

Yakima Valley Metropolitan and Regional Transportation Planning Organizations



Prepared by
Yakima Valley Conference of Governments Staff

Final Document
YVCOG Transportation Policy Board
Adopted September 21, 2020

YVCOG SFY 2020 UPWP Annual Performance & Expenditure Report

July 1, 2019 to June 30, 2020

YVCOG Member Jurisdictions:

- City of Grandview
- City of Granger
- Town of Harrah
- City of Mabton
- City of Moxee
- Town of Naches
- City of Selah
- City of Sunnyside
- City of Tieton
- City of Toppenish
- City of Union Gap
- City of Wapato
- City of Yakima
- Yakima County
- City of Zillah
- Washington State
Department of
Transportation
- Yakima Transit
- Yakima Airport /
McAllister Field

Cover Photo

City of Union Gap's Main Street Phase 1 (2nd Street to West Franklin - ((Fall 2020) – One of the oldest regional corridors in the region and a former state route, Union Gap's Main Street project is being reconstructed from a 4-lane to a 5-lane section with a center two-way turn lane. Broad asphalt shoulders are being replaced with sidewalks that will eventually make the entire Main Street Corridor more pedestrian and bicycle friendly.

- Photo Courtesy, A. Adolf (YVCOG Staff)

The Yakima Valley Conference of Governments (YVCOG) hereby gives public notice that it is the Organization's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person shall, on the grounds of race, color, sex, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which YVCOG receives Federal financial assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with YVCOG. Any such complaint must be in writing and filed with YVCOG's Title VI Coordinator within one hundred, eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please visit our website at www.yvcog.org or call Christine Wickenhagen at (509) 574-1550.

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Introduction

The *Annual Report* relates directly to the *YVCOG SFY 2020 Unified Planning Work Program (UPWP)*, which was approved by FHWA and FTA on June 17, 2019 and outlines in detail the planning tasks to be completed during a one-year cycle. The UPWP also functions as a set of performance measures for the planning activities reported in this document.

This report details how the Yakima Valley Metropolitan Planning Organization (MPO) and the Yakima Valley Regional Transportation Planning Organization (RTPO) used state and federal transportation planning funds during State Fiscal Year 2020 (SFY20) of July 1, 2019 to June 30, 2020. This report lists work completed, identifies revenue sources from the state, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA), and identifies the required local match amounts for leveraging the state and federal funding.

The Yakima Valley Conference of Governments (YVCOG) is the lead planning agency for the federally-designated MPO for the Greater Yakima Metropolitan area and is the state-designated RTPO, as required in accordance with the Washington State Growth Management Act (RCW 47.80.20). The YVCOG is responsible for work described in the *UPWP*.

This report on planning activities and expenditures was prepared by YVCOG planning staff. A map showing the planning boundaries of the Yakima Valley Metropolitan and Regional Transportation Planning Organizations is found in *Appendix A*.

SFY20 Accomplishments

The Yakima Valley Conference of Governments met or exceeded all federal and state transportation planning, programming and administrative requirements. Additionally, the YVCOG successfully accomplished the routine tasks set out under the work elements of the *SFY 2020 Unified Planning Work Program* (UPWP). Of special note are the following accomplishments:

For any deliverable with a "Final" date annotated, the document can be found on the YVCOG website: www.yvcog.org. The following tasks identified in the *YVCOG SFY 2020 UPWP* have been accomplished or, significant tasking has been accomplished during SFY 2020 for the following UPWP categories:

