



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, July 15, 2019
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Mike Leita, Commissioner, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

CALL TO ORDER – The July 15, 2019 meeting of the YVCOG Executive Committee will come to order at _____ p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. Approval of Minutes: June 17, 2019 YVCOG Executive Committee Meeting *pp 3-4*
2. Approval of Payroll: As of June 30, 2019, approve payroll voucher JUN-19-001 in the amount of \$83,060.98 through electronic fund transfers. *p. 5*
3. Approval of Accounts Payable Vouchers: As of June 30, 2019, approve claim vouchers numbered JUN 19-002 through JUN-19-030 in the total amount of \$303,011.08. *pp. 5-8*

Action: *Discuss and approve*

Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

1. Executive Session – Performance Review of a Public Employee

James Restucci, Chairman

Executive session to discuss the performance of an employee.

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g) for the purpose of reviewing the performance of a public employee. This session will begin at _____ o'clock and will be concluded at _____ o'clock.”

Action: *Information*

NEW BUSINESS

1. Executive Director's Correspondence

Larry Mattson, Executive Director

- Northwest Harvest – Central Washington Operations Center
- 2019 Accountability Audit by State Auditor's office
- Reciprocal membership in YCDA

Action: Information and discussion.

- City of Wapato Letter: Non-Payment of Annual Assessment

Action: Motion to Authorize Executive Director signature.

"I move to authorize the Chair to sign the letter of non-payment to the City of Wapato."

2. 2020 YVCOG Budget Process *p.9*

Larry Mattson, Executive Director

- 2020 Budget schedule

Action: Discuss and approve. "I move to approve the 2020 budget schedule."

- Appoint 2020 Budget Subcommittee (3)

Action: Discuss and approve. "I move to approve the 2020 Budget Subcommittee."

3. Staff Reports

- Budget Report – *Chris Wickenhagen, Deputy Director* *pp. 10-13*
- Land Use Planning Program – *Mike Shuttleworth, Program Manager*

Action: Information

4. September 18, 2019 YVCOG General Membership Meeting

Larry Mattson, Executive Director

- Location: Grandview Community Center
- Program – Our Local Legislators: 2019 Session Wrap-up & 2020 Session Look-Ahead

Action: Information

5. Personnel

Jim Restucci, Chair

- Following discussion from executive session, discuss and consider replacement for Executive Director, Mr. Mattson, effective August 1, 2019.

Action: Discussion and possible decision to hire Executive Director.

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
June 17, 2019

CALL TO ORDER Vice Chair John Hodkinson called the June 17, 2019 meeting of the YVCOG Executive Committee to order at 2:18 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Mike Leita, Sherry Raymond
- Members present via teleconference: Jim Restucci, Brad Hill
- Members absent: Janice Gonzales*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: Raquel Ferrell Crowley
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

1. Approval of Minutes: May 20, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of May 31, 2019, approve payroll voucher MAY-19-001 in the amount of \$85,343.91 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of May 31, 2019, approve claim vouchers numbered MAY 19-002 through MAY-19-032 in the total amount of \$111,257.33.

Action: *Mike Leita moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.*

OLD BUSINESS

None

NEW BUSINESS

Executive Director's Correspondence*

Larry Mattson, Executive Director, presented information on:

- Report on NARC Conference: National Association of Regional Councils. 53rd Annual Conference from Oklahoma
- YVCOG hosting State Council of Governments Finance Directors, September 16, 2019. May move the location of the Executive Committee into the YVCOG office.

Action: *Information*

YVCOG Personnel Update

Larry Mattson presented a personnel update. His last day at YVCOG will be July 31, 2019. Chris Wickenhagen will be interim director. She and Larry are working together for a smooth transition. Executive Session was requested for the July meeting to discuss personnel.

Brian Galloway has been laid off. His position ends June 30, 2019. Lance Larsen and Esther Magasis will be working for Yakima County. Some have been reduced 2-3%. Administrative staff hours reduced about 13%.

Action: *Information*

Staff Reports*

Budget Report – Chris Wickenhagen, Deputy Director reported.

Revenues of \$403,207.93. Expenditures of \$196,601.23. Adjustments of homeless contracts were made. July 2019 will see the last expenses and revenues in balance as the last of the program rolls to Yakima County.

- Budget Amendments will be presented for 2nd half of the year to accommodate moving of the Homeless Program.
- State Accountability Audit has started.

p. 3

- Next month, we will begin asking for volunteers to participate in the 2020 Budget Subcommittee.

