

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
June 17, 2019

CALL TO ORDER Vice Chair John Hodkinson called the June 17, 2019 meeting of the YVCOG Executive Committee to order at 2:18 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Mike Leita, Sherry Raymond
- Members present via teleconference: Jim Restucci, Brad Hill
- Members absent: Janice Gonzales*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: Raquel Ferrell Crowley
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes: May 20, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of May 31, 2019, approve payroll voucher MAY-19-001 in the amount of \$85,343.91 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of May 31, 2019, approve claim vouchers numbered MAY 19-002 through MAY-19-032 in the total amount of \$111,257.33.

Action: Mike Leita moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.

OLD BUSINESS

None

NEW BUSINESS

*Executive Director's Correspondence**

Larry Mattson, Executive Director, presented information on:

- Report on NARC Conference: National Association of Regional Councils. 53rd Annual Conference from Oklahoma
- YVCOG hosting State Council of Governments Finance Directors, September 16, 2019. May move the location of the Executive Committee into the YVCOG office.

Action: Information

YVCOG Personnel Update

Larry Mattson presented a personnel update. His last day at YVCOG will be July 31, 2019. Chris Wickenhagen will be interim director. She and Larry are working together for a smooth transition. Executive Session was requested for the July meeting to discuss personnel.

Brian Galloway has been laid off. His position ends June 30, 2019. Lance Larsen and Esther Magasis will be working for Yakima County. Some have been reduced 2-3%. Administrative staff hours reduced about 13%.

Action: Information

*Staff Reports**

Budget Report – Chris Wickenhagen, Deputy Director reported.

Revenues of \$403,207.93. Expenditures of \$196,601.23. Adjustments of homeless contracts were made. July 2019 will see the last expenses and revenues in balance as the last of the program rolls to Yakima County.

- Budget Amendments will be presented for 2nd half of the year to accommodate moving of the Homeless Program.
- State Accountability Audit has started.

- Next month, we will begin asking for volunteers to participate in the 2020 Budget Subcommittee.

Homeless Administrative Program – Esther Magasis, Program Manager reported

- Renewing contracts for year 2 and moving them to Yakima County. Goal: signed by June 17th.
- Moving groups such as Coordinated Entry, Homeless Coalition Executive Committee and Coalition to Yakima County.
- Will be available to YVCOG past the July 1 transition date to wrap up any Homeless Program items

Land Use Planning Program - Mike Shuttleworth, Program Manager

- Mabton boundary review board annexation for medical and senior housing
- Sunnyside short plat
- Granger rezone application, design standards for multi-family units, application for Phase 2 and 3 farm worker housing, short plat, landscaping requirements, fee schedule and development ordinance
- Toppenish planner is retiring. Working on transition with the Planner and Permit Technician.
- City of Union Gap Park Plan Update draft to the City Council with a public hearing on the 10th.
- Harrah Comp Plan Amendment for UGA to build new elementary school

Action: Information

- OTHER BUSINESS** Kittitas County COG meets on Wednesday evening. Offering partnership resources. Bring back to July meeting.
- PUBLIC COMMENT** None
- ADJOURN** With no other business, John Hodkinson adjourned the meeting at 2:45 p.m.

Respectfully submitted,



 James A. Restucci, YVCOG Executive Committee Chair

7/15/19

 Date signed

ATTEST:


 Jodi Smith, Communications Specialist