| SFY 2020 Accomplishments | Date Delivered |
|--|--|
| <p>2019 UPWP Annual Report (for July 1, 2019, through June 30, 2020)</p> <p>The UPWP annual report showed the regionally-significant transportation planning efforts accomplished with federal and state funding by the YVCOG and other jurisdictions or agencies. The annual report also identified on-going transportation planning priorities for the YVCOG and compares the estimated UPWP budget vs the actual UPWP expenditures for SFY 2019.</p> | <p>September 16, 2019</p> |
| <p>MPO/RTPO Self-Certification Review</p> <p>YVCOG is responsible to certify that all federal and state planning rules and regulations are being followed. Each year, in conjunction with the M/RTIP development YVCOG will complete a self-certification process to be reviewed by an interagency consultation team. The Transportation Policy Board will adopt the certification and include the approved certification with the final M/RTIP in October of each year.</p> | <p>September 16, 2019</p> |
| <p>2019-2022 Metropolitan & Regional Transportation Improvement Program Amendments</p> <p>YVCOG is responsible under state and federal statutes to conduct a programming process for authorizing expenditures of federal funds for regionally significant transportation improvement projects. Each year, the M/RTIP development begins in the spring with the process and schedule notification to local agencies and, when available, notices of STP funding. Local TIPS are due to the YVCOG in June/July. The YVCOG TAC will review the document and projects to ensure the region's projects represent the priorities as identified through various prioritization processes. The TAC will recommend the M/RTIP to the Transportation PB for consideration during the September TAC meeting. The Transportation Policy Board will evaluate projects and conduct a public engagement process to approve a final M/RTIP by October. The program is then transmitted to WSDOT for inclusion in the Statewide Transportation Improvement Program (STIP).</p> | <p>July, August, September, and October 2019</p> |
| <p>Develop 2020-2023 Metropolitan and Regional Transportation Improvement Program and Amendments</p> <p>YVCOG is responsible under state and federal statutes to conduct a programming process for authorizing expenditures of federal funds for regionally significant transportation improvement projects. Each year, the M/RTIP development begins in the spring with the process and schedule notification to local agencies and, when available, notices of STP funding. Local TIPS are due to the YVCOG in June/July. The YVCOG TAC will review the document and projects to ensure the region's projects represent the priorities as identified through various prioritization processes. The TAC will recommend the M/RTIP to the Transportation PB for consideration during the September TAC meeting. The Transportation Policy Board will evaluate projects and conduct a public engagement process to approve a final M/RTIP by October. The program is then transmitted to WSDOT for inclusion in the Statewide Transportation Improvement Program (STIP).</p> | <p>M/RTIP Program Approved October 21, 2019</p> <p>Amendments: January, February, March, April and June 2020</p> |

| SFY 2020 Accomplishments (cont.) | Date Delivered |
|--|--|
| <p>Coordination of MPACT Committee YVCOG continued facilitation [management] of the Mobilizing Public Access to Countywide Transportation (MPACT) Committee. The group met during the State Fiscal Year (SFY) 2019 to contribute public transportation issues related to the 2020-2045 Metropolitan & Regional Transportation [Long Range] Plan</p> | <p>2019: Sept 25 2020: Jan 29</p> |
| <p>Yakima Valley Regional Intelligent Transportation System (ITS) Architecture Plan Update YVCOG Staff completed the annual update to the ITS database Plan with no new projects or system requests submitted. Update was approved in December 2019.</p> | <p>December 16, 2019</p> |
| <p>WSDOT/YVCOG/Yakima (City) Transit “314” Mutual Responsibilities Agreement This agreement memorializes a multi-agency cooperative planning process and to satisfy the requirements of 23 CFR 450.314 and defines the processes for cooperation, communication, and exchanging information among the parties to advance the metropolitan transportation planning processes including specific provisions for cooperatively developing and sharing of information related to financial plans that support the metropolitan transportation plan (MTP), the metropolitan transportation improvement program (TIP) as MTP and TIP are defined in 23 CFR 450, and the annual listing of obligated projects</p> | <p>Agreement Adopted: December 16, 2019</p> |
| <p>2020 Performance Measurement Target Concurrence (Safety) In accordance with the federal MAP-21 and FAST-Act transportation bills, WSDOT and state MPO’s are required to track safety performance goals as coordination with WSDOT’s “Target Zero” Campaign to reduce to “0” fatal and injury accidents by 2030. WSDOT will annually track accident data and share with the MPOs to use in their transportation planning activities to address safety improvements within the YVCOG MPO Boundary. YVCOG may annually concur with state-developed projections as their goals. <u>Note: WSDOT submitted letter to FHWA that no mid-term (2020) PM2/PM3 changes will be made for Bridge, Pavement, CMAQ, Reliability, or Truck Travel targets until 2022.</u></p> | <p>January 15, 2020</p> |
| <p>Metropolitan Planning Area (MPA) Boundary Adjustment Transportation Policy Board worked through a necessary adjustment to the MPA boundary to be in agreement with the 2010 Census designation of the Yakima Urbanized Area. The adjustment was a two-step approach with YVCOG and WSDOT coming into agreement. The MPA boundary adjustment to expand the boundary to cover the entire area of Yakima County was approved by YVCOG’s Transportation Policy Board. <u>Note: Due to COVID-19 work and travel restrictions, formal approval by Governor Inslee is still pending at time of report.</u></p> | <p>Resolution to Governor: February 19, 2020</p> |
| <p>YVCOG Title VI Annual Report YVCOG continued observance of the 2019 Title VI Plan Update, including expanded public comment periods for the 2020-23 M/RTIP and the 2020-45 MRTP. Continued efforts to expand Limited English Proficiency populations during the 2020-45 MRTP Multimodal Transportation Survey. Began development of new October/September Title VI reporting period (Due October 2020)</p> | <p>Annual Report: February 19, 2020 Assurances: March 16, 2020</p> |
| <p>2020-2045 Metropolitan & Regional Transportation Plan Update The Metropolitan and Regional Transportation Plan (M/RTP – aka “2020/45 Long Range Plan”) is an ongoing effort and core activity with formal updates required every four years. Amendments may occur as warranted by the incremental and evolving transportation planning process. The MPO/RTPO will continually monitor local and state planning activities for consistency with the M/RTP. The M/RTP is required to have a 20-year planning horizon. Next update scheduled to begin in 2023 for the 2024-2045 update. Effort included a English/Spanish Multi-modal transportation survey that addressed passenger rail, passenger aviation, transit, micro transit, bike/pedestrian, trails and next-generation transportation topics such as drones and telecommuting.</p> | <p>Plan Adopted: March 16, 2020</p> |

