

YVCOG  
Transportation Technical Advisory Committee Meeting  
311 N. 4<sup>th</sup> Street Conference Room, Yakima, WA 98901

MEETING MINUTES  
February 13, 2020

**PRESENT:**

Cus Arteaga, City of Grandview  
Bob Desgrosellier, City of Yakima  
Todd Dorsett, City of Grandview  
Paul Gonseth, WSDOT  
Stephen Hazzard, HLA  
Dennis Henne, City of Union Gap  
Lance Hoyt, City of Toppenish  
Mike Meskimen, Gray & Osborne  
Bill Preston, WSDOT  
Jeff Ranger, Town of Naches  
Greg Story, Yakima Transit

Jase Testerman, Yakima County  
Rocky Wallace, City of Toppenish  
Gary Wirt, All Aboard Washington

**YVCOG Staff:**

Alan Adolf, Transportation Planner  
Mike Shuttleworth, Planner  
Tami Hayward, Financial Specialist  
Chris Wickenhagen, Executive Director

**CALL TO ORDER AND INTRODUCTIONS**

TAC Chair Lance Hoyt called the February 13, 2020, meeting to order at 10:00 a.m.

**APPROVAL OF MINUTES**

*January 2020 meeting minutes\**

Rocky Wallace made a motion to approve the minutes from the January 9, 2020 meeting. Jeff Ranger seconded the motion. The motion carried.

**OLD BUSINESS:**

*Commute Trip Reduction Program Update\**

Mike Shuttleworth presented.

The state continues to look at how we can expand the CTR program so that more businesses are participating voluntarily, instead of just those who are required by law to participate. We would be required to re-do our CTR contract. Asked for comments or suggestions from the TAC.

What works in King County doesn't work here. Vanpool programs have decreased. We need to offer some additional services

CTR surveys go out in a couple of months – we usually get good participation.

**Action: Information**

*2020 – 2023 M/RTIP Amendment Schedule*

Alan Adolf presented. We will have a March TIP Amendment. Amendments due Friday, February 21st. So far Union Gap and Yakima Transit will have amendments. Please let Alan know as soon as possible if jurisdictions have any changes to submit.

**Action: Information**

*STP / T-A / CMAQ Long Range Funding Update*

Mr. Adolf and Ms. Wickenhagen provided an update on FY 2020 Funding Levels and the Federal Funding Obligation Authorization policy.

MPO's are no longer working collaborative – each MPO is on their own and must obligate all of their own funds.

Ms. Wickenhagen reported that we have been given a clean slate and will not be sanctioned for the next two years. Currently, MPOs would be sanctioned for under-obligation, but WSDOT would not.

We will need to create an internal policy on obligating funds. Once we receive a policy from WSDOT, we will forward it to TAC. We need to make sure that WSDOT's policy aligns with what the feds are requiring.

We have received our funding letter for 2020 funding. We are well into spending some of 2021 funding, with Zillah's obligation.

**Action: Information**

*Regional Traffic Count Program*

Mr. Adolf reported that we have a total of 736 potential site locations. Sought cost estimates from 5 or 6 counting firms, received 3 responses with actual dollar amounts.

Ms. Wickenhagen asked for input on this subject. Budget was \$45,000 ... this would cover about 360 3-day counts. Gave options on how we may be able to stay within the \$45,000 budget. We may be able to increase the budget – \$45,000 was a starting point.

Mr. Adolf presented several different options on how to stay within the budget.

If averaged out, it would be around 20 per year per jurisdiction. If a jurisdiction doesn't need 20, the extra could go back into the pot and be used by a jurisdiction who needs more. If there is a limit, jurisdictions will prioritize.

WSDOT and Yakima County do their own counts and wouldn't be included.

**Action: Information**

*2020-2045 Long Range Plan Update*

Alan Adolf informed the TAC that copies of the Long-Range Plan Update are available online at YVCOG's website, and also the libraries of Granger, Naches, Sunnyside, Tieton, Yakima, and Zillah.

Public comment period runs through March 5<sup>th</sup>. We have received some comments.

