

YVCOG GENERAL MEMBERSHIP MEETING - A G E N D A -

October 16, 2019

City of Selah hosts at Nana Kate's
432 E. Goodlander Rd., Selah, WA 98942



- A G E N D A -

*Yakima Valley Conference of Governments
October 16, 2019
General Membership Meeting*

6:00 p.m. – Social Time and Check-in
6:30 p.m. – Dinner - **\$20.00** catered by Nana Kate's
7:00 p.m. – Program

- I. CALL TO ORDER / INTRODUCTIONS / ROLL CALL
- II. PUBLIC COMMENT POLICY – *It is the policy of the YVCOG General Membership to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*
- III. WELCOMING REMARKS - City of Selah
- IV. BUSINESS
 - A. Minutes from September 18, 2019 - John Hodkinson, Vice Chair
Motion to approve
 - B. 2020 YVCOG Proposed Budget - John Hodkinson, Vice Chair
 - Review, discuss and approve by Resolution 2019-3
Discuss, and motion to approve
 - C. YVCOG Executive Committee Elections - John Hodkinson, Vice Chair
 - New committee members will be elected at the February 2020 General Membership meeting, and will serve on the YVCOG and MPO/RTPO Policy Boards for a two-year term.
 - Appoint Nominating Committee for YVCOG Executive Committee and M/R Policy Board. Please contact the Chair if you would like to serve.
Information
 - D. 2019 YVCOG Outstanding Service Award - John Hodkinson, Vice Chair
 - Send nominations to the Chair Jim Restucci, Vice Chair or YVCOG Executive Director
Information
- V. PROGRAM - John Hodkinson, Vice Chair
 - A. 2020 Census - Lisa McLean
 - Yakama-Yakima Complete Count Coalition
Informational
 - B. Jurisdictions: What topics or issues would you like at future meetings?
- VI. LOCATION OF GENERAL MEMBERSHIP MEETINGS
 - October 16th - City of Selah hosts
 - December 11th - City of Yakima hosts
Does YVCOG have authorization to charge \$25 for December GM Meetings only?
Discuss, and motion to approve
 - February 19, 2020 - **host needed**
 - March 18, 2020, **host needed**
- VII. PUBLIC COMMENT
- VIII. ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

- P R O G R A M -

2020 Census: Everyone Counts



Lisa McLean - 2020 Census Coordinator

Forecasting Division, Office of Financial Management

Lisa McLean serves as the coordinator of the state's 2020 Census outreach effort. Working with nonprofit, philanthropic, and appointed and elected leaders across the state, she spearheads the state's efforts to educate and build awareness about the 2020 Census—and ultimately encourage confidence, trust, and participation in the process. To this task, Lisa brings 25 years of experience managing nonpartisan grassroots political organizing projects in the Americas, Africa, Middle East, and Europe. She holds a BA in Economics from Boston College and an MA in International Affairs from Johns Hopkins University.



Yakama-Yakima Census 2020 Coalition:

- **Lindsay Boswell** - Yakima Valley Community Foundation
- **Laura Armstrong** - La Casa Hogar
- **Dori Peralta Baker** - Asian Pacific Islander Coalition, Yakima
- **Carrie Huie Pascua** - Commission on Asian American Pacific Affairs
- **Mat Tomaskin** - Yakama Legislative Liaison

How to Have GREAT Meetings!



Mastering meetings using Robert's Rules

Ann Macfarlane, Professional Registered Parliamentarian

Learn how to have a great meeting, every time! You will learn:

- Role and authority of chair, members and staff
- Brief introduction to the system of motions
- Managing differing views and approaches to issues
- How public bodies can unite behind decisions once made
- 5 types of unacceptable remarks and how to respond to disorder
- Best practices for taking public comment

FORMAT:

The workshop will be interactive, modeling a fictional city council meeting.

For the newly elected or seasoned veteran, City Council, Planning Commission, non-profit Board or other public bodies and staff.

Jurassic Parliament: Running Great Meetings

Date: Wednesday, December 18, 2019

Time: 8:30 a.m. to 12:30 p.m.