| SFY 2020 Accomplishments (cont.) | Date Delivered |
|---|--|
| <p>2019 Obligation Closure Report (for January 1, 2019, through December 31, 2019) YVCOG staff created and opened for public comment the Calendar Year (CY) 2019 Obligation Closure Report.</p> | <p>March 16, 2020</p> |
| <p>Continued MPO/RTPO Operation During COVID-19 Global Pandemic Predicting Governor Inslee’s “Shelter at Home” order, YVCOG transitioned daily operations from its downtown office location to a telecommute-based operations in staff’s residences. All YVCOG were/are able to retain connection with server files, perform internet-based video and teleconference meetings and communications.</p> | <p>Instituted “All-Staff” Telecommuting: March 19, 2020</p> |
| <p>SFY 2021 Unified Planning Work Plan (UPWP) (for July 1, 2020, through June 30, 2021) YVCOG staff developed the SFY 2021 UPWP. YVCOG organized and hosted an interagency meeting on April 30, 2020. The final draft was presented to the Transportation Policy Board for approval on May 18, 2020 and forwarded to WSDOT for State and Federal approval.</p> | <p>May 18, 2020</p> |
| <p>Transportation Alternative Program (TAP) Grant Sub-Committee & Grant Award Created YVCOG Technical Advisory Committee (TAC) subcommittee to update and develop new TAP Grant Programs Call for Projects to re-award carryover TAP funds and award funding for new FY 2020 & 2021 Funding Years. Last call for projects were performed in 2016 - 2017 for FY 2016, 2017, 2018, and 2019 funds, with all jurisdictions completing their projects by the summer of 2020. Awarded \$867,000 to projects in Moxee, Toppenish and Selah through FFY 2021.</p> | <p>Subcommittee Mtgs: Aug 2019 - Feb – 2020 Call for Projects: Mar-Apr 2020 Award: May 18, 2020</p> |
| <p>Congestion Mitigation & Air Quality (CMAQ) Grant Sub-Committee & Grant Development Created YVCOG Technical Committee (TAC) subcommittee to update and develop new CMAQ Grant Program Call for Projects to award carryover CMAQ funds and award funding for new FY 2020 & 2021 Funding Years. Last call for projects were performed in 2016-2017. Award funding projected for July 2020.</p> | <p>May-June 2020</p> |
| <p>Limited English Proficiency (LEP) Outreach Despite YVCOG’s positive efforts to improve its (Spanish) translated material capabilities during the 2019 updates of its Title VI and Public Participation Plans, feedback from social service agencies whom primarily serve LEP populations have indicated that YVCOG invest resources to reach this disadvantaged population group.</p> <p>Simple enlistment of LEP-based agencies to provide time and locations to host YVCOG events with translation/interpretation services and visuals is insufficient to adequately engage Spanish populations. In April 2019, YVCOG began discussions with La Casa Hogar, a Spanish-based agency to develop a mutually beneficial partnership program. The goal of this partnership would have YVCOG participate in La Casa Hogar’s civics and citizenship classes, introducing basic local “public/government relations” training. In return, La Casa Hogar would promote participation of its Spanish clientele in YVCOG public comment activities. This process is intended to gradually induce Spanish populations to learn about YVCOG and its duties, build familiarity and trust, and finally to seek their participation in future YVCOG issues beyond just transportation.</p> <p>This proposed partnership is expected to take years, not months to develop and mature.</p> | <p>Efforts Ongoing.</p> |

