

YVCOG
Transportation Technical Advisory Committee Meeting
311 N. 4th Street Conference Room, Yakima, WA 98901

VIDEO CONFERENCE

MEETING MINUTES

June 11, 2020

PRESENT:

Bob Desgrosellier, City of Yakima
David Dominguez, City of Union Gap
Shane Fisher - Sunnyside
Paul Gonseth - WSDOT
Joe Henne, City of Selah
Linda Howell - WSDOT
Lance Hoyt, City of Toppenish
Deborah LaCombe - HLA
Larry Mattson – Jacobs Engineering
Mike Meskimen, Gray & Osborne
Matt Pietrusiewicz- Yakima County
Bill Preston, WSDOT

Stephanie Ray - HLA
Ardele Steele, City of Zillah
Jase Testerman, Yakima County
Rocky Wallace, City of Toppenish

YVCOG Staff:
Alan Adolf, Transportation Planner
Lynn Deitrick, Planner
Tami Hayward, Financial Specialist
Shane Andreas, Financial Specialist

**CALL TO ORDER AND
INTRODUCTIONS**

TAC Chair Lance Hoyt called the May 14, 2020, meeting to order at 10:03 a.m. A quorum was present.

APPROVAL OF MINUTES

*May 2020 meeting minutes**
(2:45)

Yakima County made a motion to approve the minutes from the May 14, 2020 meeting. Zillah seconded the motion. The motion carried.

UNFINISHED BUSINESS:

*Commuter Trip Reduction Program
Update* (4:25)*

Alan Adolf, Transportation Program Manager

- CTR surveys are normally done in April/May
- We are required, by law, to do the surveys
- Statewide CTR Committee decided to push survey back to late summer/early fall, due to COVID-19 circumstances
- May be able to complete the survey online
- Attempting to bring in businesses who aren't legally required to participate
- Mike Shuttleworth, Planning Manager and CTR Coordinator, has accepted a planning position for the City of Sunnyside. Alan will be heading the CTR program until someone else is appointed.

Action: Information

*2020 – 2023 M/RTIP Amendment
Schedule (10:26)*

Alan Adolf, Transportation Program Manager.

- There will be a July Tip Amendment.
- Turn in amendment requests by June 19, 2020.
- Jurisdictions have had questions on M/RTIP. May turn projects in on the STIP section on your webpage. Alan will review them prior to submission
- M/RTIPs are due July 31st. Yakima Transit has until August 31st.
- Document should be complete by the end of October.
- We project \$2.5 million in 2021 STP funds to obligate, due to Zillah and Union Gap projects receiving lower-than-expected bids this target may go up. Both Union Gap and Selah have expressed concerns about obligating their projects in the next two federal fiscal years. Discussions by TAC committee of other jurisdictions "moving up" to meet targets will continue over summer.
- Still have around \$65,000 in HIP funds that need to be obligated.

Action: Information/Discussion

**Regional Traffic Count Program
(13:35)**

Alan Adolf, Transportation Program Manager

- RFQ will be sent out on Monday, pending approval by the Policy Board
- 227 site locations – mainly street segment counts
- Hope to receive quotes back from counters by the end of June
- Originally 248 project sites, but Toppenish opted out for this go-around
- Will go through this process again in August, looking at needs for 2021 – RFQ should go out in January, and counts beginning in April 2021

Action: Information/Discussion

**2020 STB-G / TAP Grant Program
Prioritization List (26:40)**

Alan Adolf, Transportation Program Manager & Lance Hoyt, Chair

Subcommittee convened on June 3rd

Committee members – L. Hoyt, Todd Dorsett, P. Gonseth, D. Dominguez, J. Testerman, and B. Desgrosellier. Due to one member not able to submit scores, two scoring criteria was used (all scores/total average and drop High/Low – total average). Eight total projects – Moxee, Toppenish, Selah, and Harrah were scored 1-4. 3 projects fully funded – Moxee, Toppenish, and Selah \$31,023 still available – could go to Harrah, but will probably use as carry-over for the next call (18 months) [Note: Following Policy Board, WSDOT acknowledged error in determining match funding which resulted in committing additional 2022 TAP funds to fully fund Selah's project. No funding would be available Harrah]

Action: (a) City of Yakima moved that the TAC accept the Prioritization List, with Moxee, Toppenish, and Selah, fully funded, and the opportunity for Harrah to accept or deny the remaining money, depending on their project constraints. Yakima County seconded. The motion passed. [Note: Following Policy Board, WSDOT acknowledged error in determining match funding which resulted in committing additional 2022 TAP funds to fully fund Selah's project. No funding would be available Harrah]

(b) City of Yakima moved that the TAP Prioritization List be presented to Policy Board for approval. Yakima County seconded. The motion passed

**2020 CMAQ Grant Program Call
for Projects (41:25)**

Alan Adolf, Transportation Program Manager

Applications due June 24th.