Place: Yakima Valley Office of Emergency Management
2403 S 18th Street, Suite 200
Union Gap, WA 98903

Cost: \$75.00

RSVP: Call YVCOG **509-574-1550**

or email jodi.smith@yvcog.org

Mail checks: YVCOG, 311 N. 4th St., #204 Yakima, WA 98901



YVCOG General Membership Meeting

MINUTES

September 18, 2019

JURISDICTION	PRESENT	ABSENT
GRANDVIEW	Gloria Mendoza-M, Bill Moore-A, Cus Arteaga, David Diaz, Todd Dorsett, Mike Everett, Anita Palacios, Javier Rodriguez, Joan Souders	
GRANGER	Maria Gonzales-M, Lilia Villarreal-A, Jose Trevino, Hilda Guzman-PC	
HARRAH	Pat Krueger-M	Joseph Larez-A
MABTON	Sophia Sotelo-M, L Arturo Dela Fuente-A	
MOXEE		LeRoy Lenseigne-M, Tom Hattrup-A
NACHES		Kit Hawver-M, Wayne Hawver-A
SELAH	Jacquie Matson-A, Kevin Wickenhagen	Lisa Smith-PC, Russell Carlson-M
SUNNYSIDE	Jim Restucci-M, Martin Casey	Julia Hart-A
TIETON		Amy Oberrender-M, Fred Munoz-A, Ana Escamilla-PC
TOPPENISH	Clara Jiménez-M, Al Hubert-PC, Lance Hoyt	Blaine Thorington-A
UNION GAP	Julie Schilling-M, Sandy Dailey-A, John Hodgkinson, Arlene Fisher, Jack Galloway	Mike Moore-PC
WAPATO		Dora Alvarez-Roa – M, Juan Orozco-A
YAKIMA CITY	Brad Hill-M	Carmen Mendez-A
YAKIMA CO.	Norm Childress-M	Ron Anderson – M, Mike Leita - M
ZILLAH	Doug Stewart-A, Ardele Steele-PC/A/A	Janice Gonzales-M
	Note: M=Member; A=Alternate; PC=Planning Commission	
Additional Attendees:	Speakers: Bruce Chandler, Raquel Ferrell Crowley, Jamie Daniels, Jeremie Dufault, Jim Honeyford, Curtis King. Guests: Mike Battle, Madelyn Carlson, Merry Daley, Lodia Galloway, Sandee Hodgkinson, Vicki Holeman-Perez, Jerri Honeyford, Carol Hoyt, Larry Krueger, Larry Mattson, Stephanie Ray, DeLeesa Restucci, Troy Suing	
YVCOG Staff	Alan Adolf, Tami Hayward, Mike Shuttleworth, Jodi Smith, Chris Wickenhagen	

CALL TO ORDER: Chair James Restucci called the meeting to order at approximately 6:30 p.m.
INTRODUCTIONS AND ROLL CALL The City of Grandview hosted the meeting. A quorum was present.

PUBLIC COMMENT POLICY It is the policy of the YVCOG General Membership to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

WELCOMING REMARKS Mayor Gloria Mendoza welcomed everyone to the City of Grandview.

BUSINESS

Approval of Minutes – May 15, 2019 The Town of Harrah moved to approve the minutes from May 15, 2019. The City of Union Gap seconded. *The motion carried.*

YVCOG Training Opportunity Chris Wickenhagen, Executive Director, announced that Jurassic Parliament training for running effective meetings is being offered in December. The date is right after elections are certified, and prior to the first Council meetings. The training is appropriate for both new and seasoned officials and staff. *Information.*

PROGRAM

*People for People
Announcement*

Madelyn Carlson, Chief Executive Officer – People For People, presented a brief video announcing additional transportation services to Sunnyside, Mabton and Grandview, Route 201. *Information.*

*Updates from State and National
Elected officials*

Representative Jeremie Dufault, Representative Bruce Chandler, Senator Curtis King, Senator Jim Honeyford, Jamie Daniels from Congressman Dan Newhouse's Office and Raquel Ferrell Crowley of U.S. Senator Patty Murray's Office presented updates to the YVCOG Membership. *Information.*

OTHER BUSINESS

LOCATION OF NEXT
MEETINGS

The City of Selah is hosting the October 16th General Membership meeting. The City of Yakima is hosting on December 11, 2019. *Information.*

PUBLIC COMMENT

None.