Partnership Building

YVCOG staff and members participated in the interagency consultation process and collaborated with citizen and jurisdictional interests throughout the year. The following are notable instances in SFY2020:

| | |
|----|--|
| 1 | Continued long-time collaboration with DRYVE & TRANS-ACTION Transportation Advocacy Committees to coordinate transportation planning and investment efforts and economic development in the Yakima Valley region. (2019 – Sep 26 and Nov 20) & (2020 – Jan 30 and May 30) |
| 2 | Facilitated Mobilizing Public Access to Countywide Transportation (MPACT) Committee with human services / transportation stakeholders in the region to assess the needs and gaps in human services transportation services and opportunities for better coordination. Updated and adopted the 2018 Human Services Transportation Improvement Plan [HSTP] (July 2018). 2019-20 meetings concentrated on public transportation component of YVCOG’s 2020-2045 Metropolitan and Regional Transportation Plan. – (2019 – Sep 25, Nov 26) & (2020 – Jan 29). |
| 3 | Assured consistent regional evaluation of transportation facilities and recognized regional corridors with WSDOT and local agencies to comply with RCW 36.70A |
| 4 | Regularly invited participant at Yakama Nation’s Tribal Traffic Safety Committee. Committee addresses tribal safety priorities and within the Nation’s boundary. YVCOG provides interjurisdictional planning and insight as requested by the YN. “Heritage Connectivity Trail” Committee - Yakama Nation-led effort to address pedestrian and bike safety within the Yakama Nation. Committee includes YVCOG, WSDOT, Cities of Union Gap and Toppenish, Yakama Health District, Yakima Greenway, Cowiche Canyon Conservancy, and the National Park Service (NPS). Committee has developed and submitted a technical assistance grant for a feasibility study to build bike/ped trail(s) from Union Gap to Mabton, WA via Toppenish, with linkages to White Swan / Fort Simcoe to the West, and Zillah, WA to the Northeast. Trails program is a major safety effort by the Yakama Nation with overwhelming support from the general membership of the nation. (2019 - July 31, 2020 – Jan 30, Feb 11, Feb 21) |
| 5 | Ongoing Partner with Yakima County/City of Yakima/WSDOT in Yakima Avenue IJR Executive Committee – “East-West Corridor” / Boise Cascade Mill Site Project. |
| 6 | WSDOT “Investment Strategies Committee – Statewide stakeholder effort to review the current transportation funding environment resulting from the passage of I-976 (elimination of certain state & local transportation revenue programs not passed by public vote) in December 2019 and loss of gas tax revenue caused by COVID-19 Shelter-in-Place restrictions imposed by Governor Inslee in March 2020. Ongoing effort into 2021 and beyond as needed. (2020 – Mar 31, June 24 - Ongoing through rest of 2020). |
| 7 | Commute Trip Reduction (CTR) / Transportation Demand Management (TDM) Regional Workshops – Hosted stakeholders from throughout Central Washington for promoting networking and development of new statewide CTR strategic plan for 2019 and beyond. Ongoing [online] coordination during outbreak of COVID-19 travel restrictions during Spring 2020 |
| 8 | Yakima Greenway Foundation Board of Directors – Invited by the YGF to become an ex-officio board member of the Yakima Greenway. Provide advise and insight on inter-jurisdictional issues and topics related to transportation planning. (2019 – Aug 26, Sep 23, Oct 28, Nov 25, Dec 23; 2020 – Jan 27, Feb 24, Mar 23, Apr 27, May 18, Jun 22) |
| 9 | MAP-21 / FAST ACT Performance Measures PM2 & PM3 Work Groups (WSDOT, MPOs and RTPOs). Development of Safety, CMAQ, Bridge/Pavement Condition, Interstate & Non-Interstate Reliability, and Freight Network Reliability local and statewide annual and multi-year performance measure targets. Coordinated with WSDOT for mid-term [2020] status of existing targets heading into 2022 update process (July 2019 - June 2020). |
| 10 | CTR Employee Transportation Coordinator (ETC) Coordination meetings w/ YVCOG MPO Area CTR-required employers ETC representatives. Meetings offer opportunity for CTR Businesses and develop planning, best practices, and training opportunities. YVCOG’s CTR Coordinator and ETCs meet or converse to address current events and issues and development of an ETC Committee. |
| 11 | TIP Managers Users Group (TMUG) – Ongoing coordination with MPOs, RTPOs, and WSDOT Local Programs Personnel. coordinate Transportation Improvement Program (TIP) issues, updates, and improvement proposals; statewide obligation authority targets (Video Conference due to COVID-19 – July 13, 2020) |
| 12 | WSDOT Plan Alignment Work Group (PAWG) – Ongoing statewide planning collaborative group to provide guidance and input on state and regional planning efforts. 2018-19 Topics included: Development of a “common language”, MPO/RTPO needs from WSDOT for regional planning, and identification of concurrent planning efforts (Webinar/“GoToMeeting”-based) – July 2019 to June 2020 |
| 13 | |