Homeless Administrative Program – Esther Magasis, Program Manager reported

- Renewing contracts for year 2 and moving them to Yakima County. Goal: signed by June 17th.
- Moving groups such as Coordinated Entry, Homeless Coalition Executive Committee and Coalition to Yakima County.
- Will be available to YVCOG past the July 1 transition date to wrap up any Homeless Program items

Land Use Planning Program - Mike Shuttleworth, Program Manager

- Mabton boundary review board annexation for medical and senior housing
- Sunnyside short plat
- Granger rezone application, design standards for multi-family units, application for Phase 2 and 3 farm worker housing, short plat, landscaping requirements, fee schedule and development ordinance
- Toppenish planner is retiring. Working on transition with the Planner and Permit Technician.
- City of Union Gap Park Plan Update draft to the City Council with a public hearing on the 10th.
- Harrah Comp Plan Amendment for UGA to build new elementary school

Action: Information

OTHER BUSINESS Kittitas County COG meets on Wednesday evening. Offering partnership resources. Bring back to July meeting.

PUBLIC COMMENT None

ADJOURN With no other business, John Hodkinson adjourned the meeting at 2:45 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

VOUCHER REGISTER AND APPROVAL

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington; do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$386,072.06, and approved this 15th day of July, 2019.

Mike Leita - Yakima Count

Bradley Hill - Yakima

James A. Restucci - Sunnyside

John P. Hodkinson, Jr. - Area 1

Janice Gonzales - Area 2

Bill Moore - Area 3

Sherry Raymond - Member-at-Large

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
Apr-19				
JUN-19-001	YVCOG	Payroll; June 2019	\$83,060.98	ACH
JUN-19-002	Key Bank	Monthly Banking Services; June 2019	\$45.71	ACH
JUN-19-003	Alliant Communications, Corp	Phone System - Voice Partner Plan	\$172.04	2640
JUN-19-004	Allstream Business US, Inc.	DSL/Phone Services	\$902.48	2641
JUN-19-005	Catholic Charities of the Diocese of Yakima	Homeless Services; April	\$15,058.23	2642
JUN-19-006	LiftForward Inc	Surface Pro Computer Leases	\$350.01	2643
JUN-19-007	Xerox Corporation	Copier Lease and Maintenance	\$459.44	2644
JUN-19-008	Yakima County Tech Services	Tech Support, licenses, bandwidth, backups	\$1,239.39	2645
JUN-19-009	Yakima Neighborhood Health Services	Homeless Services; April	\$46,599.55	2646
JUN-19-010	Yakima Waste Systems, Inc	Acct No. 2195-1056349 - Recycling Service	\$13.88	2647
JUN-19-011	ACR Business Consulting	Professional Services - 2019 Point-in-Time Count	\$4,886.58	2672
JUN-19-012	Advanced Travel Fund YVCOG	Advanced Travel Fund - Reimbursement	\$643.38	2673
JUN-19-013	Alan Adolf	Travel & Registration reimbursement; June	\$45.82	2674
JUN-19-014	Catholic Charities of the Diocese of Yakima	Homeless Services; May	\$8,338.81	2675
JUN-19-015	City of Yakima	Homeless Capital Project; 9/1/18-12/31/18	\$50,000.00	2676
JUN-19-016	Conference of Governments	Petty Cash Account reimbursement	\$7.57	2677
JUN-19-017	Esther Magasis	Travel & Registration reimbursement; June	\$29.12	2678
JUN-19-018	Graf Investments	Office Space Rental; July	\$6,782.19	2679
JUN-19-019	Lance Larsen	Travel & Registration reimbursement; June	\$50.11	2680
JUN-19-020	Lauris C. Mattson	Travel & Registration reimbursement; June	\$138.04	2681
JUN-19-021	Lower Valley Crisis & Support Services	Homeless Services; May	\$4,803.26	2682
JUN-19-022	Michael Shuttleworth	Travel & Registration reimbursement; June	\$167.16	2683
JUN-19-023	Office Depot Inc	Miscellaneous office supplies	\$78.09	2684
JUN-19-024	People for People	Homeless Services; May	\$172.08	2685
JUN-19-025	Rod's House	Homeless Services; May	\$8,074.30	2686
JUN-19-026	Sunrise Outreach Center	Homeless Services; May	\$30,841.96	2687
JUN-19-027	US Bank Corporate Payment Systems	P-card reimbursement; June	\$422.25	2688
JUN-19-028	Yakima Herald Republic	Legal Notice - June M/RTIP Amendment	\$280.33	2689
SUB TOTAL			\$263,662.76	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$263,567.06**