ADJOURN

With no further business, Chair James Restucci adjourned the meeting at approximately 8:18 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Chairman

Date signed: _____

Jodi Smith, Office Specialist

Yakima Valley Conference of Governments

Proposed Budget - 2020

Consolidated:

Revenue	2020	2019	Change	%
Programs & Projects				
Local	\$ 180,000	\$ 1,306,000	\$ (1,126,000)	-626%
State	\$ 175,894	\$ 1,971,996	\$ (1,796,102)	-1021%
Federal	\$ 490,000	\$ 533,750	\$ (43,750)	-9%
Miscellaneous	\$ 4,200	\$ 7,400	\$ (3,200)	-76%
Total Programs & Projects:	\$ 850,094	\$ 3,819,146	\$ (2,969,052)	-349.26%
Dues				
Grandview	\$ 8,779	\$ 7,908	\$ 870	10%
Granger	\$ 3,557	\$ 3,173	\$ 384	11%
Harrah	\$ 924	\$ 869	\$ 55	6%
Mabton	\$ 2,206	\$ 2,025	\$ 181	8%
Moxee	\$ 4,595	\$ 4,214	\$ 381	8%
Naches	\$ 1,621	\$ 1,529	\$ 92	6%
Selah	\$ 7,999	\$ 7,308	\$ 691	9%
Sunnyside	\$ 12,713	\$ 11,282	\$ 1,431	11%
Tieton	\$ 1,569	\$ 1,469	\$ 100	6%
Toppenish	\$ 7,214	\$ 6,507	\$ 707	10%
Union Gap	\$ 6,438	\$ 5,934	\$ 503	8%
Wapato	\$ 4,422	\$ 4,026	\$ 396	9%
Yakima	\$ 63,767	\$ 56,384	\$ 7,384	12%
Yakima Transit	\$ 6,500	\$ 6,000	\$ 500	8%
Yakima Co	\$ 59,823	\$ 52,817	\$ 7,006	12%
Zillah	\$ 2,999	\$ 2,743	\$ 255	9%
Total Dues	\$ 195,126	\$ 174,189	\$ 20,937	10.73%
Total Revenue:	\$ 1,045,220	\$ 3,993,335	\$ (2,948,115)	-282.06%

Yakima Valley Conference of Governments
Proposed Budget - 2020

Consolidated:

Expenses	2020	2019	change	%
Salaries and Benefits				
Salaries	\$ 494,700	\$ 886,700	\$ (392,000)	-79%
Health Insurance	\$ 67,000	\$ 123,500	\$ (56,500)	-84%
Life Insurance	\$ 850	\$ 1,500	\$ (650)	-76%
Retirement Contribution	\$ 62,843	\$ 115,400	\$ (52,557)	-84%
Social Security Equivalent	\$ 38,000	\$ 69,000	\$ (31,000)	-82%
Unemployment Insurance	\$ 7,000	\$ 9,500	\$ (2,500)	-36%
Workers Compensation	\$ 2,700	\$ 4,200	\$ (1,500)	-56%
Total Salaries & Benefits	\$ 673,093	\$ 1,209,800	\$ (536,707)	-79.74%
Other Expenses				
Communication Services	\$ 13,400	\$ 13,500	\$ (100)	-1%
Consultants & Contracted Services	\$ 66,000	\$ 104,800	\$ (38,800)	-59%
Advertising	\$ 11,600	\$ 15,000	\$ (3,400)	-29%
Community Services	\$ 500	\$ 8,000	\$ (7,500)	-1500%
Insurance - Property & Libabilit	\$ 10,700	\$ 10,700	\$ -	0%
Office Equipment	\$ 12,000	\$ 17,000	\$ (5,000)	-42%
Pass Through Funding - Homeless Prog.	\$ -	\$ 2,280,000	\$ (2,280,000)	#DIV/0!
Registration & Dues	\$ 67,427	\$ 52,761	\$ 14,666	22%
Professional Development	\$ 20,000	\$ 20,000	\$ -	0%
Rentals & Leases	\$ 120,000	\$ 160,000	\$ (40,000)	-33%
Repair & Maintenance	\$ 5,000	\$ 5,500	\$ (500)	-10%
Supplies	\$ 15,200	\$ 32,000	\$ (16,800)	-111%
Travel	\$ 30,000	\$ 64,000	\$ (34,000)	-113%
Utilities	\$ 300	\$ 275	\$ 25	8%
Total Other Expenses	\$ 372,127	\$ 2,783,536	\$ (2,411,409)	-648.01%
Total Expenses	\$ 1,045,220	\$ 3,993,336	\$ (2,948,116)	-282.06%

