

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
January 20, 2021

- CALL TO ORDER** Vice Chair John Hodkinson called the January 20, 2021 meeting of the YVCOG Executive Committee to order at 2:16 p.m.
- ROLL CALL & INTRODUCTIONS**
- **Members present via teleconference**  
Ron Anderson: Yakima County Commissioner  
Brad Hill: City of Yakima  
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap  
Bill Moore: Area 3 – Mabton, Granger, Grandview  
Sherry Raymond: Member-At-Large
  - **Members absent**  
James Restucci, Chair: City of Sunnyside\*  
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah\*
  - **YVCOG Staff**  
Chris Wickenhagen, Lynn Deitrick, Jeff Watson, Shane Andreas and Tami Hayward
  - **Others Present via teleconference**  
None.
  - **A quorum was present**  
*\*Indicates notice of absence received prior to meeting.*
- PUBLIC COMMENT POLICY** It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- Consent Agenda\**
1. **Approval of Minutes:**
    - December 21, 2020 YVCOG Executive Committee Meeting
  2. **Approval of Payroll Voucher:**
    - As of December 31, 2020, approve payroll voucher DEC-20-001 in the amount of \$67,872.55 through electronic fund transfers.
  3. **Approval of Accounts Payable Vouchers:**
    - As of December 31, 2020, approve claim vouchers numbered DEC-20-002 through DEC-20-015 in the total amount of \$6,026.68.
- Action:** *Ron Anderson, moved to approve the Consent Agenda. Brad Hill, seconded. The motion carried.*
- OLD BUSINESS** None.
- NEW BUSINESS**
- Executive Director's Correspondence* Chris Wickenhagen, YVCOG Executive Director  
Working to downsize lease space, 2021 trainings for membership, weekly Yakima Valley Opening: now multiple Counties, vaccine distribution, 3:00 weekly meetings with Kennewick, additional Transportation Program Planner.

Staff Reports

- **December 2020 Budget Report** – *Shane Andreas, Finance Specialist* – Revenues received totaled \$155,837. Expenses were \$73,899, includes salaries and vouchers. The Revenue Balance is -\$68,399, down from -\$160,000 in last month’s report. Anticipated revenue balance will be received in 2021. There will be a budget amendment to reflect this. Cash Balance is \$434,093. Fluctuation is comparable to 2019. This is not the final budget report for 2020. The Final 2020 Budget will be presented after the annual State Auditor’s report is filed.
- **Land Use & Regional Planning Program** – *Lynn Deitrick, Planning Manager*, reported.
  - Community Assistance highlights:
    - Wapato:** Project for Catholic Charities development
    - Tieton:** Mobile Home park for rezone and Comprehensive Plan hearing. Current status: in 60-day review period with the State.
    - Toppenish:** new offices for Public Works, including vehicle and materials storage.
    - Union Gap:** short plats, ongoing SEPA reviews, pre-meetings, Hearing Examiner and Public Hearings, especially within the Airport Safety Overlay
    - Grandview:** Manufactured Home park, Conditional Use Permit and Rezone
    - Shoreline Master Program:** Public Participation Plans, Mabton and Wapato to finalize state grant, Shoreline Master Programs drafts tailored for each city, SMP grant administration and billing. Public meetings will be scheduled, potential conflicts for each city identified.
    - Kresge Grant:** Relationship of Health and Housing. Toppenish and Mabton have agreed to participate in the initial assessment. Methodology will be transferrable to other jurisdictions in the future. Community Surveys drafted. GIS data mapped for data analysis and future comparison with survey results.
    - Commute Trip Reduction:** continue to evaluate impact and results of COVID on this program and public transit, falling revenues. Developing informational and promotional materials. Continuing to work with the State on revising the program for current circumstances.

**Action: Information**

General Membership Meetings

Chris Wickenhagen presented information.

| DATE         | HOST           | SPEAKER/TOPIC                |
|--------------|----------------|------------------------------|
| February 17  | Selah          | WA Dep’t of Commerce Funding |
| March 17     | Sunnyside      | MPO/RTPOs                    |
| May 19       | Granger        | Land Use and GMA             |
| September 15 | Grandview      | Legislative Update           |
| October 20   | Zillah         | Homeless Program Update      |
| December 8   | City of Yakima | TBD                          |

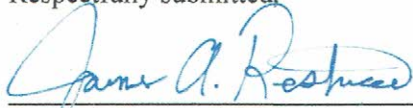
**Action: Information**

**OTHER BUSINESS** Next Executive Committee meeting will be Wednesday, February 17, 2021 at 1:30 p.m.

**PUBLIC COMMENT** No comment.

**ADJOURN** With no other business, YVCOG Executive Committee Vice Chair John Hodkinson adjourned the meeting at 2:32 p.m.

Respectfully submitted,



James A. Restucci, YVCOG Executive Committee Chair

18 March 2021

Date signed

ATTEST:



Jodi Smith, Communications Specialist