

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
June 15, 2020

CALL TO ORDER Chair James Restucci called the June 15, 2020 meeting of the YVCOG Executive Committee to order at 2:25 p.m.

ROLL CALL & INTRODUCTIONS

- Members present via teleconference: James Restucci, Norm Childress, John Hodkinson, Bill Moore
- Members absent: Brad Hill, Janice Gonzales, Sherry Raymond
- YVCOG staff: Chris Wickenhagen, Lynn Deitrick, Shane Andreas and Jodi Smith
- Others present: None
- A quorum was present

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes:
[May 18, 2020](#) YVCOG Executive Committee Meeting
[May 28, 2020](#) YVCOG Special Executive Committee Meeting
2. [Approval of Payroll Voucher:](#)
As of May 31, 2020, approve payroll voucher MAY-20-001 in the amount of \$72,902.44 through electronic fund transfers.
3. [Approval of Accounts Payable Vouchers:](#)
As of May 31, 2020, approve **claim vouchers numbered MAY-20-002 through MAY-20-013** in the total amount of \$14,203.99.

Action: John Hodkinson moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.

OLD BUSINESS

Chair James Restucci presented [YVCOG Letter of Support](#) for the Committee to discuss. The letter will be presented to the General Membership for approval.

Action: Information

NEW BUSINESS

Executive Director's Correspondence

Chris Wickenhagen, Executive Director

- Wednesday 'Opening Yakima Valley Together' meetings: looking for clarity and direction during this pandemic. The Yakima Health District, Emergency Operations, city managers and administrators, along with State Representatives, and representatives from the Governor's office and Senator Murray, Yakima County Development Association. We have not yet reached our peak levels of infection. Small businesses are safer to open and operate than big box stores that do not require employees or customers to mask. Explosive growth in infections can be expected.
- Thursday Governor Meetings
- YVCOG remote working update: we do not anticipate coming back to the office for work soon. Staff has been working at a high level from home. We want everyone to remain safe, and not have the additional burden of opening the office.
- Mike's resignation, Senior Planner position open.
- Lynn promoted to Planning Manager
- Wapato's mayor pro tem: Margaret Estrada and Clerk Kim Grimm are good contacts.

- 2021 Budget preparation - asking for Budget Sub-Committee in July. This involved a commitment of 2-3 hours. John Hodkinson volunteered.

Action: Information

*Staff Reports**

Budget Report – *Shane Andreas, Finance Specialist*

May 2020 Budget Report: Revenues of \$26,686.91. Expenses of \$87,105.43. Expenditures are 40.0% of the budget. Cash balance on the last page total \$587,776.54.

Land Use & Regional Planning Program – *Lynn Deitrick, Planning Manager.*

- Granger-Working on counter questions related to short subdivisions. Review of commercial development (New Dollar General Development).
- Mabton – Reviewed short plat application for completeness
- Sunnyside – Recently completed annexation request forwarded to the Boundary Review Board for processing.
- Tieton – Catholic Charities Multi-Family development proposal (not yet submitted).
- Toppenish – Toppenish School gym, Special Property Use Permits (HE process) and land use questions (zoning/short subdivision)
- Union Gap – Attending Monday meetings to talk about permits, working with on short plats, SEPA reviews, assistant meetings,
- OTHER PROJECTS
- Shoreline Update (Shoreline Master Programs (SMP’s) – Starting SMP review with cities who have submitted contracts to YVCOG (Toppenish, Union Gap, Zillah). Contacted other cities about applying for DOE grant. Contacted State DOE about funding.
- Yakima County HOME Consortium 2020-24 Consolidated Plan – completed draft for review by Yakima County and for them to begin public input/participation process

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information.

- June 17, 5:30 p.m. Special General Membership Meeting: via Zoom. Discussion and approval of YVCOG Letter of Support
- September 16 in Grandview. Updates from state and federal elected officials
- October 21 in Sunnyside. Updates on homeless program - Human Services at Yakima County.
- December 9 hosted by YVCOG.

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Monday, June 15, 2020 at 1:30 p.m.

PUBLIC COMMENT

ADJOURN

With no other business, John Hodkinson adjourned the meeting at 2:34 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

July 21, 2020

Date signed

ATTEST:

Jodi Smith, Communications Specialist