YVCOG
Transportation Technical Advisory Committee Meeting
311 N. 4th Street Conference Room, Yakima, WA 98901

VIDEO CONFERENCE
MEETING MINUTES
July 9, 2020

PRESENT:
David Dominguez, City of Union Gap
Paul Gonseth - WSDOT
Joe Hamme, City of Selah
Lance Hoyt, City of Toppenish
Deborah LaCombe - HLA
Larry Mattson - Jacobs Engineering
Mike Meskimen, Gray & Osborne
Phil Nugent - WSDOT
Matt Petro****, Yakima County
Bill Preston, WSDOT
Ardelle Steele, City of Zillah
Randy Tabert, City of Yakima

Jase Testerman, Yakima County
Rocky Wallace, City of Toppenish

VYCOG Staff:
Alan Adolf, Transportation Planner
Lynn Deitrick, Planner
Tami Hayward, Financial Specialist
Shane Andreas, Financial Specialist
John Rohraugh, IT/GIS Specialist
Chris Wickenhagen, Executive Director

CALL TO ORDER AND INTRODUCTIONS

TAC Chair Lance Hoyt called the July 9, 2020, meeting to order at 10:00 a.m. A quorum was present.

APPROVAL OF MINUTES
June 2020 meeting minutes* (3:00)

City of Toppenish made a motion to approve the minutes from the June 11, 2020 meeting. Yakima County seconded the motion. The motion carried.

UNFINISHED BUSINESS:
Commute Trip Reduction Program Update* (3:20)

Alan Adolf, Transportation Program Manager

• Will be conducting additional interviews for our Senior Planner vacancy.
• Statewide CTR/TDM organizations are continuing to meet via video conferencing.
• We plan to do CTR surveys this fall.

Action: Information

2020 – 2023 M/RTIP Amendment Schedule & 2021-2024 M/RTIP (5:12)

Alan Adolf, Transportation Program Manager.

• Turn in amendment requests are due by July 24, 2020. Please give Alan a heads up as soon as possible.
• Submittals of M/RTIP Projects Entry Assistance are due by July 31, 2020. Please enter projects into the STP software.
• If you have received Council approval, please forward directly to Alan so he can begin reviewing them. He is available to answer questions or go over your projects.
• STP Projects Status – Obligation Scheduling in 2021 – an ongoing topic for the next couple of months. This year’s STP target has been met. Still need to obligate about $3 million for next year.
• STB-G/TAP Award Update – cities of Moxee, Toppenish, and Selah were awarded. Harrah’s school sidewalk project came in 4th. All three awarded projects will be fully funded, but a misunderstanding in match requirements resulted in a shortfall for Selah of about $100,000. It was decided that the difference would be borrowed from the 2022 year, pushing Selah’s project back a year.
• The process will start over again in about 30 months.

Action: Information/Discussion
Regional Traffic Count Candidate Proposals Prioritization List

(23:00)

Alan Adolf, Transportation Program Manager

- Four applicants submitted proposals
- Hoping to get some counts in between August and October
- 6-person scoring committee met on July 8, 2020.
- John Rohrbaugh explained the scoring criteria used by the committee.
- IDAX scored the highest, and committee recommended to TAC that they seek a contract with IDAX.

Action: City of Toppenish moved that the TAC recommend that the Policy Board enter into a contract with IDAX to conduct traffic counts. Yakima County seconded. The motion passed.

2020 CMAQ Grant Program Prioritization List (29:40)

Alan Adolf, Transportation Program Manager, Lance Hoyt, TAC chair, and Joe Henne, Scoring Subcommittee Chair

- Joe Henne chaired the scoring committee.
- Scoring methods: all scores/total average and drop High/Low – total average
- City of Yakima finished first - $500,000 (limit) in CMAQ and remainder from local funds.
- $184,454 CMAQ funds remaining. $113,000 short to fund their request. May borrow ahead into 2022 fund.
- Union Gap finished second – several options of how to award as recommended by UG – give them the funds, or sit for a while to see if there will be 2022 funds to fully fund the street sweeper, or third option is to only fund City of Yakima and hold on to the $184,454.
- CMAQ should be funded through at least one more transportation bill.
- CO ends for us in 2022 and PM40 in 2025.
- We are not required to make a formal decision at this time.

Action: (a) City of Selah moved that an award letter be sent to the City of Yakima, notifying them that they have been awarded $500,000 in CMAQ funding; and also an award letter sent to the City of Union Gap, notifying them that they have been awarded $184,454 in CMAQ funds, with an option to wait until 2022 and *** funds become available, the additional $113,000 will be awarded at that time. Yakima County seconded. The motion passed.

(b) City of Toppenish moved that the CMAQ Prioritization List be presented to Policy Board for approval. City of Selah seconded. The motion passed.