Coordination with national, state, and regional planning organizations

Participation in national and statewide committees and ad hoc work groups in SFY 2020:

| Committees, Associations, & Ad Hoc Work Groups | Staff |
|--|--|
| MPO/RTPO/WSDOT Coordinating Committees – Quarterly meetings (Aug. 26-27, Nov. 4-5, Feb. 24-25, May 11-12) | Christina Wickenhagen Alan Adolf |
| TRANS-ACTION/DRYVE – bi-monthly meetings | Christina Wickenhagen Alan Adolf |
| Participation in CTR / TDM Technical Advisory Group (TAG) and Statewide CTR Board Committee – Monthly meetings. | Alan Adolf |
| Association of Metropolitan Planning Organizations (AMPO) Policy Committee | Christina Wickenhagen |
| Return of Passenger Rail to Central Washington Work Groups - The WA State Legislature Joint Transportation Committee (JTC)-sponsored a feasibility study to consider financial and capital abilities of returning passenger rail to Central Washington with stops in Cle Elum, Ellensburg, Yakima and Toppenish. Activities included a JTC presentation to the YVCOG Policy Board (Nov 20) and participation in All Aboard Washington (AAWA), a statewide passenger rail advocacy organization, providing multimodal transportation history and demographic information on the Yakima Region | Christina Wickenhagen Alan Adolf |
| Yakima Bikes & Walks Committee – Private Citizen Group promoting walking and biking opportunities and facilities within the City of Yakima. YB&W contributes to the City of Yakima’s Bicycle Master Plan. YVCOG attends monthly meetings, gathers insight on the needs on pedestrian and bicyclists, and share information on regional and state activities as a component of commute trip reduction efforts. | Alan Adolf Lynn Dietrich Mike Shuttleworth |
| WSDOT Practical Solutions Roundtable - Practical Solution Roundtable that other transportation partners like FHWA and MPO/RTPO’s have also attended. The purpose of the meeting is to further define and promote practical solutions, showcase examples and discuss best practices. | Alan Adolf Mike Shuttleworth |
| WSDOT/MPO/RTPO – [Federal Funding] Obligation Authority Policy Committee | |
| Coordinated with other Washington State MPOs, Washington Tribes, FHWA, FTA, Eastern Washington University and WSDOT to assess federal and state tribal transportation policies meeting as the Tribal Transportation Planning Organization (TTPO) | Christina Wickenhagen Alan Adolf |
| WSDOT – Grants Program Advisory Committee (GPAC) Workshop - In a creative setting, WSDOT staff facilitated thought-provoking sessions with transportation partners to help shape the public transportation grant programs for the Washington State Department of Transportation. | Alan Adolf |
| People for People Valley Shuttle Service Committee – People for People (PFP) Community Services developed (with community input) an augmented transit service to their state-grant funded “Community Connector” bus service. “Route 201” provide a 3-times per day loop service between the Cities of Grandview, Mabton, and Sunnyside” with several bus stops in each community. Route 201 connects to the Yakima to Prosser service provided by the Community Connector route. | Alan Adolf Mike Shuttleworth |
| WSDOT (South Central Region) SR24 Integrated Scoping Committee [Discussion] - Multi Jurisdiction/Agency Stakeholder group to discuss multimodal, long term plans for maintaining improving the SR24 corridor between Yakima and Moxee. | Alan Adolf |
| Washington Transportation Professionals Forum / Peer Exchange – Bimonthly on-site & webinar networking and peer-review group that shares information and discuss ideas about transportation related issues on both sides of the state. | Alan Adolf |
| Eastern Washington Planners Forum – Quarterly Meetings - Forum offers a unique opportunity for planners, planning commissioners, elected officials, and community members to talk informally about local issues, to share ideas, and to receive updates from state and federal agencies whose work may impact land use. The Planners’ Forums also satisfy requirements for credentialed planners toward professional development through advanced-level presentations provided by professionals on an array of timely and relevant planning subjects. (July 2019 – May 2020) | Mike Shuttleworth |
| (Greater) Yakima Chamber of Commerce - Safe Yakima Valley Committee - mobilizes individual citizens, families, neighborhoods, and organizations in collaborative efforts to create safe communities | Christina Wickenhagen |

