



YVCOG EXECUTIVE COMMITTEE AGENDA

Wednesday, January 15, 2020
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Norm Childress, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

CALL TO ORDER – The January 15, 2020 meeting of the YVCOG Executive Committee will come to order at ____ p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. Approval of Minutes: December 16, 2019 YVCOG Executive Committee Meeting pp. 3-4
2. Approval of Payroll: As of December 31, 2019, approve payroll voucher DEC-19-001 in the amount of \$50,910.08 through electronic fund transfers. p. 5
3. Approval of Accounts Payable Vouchers: As of December 31, 2019, approve claim vouchers numbered DEC-19-002 through DEC-19-019 in the total amount of \$15,628.45. pp. 5-8

Action: *Discuss and approve*
Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

None.

NEW BUSINESS

1. Executive Director’s Correspondence
Chris Wickenhagen, Executive Director
 - New FT hire and temporary intern introduction
 - Marketing materials for Council meetings beginning in February**Action:** *Information*

2. Staff Reports

- Budget Report – *Chris Wickenhagen, Executive Director pp.9-12*
- Land Use & Regional Planning Program – *Mike Shuttleworth, Planning Manager*

Action: Information

3. YVCOG General Membership Meeting

Jodi Smith, Communications Specialist

- February 19, 2020: **City of Toppenish**
Program: Cybersecurity for local governments, elections to Executive Committee
- March 18, 2020: **City of Zillah**
Program: MPO/RTPO education for members
- May 20, 2020: **City of Selah**
Program: Partnering with Commerce for funding opportunities
- September 16: **City of Grandview**
Program: Updates from state and federal elected officials.
- October 21: **City of Sunnyside**
- December 9: **YVCOG**

Action: Information

OTHER BUSINESS

Next Executive Committee meeting: WEDNESDAY, February 19, 2020.

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
December 16, 2019

CALL TO ORDER

Chair James Restucci called the December 16, 2019 meeting of the YVCOG Executive Committee to order at 1:58 p.m.

ROLL CALL &
INTRODUCTIONS

- Members present: James Restucci, John Hodkinson, Bill Moore, Sherry Raymond, Mike Leita
- Members present via teleconference: Janice Gonzales
- Members excused absent: Brad Hill
- YVCOG present: Chris Wickenhagen, Mike Shuttleworth and Jodi Smith
- Others present: None,
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT
POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes: November 18, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of November 30, 2019, approve payroll voucher NOV-19-001 in the amount of \$50,562.75 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of November 30, 2019, approve claim vouchers numbered NOV-19-002 through NOV-19-017 in the total amount of \$16,447.21.

Action: Bill Moore moved to approve the Consent Agenda. Mike Leita seconded. The motion carried.

OLD BUSINESS

None.

NEW BUSINESS

*Executive Director's
Correspondence*

Chris Wickenhagen, Executive Director
Jamey Ayling is the new YVCOG Associate Planner. He will start January 6, 2020 and will work with Mike Shuttleworth and Alan Adolf.

Action: Information

*2020 Pay Plan
Approval**

Chris Wickenhagen, Executive Director.

- Per Policy POL-403 Cost of Living Adjustment
- Average of members COLA is 2.6%

Motion to approve POL-403 and the 2020 Pay Plan made by Mike Leita. Seconded by Sherry Raymond. Motion carried.

*Staff Reports**

Budget Report – Chris Wickenhagen reported on the budget for November 2019. Received revenues of \$37,340.78. Expenses totaled \$66,674.80. Revenue balance was -\$300,289.50 mainly due to revenues received in 2018. A budget amendment was approved by General Membership and will be reflected in the year-end report.

Land Use Planning Program – Mike Shuttleworth presented information.