		Auditing Officer		
	VENDOR	INVOICE #	AMOUNT	WARRANT #
	June 2019			
1	YVCOG - Payroll; June	JUN-19-001	\$83,060.98	ACH
2	Key Bank - Bank Service Fees; June	JUN-19-002	\$45.71	ACH
3	Alliant Communications - Phone System - Voice Partner Plan	JUN-19-003	\$172.04	2640
4	Allstream Business US, Inc.	JUN-19-004	\$902.48	2641
5	Catholic Charities - Homeless Services; April	JUN-19-005	\$15,058.23	2642
6	LiftForward Inc - Surface Pro computer leases	JUN-19-006	\$350.01	2643
7	Xerox Corporation - copier lease and maintenance	JUN-19-007	\$459.44	2644
8	Yakima County Tech Services	JUN-19-008	\$1,239.39	2645
9	Yakima Neighborhood Health Services - Homeless services; April	JUN-19-009	\$46,599.55	2646
10	Yakima Waste Systems, Inc - recycling services	JUN-19-010	\$13.88	2647
11	ACR Business Consulting - Professional Services - iCount	JUN-19-011	\$4,886.58	2672
12	Advanced Travel Fund YVCOG	JUN-19-012	\$643.38	2673
13	Alan Adolf - Travel & Registration Reimbursement	JUN-19-013	\$45.82	2674
14	Catholic Charities - Homeless Services; May	JUN-19-014	\$8,338.81	2675
15	City of Yakima - Homeless Capital Project; 9/1/18-12/31/18	JUN-19-015	\$50,000.00	2676
16	Conference of Governments - petty cash reimbursement	JUN-19-016	\$7.57	2677
17	Esther Magasis; Travel & Registration Reimbursement	JUN-19-017	\$29.12	2678
18	Graf Investments - Office Building Expense	JUN-19-018	\$2,329.12	2679
19	Graf Investments - Office Rent	JUN-19-018	\$4,453.07	2679
20	Lance Larsen - Travel & Registration Reimbursement	JUN-19-019	\$50.11	2680
21	Lauris C. Mattson - Travel & Registration Reimbursement	JUN-19-020	\$138.04	2681
22	Lower Valley Crisis & Support Services - Homeless services; May	JUN-19-021	\$4,803.26	2682
23	Michael Shuttleworth	JUN-19-022	\$167.16	2683
24	Office Depot - Inv. 326146932001 / 326842562991 / 327945331001 / 332665901001	JUN-19-023	\$78.09	2684
25	People for People - Homeless Services; May	JUN-19-024	\$172.08	2685
26	Rod's House - Homeless Services; May	JUN-19-025	\$8,074.30	2686
27	Sunrise Outreach Center - Homeless Services; May	JUN-19-026	\$30,841.96	2687
28	US Bank - P-card reimbursement; June	JUN-19-027	\$422.25	2688
29	Yakima Herald Republic - Legal Notice - June M/RTIP Amendment (English)	JUN-19-028	\$184.63	2689
	Sub Total		\$263,567.06	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$122,505.00**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
30	Yakima Herald / El Sol -Legal Notice - June M/RTIP Amendment (Spanish)	JUN-19-028	\$95.70	2689
31	Yakima Neighborhood Health Services - Homeless Services; May	JUN-19-029	\$95,927.42	2690
32	Yakima Valley Farmworkers Clinic - Homeless Services; May	JUN-19-030	\$26,481.88	2691
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	Sub Total		\$122,505.00	
	June 2019 GRAND TOTAL		\$386,072.06	

**PROPOSED - YAKIMA VALLEY CONFERENCE OF GOVERNMENTS
FY2020 Budget Schedule**

July 15, 2019 (Monday) – Appoint Budget Subcommittee (Chair)

- YVCOG Executive Committee (Regular Meeting) approves 2020 Budget schedule and appoints Budget Subcommittee.

July 16 – August 12, 2019 – Preliminary Budget preparation (YVCOG staff)

August 9, 2019 (Friday) – Budget Subcommittee Meeting (proposed 12:00 – 2:00; lunch included)

- Budget Subcommittee meets with Staff to review preliminary 2020 draft budget

August 19, 2019 (Monday) – Review Preliminary Budget Draft

- Executive Committee (Regular Meeting) reviews 2020 draft budget and provides direction to staff for preparation of recommended budget.

