, or their workstation at the office. New lease agreement starts 4/1/21 and will have savings of \$4100 per month which is over \$49,000 per year. Surplus equipment will be presented in March.
 - **ILA Agreement with Yakima County Tech Services** – Revised the Interlocal

Agreement to remove PC Support and FireEye. Savings of \$295 per month, over \$3500 per year.

- **Calendar Invite update:** YVCOG meeting calendar is being revised. You may see meetings being cancelled, then new invitations being issued. Just a “heads up” that we will be doing this maintenance soon.
- **Communications with Voting Members** – Chris will be communicating more frequently with the General Membership, including sending minutes and upcoming Speakers and topics
- **Associate Transportation Planner position** will be posted beginning February 22nd. This person will be assisting Alan Adolf on the Transit Feasibility, UPWP, STP, HSTP etc.
- **YCDA – GIS Site Survey Project** (GIS based mapping system / economic development projects) – The Yakima County Development Association has approached us on developing a GIS map for economic development. There are some “red flags” we are exploring including infrastructure for gas lines, fiber optic, etc. Legal counsel is researching how cities can share this information, and how to include a disclaimer as boundary line information is outdated almost immediately. Involves continual maintenance. Union Gap has this information available on their website. Jim Restucci and John Hodkinson expressed an interest in being included in the conference call after legal counsel responds. Dave Cook at Assessor’s office: in process of updating their software program. Contact for more info.

Action: Information

Staff Reports

- **January 2021 Budget Report** – *Shane Andreas, Finance Specialist* – Revenues received totaled \$145,386. Expenses were \$106,942 includes salaries and vouchers. Revenue Balance is \$38,444. Cash Balance is \$543,451
- **Land Use & Regional Planning Program** – Lynn Deitrick, Planning Manager, reported.
 - Community Assistance highlights:
 - Wapato:** Project for Catholic Charities development
 - Tieton:** Binding Site Plans, Comprehensive Plan and FEMA Community Assistance Visit – CAV for flood plain
 - Toppenish:** new offices for Public Works, including vehicle and materials storage.
 - Union Gap:** short plats, ongoing SEPA reviews, pre-meetings
 - Grandview:** Manufactured Home park, Conditional Use Permit and Rezone for Hearing Examiner
 - Shoreline Master Program:** Shoreline Master Programs drafts tailored for each city and their Planning Commissions. SMP grant administration and billing. Public meetings scheduled, assess potential conflicts for each city identified.
 - Kresge Grant:** Toppenish and Mabton. Community Survey for Toppenish sent. 1/3 are responses in Spanish. Approximately 50% have expressed an interest in further participation.
 - Commute Trip Reduction:** Continuing to work with the State on revising the program for current circumstances.

Action: Information

General Membership Meetings

DATE	HOST	SPEAKER/TOPIC
February 17	Selah	WA Dep't of Commerce Funding
March 17	Sunnyside	MPO/RTPOs
May 19	Granger	Land Use and GMA
September 15	Grandview	Legislative Update
October 20	Zillah	Homeless Program Update
December 8	City of Yakima	TBD

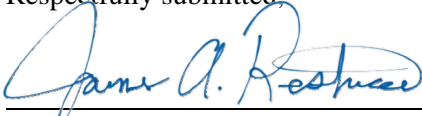
Action: Information

OTHER BUSINESS Next Executive Committee meeting will be Monday, March 15, 2021 at 1:30 p.m.

PUBLIC COMMENT No comment.

ADJOURN With no other business, YVCOG Executive Committee Chair James Restucci adjourned the meeting at 2:23 p.m.

Respectfully submitted,



James A. Restucci, YVCOG Executive Committee Chair

18 March 2021

Date signed

ATTEST:

Jodi Smith, Communications Specialist