Staff Development

Below is a list of work-related training sessions and professional conferences attended by the YVCOG's transportation planning and administrative staff during SFY 2020:

| Conference / Training Event (Location) | Date(s) Attended | Staff |
|--|---|---|
| Center for Sustainable Infrastructure – Healthy Strong Resilient Cities Coordination Conference | July 1, 2019 | Christina Wickenhagen |
| Washington Financial Officers Association (WFOA) – Grants for COG Financial Officers Training – Yakima, WA | July 5, 2020 | Christina Wickenhagen |
| WSDOT ATP: Overview of Network Analysis Methodology for State Active Transportation Plan – Part 1 (Webinar) | July 9, 2019 | Alan Adolf |
| WSDOT ATP: Deep Dive Network Analysis Workshop Part 2 (Webinar) | July 9, 2019 | Alan Adolf |
| AmericaWalks.Org – Partnering for Engagement: Accessibility of Public Spaces (GoToMeeting Webinar) | July 17, 2019 | Alan Adolf Mike Shuttleworth |
| US Sen. Patty Murray (WA) – Economic Development Policy Meeting – Yakima, WA | August 26, 2019 | Christina Wickenhagen |
| Dept of Ecology Quarterly Air Quality Conformity Meetings (Teleconferences) | 2019 – Aug 5 & Nov 18 2020 – Mar 2 & Jun 1 | Alan Adolf |
| WA State Conference of Governments Finance Officers Meeting – Yakima, WA | September 16, 2019 | Christina Wickenhagen Tami Hayward |
| Washington Finance Officers Association (WFOA) Annual Washington Finance Officer Conference – Yakima, WA | September 17-20, 2019 | Tami Hayward |
| FHWA – Delivery By Drone: Examining Benefits, Impacts & Regulations Confirmation (Webinar) | September 18, 2019 | Alan Adolf |
| WSDOT – Active Transportation – Complete Streets Leadership Academy (Webinar) | September 19, 2019 | Alan Adolf Mike Shuttleworth |
| GrantwritingUSA.com / City of Union Gap – Grant sources and tips on getting awards – Yakima, WA | September 26-27, 2019 | Jodi Smith |
| WSDOT – Washington State Government LEAN Conference – Tacoma, WA | October 8-9, 2019 | Christina Wickenhagen |
| Association of Washington Cities (AWC) Conference – Wellness and Risk Management Training – Lake Chelan, WA | October 16-18, 2019 | Tami Hayward |
| AASHTO Freight Rail Study Support Services – Talking Freight: Understanding and addressing Freight Rail Needs (Webinar) | October 16, 2019 | Alan Adolf |
| 2019 Association of Metropolitan Planning Organization (AMPO) Conference – Baltimore, MD | October 21-25, 2019 | Christina Wickenhagen Alan Adolf |
| 2019 Infrastructure Assistance Coordinating Council (IACC) Annual Conference - Wenatchee, WA | October 22-24, 2019 | Mike Shuttleworth Tami Hayward Jodi Smith |
| National Association of Regional Councils (NARC) – Executive Directors Conference – Scottsdale, AZ | October 26-30, 2019 | Chris Wickenhagen |
| Yakima Valley Office of Emergency Management (YVOEM) – Volcanic Ash Hazard Assessment Product Meeting – YVOEM Offices, Union Gap, WA | October 29, 2019 | Alan Adolf |
| Washington State Archives (WSA) Office – Basics of Managing Records, Improving Your Agency's Records Management. – Yakima, WA | November 14, 2019 | Tami Hayward |
| Washington Financial Officers Association – Paid Family and Medical Leave (Webinar) | November 20, 2019 | Chris Wickenhagen |
| WSDOT – 5 th Annual WSDOT Innovations & Partnerships in Transportation Conference – Tacoma, WA | November 21, 2019 | Alan Adolf |
| WSDOT – Washington State Rail Plan Review (Webinar) – GoToMeeting | December 10, 2019 | Alan Adolf |
| YVCOG (Hosted) Jurassic Parliament Workshop – Yakima, WA | December 18, 2019 | Chris Wickenhagen Tami Hayward Jodi Smith |
| National RTAP – Federal Transit Administration (FTA) Outreach to Tribes on Government to Government Training (Webinar) | January 7, 2020 | Alan Adolf |
| WA St. Dept. of Retirement – Dept of Retirement Services Training - (Webinar) | January 8, 2020 | Chris Wickenhagen |