September 4, 2019 (Wednesday) – Draft Budget Distributed to Executive Committee

September 16, 2019 (Monday) – Approve 2020 Budget

- Executive Committee (Regular Meeting) approves recommended budget subject to approval by General Membership.

September 23, 2019 (Monday) – Distribute 2020 Budget to Member Jurisdictions

- By this date, staff forwards recommended budget to member jurisdictions for review.

October 16, 2019 (Wednesday) – 2020 Budget Final Approval

- Vote by General Membership to adopt 2020 Budget by Resolution.

October 18, 2019 (Friday) – Final 2020 Budget Distributed to Member Jurisdictions

- By this date, staff sends 2020 Budget and General Assessment letters to member jurisdictions.

December 31, 2019 (Tuesday) – 2020 Membership Status

- Deadline for all member jurisdictions to respond, in writing, as to their membership status for 2020 at the approved specified per capita assessment.

YVCOG Executive Committee Meeting July 15, 2019
BUDGET REPORT
Jun-19

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2018	2019
January		\$ 804,908.24	\$ 310,139.21
February		\$ 168,643.34	\$ 131,535.58
March		\$ 215,224.77	\$ 294,165.22
April		\$ 549,587.75	\$ 162,916.85
May		\$ 296,490.49	\$ 403,207.97
June		\$ 495,068.52	\$ 388,202.35
July		\$ 210,101.34	\$ -
August		\$ 196,495.71	\$ -
September		\$ 361,289.63	\$ -
October		\$ 609,828.36	\$ -
November		\$ 91,476.53	\$ -
December		\$ 355,732.39	\$ -
Monthly Revenue			\$ 388,202.35
Total Revenue YTD		\$ 4,354,847.07	\$ 1,690,167.18
EXPENDITURES:			
Salaries	January	\$ 63,578.97	\$ 69,459.42
	February	\$ 64,026.97	\$ 69,459.42
	March	\$ 64,026.97	\$ 70,123.82
	April	\$ 64,026.97	\$ 63,785.42
	May	\$ 64,359.97	\$ 63,785.42
	June	\$ 64,359.97	\$ 64,026.93
	July	\$ 65,812.97	\$ -
	August	\$ 66,036.97	\$ -
	September	\$ 66,834.90	\$ -
	October	\$ 62,833.75	\$ -
	November	\$ 62,833.75	\$ -
	December	\$ 65,640.82	\$ -
Total Current Salaries			\$ 64,026.93
Total Salaries YTD		\$ 774,372.98	\$ 400,640.43
Vouchers	January	\$ 352,453.50	\$ 328,232.62
	February	\$ 261,837.78	\$ 232,467.15
	March	\$ 268,900.96	\$ 199,610.18
	April	\$ 371,713.11	\$ 358,715.15
	May	\$ 260,113.70	\$ 132,815.81
	June	\$ 268,426.73	\$ 322,045.13
	July	\$ 216,499.00	\$ -
	August	\$ 235,299.83	\$ -
	September	\$ 289,074.34	\$ -
	October	\$ 272,222.66	\$ -
	November	\$ 263,806.49	\$ -
	December	\$ 203,284.40	\$ -
Monthly Vouchers			\$ 322,045.13
Total Vouchers YTD		\$ 3,263,632.50	\$ 1,573,886.04
TOTAL MONTHLY EXPENDITURES		\$ -	\$ 386,072.06
TOTAL EXPENDITURES YTD		\$4,038,005.48	\$1,974,526.47
Revenue Balance		\$316,841.59	-\$284,359.29