RESOLUTION 2019-3
ADOPTION OF 2020 YVCOG BALANCED BUDGET

WHEREAS, the Yakima Valley Conference of Governments is a municipal jurisdiction established under RCW Section 36.70.060 and Section 36.64.080, and required by law to establish a balanced budget each year; and,

WHEREAS, the Yakima Valley Conference of Governments has established a balanced budget in the amount of \$ 1,045,220 for the year 2020, and the Executive Committee has reviewed and is recommending approval of the balanced budget; and,

WHEREAS, this balanced budget, in accordance with the Bylaws of the Yakima Valley Conference of Governments, is to be approved on October 16, 2019 at its General Membership meeting; and,

WHEREAS, under the direction of the State Auditor's Office, this balanced budget must be adopted and approved by resolution;

THEREFORE, BE IT RESOLVED, that the General Membership hereby approves and adopts the Yakima Valley Conference of Governments' 2020 Budget.

DATED, this 16th day of October 2019.

James A. Restucci, Chair
Yakima Valley Conference of Governments

ATTEST:

Chris Wickenhagen, Executive Director



2020 CENSUS WHAT YOU NEED TO KNOW

Once every 10 years, the Constitution requires that there be a full count of the population residing in the country. Called the 2020 Census, the exercise will begin in mid-March 2020 – and the time to prepare for it is NOW!

An accurate census will bring important economic and political benefits to your community so be sure to respond to the invitation you receive in the mail in mid-March 2020. It is quick, easy, and safe!

WHY IS IT IMPORTANT?

Put simply – it drives decisions that will affect economic investments in your community and the weight of your political influence until 2031! You and your family can't afford NOT be counted!

The Census determines how we share political power in our democracy. The outcome of the count in 2020 will decide the number of representatives that each state gets in the US House of Representatives and the Electoral College. It will also be used to draw political boundaries for state and local districts. In the last census, Washington gained a seat – and now has 10 representatives defending our interests in the nation's capital!

The Federal Government also uses numbers from the Census to distribute more than \$800 billion dollars in health, education, and infrastructure funds to states, counties, and cities. Locally, private and public agencies, organizations, businesses, and institutions use Census data to help determine where to build schools, roads, healthcare facilities, child care and senior centers, grocery stores, and new factories.

In 2016, Washington received \$16.7 billion of these funds – or \$2,319 per person! The funds included:

- Almost \$1 billion in transportation planning and construction
- \$8.5 billion for health programs
- \$2.4 billion for education (K-12 and higher ed)
- \$1.2 billion for housing
- \$555 million in rural assistance programs

Based on these numbers, the state would lose up to \$5.8 million for each 100 households missed in the census, which would affect our ability to support children, veterans, senior citizens, and middle- and low-income families adequately.

An accurate count of your community will ensure that you and your family get your fair share of state and federal resources and that your voice matters.

HOW DOES IT WORK?

10 questions in 10 minutes!

Beginning in mid-March 2020, the US Census Bureau will send each household a letter, inviting the household to go online (or call) and provide information about the number of people residing at that address. The questionnaire will also ask for the names, sex, age (including date of birth), and

race/ethnicity of each person living at the residence. Finally, the form will ask if residents own or rent and will ask for a phone number in case there is a need to follow up for any reason.

If you have questions about why the government wants this information, click [here](#). If you or your community need language assistance, learn about assistance provided in languages other than English and the answers to other frequently asked questions [here](#).

WHAT IS THE TIMELINE?

The process begins in mid-March 2020 and will last until the end of July.

The first mailing from the US Census Bureau will arrive at residences between March 12 and 20, and a second letter will arrive four days later. If you don't respond to the first two mailings, you will receive another three reminders in the mail. The fourth mailing will include a printed copy of the questionnaire, but you will continue to be able to respond online or by phone, as well.

If you still haven't responded by the beginning of May, a Census Bureau employee will visit your home repeatedly to attempt to collect the information needed.

IS IT SAFE?

The Census Bureau takes every effort to protect the confidentiality of your responses!

The Bureau recognizes how important accurate information is to community decision-making and planning so it doesn't want to do anything to discourage you from responding. It uses the highest levels of data security to safeguard the privacy of the information it receives. Also, there is a law that makes it illegal for anyone in the Census Bureau to use responses provided against an individual or to share the information with other agencies. In fact, the information on census forms can ONLY be used to produce statistical information about the population. The penalties for violations are severe. For more information, refer to the [Factsheet on Census and Confidentiality](#).