Community Assistance:

- **Granger:** Planning Commission recommended multifamily design standards. Sent to City Council for consideration. Council asked the Planning Commission to look at parking standards. They also have a short plat for consideration.
- **Toppenish:** Variance application to Hearing Examiner for a final decision. Also

- working on updating ordinances and with the new Permit Technician.
- **Union Gap:** Several SEPA reviews, ordinance changes and meetings with the Community Development Group.
 - **Shoreline Master Plan:** Updates for Mabton, Grandview, Granger, Wapato, Toppenish, Union Gap and Naches.

Kresge Grant: writing work plan and action plan.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information

- February 19, 2020: Toppenish
Program: Cybersecurity for local governments
- March 18, 2020: host needed
- May 20, 2020: host needed

Action: Information

OTHER BUSINESS

Next Executive Committee meeting will be Wednesday, January 15, 2020.

PUBLIC COMMENT

ADJOURN

With no other business, Chair Restucci adjourned the meeting at 2:06 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

VOUCHER REGISTER AND APPROVAL

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington, do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$66,538.53, and approved this 15th day of January, 2020.

Mike Leita - Yakima County

Bradley Hill - Yakima

James A. Restucci - Sunnyside

John P. Hodkinson, Jr. - Area 1

Janice Gonzales - Area 2

Bill Moore - Area 3

Sherry Raymond - Member-at-Large

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
Nov-19				
DEC-19-001	YVCOG	Payroll, December 2019	\$50,910.08	ACH
DEC-19-002	Key Bank	Monthly Banking Services; December 2019	\$45.24	ACH
DEC-19-003	Engravings Unlimited, Inc	Outstanding Service Award - plaque and nameplate	\$67.63	2789
DEC-19-004	LiftForward Inc	Surface Pro Computer Leases	\$350.01	2790
DEC-19-005	Office Depot Inc	Miscellaneous Office Supplies	\$72.52	2791
DEC-19-006	Washington State Department of Commerce	Reimbursement for 2017 Overpayment	\$10,402.30	2792
DEC-19-007	Xerox Corporation	Copier Lease and Maintenance	\$417.16	2793
DEC-19-008	Yakima Waste Systems, Inc	Recycling Service - 11/1-11/30/2019	\$15.27	2794
DEC-19-009	Alan Adolf	Travel and Registration reimbursement; December	\$43.75	2795
DEC-19-010	Christina Wickenhagen	Travel and Registration reimbursement; December	\$25.00	2796
DEC-19-011	Conference of Governments	Replenish petty cash account	\$21.64	2797
DEC-19-012	Jodi Smith	Travel and Registration reimbursement; December	\$132.45	2798
DEC-19-013	Michael Shuttleworth	Travel and Registration reimbursement; December	\$158.40	2799
DEC-19-014	Nuestra Casa	Translation Services (English to Spanish)	\$240.15	2800
DEC-19-015	Office Depot Inc	Miscellaneous Office Supplies	\$259.18	2801
DEC-19-016	Tamara Hayward	Travel and Registration reimbursement; December	\$107.77	2802
DEC-19-017	US Bank Corporate Payment Systems	December P-Card transaction reimbursement	\$2,224.20	2803
DEC-19-018	Yakima County Tech Services	Tech Support, Licenses, Bandwidth 100 x 100, Backups	\$908.63	2804
DEC-19-019	Yakima Herald Republic	Legal Publications	\$137.15	2805
GRAND TOTAL			\$66,538.53	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$63,674.77**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
