CALL TO ORDER
Chair James Restucci called the July 20, 2020 meeting of the YVCOG Executive Committee to order at 2:42 p.m.

ROLL CALL & INTRODUCTIONS
- **Members present via teleconference**
  - Norm Childress: Yakima County
  - Janice Gonzales: Area 2 – Wapato, Toppenish, Harrah, Zillah
  - Brad Hill: City of Yakima
  - John Hodkinson, Vice Chair: Area 1 – Moxee, Naches, Selah, Tieton, Union Gap
  - Bill Moore: Area 3 – Mabton, Granger, Grandview
  - Sherry Raymond: Member-at-Large
  - James Restucci, Chair: City of Sunnyside

- **Members absent**
  - None

- **YVCOG Staff**
  - Chris Wickenhagen, Lynn Deitrick, Shane Andreas, Tamara Hayward, and Jodi Smith

- **Others Present**
  - Raquel Ferrell Crowley

- **A quorum was present**
  *Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY
It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

**Consent Agenda***
1. **Approval of Minutes:**
   - June 15, 2020 YVCOG Executive Committee Meeting

2. **Approval of Payroll Voucher:**
   - As of June 30, 2020, approve payroll voucher JUN-20-001 in the amount of $60,204.25 through electronic fund transfers.

3. **Approval of Accounts Payable Vouchers:**
   - As of June 30, 2020, approve claim vouchers numbered JUN-20-002 through JUN-20-010 in the total amount of $17,408.61.

*Action: Janice Gonzales moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.*

OLD BUSINESS
Chair James Restucci discussed [YVCOG Approved Letter of Support](#) sent June 18, 2020. Discussions included:
- Confusion regarding opening of microbreweries, wineries and church services. Phase 1.25 rather than 1.5. Still working on allowing these to open.
- Rolling changes are frustrating.
- General agreement that YVCOG letter did make a difference. YVCOG fully supports the County’s efforts with the Department of Health and the Governor’s office.
- Focus is now on opening of schools.

*Action: Information*

NEW BUSINESS
**Executive Director’s Correspondence**
- Chris Wickenhagen, Executive Director
  - Senior Planner position: Offer was accepted and then candidate withdrew.
Has been re-advertised. Other candidates did not have Washington State planning expertise.

- Wednesday ‘Opening Yakima Valley Together’ meetings: looking for guidance on future meetings. Many have stopped attending. Recommendations included more focus on specific issues to re-opening. Less economic data and charts. This information can be provided without using time for discussion. Also asked for individual outreach to Mayors to attend. Raquel Crowley stated it was critical to hear directly from jurisdictions so that the Senator can assist and advocate where possible. Department of Health Board reorganization and hierarchy: future representation from elected officials. Chair of YVCOG should have a seat. Important that we have a plan to move forward and present a united front.

- General Membership meeting: September 16th Legislative Update. Save the date invitations were sent to state and federal representatives.

- YVCOG remote working update: Most are working offsite. Distance and mask in office or moving through common areas.

**Action: Information**

**2021 YVCOG Budget Process**

Chris Wickenhagen presented the [2021 Budget Schedule](#). 

*Motion to approve the 2021 Budget Schedule was made by John Hodkinson. Seconded by Janice Gonzales. Motion passed.*

Budget Subcommittee: Nominations for Janice Gonzales, John Hodkinson to serve and Bill Moore to chair the Budget Subcommittee was unanimously approved.

**Staff Reports**

- **Budget Report** – Shane Andreas, Finance Specialist
  
  *June 2020 Budget Report:* Revenues of $33,925.25 and expenses of $77,612.86 for the month. Expenses include salaries and vouchers. There was a lag in receiving STP funds, which have been received in July. Cash balance is $538,834.41.

- **Land Use & Regional Planning Program** – Lynn Deitrick, Planning Manager.
  
  - Granger has a new Dollar General Development moving.
  - Mabton: working on several short-plat applications and completeness reviews.
  - Tieton – Catholic Charities Multi-Family development proposal. Full application should be submitted at the end of this month.
  - Union Gap – Attending Monday meetings to talk about permits, working with on short plats, SEPA reviews, assistance meetings. Code amendment for 5G on utility poles.
  - Toppenish – Toppenish School gym, Special Property Use Permits (HE process) and land use questions (zoning/short subdivision)
  - OTHER PROJECTS
    - Shoreline Update (Shoreline Master Programs (SMP’s) –State DOE has finally agreed that YVCOG can work on Task 1 Administrative duties.
    - New hire Senior Planner needs to have familiarity with Washington state legislation such as SEPA, Growth Management Act, SMP and regulatory reform.

**Action: Information**

**General Membership Meetings**

Jodi Smith, Communications Specialist, presented information.

- September 16th via Zoom. Updates from state and federal elected officials
- October 21 in Sunnyside. Updates on homeless program - Human Services at Yakima County.
• December 9 hosted by YVCOG

**Action: Information**

**OTHER BUSINESS**  
Next Executive Committee meeting will be Monday, August 17, 2020 at 1:30 p.m.

**PUBLIC COMMENT**

**ADJOURN**  
With no other business, Jim Restucci adjourned the meeting at 3:20 p.m.

Respectfully submitted,

[Signature]

James A. Restucci, YVCOG Executive Committee Chair  
Date signed: [Signature]

ATTEST:  
[Signature]

Jodi Smith, Communications Specialist  
Date: [Signature]