



MPO/RTPO TECHNICAL ADVISORY COMMITTEE

VIDEO CONFERENCE

MEETING MINUTES

October 8, 2020

PRESENT:

Bob Desgrosellier – Yakima
Todd Dorsett - City of Grandview
Paul Gonseth – WSDOT
Dennis Henne - City of Union Gap
Joe Henne - City of Selah
Lance Hoyt - City of Toppenish
Deborah LaCombe – HLA
Larry Mattson – Jacob Engineering
Mike Meskimen - Gray & Osborne
Matt Pietrusiewicz - Yakima County
Bill Preston - WSDOT

Ardele Steele - City of Zillah
Jase Testerman - Yakima County
Laura Vasquez - City of Mabton
Rocky Wallace - City of Toppenish

YVCOG Staff:

Alan Adolf, Transportation Planner
Shane Andreas, Financial Specialist
Tami Hayward, Financial Specialist
Jeff Watson, Senior Planner

CALL TO ORDER AND INTRODUCTIONS

TAC Chair, Lance Hoyt, called the October 8, 2020, meeting to order at 10:02 a.m. A quorum was present.

APPROVAL OF MINUTES

September 10, 2020 Meeting Minutes

City of Toppenish made a motion to approve the [MINUTES for September 10, 2020](#) meeting. Yakima County seconded the motion. The motion carried.

UNFINISHED BUSINESS:

STP Project Status, FFY 2021 & Beyond

Alan Adolf, Transportation Program Manager

- [STP Project Status](#) – same concerns for obligation of funds and progression of projects
- [Union Gap – STP](#) - Ahtanum Grind and Overlay – Union Gap requested that the TAC approve expanding their project limits from ‘Goodman Road to 15th Avenue’ to ‘1st Street to 15th Avenue’ and from a full-depth grind and overlay to a 2” grind and overlay. Same amount of funding. City will obligate by fall of 2021. They will submit an amended scope of work. YVCOG has no issue with this change pending Policy Board approval.

Action: City of Selah moved that the TAC recommend approval of Union Gap’s proposal to expand project limits from Goodman Road to 15th Avenue to 1st Street to 15th Avenue, with a 2” intermittent grind and overlay, to the Policy Board. Yakima County seconded. The motion passed

- [Selah / Toppenish – RW Obligation](#) – Toppenish needs to obligate and move into 2021 on Jackson Street extension project in order to extend their window another 10 years, or return design funds. Selah is in the same position and needs to move ahead on Valley View right-of-way next year.

Action: Yakima County moved that Toppenish be allowed to move into the right-of-way phase in 2021. City of Selah seconded. The motion carried.

- Mabton – HIP - the only remaining project eligible to use the \$66,000 HIP funds is Mabton (Moxee is no longer considered rural due to the MPO boundary) must be obligated by September 30th of 2021. An invitation to use the money has been extended.

Action: Yakima County moved to offer Mabton \$65,898.00 in remaining HIP funds to Mabton for PE, to be obligated by September 30, 2021. Seconded by City of Selah. The motion passed.

2020 Regional Traffic Count Process Update & 2021 Traffic Count Jurisdictional Needs Assessment

Alan Adolf, Transportation Program Manager

- [2021 Counter Site Request Form](#)
- Two- or three-hour peak counts?
- What is your overall need? If everything won't fit on the spreadsheet, send an additional Excel spreadsheet. Please think outside the box.
- Forms need to be turned in by October 16th.
- Email Alan if you do not plan to do traffic counts in 2021.

Action: Information / Discussion

2021 Intelligent Transportation Systems (ITS) Annual Plan Update

Alan Adolf, Transportation Program Manager

- Forms went out about a week ago, please fill out documentation with suggested changes.
- [2019 ITS Plan](#)
- [Jurisdictional Request/Comment Form](#) (October 23rd deadline)
- Updated document will be available for recommendation at the November or December TAC meeting.

Action: Information / Discussion

MPACT – Consolidated Grant Application Process Status

Alan Adolf, Transportation Program Manager

- Public Transportation Consolidated Grant Update – local transportation providers are finalizing their application for submittal to DOT on October 30th.
- Any questions regarding to or around your jurisdiction, please contact any local transit systems – they are all eligible to apply for these funds.
- Seeking volunteers to help prioritize the applications – meeting December 2nd – virtual.