Two preliminary applications have been submitted – Union Gap - street sweeper; Yakima – alley ways. Confirming air quality impacts for inclusion in their applications.

Will be forming a subcommittee to score applications – will review 1st week of July \$684,000 available – requires 13.5% match.

Action: Information

NEW BUSINESS:

**June 2020-2023 M/RTIP
Amendment (44:40)**

Alan Adolf, Transportation Program Manager

- WSDOT has turned in 3 relatively small projects. The first two are roadside hardware preservation projects:
 - SR 823/I-82 to Selah - \$45,544 (NHPP and Local Funds); and,
 - I-82/SR 821 to US 97 - \$279,780 (NHPP and Local Funds),
 - The third project will update breakaway cable terminals on guardrail runs in the South Central Region – \$68,868. (HSIP and Local Funds)
- No comments were received.

Action: Motion made by Yakima and seconded by Selah for TAC Recommendation to Policy Board for Approval of June Amendment of 2020-2023 M/RTIP Document. The motion carried.

Executive Director Update

n/a

Action: Information

Transportation Program Manager Update (47:50)

Alan Adolf, Transportation Program Manager

- EPA Renewable Fuel Standard Program – shared information regarding the renewable fuel standard program and anti-backsliding requirements. 30-day comment period.
- COVID-19 Multimodal Travel Change Dashboard – a tool to be used for gathering information on the COVID impacts. Shows the reduction in various methods of transportation ... including passenger rail. No info yet on SCR. Could be helpful for grant or city business.
- Transportation Improvement Board workshops were held Monday. Budget dropped from \$105 million to \$70 million. Of that amount, \$60 million for Urban, \$10 million for Small Cities, and nothing specifically for sidewalks.
 - No Complete Streets process this year.
 - Probably no on-site project visits this year, but there may be virtual tours.
 - Emphasizing narrower roads (two- and three-lane projects).
 - Project change orders must be approved by TIB.
 - More likely to fund smaller projects.
 - Our region's funding pot should be around \$7.5 million or less.
 - All applications due August 14th.

Action: Information

WSDOT State & Regional Update (56:06)

Linda Howell,

- Application for Consolidated Grants will be a little later this biennium
- Notice of Funding Opportunity will go out July 27th and will be due October 30th

Action: Information

Member Updates

The following jurisdictions provided updates:

- Selah – approved TIP at last meeting, also awarded a TIB overlay project and a TIB sidewalk replacement project which should be starting right after July 4th. Into second week of start-up on SR 823 and East Goodlander Road project. Fuel tax revenue down by half.
- Yakima – debating on whether or not to try to move forward on North Ist Street from J Street this year. Looking for additional funding for Spring Creek by Sozo - 48th and Washington, 72nd and Washington, and 64th and Ahtanum as early as we can this fall to get roadwork done.
- Union Gap – still working on Main Street project. Approved TIP. Will be starting the Complete Street project in about a month.
- Sunnyside – Opened bids the middle of May on the East Edison project, and the project has been awarded. Work will begin starting first or second week of July and should be done middle or end of August.
- Zillah – Teapot park n ride project is almost completed. Vintage Valley Parkway project is gung ho. Still working on Complete Streets project (3rd Avenue sidewalk) – hoping to go out to bid in the next couple of weeks.
- Toppenish – Lincoln Dayton Beech project is rolling. Curb, gutter and sidewalks are being put in. Residents are excited. Approved TIP at council meeting.

- Yakima County – Opening bids today on Phase I of east/west corridor. Struggling with COVID effects on handling traffic control (flaggers, etc.) for road projects – will be doing chip seal, in August, because of competitive oil prices.

Action: Information

Next TAC Meeting: July 9, 2020, next TAC meeting.

Other Business Alan Adolf mentioned that YVCOG will begin interview for the Senior Planner position during the first week of July.

He will be sending out an email requesting volunteers for a subcommittee to review the Traffic Counter projects RFQs. Will probably need 4 or 5 people.

Chairman Hoyt reminded everyone to wear their masks and practice social distancing.

Public Comment None.

Adjourn Chairman Lance Hoyt adjourned the meeting at 11:10 a.m.

Respectfully submitted,


Mr. Lance Hoyt, Chair

Date signed: 7/9/2020

Attest:


Alan Adolf, Transportation Manager

Date signed: 7/9/2020