	Dec-19			
1	YVCOG - Payroll; December 2019	DEC-19-001	\$50,910.08	ACH
2	Key Bank - Monthly banking services; December	DEC-19-002	\$45.24	ACH
3	Engravings Unlimited - Outstanding Service Award - plaque and nameplate	DEC-19-003	\$67.63	2789
4	LiftForward Inc - Surface Pro Computer Lease (3)	DEC-19-004	\$293.12	2790
5	LiftForward Inc - Surface Pro Computer Lease (1)	DEC-19-004	\$56.89	2790
6	Office Depot - Miscellaneous office supplies	DEC-19-005	\$72.52	2791
7	Washington State Department of Commerce - reimbursement for 2017 NCAC overpayment	DEC-19-006	\$10,402.30	2792
8	Xerox Corporation - copier lease and maintenance	DEC-19-007	\$417.16	2793
9	Yakima Waste Systems, Inc - recycling service	DEC-19-008	\$15.27	2794
10	Alan Adolf - Travel and Registration Reimbursement; Nov/Dec	DEC-19-009	\$43.75	2795
11	Christina Wickenhagen - Travel & Registration Reimbursement; December	DEC-19-010	\$25.00	2796
12	Conference of Governments - Petty Cash Reimbursement	DEC-19-011	\$21.64	2797
13	Jodi Smith - Travel and Registration reimbursement; December	DEC-19-012	\$132.45	2798
	Mike Shuttleworth - Travel and Registration Reimbursement; Dec	DEC-19-013	\$158.40	2799
14	Nuestra Casa - Professional translation services (English to Spanish)	DEC-19-014	\$240.15	2800
15	Office Depot Inc - Miscellaneous office supplies	DEC-19-015	\$259.18	2801
16	Tamara Hayward - Travel and Registration Reimbursement; December	DEC-19-016	\$107.77	2802
17	US Bank - DS Services - Crystal Spring drinking water and dispenser; November	DEC-19-017	\$23.32	2803
18	US Bank - DS Services - Crystal Springs water/dispenser; December	DEC-19-017	\$16.30	2803
19	US Bank - AMZN MKTP - new planner office supplies	DEC-19-017	\$70.27	2803
20	US Bank - CANVA - clipart subscription	DEC-19-017	\$12.95	2803
21	US Bank - WEB*NETWORKSOLUTIONS	DEC-19-017	\$17.30	2803
	US Bank - Amazon.com - plotter ink (M/R Long-Range plan)	DEC-19-017	\$95.48	2803
23	US Bank - Amazon.com - plotter ink, etc. (M/R Long-Range plan)	DEC-19-017	\$170.60	2803
	Sub Total		\$63,674.77	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$2,863.76**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
24	US Bank - Vonage Business - Phones	DEC-19-017	\$441.38	2803
26	US Bank - Target - camera SD picture card	DEC-19-017	\$32.45	2803
27	US Bank - Amazon - Canon Digital SLR Camera	DEC-19-017	\$431.72	2803
33	US Bank - Alaska Air - C. Wickenhagen - WA DC trip change fee - 2/24/20 - 2/28/20	DEC-19-017	\$125.00	2803
34	US Bank - Alaska Air - C. Wickenhagen - WA DC - 2/24/20-2/28/20	DEC-19-017	\$227.00	2803
35	US Bank - Alaska Air - C. Wickenhagen - WA DC - 2/24/20-2/28/20	DEC-19-017	\$494.60	2803
36	US Bank - Allianzins - C. Wickenhagen travel insurance - WA DC - 2/24/20-2/28/20	DEC-19-017	\$65.83	2803
37	Yakima County Tech Services - Tech Support, Licenses, Bandwidth 100x100, Backups	DEC-19-018	\$908.63	2804
38	Yakima Herald Republic - legal publication of 2020 meeting dates	DEC-19-019	\$137.15	2805
40				
41				
42				
43				
44				
45				
46				
47				
48				
49				
50				
	Sub Total		\$2,863.76	
	December 2019 GRAND TOTAL		\$66,538.53	

Register

Fiscal: 2019
 Deposit Period: 2019 - December
 Check Period: 2019 - December - Executive Committee