| Conference / Training Event (Location) – (cont.) | Date(s) Attended | Staff |
|---|-------------------------------------|---|
| Municipal Research & Services Center (MRSC) – PRS and OPMA Case Law Updates (2019) – (Webinars) | January 23, 2020 | Tami Hayward Shane Andreas |
| Recreation & Conservation Office (RCO) – 2020 Grants Webinar for Recreation and Conservation Funding Board Grant Programs (GoToWebinar) | February 13, 2020 | Alan Adolf Mike Shuttleworth |
| WSDOT – Active Transportation – WSDOT Active Transportation Plan Coordination: Your Plan is Our Plan (GoToWebinar) | February 20, 2020 | Alan Adolf |
| WA St. Auditors Office – BARS Training – Spokane, WA | February 21, 2020 | Shane Andreas |
| WSDOT (SCR) Practical Solutions Multimodal Lab – WSDOT Offices, Union Gap, WA | March 3, 2020 | Alan Adolf |
| WSDOT – Data and Tools Webinar – Addressing data gather gaps (GoToWebinar) | March 17, 2020 | Alan Adolf |
| PublicInput – YVCOG online public involvement software discussion w/ PublicInput representatives. (Video Meetings) | March 23, 2020 | Christina Wickenhagen Alan Adolf John Rohrbaugh Jodi Smith |
| Municipal Research & Services Center (MRSC) – Fiscal Implications of Coronavirus Outbreak (Webinar) | March 26, 2020 | Jodi Smith |
| WA St. Dept. of Retirement – Employer Reporting Application Trainings: ERA File Upload / Error Correction / Interactive Training / Retirement Reporting 101 (WebEx) | April 9, 13, 22 and May 14, 2020 | Tami Hayward Shane Andreas |
| WCIA – Best Practice Managing Remote Employees – (Webinar) | April 14, 2020 | Chris Wickenhagen |
| AmericaWalks.Org – Unusual Bedfellows: Expanding and Developing New and Different Partnerships (GoToWebinar) | April 15, 2020 | Alan Adolf |
| MSRC – How Your Agency can Fiscally Survive & Recover from the COVID-19 Outbreak (Webinar) | April 17, 2020 | Jodi Smith |
| WSDOT/WTSC (Washington Traffic Safety Commission) – Active Community Environments Quarterly Webinar: Target Zero Plan (GoToWebinar) | April 22, 2020 | Alan Adolf |
| Q-Research.Com – Survey Analysis (Webinar) | April 22, 2020 | Jodi Smith |
| MetroQuest – Reimagining Public Engagement for Planning During COVID-19: A Peer-to-peer Exchange (Webinar) | April 23, 2020 | Alan Adolf |
| SmartGrowthAmerica.Org – Complete Streets Responses to COVID-19 (Webinar) | April 27, 2020 | Alan Adolf |
| WCIA – Survive & Recover Fiscally from the COVID-19 Outbreak (Webinar) | April 28, 2020 | Chris Wickenhagen |
| FHWA – Enhancing Mobility, Access & Safety for Pedestrians (Part 1) Webinar (GoToWebinar) | April 28, 2020 | Alan Adolf |
| Yakima County Development Association (YCDA) – How to Operate during a Pandemic – Yakima Region-wide Live Webinar | April 29, 2020 | Alan Adolf |
| FHWA – Enhancing Mobility, Access & Safety for Pedestrians (Part 2) Webinar (GoToWebinar) | April 30, 2020 | Alan Adolf |
| National Association of Regional Councils (NARC) – Regional Coronavirus Forecasting: Using the IEM Model (Webinar) | May 5, 2020 | Jodi Smith |
| AAWA Passenger Rail Webinar (Video Conference) – Restoring Portland/Boise/Salt Lake City Passenger Rail Service | May 5, 2020 | Alan Adolf Lynn Deitrick |
| WSDOT – MAP-21 Safety Performance Measures Technical Team Meeting (GoToMeeting) | May 5, 2020 | Alan Adolf Lynn Deitrick |
| WCIA – Harassment & Discrimination in the Modern Workplace (Webinar) | May 7, 2020 | Chris Wickenhagen |
| WSDOT – MAP 21 MP3 Transportation Performance Measures Technical Team Meeting (GoToWebinar) | May 14, 2020 | Alan Adolf |
| WSDOT – Open Sidewalks and Resilient Cities: Pedestrian-Centric Approach Webinar (GoToWebinar) | May 20, 2020 | Alan Adolf |
| WSDOT – COVID-19 Transportation Dashboard (GoToWebinar) | May 21, 2020 | Alan Adolf |
| AmericaWalks.Org – Research in Action: Trends in How Municipalities Are Addressing Increased Demand for Safe Public Space (GoToWebinar) | May 28, 2020 | Alan Adolf |
| Transportation Improvement Board (TIB) Urban Funding Workshop (WebEx Webinar) | June 8, 2020 | Alan Adolf |
| TIB – Small City Funding Workshop (WebEx Webinar) | June 8, 2020 | Alan Adolf |

