

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
December 16, 2019

CALL TO ORDER

Chair James Restucci called the December 16, 2019 meeting of the YVCOG Executive Committee to order at 1:58 p.m.

ROLL CALL &
INTRODUCTIONS

- Members present: James Restucci, John Hodkinson, Bill Moore, Sherry Raymond, Mike Leita
- Members present via teleconference: Janice Gonzales
- Members excused absent: Brad Hill
- YVCOG present: Chris Wickenhagen, Mike Shuttleworth and Jodi Smith
- Others present: None,
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes: November 18, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of November 30, 2019, approve payroll voucher NOV-19-001 in the amount of \$50,562.75 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of November 30, 2019, approve claim vouchers numbered NOV-19-002 through NOV-19-017 in the total amount of \$16,447.21.

Action: Bill Moore moved to approve the Consent Agenda. Mike Leita seconded. The motion carried.

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

Chris Wickenhagen, Executive Director

Jamey Ayling is the new YVCOG Associate Planner. He will start January 6, 2020 and will work with Mike Shuttleworth and Alan Adolf.

Action: Information

*2020 Pay Plan
Approval**

Chris Wickenhagen, Executive Director.

- Per Policy POL-403 Cost of Living Adjustment
- Average of members COLA is 2.6%

Motion to approve POL-403 and the 2020 Pay Plan made by Mike Leita. Seconded by Sherry Raymond. Motion carried.

*Staff Reports**

Budget Report – Chris Wickenhagen reported on the budget for November 2019. Received revenues of \$37,340.78. Expenses totaled \$66,674.80. Revenue balance was -\$300,289.50 mainly due to revenues received in 2018. A budget amendment was approved by General Membership and will be reflected in the year-end report.

Land Use Planning Program – Mike Shuttleworth presented information.

Community Assistance:

- **Granger:** Planning Commission recommended multifamily design standards. Sent to City Council for consideration. Council asked the Planning Commission to look at parking standards. They also have a short plat for consideration.
- **Toppenish:** Variance application to Hearing Examiner for a final decision. Also

working on updating ordinances and with the new Permit Technician.

- **Union Gap:** Several SEPA reviews, ordinance changes and meetings with the Community Development Group.
- **Shoreline Master Plan:** Updates for Mabton, Grandview, Granger, Wapato, Toppenish, Union Gap and Naches.

Kresge Grant: writing work plan and action plan.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information

- February 19, 2020: Toppenish Program: Cybersecurity for local governments
- March 18, 2020: host needed
- May 20, 2020: host needed

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Wednesday, January 15, 2020.

PUBLIC COMMENT

ADJOURN

With no other business, Chair Restucci adjourned the meeting at 2:06 p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair


Date signed

ATTEST:


Jodi Smith, Communications Specialist