Number	Name	Print Date	Clearing Date	Amount
Key Bank	479681266074			
Check				
2789	Engravings Unlimited, Inc	12/13/2019	12/31/2019	\$67.63
2790	LiftForward Inc	12/13/2019	12/31/2019	\$350.01
2791	Office Depot Inc	12/13/2019	12/31/2019	\$72.52
2792	Washington State Department of Commerce	12/13/2019	12/31/2019	\$10,402.30
2793	Xerox Corporation	12/13/2019	12/31/2019	\$417.16
2794	Yakima Waste Systems, Inc	12/13/2019	12/31/2019	\$15.27
2795	Alan Adolf	12/31/2019	12/31/2019	\$43.75
2796	Christina Wickenhagen	12/31/2019	12/31/2019	\$25.00
2797	Conference of Governments	12/31/2019	12/31/2019	\$21.64
2798	Jodi Smith	12/31/2019	12/31/2019	\$132.45
2799	Michael Shuttleworth	12/31/2019	12/31/2019	\$158.40
2800	Nuestra Casa	12/31/2019	12/31/2019	\$240.15
2801	Office Depot Inc	12/31/2019	12/31/2019	\$259.18
2802	Tamara Hayward	12/31/2019	12/31/2019	\$107.77
2803	US Bank Corporate Payment Systems	12/31/2019	12/31/2019	\$2,224.20
2804	Yakima County Tech Services	12/31/2019	12/31/2019	\$908.63
2805	Yakima Herald Republic	12/31/2019	12/31/2019	\$137.15
AWC1219	Association of Washington Cities	12/31/2019	12/31/2019	\$6,689.52
DEC19ME	Key Bank	12/31/2019	12/31/2019	\$45.24
Direct Deposit Run - 12/20/2019	Payroll Vendor	12/31/2019	12/31/2019	\$26,304.57
DRS1219	Dept of Retirement Systems	12/31/2019	12/31/2019	\$7,747.91
DRSDC1219	Dept of Retirement - Def Comp	12/31/2019	12/31/2019	\$653.00
ESD1219	Employment Security Department	12/31/2019	12/31/2019	\$170.50
HSA1219	Key Bank	12/31/2019	12/31/2019	\$513.31
IRS1219	IRS	12/31/2019	12/31/2019	\$8,683.42
L&I1219	Dept of Labor & Industry	12/31/2019	12/31/2019	\$147.85
	Total		Check	
	Total		479681266074	\$66,538.53
	Grand Total			\$66,538.53

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**YVCOG Executive Committee Meeting January 15, 2020
BUDGET REPORT
Dec-19**

Prepared By Christina Wickenhagen, Executive Director

REVENUES RECEIVED:		2018	2019
January		\$ 804,908.24	\$ 310,139.21
February		\$ 168,643.34	\$ 131,535.58
March		\$ 215,224.77	\$ 294,165.22
April		\$ 549,587.75	\$ 162,916.85
May		\$ 296,490.49	\$ 403,207.93
June		\$ 495,068.52	\$ 388,202.35
July		\$ 210,101.34	\$ 367,487.12
August		\$ 196,495.71	\$ 26,866.10
September		\$ 361,289.63	\$ 6,048.55
October		\$ 609,828.36	\$ 107,444.53
November		\$ 91,476.53	\$ 37,340.78
December		\$ 355,732.39	\$ 124,981.67
Monthly Revenue			\$ 124,981.67
Total Revenue YTD		\$ 4,354,847.07	\$ 2,360,335.89
EXPENDITURES:			
Salaries	January	\$ 63,578.97	\$ 69,459.42
	February	\$ 64,026.97	\$ 69,459.42
	March	\$ 64,026.97	\$ 70,123.82
	April	\$ 64,026.97	\$ 63,785.42
	May	\$ 64,359.97	\$ 63,785.42
	June	\$ 64,359.97	\$ 64,026.93
	July	\$ 65,812.97	\$ 59,873.31
	August	\$ 66,036.97	\$ 36,468.58
	September	\$ 66,834.90	\$ 37,245.87
	October	\$ 62,833.75	\$ 37,486.84
	November	\$ 62,833.75	\$ 37,613.10
	December	\$ 65,640.82	\$ 37,613.10
Total Current Salaries			\$ 37,613.10
Total Salaries YTD		\$ 774,372.98	\$ 646,941.23
Vouchers	January	\$ 352,453.50	\$ 328,232.62
	February	\$ 261,837.78	\$ 232,467.15
	March	\$ 268,900.96	\$ 199,610.18
	April	\$ 371,713.11	\$ 337,210.15
	May	\$ 260,113.70	\$ 132,815.81
	June	\$ 268,426.73	\$ 322,045.13
	July	\$ 216,499.00	\$ 252,313.56
	August	\$ 235,299.83	\$ 28,302.47
	September	\$ 289,074.34	\$ 31,469.67
	October	\$ 272,222.66	\$ 32,787.15
	November	\$ 263,806.49	\$ 29,061.70
	December	\$ 203,284.40	\$ 17,067.29
Monthly Vouchers			\$ 17,067.29
Total Vouchers YTD		\$ 3,263,632.50	\$ 1,943,382.88
TOTAL MONTHLY EXPENDITURES		\$ -	\$ 54,880.39
TOTAL EXPENDITURES YTD		\$4,038,005.48	\$2,590,324.11
Revenue Balance		\$316,841.59	-\$229,988.22