2019
Yakima Valley Conference of Governments
Revenue Budget

50%

Grants/Contracts	June	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000 **		
Administration					
Admin-Gen'l Assessment	-	120,970.50	123,433	2,462.50	98%
Admin-Misc Revenue (copies, posters)	-	-	300	300.00	0%
Admin-Assoc Membership Fees	500.00	1,000.00	2,000	1,000.00	50%
Admin-Gen'l Ala Carte	1,800.00	9,572.00	140,000	130,428.00	7%
Other Income (Rebates)	106.60	1,599.99	200	-1,399.99	800%
Community Services	-	476.77	6,000	5,523.23	8%
Sale of Scrap & Junk	-	-	400	400.00	0%
Total Administration	2,406.60	133,619.26	272,333	138,713.74	49%
Intergov-Local Match WSDOT	-	34,245.50	44,757	10,511.50	77%
Intergov -Local Transit	-	6,000.00	6,000	0.00	100%
Total Intergov-Local	-	40,245.50	50,757	10,511.50	79%
CTR - Plans & Progr WSDOT	18,200.00	44,600.00	75,000	30,400.00	59%
CMAQ Grant	11,260.70	24,284.54	103,750	79,465.46	23%
Human Services Transp Plan	870.56	3,071.37	10,000	6,928.63	31%
FHWA-DOT-Metro Plan (PL)	29,765.33	29,765.33	350,000	320,234.67	9%
FTA-DOT-Metro Plan Grant	(1,880.66)	45,166.29	70,000	24,833.71	65%
RTPO-WSDOT	(6,135.49)	82,182.28	121,996	39,813.72	67%
Total TRANSPORTATION	52,080.44	229,069.81	730,746	501,676.19	31%
Homeless Local Fees	101,623.88	520,923.81	1,050,000	529,076.19	50%
CHG State Grant	183,188.05	460,737.52	940,000	479,262.48	49%
TANF State Grant	6,661.75	25,825.14	70,000	44,174.86	37%
HEN State Grant	38,307.80	241,999.50	765,000	523,000.50	32%
Total HOMELESS	329,781.48	1,249,485.97	2,825,000	1,575,514.03	44%
Intergov-Scholarship	-	-	500	500.00	0%
Member TA's 2018					
Grandview	77.96	2,538.74	7,500.00	4,961.26	34%
Granger	872.33	2,873.04	8,000.00	5,126.96	36%
Harrah	-	-			
Mabton	1,253.90	3,392.22	5,000.00	1,607.78	68%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	-	-			
Tieton	-	-			
Toppenish	-	-			
Union Gap	1,729.64	13,608.71	20,000.00	6,391.29	68%
Wapato	-	-			
Zillah	-	-			
Yakima		991.78			
Spark Northwest	-	6,000.00			
Intergov Serv-Exec Boards (TA Contr)	3,933.83	37,746.60	114,000	76,253.40	33%
Total Revenue	388,202.35	1,690,167.14	3,993,336	2,303,168.86	42%

2019
Yakima Valley Conference of Governments
EXPENDITURE Budget

50%

	June	YTD Actual	2019 Budget	Annual \$ Variance	YTD % Variance
Salaries					
Salaries and Wages	\$ 64,026.93	\$ 400,640.43	\$ 880,700	45%	\$ 480,059.57
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
Total Salaries and Wages	\$ 64,026.93	\$ 400,640.43	\$ 886,700	45%	\$ 486,059.57
Personnel Benefits					
Benefits-Direct	\$ 19,034.05	\$ 132,307.69	\$ 323,100	41%	\$ 190,792.31
Total Benefits	\$ 19,034.05	\$ 132,307.69	\$ 323,100	41%	\$ 190,792.31
Supplies					
Office & Operating Supplies	\$ 399.03	\$ 4,545.35	\$ 25,000	18%	\$ 20,454.65
Small Tools and Minor Equip	\$ 350.01	\$ 5,616.55	\$ 17,000	33%	\$ 11,383.45
Total Supplies	\$ 749.04	\$ 10,161.90	\$ 42,000	24%	\$ 31,838.10
Other Services-Charges					
Professional Services	\$ 2,329.12	\$ 31,725.17	\$ 90,000	35%	\$ 58,274.83
Prof Serv-Tech Services	\$ 1,239.39	\$ 6,174.60	\$ 16,800	37%	\$ 10,625.40
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 1,146.29	\$ 6,626.96	\$ 13,000	51%	\$ 6,373.04
Communication-Postage	\$ -	\$ 165.39	\$ 500	33%	\$ 334.61
Travel	\$ 965.63	\$ 9,702.18	\$ 64,000	15%	\$ 54,297.82
Advertising	\$ 280.33	\$ 4,185.48	\$ 15,000	28%	\$ 10,814.52
Operating Rentals and Leases	\$ 4,719.02	\$ 32,751.26	\$ 160,000	20%	\$ 127,248.74
Insurance	\$ -	\$ 9,990.00	\$ 10,700	93%	\$ 710.00
Utility Services	\$ 13.88	\$ 82.62	\$ 275	30%	\$ 192.38
Repair and Maintenance/Copies	\$ 193.49	\$ 1,277.00	\$ 5,500	23%	\$ 4,223.00
Homeless Provider Contracts	\$ 291,184.07	\$ 1,276,354.71	\$ 2,280,000	56%	\$ 1,003,645.29
Misc. (registrations, dues, subscriptions)	\$ 190.82	\$ 30,876.09	\$ 85,061	36%	\$ 54,184.91
Total Services	\$ 302,262.04	\$ 1,409,911.46	\$ 2,741,336	51%	\$ 1,331,424.54
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 386,072.06	\$ 1,953,021.48	\$ 3,993,336	49%	\$ 2,040,314.52