WHAT CAN YOU DO TO HELP?

- Inform yourself – www.ofm.wa.gov/2020census
- Do a scan of your community
 - Who might have difficulty or be afraid to respond to the census?
 - What solutions can you devise to help overcome these difficulties for those in your community?
 - What answers can you provide to allay the concerns of your community?
- Create an inventory of all mailing lists, newsletters, recurrent communications (bills, invoices, etc.) that could be used to spread the word about the Census
- Make a list of community leaders who could develop an understanding of the importance of the census and enjoy the public trust – and educate them about the upcoming census
- Begin to develop a contact list of people who understand the importance of the census and are willing to Commit to the Census – when the time comes, contact them with reminders
- Identify places with internet access and computers/tablets to host Census Assistance Centers for those who need help completing the form online
- Recruit and educate volunteers ready to go door-to-door and staff assistance centers

For more information, contact Lisa McLean, Complete Count Committee Coordinator, lisa.mclean@ofm.wa.gov.

The 2020 Census and Confidentiality

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics—they cannot be used against you in any way. By law, all responses to U.S. Census Bureau household and business surveys are kept completely confidential.

Respond to the 2020 Census to shape the future.

Responding to the census helps communities get the funding they need and helps businesses make data-driven decisions that grow the economy. Census data impact our daily lives, informing important decisions about funding for services and infrastructure in your community, including health care, senior centers, jobs, political representation, roads, schools, and businesses. More than \$675 billion in federal funding flows back to states and local communities each year based on census data.



Your census responses are safe and secure.

The Census Bureau is required by law to protect any personal information we collect and keep it strictly confidential. The Census Bureau can only use your answers to produce statistics. In fact, every Census Bureau employee takes an oath to protect your personal information for life. Your answers cannot be used for law enforcement purposes or to determine your personal eligibility for government benefits.

By law, your responses cannot be used against you.

By law, your census responses cannot be used against you by any government agency or court in any way—not by the Federal Bureau of Investigation (FBI), not by the Central Intelligence Agency (CIA), not by the Department of Homeland Security (DHS), and not by U.S. Immigration and Customs Enforcement (ICE). The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics.



The law is clear—no personal information can be shared.

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about individuals, households, or businesses, even to law enforcement agencies.

The law states that the information collected may only be used for statistical purposes and no other purpose.

To support historical research, Title 44 of the U.S. Code allows the National Archives and Records Administration to release census records only after 72 years.

All Census Bureau staff take a lifetime oath to protect your personal information, and any violation comes with a penalty of up to \$250,000 and/or up to 5 years in prison.

There are no exceptions.

The law requires the Census Bureau to keep everyone's information confidential. By law, your responses cannot be used against you by any government agency or court in any way. The Census Bureau will not share an individual's responses with immigration enforcement agencies, law enforcement agencies, or allow that information to be used to determine eligibility for government benefits. Title 13 makes it very clear that the data we collect can only be used for statistical purposes—we cannot allow it to be used for anything else, including law enforcement.

It's your choice: you can respond securely online, by mail, or by phone.

You will have the option of responding online, by mail, or by phone. Households that don't respond in one of these ways will be visited by a census taker to collect the information in person. Regardless of how you respond, your personal information is protected by law.

Your online responses are safe from hacking and other cyberthreats.

The Census Bureau takes strong precautions to keep online responses secure. All data submitted online are encrypted to protect personal privacy, and our cybersecurity program meets the highest and most recent standards for protecting personal information. Once the data are received, they are no longer online. From the moment the Census Bureau collects responses, our focus and legal obligation is to keep them safe.

We are committed to confidentiality.

At the U.S. Census Bureau, we are absolutely committed to keeping your responses confidential. This commitment means it is safe to provide your answers and know that they will only be used to paint a statistical portrait of our nation and communities.

Learn more about the Census Bureau's data protection and privacy program at www.census.gov/privacy.



Laws protecting personal census information have withstood challenges.

In 1982, the U.S. Supreme Court confirmed that even addresses are confidential and cannot be disclosed through legal discovery or the Freedom of Information Act (FOIA). In 2010, the U.S. Justice Department determined that the Patriot Act does not override the law that protects the confidentiality of individual census responses. No court of law can subpoena census responses.