

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
January 15, 2020

CALL TO ORDER

Vice Chair John Hodkinson called the January 15, 2020 meeting of the YVCOG Executive Committee to order at 2:15 p.m.

ROLL CALL &
INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Norm Childress, Janice Gonzales
- Members present via teleconference: Brad Hill, Jim Restucci
- Members excused absent: Sherry Raymond
- YVCOG staff present: Chris Wickenhagen, Mike Shuttleworth, Jamey Ayling, Shane Andreas and Jodi Smith
- Others present: None,
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes: December 16, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of December 31, 2019, approve payroll voucher DEC-19-001 in the amount of \$50,910.08 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of December 31, 2019, approve claim vouchers numbered DEC-19-002 through DEC-19-019 in the total amount of \$15,628.45.

Action: *Bill Moore moved to approve the Consent Agenda. Janice Gonzales seconded. The motion carried.*

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

Chris Wickenhagen, Executive Director

- New Staff Introductions - Chris Wickenhagen introduced new Associate Planner Jamey Ayling and Finance Intern Shane Andreas. Washington Finance Officers Association has an intern program for government accounting principles.
- YVCOG marketing materials – information about who YVCOG is, what services we provide and possibilities for expanding professional services, e.g. Code Enforcement, Attorney, Building Inspector, or other possibilities.

Action: *Information*

*Staff Reports**

Budget Report – Chris Wickenhagen reported on the budget for December 2019. Received revenues of \$124,981.67. Expenses totaled \$54,680.39. Revenue balance was -\$229,988.22 mainly due to revenues received in 2018. A budget amendment was approved by General Membership and will be reflected in the year-end report.

Land Use Planning Program – Mike Shuttleworth presented information.

Community Assistance:

- **Granger:** Continued work on multifamily design standards. After sending the recommendation to City Council, the Council requested the Planning Commission review parking standards. Met with PC and Council Member to resolve the issue.
- **Mabton:** Work on possibility of a mobile coffee shop and a short plat
- **Toppenish:** rewriting the Sign Codes, SEPA for a new high school gym and zoning codes where updates are needed

- **Union Gap:** City Council review of a draft ordinance for storage units and digital signs, Hearing Examiner on mini storage project, several SEPA reviews, Monday meetings with the Community Development Group about permits, several meetings with applicants.
- **Other Projects:** Shoreline Master Program Updates for Mabton, Grandview, Granger, Wapato, Toppenish, Union Gap and Naches. Looking at grant possibilities for Mabton to rebuild city hall, grants for cities to develop Housing Plans, CTR waiver, Kresge long range regional plan.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information

- February 19, 2020 in Toppenish. Program - Cybersecurity for local governments
- March 18, 2020 in Zillah. Program will be MPO/RTPO education for members
- May 20, 2020 in Selah. Program – Partnering with Commerce for Funding
- September 16 in Grandview. Updates from state and federal elected officials
- October 21 in Sunnyside. Program TBD.
- December 9 hosted by YVCOG.

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Wednesday, February 19, 2020

PUBLIC COMMENT

ADJOURN

With no other business, Vice Chair John Hodkinson adjourned the meeting at 2:35 p.m.

Respectfully submitted,



 James A. Restucci, YVCOG Executive Committee Chair



 Date signed

ATTEST:



 Jodi Smith, Communications Specialist