2019
Yakima Valley Conference of Governments
Revenue Budget

100%

Grants/Contracts	December	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000 **		
Administration					
Admin-Gen'l Assessment	-	120,988.00	123,433	2,445.00	98%
Admin-Misc Revenue (copies, posters)	-	794.87	1,000	205.13	79%
Admin-Assoc Membership Fees	-	2,500.00	3,000	500.00	83%
Admin-Gen'l Ala Carte	-	9,572.00	140,000	130,428.00	7%
Other Income (Rebates)	92.06	1,887.29	3,200	1,312.71	59%
Community Services	600.00	1,076.77	6,000	4,923.23	18%
Sale of Scrap & Junk	-	-	400	400.00	0%
Total Administration	692.06	136,818.93	277,033	140,214.07	49%
Traffic Counts - Local	-	1,434.70	4,000.00	2,565.30	36%
Intergov-Local Match WSDOT	-	43,174.00	44,757	1,583.00	96%
Intergov -Local Transit	-	6,000.00	6,000	0.00	100%
Total Intergov-Local	-	50,808.70	54,757	1,583.00	92%
CTR - Plans & Progr WSDOT	6,100.00	53,530.60	75,000	21,469.40	71%
CMAQ Grant	2,580.88	68,008.20	103,750	35,741.80	66%
Human Services Transp Plan	1,180.73	5,184.41	10,000	4,815.59	52%
FHWA-DOT-Metro Plan (PL)	-	140,137.17	350,000	209,862.83	40%
FTA-DOT-Metro Plan Grant	-	69,999.78	70,000	0.22	100%
RTPO-WSDOT	-	133,279.70	140,000	6,720.30	95%
Total TRANSPORTATION	9,861.61	470,139.86	748,750	278,610.14	63%
Homeless Local Fees	-	596,978.03	600,000	3,021.97	99%
CHG State Grant	-	620,946.28	630,350	9,403.72	99%
TANF State Grant	-	29,517.65	35,000	5,482.35	84%
HEN State Grant	-	276,106.53	280,000	3,893.47	99%
Total HOMELESS	-	1,523,548.49	1,545,350	21,801.51	99%
Health Equity / Housing Grant	100,000.00	100,000.00	100,000	0.00	100%
Intergov-Scholarship	-	-	500	500.00	0%
Member TA's 2018					
Grandview	297.16	3,086.61	7,500.00	4,413.39	41%
Granger	325.04	8,749.68	8,000.00	-749.68	109%
Harrah	2,855.42	5,685.35			
Mabton	1,165.30	6,052.99	5,000.00	-1,052.99	121%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	1,567.11	2,675.76			
Tieton	604.53	1,294.18			
Toppenish	2,780.18	5,513.50			
Union Gap	1,833.26	22,827.95	20,000.00	-2,827.95	114%
Wapato	-	-			
Zillah	-	-			
Yakima	-	991.78			
Sparks NW -	-	6,000.00			
Sparks NW - City of Yakima	3,000.00	8,000.00			
Intergov Serv-Exec Boards (TA Contr)	14,428.00	79,219.91	114,000	34,780.09	69%
Total Revenue	124,981.67	2,360,335.89	2,840,390	480,054.11	83%