NEW BUSINESS:

July 2020-2023 M/R/TIP Amendment (43:00)

Alan Adolf, Transportation Program Manager

- Public Comment Period: 6/24/2020 to 7/8/2020
- Three amendment requests: City of Toppenish, WSDOT, and YVCOG.
- City of Toppenish – Train Depot roof rehabilitation – awarded full amount of $355,000 in TAP funds
- WSDOT – additional US 12 to West Naches vicinity to Old Naches Highway vicinity, updating for ADA compliance – update and install new curb ramps, etc. at intersections along US 12. NHPP funds of $42,955.
- YVCOG – FY 2021 UPWP planning program – STP funds that were not used by June 30th were returned to the STP general pot and will be brought back in during the next few months. We will be seeking $299,567 for FY '21 (July 1, 2020 – June 30, 2021). This money will mainly be spent for traffic counts and
traffic modeling. Required matching local funds of $46,753, for a total of $346,320.

- No comments were received.

**Action:** Motion made by City of Selah and seconded by Yakima County for TAC Recommendation to Policy Board for Approval of July Amendment of 2020-2023 M/RTIP Document. The motion carried.

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**2020 MAP-21 Bridge, Pavement & CMAQ Performance Measurement Concurrency Mid-Term Updates (47:50)**

Alan Adolf, Transportation Program Manager

- In mid-term for 2018 Bridge, Pavement and CMAQ Performance Measure Concurrency.
- We will continue to use our exiting targets for the remaining 2 years of the 4-year period.
- Will still do safety performance measures on an annual basis. Using a 5-year trend analysis instead of Target 0. On an 18-month hold for everything else.
- May have a CMAQ update before 2022.
- Waiting to hear from Yakima Transit – they are required to turn in a Transit Safety Performance Measure Plan in order to qualify for federal transit funds.

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**Executive Director Update (52:00)**

Chris Wickenhagen, YVCOG Executive Director

Ms. Wickenhagen extended a thank you to all those who participated on the CMAQ Grant Program Prioritization Committee and the Traffic Count applications.

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**Transportation Program Manager Update (52:40)**

Alan Adolf, Transportation Program Manager

- Extended an invitation to the All Aboard Washington video conference – Saturday from 1:00 p.m. to 3:00 p.m.
  - Will cost a lot to accomplish, but not as much as they first thought.
  - Ridership may be low.
  - General review of the feasibility study.

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**WSDOT State & Regional Update (55:15)**

Bill Preston,

- State agencies are furloughed 1 day a week through first 4 weeks of July, and 1 day a month from August through November – so a little short-staffed. There will be a small impact to WSDOT service.
- Walla Walla requested from FHWA and USDOT that the FY 2023 obligation requirements be extended. This would have to be approved at the national level.
- Reviewed Dave Kaiser email, showing where Yakima County stands as far as meeting obligation targets. We must meet these obligation targets, state-wide, in order avoid being penalized.

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**Member Updates (1:15)**

The following jurisdictions provided updates:

- Selah – Bid opening on Tuesday for DOE project (on books since 2016) came in low. TTB project starting July 20th, and that bid also came in low. Striping on East Goodlander should be done in the next day or two.
- Yakima – Moving along on 64th and Ahtanum signal project – hope to be obligated by end of July. Funding for 48th and Washington was authorized – may try to
include with Spring Creek/Sozo project. 72nd and Washington roundabout funding has been approved. McClure Safe Routes to School – right of way phase. 34th & Fruitvale round-about – right of way phase. North 1st is in Phase II. Alley paving.

- Union Gap – Wrapping up Rock Avenue sewer project. Moving forward on Main Street project. Started Complete Streets project this week.

- Sunnyside – No update.

- Zillah – In the process of working on 3rd Avenue sidewalk project (Complete Streets funding) – going out to bid in 2 weeks. Vintage Valley Parkway project coming along nicely – 75% done. Teapot park and ride is pretty much complete.

- Toppenish – Lincoln/Dayton/Beech is progressing wonderfully – paved and striping done this week - signs and crosswalks, etc., also going in this week. Should be finished in the next week or two.

- Yakima County – Trails plan has been approved. Plugging away on TIB project. East/West Corridor – bid came in low. Construction of Phase I came in almost $2 million below.

**Action: Information**

**Next TAC Meeting:**
August 13, 2020, next TAC meeting.

**Other Business**
None.

**Public Comment**
None.

**Adjourn**
Chairman Lance Hoyt adjourned the meeting at 11:35 a.m.

Respectfully submitted,


Date signed: 9/10/2020

Attest:

Date signed: 9/10/2020

Alan Adolf, Transportation Manager

Transportation TAC Meeting
July 9, 2020

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