*2020 STB-G / TAP Grant Program Timeline*

Lance Hoyt reported a subcommittee (Alan Adolf, Lance Hoyt, Bob Desgrosellier, Paul Gonseth, Rocky Wallace, Todd Dorsett, Cus Arteaga, and Dennis Henne) for the TAP money met last Tuesday. Went over the applications for the last 3 calls for projects and came up with an improved application.

There is approximately \$250,000 of old TAP money to be available for projects. We also have \$300,000 and \$320,000 available for 2020 and 2021. That gives us around \$850,000. Probably enough for 3.5 projects. Match is 13.5%, instead of the 100% match we originally understood (around \$34,000).

- 3/12 - Call for projects available at TAC meeting
- 4/24 - Applications due
- 5/4-8 - Subcommittee will meet this week to rank projects
- 5/14 - Ranked projects will be revealed to TAC
- 5/18 - Projects will be presented to Policy Board/Executive Committee for approval
- 5/19 - Award letters will be going out within the week
- 8/4 - Final day to submit obligation paperwork for FY 2020
- 9/30 - End of fiscal year for WSDOT
- 10/1 - First day to obligate funds for FY 2021

Discussion of whether or not some programs funding (CMAQ, TA) will exist past FAST Act, which ends in 2020.

**Action: Information**

**NEW BUSINESS:**

**February 2020-2023 M/RTIP Amendment**

There will be a TIP amendment in February. Public Comment Period started January 21<sup>st</sup> and ends February 12<sup>th</sup>.

There is only one item being amended, and that is YVCOG's request for another \$228,758 of STP funds and \$35,703 in local funds for transportation planning.

No public comments were received.

**Action: Motion by Rocky Wallace and seconded by Jase Testerman for TAC Recommendation to Policy Board for Approval of February Amendment of 2020-2023 M/RTIP Document. The motion carried.**

**2020 Title VI Annual Report**

Mr. Adolf reported that there are no significant changes from 2019. No reports or complaints were filed for the last year. Title VI reports run from February 2nd of a particular year to February 1<sup>st</sup> of the following year. We have updated our sign-in sheet to obtain diversity information.

**Action: Motion by Dennis Henne and seconded by Rocky Wallace for TAC Recommendation to Policy Board to authorize Director to sign Title VI Policy Statement and the Policy Board adopt 2020 Title VI Annual Report. The motion carried.**

**Request Governor's Action to Expand the YVCOG Metropolitan Planning Area (MPA) Boundary**

Ms. Wickenhagen discussed requesting the Governor expand current MPA boundary to encompass all of Yakima County. This would increase our federal funding due to including County population.

**Action: Cus Arteaga moved to Recommend that Policy Board authorize the Executive Director submit request letters to the Governor and WSDOT and resolution to the Governor to expand YVCOG's MPO Boundary to encompass all of Yakima County. Rocky Wallace seconded the motion. Dennis Henne voted against the motion. The motion carried.**

**Executive Director Update**

Ms. Wickenhagen informed the TAC that she will be traveling to Washington, DC, at the end of the month for DRYVE/TRANS-Action meetings with our Legislators.

**Action: Information**

**Transportation Program Manager Update**

Mr. Adolf provided an update on new transportation bill proposal by congressional democrats - \$760 billion "Moving Forward" with fact sheet (provided)

**Action: Information**

**WSDOT State & Regional Update**

Paul Gonseth provided information on a new transportation study effort by WSDOT addressing SR 24 area from Moxee to Yakima.

**Action: Information**

**Member Updates**

Grandview, Toppenish, Union Gap, Yakima County, Zillah (via Alan Adolf), and Yakama Nation (via Lance Hoyt), presented project updates.

**Action: Information**

**Next TAC Meeting:**

March 12, 2020, next TAC meeting.

**Other Business**

Gary Wirt informed the TAC that All Aboard Washington will host a meeting at the Yakima Convention Center on March 14<sup>th</sup>.

He asked that the Policy Board extend an invitation to STEER. Mr. Adolf answered that we would contact STEER as a follow up to the November meeting held at YVCOG. Will contact the JTC and ask for a summary.

**Public Comment**

None.

**Adjourn**

Chairman Lance Hoyt adjourned the meeting at 11:41 a.m.

Respectfully submitted,

  
Mr. Lance Hoyt, Chair

Date signed: 3/12/2020

Attest:

  
Alan Adolf, Transportation Manager

Date signed: 3/12/2020