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2019
Yakima Valley Conference of Governments
EXPENDITURE Budget

100%

	December	YTD Actual	2019 Budget	Annual Variance	YTD % Variance
Salaries					
Salaries and Wages	\$ 37,613.10	\$ 646,941.23	\$ 755,000	86%	\$ 108,058.77
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
Total Salaries and Wages	\$ 37,613.10	\$ 646,941.23	\$ 761,000	85%	\$ 114,058.77
Personnel Benefits					
Benefits-Direct	\$ 13,296.98	\$ 214,301.57	\$ 247,000	87%	\$ 32,698.43
Total Benefits	\$ 13,296.98	\$ 214,301.57	\$ 247,000	87%	\$ 32,698.43
Supplies					
Office & Operating Supplies	\$ 908.67	\$ 6,148.99	\$ 10,000	61%	\$ 3,851.01
Small Tools and Minor Equip	\$ 350.01	\$ 7,716.61	\$ 8,100	95%	\$ 383.39
Total Supplies	\$ 1,258.68	\$ 13,865.60	\$ 18,100	77%	\$ 4,234.40
Other Services-Charges					
Professional Services	\$ (995.68)	\$ 60,322.34	\$ 90,000	67%	\$ 29,677.66
Prof Serv-Tech Services	\$ 908.63	\$ 11,957.14	\$ 13,000	92%	\$ 1,042.86
Communications-Telephone	\$ 221.37	\$ 12,246.31	\$ 13,000	94%	\$ 753.69
Communication-Postage	\$ -	\$ 397.39	\$ 300	132%	\$ (97.39)
Travel	\$ 1,059.47	\$ 23,326.00	\$ 64,000	36%	\$ 40,674.00
Advertising	\$ 137.15	\$ 5,988.17	\$ 13,000	46%	\$ 7,011.83
Operating Rentals and Leases	\$ 265.95	\$ 56,946.27	\$ 70,000	81%	\$ 13,053.73
Insurance	\$ -	\$ 9,990.00	\$ 9,990	100%	\$ -
Utility Services	\$ 15.27	\$ 172.85	\$ 275	63%	\$ 102.15
Repair and Maintenance/Copies	\$ 151.21	\$ 2,252.28	\$ 2,900	78%	\$ 647.72
Homeless Provider Contracts		\$ 1,492,419.96	\$ 1,492,420	100%	\$ 0.04
Misc. (registrations, dues, subscriptions)	\$ 748.26	\$ 39,197.01	\$ 45,205	87%	\$ 6,007.99
Total Services	\$ 2,511.63	\$ 1,715,215.72	\$ 1,814,090	95%	\$ 98,874.28
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 54,680.39	\$ 2,590,324.12	\$ 2,840,390	91%	\$ 250,065.88

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2018-19 Cash Flow Statement
Yakima Valley Conference of Governments

December 2019

For the Mo Ended:

