

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
July 15, 2019

CALL TO ORDER Vice Chair John Hodkinson called the July 15, 2019 meeting of the YVCOG Executive Committee to order at 1:55 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Mike Leita, Sherry Raymond
- Members present via teleconference: Brad Hill
- Members absent: Jim Restucci*, Janice Gonzales
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth and Jodi Smith
- Others present: None
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

1. Approval of Minutes: June 17, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of June 30, 2019, approve payroll voucher JUN-19-001 in the amount of \$83,060.98 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of June 30, 2019, approve claim vouchers numbered JUN 19-002 through JUN-19-030 in the total amount of \$303,011.08

Action: *Bill Moore moved to approve the Consent Agenda. Mike Leita seconded. The motion carried.*

OLD BUSINESS
Executive Session

John Hodkinson, Vice Chair, called for an Executive Session to discuss the performance of an employee. "The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g) for the purpose of reviewing the performance of a public employee. This session will begin at 1:57 p.m. and will be concluded at 2:05 p.m."

Action: *Information*

NEW BUSINESS
Personnel

John Hodkinson asked for consideration of a replacement for Executive Director Larry Mattson, effective August 1, 2019.

Action: *Discussion and motion to hire Chris Wickenhagen as Executive Director at salary Level 1, effective August 1, 2019 made by Bill Moore. Seconded by Mike Leita. Motion carried. Chris Wickenhagen accepted the position.*

Executive Director's Correspondence*

Larry Mattson, Executive Director, presented information on:

- Northwest Harvest –planning to open a Central Washington Center
- 2019 Accountability Audit by State Auditor's office. They were on site for about 10 days. Exit interview on Thursday. All Executive Committee members invited. Please let Jodi know attendance so that we can publish notice if we have a quorum.
- Reciprocal membership in Yakima County Development Association. Would encourage mutual attendance at meetings.

Action: *Information*

- City of Wapato: Letter of non-payment of annual assessment. Every member needs to be in good standing.

Motion to authorize the Chair to sign the letter of non-payment to the City of Wapato annual assessment dated July 15, 2019, made by Mike Leita. Seconded by Sherry Raymond. The motion carried.

2020 YVCOG Budget Process*

Larry Mattson presented the 2020 Budget Schedule for discussion and approval. First meeting on August 9th.

Action: Motion to approve the 2020 budget schedule made by Mike Leita. Seconded by Bill Moore. Motion carried.

Larry Mattson asked for 3 Members to serve on the 2020 Budget Subcommittee.

Action: Motion to appoint Sherry Raymond, Brad Hill and John Hodkinson to the 2020 Budget Subcommittee made by Bill Moore. Seconded by Brad Hill. Motion carried.

Staff Reports*

Budget Report – Chris Wickenhagen, Deputy Director reported.

Revenues of \$388,202.35. Expenditures of \$386,072.06. Revenue balance of -\$284,359.29. 50% of way through the 2019 calendar year with total revenue at 42% and 49% for expenditures.

Land Use Planning Program - Mike Shuttleworth, Program Manager

- Mabton completed annexation of 10 acres for medical clinic.
- Granger: Working with Hearing Examiner on rezone. Public comments received. Will be doing a contract rezone so that developer complies with community requests. Multi-Family design standards. Yakima Housing Authority for more farmworker housing in Granger
- Sunnyside: annexation has code enforcement issues, short plat, and assisting staff
- Toppenish planner has retired. YVCOG has assisted with several permit and business licenses
- Harrah: Comprehensive Plan amendment and annexation into the Urban Growth Area for a proposed school
- Union Gap: staff report for a Class 3 review for a communication tower
- Solar workshops with City of Yakima on August 15th at the Harman Center, September 25th in Spanish at the Henry Beauchamp Community Center and October: to be determined.

Action: Information

*September 18, 2019
General Membership
Meeting*

Larry Mattson gave information on our September General Membership meeting in Grandview at the Community Center. Program will be presentations from our local and national legislators on the 2019 session and looking ahead. RSVP's from area legislators plus a staff person from Rep. Newhouse and Senator Murray's office.

OTHER BUSINESS

Larry Mattson's last meeting as Executive Director. He suggested that housing become a focus for YVCOG. Land Use, Transportation and Housing works well.

The Executive Committee thanked Larry for his service. Yakima Valley is much better off due to his service.

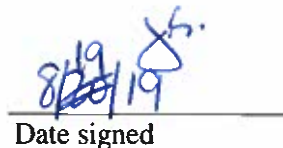
Larry leaves YVCOG in good hands with a very good Executive Director and staff.

PUBLIC COMMENT None

ADJOURN With no other business, John Hodkinson adjourned the meeting at 2:38 p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair


Date signed

ATTEST:


Jodi Smith, Communications Specialist