| Conference / Training Event (Location) – (cont.) | Date(s) Attended | Staff |
|--|-------------------------|-----------------------------|
| Washington State Association of Counties (WSAC) / WA St. Association of City & Regional Planning Directors (WSACPRD) – COVID=19 Weekly Webinar | June 11 & 25, 2020 | Lynn Deitrick Alan Adolf |
| AmericaWalks.Org – Tribal Transportation Planning & Pedestrian Safety (Webinar) | June 23, 2020 | Alan Adolf |
| MetroQuest – Essential Online Public Engagement Toolbox for Planning (Webinar) | June 24, 2020 | Jodi Smith |
| PublicInput.Com – How is Public Engagement Changing? MPOs/DOTs & Re-Opening (Webinar) | June 26, 2020 | Alan Adolf Jodi Smith |

SFY 2020 Expenditure Summary

| UPWP Major Activity Or Task | Estimated Planning Budget from SFY 2019 UPWP | Actual SFY 2020 Planning Expenditures. | Actual SFY 2020 Planning Expenditures | | | | | Other Contract(s) | | | | |
|--|--|--|---------------------------------------|---------------------|------------------|-------------------|------------------|-------------------|---------------------|------------------|------------------|------------------|
| | | | FHWA (Invoiced) | FHWA (13.5 % Match) | FTA (Invoiced) | FTA (13.5% Match) | RTPO (Invoiced) | HSTP [Invoiced] | HSTP (20.0 % Match) | CMAQ [Invoiced] | CMAQ [20% Match] | CTR Invoiced |
| | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) |
| 1. Program Administration | 87,262.92 | 11,780.49 | 169,500.76 | 22,882.60 | 43,945.07 | 5,932.58 | 54,242.60 | --- | --- | --- | --- | --- |
| 2. Data Collection & Analysis | 21,358.94 | 2,883.46 | 5,302.75 | 715.87 | 2,580.56 | 348.38 | 2,918.25 | --- | --- | --- | --- | --- |
| 3. Develop SY 2020 UPWP/ Annual Reports/ Updates | 8,740.34 | 1,179.95 | 5,160.33 | 696.64 | 2,612.25 | 352.65 | 2,883.77 | --- | --- | --- | --- | --- |
| 4. Develop 20-23 M/RTP & 2019-2022 / 2020-2023 TIP Amendments | 6,870.04 | 927.46 | 7,854.87 | 1,060.41 | 2,787.52 | 376.32 | 4,286.49 | --- | --- | --- | --- | --- |
| 5. Develop 2020-2045 Long Range Plan / Public Participation Plan | 4,175.00 | 563.62 | 39,543.49 | 5,338.37 | 12,424.07 | 1,677.25 | 9,521.37 | --- | --- | --- | --- | --- |
| 6. Performance Measures / Complete Streets/ Safe Routes to Schools | 643.50 | 86.87 | 452.12 | 61.04 | 15.83 | 2.14 | 113.80 | --- | --- | --- | --- | --- |
| 7. Human Services Transportation Plan | --- | --- | --- | --- | --- | --- | --- | 8,091.16 | 1,282.00 | --- | --- | --- |
| 8. Commute Trip Reduction (CTR) / CMAQ | --- | --- | --- | --- | --- | --- | --- | --- | --- | 73,530.60 | 10,678.18 | 69,100.75 |
| Total Estimated Budget | 129,050.74 | 17,421.85 | 227,814.31 | 30,754.93 | 64,365.30 | 8,689.32 | 73,966.28 | 8,091.16 | 1,282.00 | 73,530.60 | 10,678.18 | 69,100.75 |