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2018-19 Cash Flow Statement
Yakima Valley Conference of Governments

June 2019

(Cash Basis Accounting) For the Mo Ended:

	June	July	August	September	October	November	December	January	February	March	April	May	June
Beginning cash	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.85	\$630,359.17	\$270,775.45	\$477,382.15
CTR - Grant	13,200.00			11,600.00		5,000.00	6,600.00	13,200.00		6,600.00	6,600.00		18,200.00
CMAQ Plans & Programs	11,405.25	9,893.56		7,443.54	4,501.31	7,412.51		10,212.37		2,811.47	0.00		11,260.70
Human Svs Trasp Plan Grant	5,295.71			3,302.88		351.74	933.98	1,021.45		159.45	0.00	1,019.91	870.56
FHWA DOT-Metro Plan Grant	25,379.57	26,662.15	25,489.91	23,062.66		50,206.21	28,549.33						29,765.33
FTA-DOT-Metro Plan Grant			7,367.01	11,426.60		21,914.10		29,339.74		6,424.36	16,136.25	24,486.34	-1,880.66
DOT-RTPO & RTPO Long Range				116,900.00	408,510.00					29,707.94	18,654.63	10,615.46	-6,135.49
Homeless 2163 Local Fees	268,700.00									130,946.24	0.00	288,353.69	101,623.88
STATE FUNDS - Homeless Grant	160,087.11	120,776.55	161,993.79	184,110.81	176,745.46		315,044.58	112,987.47	117,613.07	92,764.79		73,532.53	228,157.60
HUD CoC Grant	8,719.83												
Intergov-Ala Carte						1,225.00				2,000.00	0.00	5,200.00	1,800.00
Technical Assistance Members	2,281.05	7,891.46		2,543.14	5,047.59	5,067.50	4,604.50	5,232.51	3,203.76	11,283.32	14,665.18		3,933.83
Intergov-County/City Share-gen assess		11,268.00			12,376.00			101,305.50	5,569.00	14,096.00			
Intergov-Local Match WSDOT					898.00			29,238.50	5,007.00				
Intergov - Local FTA (Yakima Transit)								6,000.00					
YV Community Foundation Grant								1,601.67	142.75	225.74	0.00		106.60
Misc Revenue-copies, posters		925.00	325.00	900.00	1,750.00	138.15				500.00	0.00		500.00
Associate Membership Fees		500.00	1,000.00										
Scrap & Junk						161.32							
Scholarship			320.00										
Expense Revenue Netted Back													
Total Receipts	\$495,068.52	\$177,916.72	\$196,495.71	\$361,289.63	\$609,828.36	\$91,476.53	\$355,732.39	\$310,139.21	\$131,535.58	\$294,165.22	\$162,916.85	\$403,207.93	\$388,202.35
Available Cash	\$1,153,942.17	\$999,184.22	\$913,367.96	\$973,320.79	\$1,247,284.72	\$1,003,704.84	\$1,032,796.99	\$1,074,010.98	\$807,854.52	\$800,093.17	\$693,276.02	\$673,983.38	\$865,584.50
Use of Funds													
Salaries	64,359.87	65,812.97	66,036.97	66,834.90	62,833.75	62,833.75	65,640.82	69,459.42	69,459.42	70,123.82	63,785.42	63,785.42	64,026.93
Personnel Benefits	22,723.15	23,044.71	23,117.32	22,528.33	21,672.79	21,633.18	23,101.46	23,661.40	23,600.46	22,896.11	21,557.18	21,558.49	19,034.05
Supplies	778.25	1,478.70	1,848.25	808.67	3,012.29	1,538.44	3,200.12	1,010.79	955.66	1,084.35	5,013.34	1,285.49	749.04
Other Services	244,813.30	191,975.59	210,334.26	245,692.53	247,537.58	240,634.87	176,982.82	303,560.43	207,911.03	175,629.72	332,144.63	109,971.83	392,262.04
Total Cash Out	332,674.67	282,311.97	301,336.80	335,864.43	335,056.41	326,640.24	268,925.22	397,892.04	301,926.57	269,734.00	422,500.57	196,601.23	386,072.06
Net Cash Flow	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95	\$530,359.17	\$270,775.45	\$477,382.15	\$479,512.44

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