

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
August 17, 2020

CALL TO ORDER Chair James Restucci called the August 17, 2020 meeting of the YVCOG Executive Committee to order at 1:31 p.m.

**ROLL CALL &
INTRODUCTIONS**

- **Members present via teleconference**
Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
Bill Moore: Area 3 – Mabton, Granger, Grandview
Sherry Raymond: Member-at-Large
James Restucci, Chair: City of Sunnyside
- **Members absent**
Norm Childress, Brad Hill.
- **YVCOG Staff**
Chris Wickenhagen, Lynn Deitrick, Alan Adolf, Jeff Watson, Tamara Hayward, Jodi Smith and Shane Andreas
- **Others Present via teleconference**
Carissa Witham, Perteet
- **A quorum was present**

**Indicates notice of absence received prior to meeting.*

**PUBLIC COMMENT
POLICY**

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes:
July 20, 2020 YVCOG Executive Committee Meeting
2. Approval of Payroll Voucher:
As of July 31, 2020, approve payroll voucher JUL-20-001 in the amount of \$60,188.19 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers:
As of July 31, 2020, approve claim vouchers numbered JUL-20-002 through JUL-20-015 totaling \$15,310.35.

Action: *Bill Moore moved to approve the Consent Agenda. John Hodkinson seconded. The motion carried.*

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

Chris Wickenhagen, Executive Director

- **Senior Planner position:** Jeff Watson was hired. On behalf of the Executive Committee Chairman James Restucci welcomed Jeff to YVCOG.
- **BAT Committee:** Broadband Action Team working with Yakima County and the Yakima School District for broadband access for online learning. Gaps remain for many students, especially in rural areas. Working on collecting and collating data on internet speeds and volume from various access points in Yakima Valley for ALL school districts. Working with all our cities and jurisdictions for planning and city council action and involvement.

- Kresge Grant Update: Housing and Health Equity also includes mental and social health needs. Fact to face data collection is just not possible at this time. Requested a 6-month extension.
- YVCOG remote working update: Staff is working effectively offsite. Daily check-in at 8:15, staff survey or working from home completed.

Action: Information

*2021 YVCOG Draft Budget**

Chris Wickenhagen and the Budget Subcommittee presented the [2021 Draft Budget](#) for review and comment. 2021 assessment remain the same rate as 2020, with increases due just for population increases. Proposed increased expenditures for advertising to assist our member cities with increased Public Comments costs. The Draft Budget reflects helping members fiscally as much as possible. No increased assessments as cities will be facing some challenges. What is needed is helping our communities as much as possible, and the proposed budget reflects that.

Chair Restucci requested that Executive Director contact all Executive Committee members via email or phone for input from every member. Ensure County is in agreement.

Action: Information

*Staff Reports**

Budget Report – *Shane Andreas, Finance Specialist*

July 2020 Budget Report: Revenues of \$114,873.76 and expenses of \$75,498.54 for the month. Cash balance is \$536,799.05.

Land Use & Regional Planning Program, Community Assistance – *Lynn Deitrick, Planning Manager.*

- Granger: Counter questions and zoning short subdivisions
- Mabton: Counter questions and zoning.
- Tieton – Catholic Charities Multi-Family development proposal received. Notice of Application and SEPA sent. Currently reviewing the plans.
- Toppenish: High School gym project. Planning review is complete and should move forward quickly.
- Union Gap: short plats and SEPA reviews, Class 3 review for a triplex in an R2 Zone which will go to the Hearing Examiner next month.

OTHER PROJECTS

- Shoreline Update (Shoreline Master Programs (SMP's): Public Participation Plan drafted for the City of Union Gap and the Planning Commission next week.
- A couple of jurisdictions have not yet applied to the Department of Ecology grant funding.
- Yakima Basin Fish and Wildlife meeting virtually. Some members belong, and given the Shorelines Master Program update, it may be useful to attend and hear the issues.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information.

- September 16th Hosted by the City of Grandview, via Zoom. Updates from state and federal elected officials Chris Corry, Rep Newhouse Office, Senator Murray's office, Representatives Ybarra and Dent.
- October 21 in Sunnyside. Updates on homeless program - Human Services at Yakima County.
- December 9 hosted by YVCOG

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Monday, September 21, 2020 at 1:30 p.m. via teleconference.

PUBLIC COMMENT No comment.

ADJOURN With no other business, Jim Restucci adjourned the meeting at 2:10 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist