



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, December 16, 2019
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Mike Leita, Commissioner, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

CALL TO ORDER – The December 16, 2019 meeting of the YVCOG Executive Committee will come to order at ____ p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. Approval of Minutes: November 18, 2019 YVCOG Executive Committee Meeting pp. 3-5
2. Approval of Payroll: As of November 30, 2019, approve payroll voucher NOV-19-001 in the amount of \$50,562.75 through electronic fund transfers. p. 6
3. Approval of Accounts Payable Vouchers: As of November 30, 2019, approve claim vouchers numbered NOV-19-002 through NOV-19-017 in the total amount of \$16,447.21. pp. 6-8

Action: *Discuss and approve*

Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

None.

NEW BUSINESS

1. Executive Director's Correspondence
Chris Wickenhagen, Executive Director
 - Associate Planner Position

Action: *Information*

2. 2020 Pay Plan Approval pp. 9-10
Chris Wickenhagen, Executive Director
- Per Policy POL-403 Cost of Living Adjustment
 - Average of members COLA 2.6%

Action: Discuss and approve

Motion: "I move to approve the 2020 Pay Plan."

3. Staff Reports

- Budget Report – *Chris Wickenhagen, Executive Director* pp. 11-14
- Land Use Planning Program – *Mike Shuttleworth, Executive Director*

Action: Information

4. YVCOG General Membership Meeting

Jodi Smith, Communications Specialist

- February 19, 2020: *City of Toppenish*
Program: Cybersecurity for local governments, elections to Executive Committee
- March 18, 2020: City of Zillah
- May 20, 2020: City of Selah
- September 16: City of Grandview
- October 21: City of Sunnyside
- December 9: YVCOG

Action: Information

OTHER BUSINESS

Next Executive Committee meeting: WEDNESDAY, January 15, 2020.

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
November 18, 2019

CALL TO ORDER Vice Chair John Hodkinson called the November 18, 2019 meeting of the YVCOG Executive Committee to order at 1:34 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Sherry Raymond and Brad Hill
- Members present via teleconference: None.
- Members excused absent: Mike Leita*, Jim Restucci*, Janice Gonzales
- YVCOG present: Chris Wickenhagen and Jodi Smith
- Others present: N/A.
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Conference of Governments Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

1. Approval of Minutes: October 21, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of October 31, 2019, approve payroll voucher OCT-19-001 in the amount of \$50,442.42 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of October 31, 2019, approve claim vouchers numbered OCT-19-002 through OCT-19-021 in the total amount of \$19,831.57

Action: *Brad Hill moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.*

OLD BUSINESS

None.

NEW BUSINESS

Executive Director's Correspondence*

Chris Wickenhagen, Executive Director

- Associate Planner Position – Shoreline updates, Kresge Grant, Transit Feasibility Study. 7 applications received so far. Closes on Sunday. Grant or Contract funded. Salary starts at \$4466/month. Full Benefits.
- Letters regarding Jurassic Parliament: Running Great Meetings training opportunity on December 18th, 8:30 – 12:30 at Office of Emergency Management.
- YVCOG 2019 Outstanding Service Award – presented in December. One nomination so far. Criteria is someone actively involved in the region with a YVCOG program. General consensus agrees with awarding to the nominee.

Action: *Information*

Kresge Grant Agreement*

Chris Wickenhagen, Executive Director.

- Kresge Foundation awarded YVCOG \$100,000 planning grant for Advancing Health Equity through Housing. Receive funds up front. One partner is Yakima Health District.

Motion to authorize the Executive Director to sign the Kresge Foundation grant agreement accepting the award of \$100,000.00 made by Bill Moore. Seconded by Brad Hill. Motion carried.

2020 Meeting Dates*

Chris Wickenhagen, Executive Director

- 2020 meeting dates for Policy Board, Executive Committee, General Membership, Transportation TAC and MPACT in English and Spanish. Question regarding meeting

time at 1:30 to be discussed in the future.

Motion to approve and authorize the publication of YVCOG 2020 meeting dates made by Brad Hill. Seconded by Sherry Raymond. Motion carried.

2019 Budget Amendment*

Chris Wickenhagen, Executive Director

Executive Committee recommendation of 2019 Budget Amendment to General Membership for approval. Additional funds from Kresge Grant. Lowered budget for Homeless Program funds. Revenue decrease equals -\$1,152,946.00. Decreased expenditures of same amount for a balanced budget. YVOG is cash basis. Kresge Grant funds received in 2019, will be spent in 2020.

Motion to send the 2019 Budget Amendment to the General Membership for approval made by Bill Moore. Seconded by Sherry Raymond. Motion carried.

Technical Assistance and Professional Service Agreement Contracts*

Chris Wickenhagen, Executive Director

- Consideration of pre-approved TA Contracts with member jurisdictions
- Consideration of pre-approved PSA Contracts for Shoreline Master Program updates with members
- Consideration of pre-approved PSA Contracts for Planner Hours with members. This is new for our members.

Motion to approve and authorize the Executive Director to sign 2020 Technical Assistance and Professional Service Agreement contracts when initiated by members made by Brad Hill. Seconded by Sherry Raymond. Motion carried.

Appoint 2020 Auditing Officer and Alternate Auditing Officers, by Resolution 2019-4

Chris Wickenhagen, Executive Director

- Appoint Christina Wickenhagen as 2020 Auditing & Investing Officer and Tamara Hayward as alternate Auditing & Investing Officer, effective January 1, 2020. Sign checks, sign vouchers, request transfer of funds

Motion to authorize the chair to sign Resolution 2019-4 appointing 2020 auditing & investing officer made by Brad Hill. Seconded by Brad Moore. Motion carried.

Staff Reports*

Budget Report – Chris Wickenhagen reported for October 2019. Received revenues of \$107,444.53. Expenses totaled \$70,273.99. A revenue balance of -\$270,955.48 due to funds received in 2018 for 2019 expenses and the Budget Amendment not yet reflected in the budget report.

Land Use Planning Program – Chris Wickenhagen reported on planning activities and community assistance for Mike Shuttleworth who is on vacation.

Granger: Conditional Use Permit, subdivision application for Hearing Examiner, multi-family design standards sent to City Council for consideration, 2 Short Plat applications

Toppenish: Variance application to Hearing Examiner, zoning codes related to special permits, public hearing with the Planning Commission on a communication facility ordinance

Harrah: Public Hearing on new school, completing Adoption Ordinance for annexation

Union Gap: Several SEPA reviews, regular Monday meetings with development group, Wednesday meetings with possible applicants.

Solarize Yakima: wrap-up reports.

Shoreline Master Plan: Updates for Mabton, Grandview, Granger, Wapato, Toppenish, Union Gap and Naches. Waiting for information from Department of Ecology.

Kresge Grant: writing work plan and action plan.

Action: Information

General Membership Meetings

Jodi Smith, Communications Specialist, presented information

- December 11, 2019: hosted by City of Yakima. Oxford Suites, Yakima. Menu: prime rib. \$25/meal. Program: Office of Emergency Management 2019 Comprehensive Plan, Nominations Committee for YVCOG boards
- February 19, 2020: Toppenish

Program: Cybersecurity for local governments

- March 18, 2020: host needed
- May 20, 2020: host needed

Action: Information

OTHER BUSINESS

- Policy Board Special Meeting: JTC Passenger Rail. Wednesday, November 20, 2019. 9:00 a.m. at YVCOG
- Next meeting of the YVCOG Executive Committee: Monday, December 16, 2019
- Send YVCOG what we do to City Managers for distribution at Council meetings. Our job is to save you money.

PUBLIC COMMENT None

ADJOURN With no other business, John Hodkinson adjourned the meeting at 2:14 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$66,470.83**

			Auditing Officer	
	VENDOR	INVOICE #	AMOUNT	WARRANT #
	Dec-19			
1	YVCOG - Payroll; November 2019	NOV-19-001	\$50,562.75	ACH
2	Key Bank - Monthly banking services; November	NOV-19-002	\$46.86	ACH
3	Christina Wickenhagen - Travel & Registration Reimbursement; M/R Coordinating Committee Meeting - Seattle - 11/3/19-11/5/19	NOV-19-003	\$823.72	2774
4	LiftForward Inc - Surface Pro Computer Lease (3)	NOV-19-004	\$293.12	2775
5	LiftForward Inc - Surface Pro Computer Lease (1)	NOV-19-004	\$56.89	2775
6	Xerox Corporation - copier lease and maintenance	NOV-19-005	\$399.94	2776
7	Yakima County Development Association - Valley Trends website (1/3 cost)	NOV-19-006	\$1,458.00	2777
8	Yakima County Tech Services	NOV-19-007	\$908.63	2778
9	Yakima Waste Systems, Inc - recycling service	NOV-19-008	\$15.27	2779
10	Advanced Travel Fund YVCOG - reimbursement - ADVCK 30117	NOV-19-009	\$551.99	2780
11	Advanced Travel Fund YVCOG - reimbursement - ADVCK 30118	NOV-19-009	\$290.00	2780
12	Christina Wickenhagen - Travel & Registration Reimbursement; November	NOV-19-010	\$26.28	2781
13	Graf Investments - Building Expense; December	NOV-19-011	\$2,329.12	2782
14	Graf Investments - Office Space Rental; December	NOV-19-011	\$4,564.39	2782
15	Mike Shuttleworth - Travel & Registration Reimbursement; November	NOV-19-012	\$108.46	2783
16	Nuestra Casa - translation services (Solarize City of Yakima)	NOV-19-013	\$335.16	2784
17	PTV America - Annual Vision Traffic Suite Software maintenance - through October 31, 2020	NOV-19-014	\$2,191.04	2785
18	United States Postal Service - replenish postage stamps	NOV-19-015	\$232.00	2786
19	US Bank - DS Services - Crystal Springs water/dispenser	NOV-19-016	\$23.29	2787
20	US Bank - American Planning Association - Associate Planner job posting	NOV-19-016	\$100.00	2787
21	US Bank - WP Engine - annual website hosting subscription	NOV-19-016	\$350.00	2787
22	US Bank - Survey Monkey - recurring subscription	NOV-19-016	\$362.54	2787
23	US Bank - Vonage Business - Phones	NOV-19-016	\$441.38	2787
	Sub Total		\$66,470.83	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$539.13**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
24	US Bank - PAYPAL - AWC - Associate Planner job posting	NOV-19-016	\$100.00	2787
26	US Bank - Alaska Air - C. Wickenhagen - M/R OA STP Director Mtg - Seattle, WA - 11/24-11/25/19	NOV-19-016	\$212.30	2787
27	Yakima Herald Republic - Special Meeting Notice (Policy Board)	NOV-19-017	\$137.15	2788
33	Yakima Herald Republic - Meeting Cancellation Notice (Policy Board)	NOV-19-017	\$89.68	2788
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	Sub Total		\$539.13	
	November 2019 GRAND TOTAL		\$67,009.96	



Effective Date: October 21, 2019

POLICY

See Also:

Approved by: Executive Committee

POL -403 Cost of Living Adjustment

This policy applies to all staff cost of living adjustments (COLA) each year

COLA's for YVCOG Staff will be determined by averaging member's COLA's for the subsequent year

YVCOG Executive Director is responsible for collecting COLA data from members

YVCOG Executive Director will present an updated salary matrix to the Executive Committee

YVCOG Executive Committee is responsible to approve the updated salary matrix before implemented

YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

2020 Pay Plan

Pay Grade		Increment	Increment	Increment	Increment	Increment	Increment	Increment
		A	B	C	D	E	F	G
A	8 hr YR	37,094	39,003	41,010	43,121	45,340	47,673	50,126
	8 hr MO	3,091	3,250	3,418	3,593	3,778	3,973	4,177
	8 hr HR	17.83	18.75	19.72	20.73	21.80	22.92	24.10
B	8 hr YR	54,988	57,746	60,642	63,683	66,877	70,231	73,753
	8 hr MO	4,582	4,812	5,054	5,307	5,573	5,853	6,146
	8 hr HR	26.44	27.76	29.15	30.62	32.15	33.76	35.46
C	8 hr YR	65,955	69,097	72,387	75,835	79,447	83,231	87,195
	8 hr MO	5,496	5,758	6,032	6,320	6,621	6,936	7,266
	8 hr HR	31.71	33.22	34.80	36.46	38.20	40.01	41.92
D	8 hr YR	69,218	72,659	76,272	80,064	84,044	88,223	92,609
	8 hr MO	5,768	6,055	6,356	6,672	7,004	7,352	7,717
	8 hr HR	33.28	34.93	36.67	38.49	40.41	42.41	44.52
E	8 hr YR	74,872	78,770	82,870	87,184	91,723	96,497	101,521
	8 hr MO	6,239	6,564	6,906	7,265	7,644	8,041	8,460
	8 hr HR	36.00	37.87	39.84	41.92	44.10	46.39	48.81
F	8 hr YR	95,452	100,230	105,247	110,516	116,048	121,857	127,958
	8 hr MO	7,954	8,353	8,771	9,210	9,671	10,155	10,663
	8 hr HR	45.89	48.19	50.60	53.13	55.79	58.59	61.52
G	8 hr YR	108,608	114,113	119,896	125,972	132,357	139,065	146,113
	8 hr MO	9,051	9,509	9,991	10,498	11,030	11,589	12,176
	8 hr HR	52.22	54.86	57.64	60.56	63.63	66.86	70.25

*Step increases, if approved in the subsequent budget, for all employees over 6 months of service will occur on April 1, regardless of their hire date.

A	Office Specialist
B	Communications Specialist
	Program Coordinator
	Associate Planner
	Finance Specialist
	Event Coordinator
	Parks Coordinator
	Animal Control Enforcement
C	Senior Planner
	GIS Analyst
	Program Analyst
D	Program Manager
E	Supervising Manager
F	Attorney
	Engineer
G	Executive Director

YVCOG Executive Committee Meeting December 16, 2019
BUDGET REPORT
Nov-19

Prepared By Christina Wickenhagen, Executive Director

REVENUES RECEIVED:		2018	2019
January		\$ 804,908.24	\$ 310,139.21
February		\$ 168,643.34	\$ 131,535.58
March		\$ 215,224.77	\$ 294,165.22
April		\$ 549,587.75	\$ 162,916.85
May		\$ 296,490.49	\$ 403,207.93
June		\$ 495,068.52	\$ 388,202.35
July		\$ 210,101.34	\$ 367,487.12
August		\$ 196,495.71	\$ 26,866.10
September		\$ 361,289.63	\$ 6,048.55
October		\$ 609,828.36	\$ 107,444.53
November		\$ 91,476.53	\$ 37,340.78
December		\$ 355,732.39	\$ -
Monthly Revenue			\$ 37,340.78
Total Revenue YTD		\$ 4,354,847.07	\$ 2,235,354.22
EXPENDITURES:			
Salaries	January	\$ 63,578.97	\$ 69,459.42
	February	\$ 64,026.97	\$ 69,459.42
	March	\$ 64,026.97	\$ 70,123.82
	April	\$ 64,026.97	\$ 63,785.42
	May	\$ 64,359.97	\$ 63,785.42
	June	\$ 64,359.97	\$ 64,026.93
	July	\$ 65,812.97	\$ 59,873.31
	August	\$ 66,036.97	\$ 36,468.58
	September	\$ 66,834.90	\$ 37,245.87
	October	\$ 62,833.75	\$ 37,486.84
	November	\$ 62,833.75	\$ 37,613.10
	December	\$ 65,640.82	\$ -
Total Current Salaries			\$ 37,613.10
Total Salaries YTD		\$ 774,372.98	\$ 609,328.13
Vouchers	January	\$ 352,453.50	\$ 328,232.62
	February	\$ 261,837.78	\$ 232,467.15
	March	\$ 268,900.96	\$ 199,610.18
	April	\$ 371,713.11	\$ 337,210.15
	May	\$ 260,113.70	\$ 132,815.81
	June	\$ 268,426.73	\$ 322,045.13
	July	\$ 216,499.00	\$ 252,313.56
	August	\$ 235,299.83	\$ 28,302.47
	September	\$ 289,074.34	\$ 31,469.67
	October	\$ 272,222.66	\$ 32,787.15
	November	\$ 263,806.49	\$ 29,061.70
	December	\$ 203,284.40	\$ -
Monthly Vouchers			\$ 29,061.70
Total Vouchers YTD		\$ 3,263,632.50	\$ 1,926,315.59
TOTAL MONTHLY EXPENDITURES		\$ -	\$ 66,674.80
TOTAL EXPENDITURES YTD		\$4,038,005.48	\$2,535,643.72
Revenue Balance		\$316,841.59	-\$300,289.50

2019
Yakima Valley Conference of Governments
Revenue Budget

92%

Grants/Contracts	November	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000 **		
Administration					
Admin-Gen'l Assessment	-	120,988.00	123,433	2,445.00	98%
Admin-Misc Revenue (copies, posters)	-	794.87	300	-494.87	265%
Admin-Assoc Membership Fees	500.00	2,500.00	2,000	-500.00	125%
Admin-Gen'l Ala Carte	-	9,572.00	140,000	130,428.00	7%
Other Income (Rebates)	-	1,795.23	200	-1,595.23	898%
Community Services	-	476.77	6,000	5,523.23	8%
Sale of Scrap & Junk	-	-	400	400.00	0%
Total Administration	500.00	136,126.87	272,333	136,206.13	50%
Traffic Counts - Local	-	1,434.70			
Intergov-Local Match WSDOT	-	43,174.00	44,757	1,583.00	96%
Intergov -Local Transit	-	6,000.00	6,000	0.00	100%
Total Intergov-Local	-	50,608.70	50,757	1,583.00	100%
CTR - Plans & Progr WSDOT	-	47,430.60	75,000	27,569.40	63%
CMAQ Grant	-	65,427.32	103,750	38,322.68	63%
Human Services Transp Plan	-	4,003.68	10,000	5,996.32	40%
FHWA-DOT-Metro Plan (PL)	36,840.78	140,137.17	350,000	209,862.83	40%
FTA-DOT-Metro Plan Grant	-	69,999.78	70,000	0.22	100%
RTPO-WSDOT	-	133,279.70	121,996	-11,283.70	109%
Total TRANSPORTATION	36,840.78	460,278.25	730,746	270,467.75	63%
Homeless Local Fees	-	596,978.03	1,050,000	453,021.97	57%
CHG State Grant	-	620,946.28	940,000	319,053.72	66%
TANF State Grant	-	29,517.65	70,000	40,482.35	42%
HEN State Grant	-	276,106.53	765,000	488,893.47	36%
Total HOMELESS	-	1,523,548.49	2,825,000	1,301,451.51	54%
Intergov-Scholarship	-	-	500	500.00	0%
Member TA's 2018					
Grandview	-	8,342.11			
Granger	-	2,789.45	7,500.00	4,710.55	37%
Harrah	-	8,424.64	8,000.00	-424.64	105%
Harrah	-	2,829.93			
Mabton	-	4,887.69	5,000.00	112.31	98%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	-	1,108.65			
Tieton	-	689.65			
Toppenish	-	2,733.32			
Union Gap	-	20,994.69	20,000.00	-994.69	105%
Wapato	-	-			
Zillah	-	-			
Yakima	-	991.78			
Sparks NW -	-	6,000.00			
Sparks NW - City of Yakima	-	5,000.00			
Intergov Serv-Exec Boards (TA Contr)	-	64,791.91	114,000	49,208.09	57%
Total Revenue	37,340.78	2,235,354.22	3,993,336	1,757,981.78	56%

2019
Yakima Valley Conference of Governments
EXPENDITURE Budget

92%

	November	YTD Actual	2019 Budget	Annual Varianc	YTD % Variance
Salaries					
Salaries and Wages	\$ 37,613.10	\$ 609,328.13	\$ 880,700	69%	\$ 271,371.87
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
Total Salaries and Wages	\$ 37,613.10	\$ 609,328.13	\$ 886,700	69%	\$ 277,371.87
Personnel Benefits					
Benefits-Direct	\$ 12,949.65	\$ 201,004.59	\$ 323,100	62%	\$ 122,095.41
Total Benefits	\$ 12,949.65	\$ 201,004.59	\$ 323,100	62%	\$ 122,095.41
Supplies					
Office & Operating Supplies	\$ 23.29	\$ 5,240.32	\$ 25,000	21%	\$ 19,759.68
Small Tools and Minor Equip	\$ 350.01	\$ 7,366.60	\$ 17,000	43%	\$ 9,633.40
Total Supplies	\$ 373.30	\$ 12,606.92	\$ 42,000	30%	\$ 29,393.08
Other Services-Charges					
Professional Services	\$ 3,649.04	\$ 58,988.90	\$ 90,000	66%	\$ 31,011.10
Prof Serv-Tech Services	\$ 908.63	\$ 11,048.51	\$ 16,800	66%	\$ 5,751.49
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 441.38	\$ 12,024.94	\$ 13,000	92%	\$ 975.06
Communication-Postage	\$ 232.00	\$ 397.39	\$ 500	79%	\$ 102.61
Travel	\$ 1,991.11	\$ 22,266.53	\$ 64,000	35%	\$ 41,733.47
Advertising	\$ 426.83	\$ 5,851.02	\$ 15,000	39%	\$ 9,148.98
Operating Rentals and Leases	\$ 4,830.34	\$ 56,680.32	\$ 160,000	35%	\$ 103,319.68
Insurance	\$ -	\$ 9,990.00	\$ 10,700	93%	\$ 710.00
Utility Services	\$ 15.27	\$ 157.58	\$ 275	57%	\$ 117.42
Repair and Maintenance/Copies	\$ 2,463.11	\$ 4,430.19	\$ 5,500	81%	\$ 1,069.81
Homeless Provider Contracts	\$ -	\$ 1,492,419.96	\$ 2,280,000	65%	\$ 787,580.04
Misc. (registrations, dues, subscriptions)	\$ 781.04	\$ 38,448.75	\$ 85,061	45%	\$ 46,612.25
Total Services	\$ 15,738.75	\$ 1,712,704.09	\$ 2,741,336	62%	\$ 1,028,631.91
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 66,674.80	\$ 2,535,643.73	\$ 3,993,336	63%	\$ 1,457,692.27

2018-19 Cash Flow Statement
Yakima Valley Conference of Governments

November 2019

For the Mo Ended:

