

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
September 21, 2020

CALL TO ORDER Chair James Restucci called the September 21, 2020 meeting of the YVCOG Executive Committee to order at 2:29 p.m.

ROLL CALL &
INTRODUCTIONS

- **Members present via teleconference**
Ron Anderson: Yakima County Commissioner
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
Bill Moore: Area 3 – Mabton, Granger, Grandview
James Restucci, Chair: City of Sunnyside
- **Members absent**
Brad Hill, Sherry Raymond
- **YVCOG Staff**
Chris Wickenhagen, Lynn Deitrick, Jeff Watson, Tamara Hayward, Jodi Smith and Shane Andreas
- **Others Present via teleconference**
None.
- **A quorum was present**

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes:
August 17, 2020 YVCOG Executive Committee Meeting
2. Approval of Payroll Voucher:
As of July 31, 2020, approve payroll voucher JUL-20-001 in the amount of \$60,188.19 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers:
As of July 31, 2020, approve claim vouchers numbered JUL-20-002 through JUL-20-015 totaling \$15,310.35.

Action: *Bill Moore moved to approve the Consent Agenda. Jae Gonzales seconded. The motion carried.*

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

Chris Wickenhagen, Executive Director

- Chair James Restucci is drafting a Proclamation for Norm Childress.
- City of Grandview has proclaimed September 25th a day in honor of Norm Childress
- Open Yakima Meetings – lightly attended but valuable information. Collaborations and information sharing is very beneficial
- BAT Committee: Broadband Action Team. Sent all cities info on doing the internet speed test. This data is vital to get funding for rural broadband.
- Census Meeting: Outreach to our member cities. Very low self-response rates.
- Rental Space/Remote Working – in communication with Graf Investments

regarding our lease space. Need a smaller space as staff will be mainly working from home from now on. Suggestion to contact Brian Griff, Yakima County Facilities regarding availability starting September/October 2021.

Action: Information

[Proposed Amendment to 2020 YVCOG Budget*](#)

Chris Wickenhagen provided information on the proposed amendment to the 2020 YVCOG Budget. Additional revenues of \$233,305 from federal and local program are allocated.

Action: Motion to approve the YVCOG 2020 Budget Amendment and forward to the October General Membership for approval made by John Hodkinson. Seconded by Bill Moore. Motion was approved.

[2021 YVCOG Draft Budget*](#)

Chris Wickenhagen presented the 2021 YVCOG Preliminary Budget to the Executive Committee. There are no changes since it was presented for review last month.

Action: Motion to approve and forward the 2021 Preliminary Budget to October General Membership for approval made by Bill Moore. Seconded by John Hodkinson. Motion was approved.

*Staff Reports**

Budget Report – Shane Andreas, Finance Specialist

August 2020 Budget Report: Revenues of \$114,873.76 and expenses of \$75,342.83 for the month. Cash balance is \$579,919.50 for the month ending August 2020.

Land Use & Regional Planning Program – Lynn Deitrick, Planning Manager.

COMMUNITY ASSISTANCE

- Highlights include rezones, subdivisions, assisting with counter questions from cities.
- Toppenish and Union Gap have SEPA reviews
- Several projects going to the Hearing Examiner for public hearings.
- Future Land Use (FLU) requests from Tieton and Grandview.

OTHER PROJECTS

Shoreline Master Program (SMP) updates include a Public Participation Plan draft for review.

- Basic compliance
- With COVID continuing, some cities have indicated they have difficulty convening Planning Commissions with quorums and may go directly to City Councils for public meeting and resolution.

Kresge Grant: COVID has altered original project, timelines and deliverables. e.g. in-person empathy interviews are not possible at this point.

- Staff is restructuring. Work has begun on GIS assessments of existing conditions and proximity analyses.

CTR: Program is being altered due to current conditions. Many are not commuting. WSDOT is giving COG opportunity to explore new options, and participation.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information.

- September 16th Hosted by the City of Grandview, via Zoom was well attended with many elected officials presenting updates and answering questions from Membership.
- October 21 in Sunnyside. Updates on homeless program - Human Services at Yakima County.
- December 9 hosted by YVCOG

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Monday, October 19, 2020 at 1:30 p.m. via teleconference.

PUBLIC COMMENT No comment.

ADJOURN With no other business, Jim Restucci adjourned the meeting at 2:58 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

October 20, 2020

Date signed

ATTEST:

Jodi Smith, Communications Specialist

