YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
September 21, 2020

CALL TO ORDER
Chair James Restucci called the September 21, 2020 meeting of the YVCOG Executive Committee to order at 2:29 p.m.

ROLL CALL & INTRODUCTIONS
- Members present via teleconference
  Ron Anderson: Yakima County Commissioner
  Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
  John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
  Bill Moore: Area 3 – Mabton, Granger, Grandview
  James Restucci, Chair: City of Sunnyside
- Members absent
  Brad Hill, Sherry Raymond
- YVCOG Staff
  Chris Wickenhagen, Lynn Deitrick, Jeff Watson, Tamara Hayward, Jodi Smith and Shane Andreas
- Others Present via teleconference
  None.
- A quorum was present
  *Indicates notice of absence received prior to meeting.

PUBLIC COMMENT
It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*
1. Approval of Minutes:
   August 17, 2020 YVCOG Executive Committee Meeting

2. Approval of Payroll Voucher:
   As of July 31, 2020, approve payroll voucher JUL-20-001 in the amount of $60,188.19 through electronic fund transfers.

3. Approval of Accounts Payable Vouchers:
   As of July 31, 2020, approve claim vouchers numbered JUL-20-002 through JUL-20-015 totaling $15,310.35.

   Action: Bill Moore moved to approve the Consent Agenda. Jae Gonzales seconded. The motion carried.

OLD BUSINESS
None.

NEW BUSINESS
Executive Director’s Correspondence
- Chris Wickenhagen, Executive Director
  - Chair James Restucci is drafting a Proclamation for Norm Childress.
  - City of Grandview has proclaimed September 25th a day in honor of Norm Childress
  - Open Yakima Meetings – lightly attended but valuable information. Collaborations and information sharing is very beneficial
  - BAT Committee: Broadband Action Team. Sent all cities info on doing the internet speed test. This data is vital to get funding for rural broadband.
  - Census Meeting: Outreach to our member cities. Very low self-response rates.
  - Rental Space/Remote Working – in communication with Graf Investments
regarding our lease space. Need a smaller space as staff will be mainly working from home from now own. Suggestion to contact Brian Griff, Yakima County Facilities regarding availability starting September/October 2021.

**Action:** Information

**Proposed Amendment to 2020 YVCOG Budget***

Chris Wickenhagen provided information on the proposed amendment to the 2020 YVCOG Budget. Additional revenues of $233,305 from federal and local program are allocated.

**Action:** Motion to approve the YVCOG 2020 Budget Amendment and forward to the October General Membership for approval made by John Hodkinson. Seconded by Bill Moore. Motion was approved.

**2021 YVCOG Draft Budget***

Chris Wickenhagen presented the 2021 YVCOG Preliminary Budget to the Executive Committee. There are no changes since it was presented for review last month.

**Action:** Motion to approve and forward the 2021 Preliminary Budget to October General Membership for approval made by Bill Moore. Seconded by John Hodkinson. Motion was approved.

**Staff Reports***

**Budget Report** – Shane Andreas, Finance Specialist

**August 2020 Budget Report:** Revenues of $114,873.76 and expenses of $75,342.83 for the month. Cash balance is $579,919.50 for the month ending August 2020.

**Land Use & Regional Planning Program** – Lynn Deitrick, Planning Manager.

**COMMUNITY ASSITANCE**
- Highlights include rezones, subdivisions, assisting with counter questions from cities.
- Toppenish and Union Gap have SEPA reviews
- Several projects going to the Hearing Examiner for public hearings.
- Future Land Use (FLU) requests from Tieton and Grandview.

**OTHER PROJECTS**

**Shoreline Master Program (SMP)** updates include a Public Participation Plan draft for review.
- Basic compliance
- With COVID continuing, some cities have indicated they have difficulty convening Planning Commissions with quorums and may go directly to City Councils for public meeting and resolution.

**Kresge Grant:** COVID has altered original project, timelines and deliverables. e.g. in-person empathy interviews are not possible at this point.
- Staff is restructuring. Work has begun on GIS assessments of exiting conditions and proximity analyses.

**CTR:** Program is being altered due to current conditions. Many are not commuting. WSDOT is giving COG opportunity to explore new options, and participation.

**Action:** Information

**General Membership Meetings**

Jodi Smith, Communications Specialist, presented information.
- September 16th Hosted by the City of Grandview, via Zoom was well attended with many elected officials presenting updates and answering questions from Membership.
- October 21 in Sunnyside. Updates on homeless program - Human Services at Yakima County.
- December 9 hosted by YVCOG

**Action:** Information

**OTHER BUSINESS**

Next Executive Committee meeting will be Monday, October 19, 2020 at 1:30 p.m. via teleconference.
PUBLIC COMMENT   No comment.

ADJOURN       With no other business, Jim Restucci adjourned the meeting at 2:58 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

ATTEST:

Jodi Smith, Communications Specialist

October 20, 2020
Date signed