

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
May 20, 2019

CALL TO ORDER Vice Chair John Hodkinson called the May 20, 2019 meeting of the YVCOG Executive Committee to order at 2:31 p.m.

**ROLL CALL &
INTRODUCTIONS**

- Members present: John Hodkinson, Bill Moore, Mike Leita
- Members present via teleconference: Jim Restucci, Janice Gonzales
- Members absent: Sherry Raymond* and Brad Hill*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: Cliff Moore
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

**PUBLIC
COMMENT
POLICY**

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda**

1. Approval of Minutes: April 15, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of April 30, 2019, approve payroll voucher APR-19-001 in the amount of \$85,342.60 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of April 30, 2019, approve claim vouchers numbered APR-19-002 through APR-19-030 in the total amount of \$337,157.97.
4. Void Warrant #2580 for \$21,505.00 to ACR Business Consulting on 4/15/19 for incorrect mailing address.

Action: *Mike Leita moved to approve the Consent Agenda. Bill Moore seconded. The motion carried.*

OLD BUSINESS

- City of Yakima water/sewer hookup at Camp Hope. Cliff Moore answered questions regarding the delay of utility hookups. Mr. Moore stated that hookups and connections have been installed and are now code compliant.
- Yakima County Printing Office Update – Larry Mattson, Executive Director. Equipment needs to be sold. Building will not be rented. Recommendation to the Executive Committee that YVCOG will not pursue adding this service for our member jurisdictions.

Action: *Information*

NEW BUSINESS

*Executive Director's
Correspondence**

Larry Mattson, Executive Director, presented information on:

- Follow-up Meeting with Generating Hope/Noah's Ark in Wapato. They are looking for assistance in communicating with the City of Wapato. YVCOG can facilitate. They also need help with funding. Spent awarded first-year funds in the first two months of their contract. Homeless Program staff has worked to try to advise them.
- Association of Washington Cities (AWC) Wellness Program, Accepted Application. Eligible for 2-3% reduction on insurance rates in 2020.

Action: *Information*

*Executive Committee
Retreat in 2020*

Larry Mattson presented information on a possible retreat prior to next year's the Regional Summit. Review past 2 years accomplishment, present ideas to focus for next 2 years. There was overall support for a retreat.

Action: *Information*

- Census 2020 – New Construction Program*** Larry Mattson gave information. Local Cities and County have new residential construction programmed into a GIS sight to include in the Complete Count.
- 2019 Cost Allocation Plan*** Chris Wickenhagen, Deputy Director, gave information on Indirect Cost Rates & Certification. Need to use an Actual Cost Allocation plan. Different funders want different figures. 64% indirect cost rate for 2019.
Action: Discussion and approval. ML motioned to authorize the Chair to sign the Certification Statement for the 2019 Cost Allocation Plan. Seconded by BM. Motion carried.
- Homeless Program Contract Modifications*** Larry Mattson presented information on contract modifications: TANF funds get spent before end of fiscal year.
 - Catholic Charities of Yakima Modification 2
 - Yakima Valley Farm Workers Modification 1
 - Yakima Neighborhood Health Services Modification 2**Action: Authorize Chair to Sign. ML moved to approve the chair to sign the contract modifications for Catholic Charities Modification 2, Yakima Valley Farm Workers Modification 1 and Yakima Neighborhood Health Services Modification 2. BM seconded. The motion carried.**
- Homeless Program Returns to Yakima County*** Larry Mattson presented information. Transition effective July 1, 2019. In 2014-2015, there was a 9-month transition period. Reclassifying some positions to other programs.
Action: Information
- Staff Reports***

Budget Report – Chris Wickenhagen, Deputy Director reported revenues and expenses for the month. Revenue of \$162,986 . Vouchers of \$422,557 .. YTD Revenues of \$ -493,--- Did not receive reimbursement from County of State by the first of the month.

Homeless Administrative Program – Esther Magasis, Program Manager reported
 - Contracts will be renewed at the County starting July 1.
 - Year end program invoices
 - Homeless Coalition meetings. One coalition and one exec meeting have taken place.
 - Survey on 5-year plan sent to coalition members.
 - Intent of the group is to have a community based task force, not influenced by Program Administrator. Homeless Network is supportive of the Coalition

Land Use Planning Program - Mike Shuttleworth, Program Manager
 - Mabton submitted notice for Annexation for medical and senior housing
 - Granger rezone, application for YHA farmworker housing Phase 2 & 3, landscaping, fee schedule bonding, ordinance revisions
 - UG Park Plan Update SEPA process Class 3 Review, SEPA office building, short plats
 - Harrah Comp Plan Update for School
 - Toppenish hired YVCOG for planning, working with permit tech and building inspector**Action: Information**

2019 General Membership Meetings Larry Mattson, Executive Director.
 - September 18: Grandview. Legislative Update.
 - October 16: Selah
 - December 11: YVCOG**Action: Information**

OTHER BUSINESS Esther Magasis thanked the Executive Committee for welcoming her.

PUBLIC None

COMMENT

ADJOURN

With no other business, Jim Restucci adjourned the meeting at 3:27 p.m.

Respectfully submitted,



James A. Restucci, YVCOG Executive Committee Chair

6/17/19

Date signed

ATTEST:



Jodi Smith, Communications Specialist