(Cash Basis Accounting)	December	January	February	March	April	May	June	July	August	September	October	November	December
Beginning cash	\$877,064.60	\$763,871.77	\$676,319.94	\$505,927.95	\$530,359.17	\$270,775.45	\$477,382.15	\$479,512.44	\$534,812.69	\$496,907.74	\$434,240.75	\$471,411.29	\$442,077.27
CTR - Grant	6,600.00	13,200.00		6,600.00	6,600.00		18,200.00	2,830.60					6,100.00
CMAQ Plans & Programs		10,212.37		2,811.47	0.00		11,260.70	18,957.44	6,602.04	4,367.53	11,215.77		2,580.88
Human Svs Trasp Plan Grant	833.98	1,021.45		159.45	0.00	1,019.91	870.56		57.72		874.59		1,180.73
FHWA DOT-Metro Plan Grant	28,549.33						29,765.33	12,323.97	16,757.06		44,450.03	36,840.78	
FTA-DOT-Metro Plan Grant				6,424.36	16,136.25	24,486.34	-1,880.66	13,005.49	11,828.00				
DOT-RTPO & RTPO Long Range		29,339.74		29,707.94	18,654.63	10,615.46	-6,135.49	9,760.91	24,148.79		17,187.72		
Homeless 2163 Local Fees				130,946.24	0.00	288,353.69	101,623.88	87,489.86			9,835.36		
STATE FUNDS - Homeless Grant	315,044.58	112,987.47	117,613.07	103,506.70	92,764.79	73,532.53	228,157.60	198,008.30					
Traffic Counts							1,434.70						
Intergov-Alia Carte				2,000.00	0.00	5,200.00	1,800.00						
Technical Assistance Members	4,604.50	5,232.51	3,203.78	11,283.32	14,865.18	3,933.83	6,759.98	9,572.21	928.06		9,785.06		14,428.00
Intergov-County/City Share-gen assess		101,305.50	5,569.00		14,096.00		15,219.00		-42,542.00		11,420.50		
Intergov-Local Match WSDOT		29,238.50	5,007.00				902.00				2,675.50		
Intergov -Local FTA (Yakima Transit)		6,000.00											
Kresge Foundation Grant		1,601.67	142.75	225.74	500.00		106.60	794.87		195.24		500.00	100,000.00
Misc Revenue-copies, posters							500.00			500.00			692.06
Associate Membership Fees													
Scrap & Junk													
Scholarship													
Expense Revenue Netted Back													
Total Receipts	\$355,732.39	\$310,139.21	\$131,535.58	\$294,165.22	\$162,916.65	\$403,207.93	\$388,202.35	\$367,487.12	\$26,866.10	\$6,048.55	\$107,444.53	\$37,340.78	\$124,981.67
Available Cash	\$1,032,796.99	\$1,074,010.98	\$807,854.52	\$800,093.17	\$693,276.02	\$673,983.38	\$865,584.50	\$846,999.56	\$561,678.79	\$502,956.29	\$541,685.28	\$508,752.07	\$567,058.94
Use of Funds													
Salaries	65,640.82	68,459.42	69,459.42	70,123.82	63,785.42	63,785.42	64,028.93	59,873.31	36,468.58	37,245.87	37,486.84	37,613.10	37,613.10
Personnel Benefits	23,101.46	23,661.40	23,600.46	22,896.11	21,557.18	21,558.49	19,034.05	17,170.34	12,730.43	12,890.80	12,955.58	12,949.65	13,298.98
Supplies	3,200.12	1,010.79	955.66	1,084.35	5,013.34	1,285.49	749.04	651.47	379.85	628.42	411.98	373.30	1,258.68
Other Services	176,982.82	303,560.43	207,911.03	175,629.72	332,144.63	108,971.83	302,262.04	234,491.75	15,192.19	17,950.35	19,419.59	15,738.75	2,511.63
Total Cash Out	268,925.22	397,692.04	301,926.57	269,734.00	422,500.57	196,601.23	386,072.06	312,186.87	64,771.05	66,715.54	70,273.99	66,874.80	54,880.39
Net Cash Flow	\$763,871.77	\$676,319.94	\$505,927.95	\$530,359.17	\$270,775.45	\$477,382.15	\$479,512.44	\$534,812.69	\$496,907.74	\$434,240.75	\$471,411.29	\$442,077.27	\$512,378.55

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