Action: Information / Discussion

Request Governor's Action to Expand the YVCOG Metropolitan Planning Area (MPA) Boundary Countywide

Alan Adolf, Transportation Program Manager

We are now considered a county-wide MPA. Will mean some additional planning funds coming to YVCOG. Will also result in greater reporting of all jurisdictions – including closures and de-obligation report.

- [Metropolitan Planning Area \(MPA\) Boundary](#) - Map
- [Governor's Letter](#) – formally approving MPA countywide boundary

RTPO funding will not change. MPO is based on population, so MPO funding could increase a small amount in planning funds.

Action: Information

NEW BUSINESS:

[October 2020-2023 M/RTIP Amendment](#)

Alan Adolf, Transportation Program Manager

- Public Comment Period: 9/23/2020 to 10/7/2020
- [City of Yakima] REVISION – Northside Alley Paving. Pave the east/west gravel alleyways between Summitview Avenue and Fruitvale Boulevard and 6th to 16th Avenue. Change project from “planned” to “secured”. \$50,000 in Federal CMAQ funds and \$7,800 in Local funds for PE and \$450,000 in Federal CMAQ funds and \$70,200 in Local funds for CN. Total Project Cost: \$578,000.
- No comments were received.

Action: Motion made by City of Toppenish and seconded by Yakima County for TAC Recommendation to Policy Board for Approval of October Amendment of 2020-2023 M/RTIP Document. The motion carried.

[2020 Title VI Report - New Reporting Period](#)

Alan Adolf, Transportation Program Manager

- Slight change in procedure. Feds would like to align the annual Title VI report with the federal fiscal year.
- Annual Report covers October 1, 2019 to September 30, 2020
- Will be forwarded to DOT, every October, as part of our annual responsibilities.

Action: _____ moved to recommend Executive Director Sign Title VI Policy Statement and that Policy Board adopt “October 2019-September 2020” 2020 Title VI Annual Report for Submittal to WSDOT. _____ seconded. The motion carried.

[2021-2024 M/RTIP Final Document](#)

Alan Adolf, Transportation Program Manager

- 30-day Public Comment Period ended 10/7/2020.
- No comments received, other than Nancy Huntley updating numbers.
- Includes 42 projects that met the regionally significant or federally funded criteria.
- Approaching \$155 million. No entries for Yakima County and Yakima Transit, expected to be included in the January TIP amendment.
- Yakima County included in January Amendment.

Action: City of Toppenish moved that TAC recommend to Policy Board for Approval of 2021-2024 M/RTIP Document. City of Zillah seconded. The motion carried.

[2021-2024 M/RTIP Amendment Schedule](#)

Alan Adolf, Transportation Program Manager

- Received due dates from Nancy Huntley for 2021-2024 STP – dates COG needs to submit amendments to DOT for inclusion in the STIP.
- No M/RTIP Project edits until the January TIP Amendment
- Submittals for the January amendment are due December 24th.

Action: Information

Executive Director Update

n/a

Transportation Program Manager Update

Alan Adolf, Transportation Program Manager

On October 21st the Commercial Aviation Coordinating Committee (DOT Aviation department) is hosting a virtual meeting regarding the state’s safe start plan and how aviation is trying to get back on its feet. 8 a.m. to 12 p.m. If interested, contact Alan for more information.

Action: Information

WSDOT State & Regional Update

None.

Action: Information

Member Updates

The following jurisdictions provided updates:

- Grandview
- Selah
- Toppenish
- Union Gap
- Yakima
- Zillah

Action: Information

Next TAC Meeting:

November 12, 2020, next TAC meeting.

Other Business

None.

Public Comment

None.

Adjourn

Chairman Lance Hoyt adjourned the meeting at 11:12 a.m.

Respectfully submitted,



 Mr. Lance Hoyt, Chair

Date signed: 12/10/2020

Attest:



 Alan Adolf, Transportation Manager

Date signed: December 10, 2020