(Cash Basis Accounting)	November	December	January	February	March	April	May	June	July	August	September	October	November
Beginning cash	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95	\$530,359.17	\$270,775.45	\$477,382.15	\$479,512.44	\$534,812.89	\$486,907.74	\$434,240.75	\$471,411.29
CTR - Grant	5,000.00	6,600.00	13,200.00		6,600.00	6,600.00		19,200.00	2,830.60				
CMAC Plans & Programs	7,412.51		10,212.37		2,811.47	0.00	0.00	11,260.70	18,957.44	6,802.04	4,387.53	11,215.77	
Human Svs Trasp Plan Grant	351.74	933.98	1,021.45		159.45		1,019.91	870.56			57.72	874.59	
FHWA DOT-Metro Plan Grant	50,206.21	28,549.33						29,765.33	12,323.97	16,757.06		44,450.03	36,840.78
FTA-DOT-Metro Plan Grant					6,424.36		24,488.34	-1,880.66	13,005.49	11,828.00			
DOT-RTPO & RTPO Long Range	21,914.10		29,339.74		29,707.94	18,654.63	10,615.46	-6,135.49	9,760.91	24,148.79		17,187.72	
Homeless 2163 Local Fees					130,946.24		0.00	101,623.88	87,489.86			9,835.36	
STATE FUNDS - Homeless Grant	315,044.58		112,987.47	117,613.07	103,506.70	92,764.79	73,532.53	228,157.60	198,008.30				
Traffic Counts								1,434.70					
Intergov-Alta Carte	1,225.00				2,000.00	0.00	5,200.00	1,800.00					
Technical Assistance Members	5,067.50	4,604.50	5,232.51	3,203.76	11,283.32	14,865.18		3,933.83	6,759.98	9,572.21	928.06	9,785.06	
Intergov-County/City Share-gen assess			101,305.50	5,569.00		14,096.00			15,219.00	-42,542.00		11,420.50	
Intergov-Local Match WSDOT			29,238.50	5,007.00					902.00			2,675.50	
Intergov-Local FTA (Yakima Transit)			6,000.00										
YV Community Foundation Grant			1,601.67	142.75	225.74	0.00	0.00	106.60	794.87		195.24		500.00
Misc Revenue-copies, posters	138.15				500.00	0.00		500.00		500.00			500.00
Associate Membership Fees													
Scrap & Junk													
Scholarship	161.32												
Expense Revenue Netted Back													
Total Receipts	\$91,476.53	\$355,732.39	\$310,139.21	\$131,535.58	\$294,165.22	\$162,916.85	\$403,207.93	\$388,202.35	\$367,487.12	\$28,886.10	\$6,048.55	\$107,444.53	\$37,340.78
Available Cash	\$1,003,704.84	\$1,032,796.99	\$1,074,010.98	\$807,854.52	\$800,093.17	\$693,276.02	\$673,983.36	\$965,584.50	\$846,999.56	\$561,878.79	\$502,956.29	\$541,685.28	\$508,752.07
Use of Funds													
Salaries	62,833.75	65,640.82	69,459.42	69,459.42	70,123.82	63,785.42	63,785.42	64,026.93	59,873.31	36,468.58	37,245.87	37,486.84	37,613.10
Personnel Benefits	21,633.18	23,101.46	23,661.40	23,600.46	22,886.11	21,557.18	21,558.49	19,034.05	17,170.34	12,730.43	12,890.90	12,955.58	12,949.65
Supplies	1,538.44	3,200.12	1,010.79	955.66	1,084.35	5,013.34	1,285.49	749.04	651.47	379.85	628.42	411.98	373.30
Other Services	240,634.87	176,982.82	303,560.43	207,911.03	175,629.72	332,144.63	109,971.83	302,262.04	234,491.75	15,192.19	17,950.35	19,419.59	15,738.75
Total Cash Out	326,640.24	288,925.22	397,692.04	301,926.57	289,734.00	422,500.57	196,601.23	386,072.06	312,186.87	64,771.05	68,715.54	70,273.99	66,674.80
Net Cash Flow	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95	\$530,359.17	\$270,775.45	\$477,382.15	\$479,512.44	\$534,812.89	\$486,907.74	\$434,240.75	\$471,411.29	\$442,077.27