

YVCOG  
Transportation Technical Advisory Committee Meeting  
311 N. 4<sup>th</sup> Street Conference Room, Yakima, WA 98901

VIDEO CONFERENCE

MEETING MINUTES

July 9, 2020

**PRESENT:**

David Dominguez, City of Union Gap  
Paul Gonseth - WSDOT  
Joe Henne, City of Selah  
Lance Hoyt, City of Toppenish  
Deborah LaCombe - HLA  
Larry Mattson – Jacobs Engineering  
Mike Meskimen, Gray & Osborne  
Phil Nugent – WSDOT  
Matt Petro\*\*\*\*, Yakima County  
Bill Preston, WSDOT  
Ardele Steele, City of Zillah  
Randy Tabert, City of Yakima

Jase Testerman, Yakima County  
Rocky Wallace, City of Toppenish

**YVCOG Staff:**

Alan Adolf, Transportation Planner  
Lynn Deitrick, Planner  
Tami Hayward, Financial Specialist  
Shane Andreas, Financial Specialist  
John Rohrbaugh, IT/GIS Specialist  
Chris Wickenhagen, Executive Director

**CALL TO ORDER AND  
INTRODUCTIONS**

TAC Chair Lance Hoyt called the July 9, 2020, meeting to order at 10:00 a.m. A quorum was present.

**APPROVAL OF MINUTES**

*June 2020 meeting minutes\*  
(3:00)*

City of Toppenish made a motion to approve the minutes from the June 11, 2020 meeting. Yakima County seconded the motion. The motion carried.

**UNFINISHED BUSINESS:**

*Commute Trip Reduction Program  
Update\* (3:20)*

Alan Adolf, Transportation Program Manager

- Will be conducting additional interviews for our Senior Planner vacancy.
- Statewide CTR/TDM organizations are continuing to meet via video conferencing.
- We plan to do CTR surveys this fall.

**Action: Information**

*2020 – 2023 M/RTIP Amendment  
Schedule & 2021-2024 M/RTIP  
(5:12)*

Alan Adolf, Transportation Program Manager.

- Turn in amendment requests are due by July 24, 2020. Please give Alan a heads up as soon as possible.
- Submittals of M/RTIP Projects Entry Assistance are due by July 31, 2020. Please enter projects into the STIP software.
- If you have received Council approval, please forward directly to Alan so he can begin reviewing them. He is available to answer questions or go over your projects.
- STP Projects Status – Obligation Scheduling in 2021 – an ongoing topic for the next couple of months. This year's STP target has been met. Still need to obligate about \$3 million for next year.
- STB-G/TAP Award Update – cities of Moxee, Toppenish, and Selah were awarded. Harrah's school sidewalk project came in 4<sup>th</sup>. All three awarded projects will be fully funded, but a misunderstanding in match requirements resulted in a shortfall for Selah of about \$100,000. It was decided that the difference would be borrowed from the 2022 year, pushing Selah's project back a year.
- The process will start over again in about 30 months.

**Action: Information/Discussion**

**Regional Traffic Count Candidate  
Proposals Prioritization List  
(23:00)**

Alan Adolf, Transportation Program Manager

- Four applicants submitted proposals
- Hoping to get some counts in between August and October
- 6-person scoring committee met on July 8, 2020.
- John Rohrbaugh explained the scoring criteria used by the committee.
- IDAX scored the highest, and committee recommended to TAC that they seek a contract with IDAX.

**Action:** *City of Toppenish moved that the TAC recommend that the Policy Board enter into a contract with IDAX to conduct traffic counts. Yakima County seconded. The motion passed.*

**2020 CMAQ Grant Program  
Prioritization List (29:40)**

Alan Adolf, Transportation Program Manager, Lance Hoyt, TAC chair, and Joe Henne, Scoring Subcommittee Chair

- Subcommittee convened on July 7, 2020.
- Joe Henne chaired the scoring committee.
- Scoring methods: all scores/total average and drop High/Low – total average
- City of Yakima finished first - \$500,000 (limit) in CMAQ and remainder from local funds.
- \$184,454 CMAQ funds remaining. \$113,000 short to fund their request. May borrow ahead into 2022 fund.
- Union Gap finished second – several options of how to award as recommended by UG – give them the funds, or sit for a while to see if there will be 2022 funds to fully fund the street sweeper, or third option is to only fund City of Yakima and hold on to the \$184,454.
- CMAQ should be funded through at least one more transportation bill.
- CO ends for us in 2022 and PM<sup>10</sup> in 2025.
- We are not required to make a formal decision at this time.

