



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, November 16, 2020
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima
And via Teleconference:

[Click Here to Join Meeting](#)

TO JOIN VIA TELEPHONE: 253 215 8782
When prompted, enter Meeting ID: 214 245 7495 #
When prompted, enter Password: 463554 #

YVCOG EXECUTIVE COMMITTEE MEMBERS:

James Restucci, Chair, City of Sunnyside-Council Member
Janice Gonzales, Area 2- Council Member, City of Zillah
Ron Anderson, Yakima County Commissioner
Sherry Raymond, Member-at-Large, Mayor City of Selah

John Hodkinson, Vice-Chair, Area 1- City of Union Gap Mayor
Brad Hill, City of Yakima-Council Member
Bill Moore, Area 3-Council Member, City of Grandview

CALL TO ORDER – The November 16, 2020 meeting of the YVCOG Executive Committee will come to order at 1:30 p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. **Approval of Minutes:**

- October 19, 2020 YVCOG Executive Committee Meeting

2. **Approval of Payroll Voucher:**

- As of October 31, 2020, approve payroll voucher OCT-20-001 in the amount of \$68,044.53 through electronic fund transfers.

3. **Approval of Accounts Payable Vouchers:**

- As of October 31, 2020, approve claim vouchers numbered OCT-20-002 through OCT-20-014 in the total amount of \$32,101.69.

Action: *Discuss and approve*

Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

None.

NEW BUSINESS

1. Executive Director's Correspondence

Chris Wickenhagen, Executive Director

- Meetings
- Yakima Valley Tourism
- AWC Expo
- Washington State Transportation Commission
- Kresge Health Equity Through Housing grant
- Employee Performance Evaluations

Action: Information

2. Appoint 2021 Auditing Officer and Alternate Auditing Officer, by [Resolution 2020-4](#)

Chris Wickenhagen, Executive Director

- Appoint Christina Wickenhagen as 2021 Auditing & Investing Officer and Tamara Hayward as alternate Auditing Officer, effective January 1, 2021.

Action: Approve and authorize Chair to sign

"I move to authorize the chair to sign Resolution 2020-4 appointing 2021 Auditing & Investing Officer".

3. Appoint Official Federal Reimbursement Certification and Signature Officer, by [Resolution 2020-5](#)

Chris Wickenhagen, Executive Director

- Uniform Guidance 2 CRF 200.415(a) requires a resolution to appoint an official(s) who is authorized to legally bind the Non-Federal Agency for federal reimbursement
- Appoint Christina Wickenhagen authority to legally bind YVCOG for federal reimbursements and Shane Andreas as an alternate, effective January 1, 2021.

Action: Approve and authorize Chair to sign

"I move to authorize the chair to sign Resolution 2020-5 authorizing Christina Wickenhagen to legal bind YVCOG for the sole purpose of requesting federal reimbursements and Shane Andreas as an alternate".

4. 2021 Meeting Dates

Jodi Smith, Communications Specialist

- 2021 meeting dates for Policy Board, Executive Committee, General Membership, Transportation TAC and MPACT

Action: Discuss and approve

Motion: "I move to approve and authorize the publication of YVCOG 2021 meeting dates."

5. 2021 Technical Assistance, Professional Service Agreement Contracts and Land Use/GIS Contracts

Shane Andreas, Finance Specialist

- Consideration of pre-approved [Technical Assistance Contracts](#) with member jurisdictions
- Consideration of pre-approved [Professional Service Agreement Contracts](#) for Planner Hours with members
- Consideration of pre-approved [Planner Services Contracts](#) with members

Action: Discuss and approve

Motion: "I move to approve and authorize the Executive Director to sign 2021 Technical Assistance, Professional Service Agreement contracts and Land Use/GIS contracts when initiated by members."

6. Staff Reports

- [October 2020 Budget Report](#) – *Shane Andreas, Finance Specialist*
- [Land Use & Regional Planning Program](#) – *Lynn Deitrick, Planning Manager*

Action: Information

7. YVCOG General Membership Meeting

Jodi Smith, Communications Specialist. Program suggestions welcomed.

- December 9: John Cooper, Yakima Valley Tourism

Action: Information

OTHER BUSINESS

Next Executive Committee meeting: Monday, December 21, 2020

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.