**Action:** *(a) City of Selah moved that an award letter be sent to the City of Yakima, notifying them that they have been awarded \$500,000 in CMAQ funding; and also an award letter sent to the City of Union Gap, notifying them that they have been awarded \$184,454 in CMAQ funds, with an option to wait until 2022 and \*\*\* funds become available, the additional \$113,000 will be awarded at that time. Yakima County seconded. The motion passed.*

*(b) City of Toppenish moved that the CMAQ Prioritization List be presented to Policy Board for approval. City of Selah seconded. The motion passed.*

**NEW BUSINESS:**

**July 2020-2023 M/RTIP  
Amendment (43:00)**

Alan Adolf, Transportation Program Manager

- Public Comment Period: 6/24/2020 to 7/8/2020
- Three amendment requests: City of Toppenish, WSDOT, and YVCOG.
- City of Toppenish – Train Depot roof rehabilitation – awarded full amount of \$355,000 in TAP funds
- WSDOT – additional US 12 to West Naches vicinity to Old Naches Highway vicinity, updating for ADA compliance – update and install new curb ramps, etc. at intersections along US 12. NHPP funds of \$42,955.
- YVCOG – FY 2021 UPWP planning program – STP funds that were not used by June 30<sup>th</sup> were returned to the STP general pot and will be brought back in during the next few months. We will be seeking \$299,567 for FY '21 (July 1, 2020 – June 30, 2021). This money will mainly be spent for traffic counts and

traffic modeling. Required matching local funds of \$46,753, for a total of \$346,320.

- No comments were received.

**Action: Motion made by City of Selah and seconded by Yakima County for TAC Recommendation to Policy Board for Approval of July Amendment of 2020-2023 M/RTIP Document. The motion carried.**

**2020 MAP-21 Bridge, Pavement & CMAQ Performance Measurement Concurrence Mid-Term Updates (47:50)**

Alan Adolf, Transportation Program Manager

- In mid-term for 2018 Bridge, Pavement and CMAQ Performance Measure Concurrence.
- We will continue to use our exiting targets for the remaining 2 years of the 4-year period.
- Will still do safety performance measures on an annual basis. Using a 5-year trend analysis instead of Target 0. On an 18-month hold for everything else.
- May have a CMAQ update before 2022.
- Waiting to hear from Yakima Transit – they are required to turn in a Transit Safety Performance Measure Plan in order to qualify for federal transit funds.

**Action: Information and discussion**

**Executive Director Update (52:00)**

Chris Wickenhagen, YVCOG Executive Director

Ms. Wickenhagen extended a thank you to all those who participated on the CMAQ Grant Program Prioritization Committee and the Traffic Count applications.

**Action: Information**

**Transportation Program Manager Update (52:40)**

Alan Adolf, Transportation Program Manager

- Extended an invitation to the All Aboard Washington video conference – Saturday from 1:00 p.m. to 3:00 p.m.
  - Will cost a lot to accomplish, but not as much as they first thought.
  - Ridership may be low.
  - General review of the feasibility study.

**Action: Information**

**WSDOT State & Regional Update (55:15)**

Bill Preston,

- State agencies are furloughed 1 day a week through first 4 weeks of July, and 1 day a month from August through November – so a little short-staffed. There will be a small impact to WSDOT service.
- Walla Walla requested from FHWA and USDOT that the FY 2020 obligation requirements be extended. This would have to be approved at the national level.
- Reviewed Dave Kaiser email, showing where Yakima County stands as far as meeting obligation targets. We must meet these obligation targets, state-wide, in order avoid being penalized.

**Action: Information**

**Member Updates (1:15)**

The following jurisdictions provided updates:

- Selah – Bid opening on Tuesday for DOE project (on books since 2016) came in low. TIB project starting July 20<sup>th</sup>, and that bid also came in low. Striping on East Goodlander should be done in the next day or two.
- Yakima – Moving along on 64<sup>th</sup> and Ahtanum signal project – hope to be obligated by end of July. Funding for 48<sup>th</sup> and Washington was authorized – may try to

include with Spring Creek/Sozo project. 72<sup>nd</sup> and Washington roundabout funding has been approved. McClure Safe Routes to School – right of way phase. 34<sup>th</sup> & Fruitvale round-about – right of way phase. North 1<sup>st</sup> is in Phase II. Alley paving.

- Union Gap – Wrapping up Rock Avenue sewer project. Moving forward on Main Street project. Started Complete Streets project this week.
- Sunnyside – no update.
- Zillah – In the process of working on 3<sup>rd</sup> Avenue sidewalk project (Complete Streets funding) – going out to bid in 2 weeks. Vintage Valley Parkway project coming along nicely – 75% done. Teapot park and ride is pretty much complete.
- Toppenish – Lincoln/Dayton/Beech is progressing wonderfully – paved and striping done this week - signs and crosswalks, etc., also going in this week. Should be finished in the next week or two.
- Yakima County – Trails plan has been approved. Plugging away on TIB project. East/West Corridor – bid came in low. Construction of Phase I came in almost \$2 million below.

**Action: Information**

**Next TAC Meeting:** August 13, 2020, next TAC meeting.  
**Other Business** None.  
**Public Comment** None.  
**Adjourn** Chairman Lance Hoyt adjourned the meeting at 11:35 a.m.

Respectfully submitted,

  
Mr. Lance Hoyt, Chair

Date signed: 9/10/2020

Attest:  
  
Alan Adolf, Transportation Manager

Date signed: 9/10/2020