



## YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, May 20, 2019  
1:30 p.m.

The 300 Building  
311 North 4<sup>th</sup> St, Suite 204, Yakima

### YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside  
Janice Gonzales, Council Member, City of Zillah  
Mike Leita, Commissioner, Yakima County  
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap  
Brad Hill, Council Member, City of Yakima  
Bill Moore, Council Member, City of Grandview

**CALL TO ORDER** – The May 20, 2019 meeting of the YVCOG Executive Committee will come to order at \_\_\_ p.m.

### INTRODUCTIONS / ROLL CALL

**PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

### CONSENT AGENDA

*James Restucci, YVCOG Executive Committee Chair*

*“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”*

1. Approval of Minutes: April 15, 2019 YVCOG Executive Committee Meeting pp. 3-5
2. Approval of Payroll: As of April 30, 2019, approve payroll voucher APR-19-001 in the amount of \$85,342.60 through electronic fund transfers. p. 6
3. Approval of Accounts Payable Vouchers: As of April 30, 2019, approve claim vouchers numbered APR-19-002 through APR-19-030 in the total amount of \$337,157.97. pp. 6-9
4. Void Warrant #2580 for \$21,505.00 to ACR Business Consulting on 4/15/19 for incorrect mailing address. p. 10

**Action:** *Discuss and approve*

**Motion:** *“I move to approve the Consent Agenda.”*

### OLD BUSINESS

1. Yakima County Printing Office  
Larry Mattson, Executive Director
  - Status Update**Action:** *Information & Discussion*

### NEW BUSINESS

1. Executive Director's Correspondence  
Larry Mattson, Executive Director
  - Follow-up Meeting with Generating Hope
  - AWC Wellness Program, Accepted Application**Action:** *Information*

2. Executive Committee Retreat in 2020
  - Before the Regional Summit April 2020  
Larry Mattson, Executive Director  
**Action: Information & Discussion**
  
3. Census 2020 – New Construction Program pp. 11-12  
Larry Mattson, Executive Director  
**Action: Information**
  
4. 2019 Cost Allocation Plan p. 13  
Chris Wickenhagen, Deputy Director
  - Indirect Cost Rates & Certification  
**Action: Discussion and approval**  
“I move to authorize the Chair to sign the Certification Statement for the 2019 Cost Allocation Plan.”
  
5. Homeless Program Contract Modifications  
Larry Mattson, Executive Director
  - Catholic Charities of Yakima – Modification 2
  - Yakima Valley Farm Workers Modification 1
  - Yakima Neighborhood Health Services Modification 2

pp. 14-15  
pp. 16-17  
pp. 18-19

**Action: Approve and authorize Chair to sign**  
**Motion: “I move to approve the chair to sign the contract modifications for Catholic Charities Modification 2, Yakima Valley Farm Workers Modification 1 and Yakima Neighborhood Health Services Modification 2.”**
  
6. Homeless Program Returns to Yakima County  
Larry Mattson, Executive Director  
**Action: Information and Discussion**
  
7. Staff Reports
  - Budget Report – Chris Wickenhagen, Deputy Director pp. 20-23
  - Homeless Administrative Program– Esther Magasis, Program Manager
  - Land Use Planning Program – Mike Shuttleworth, Program Manager
  - Regional Plan and Other Updates – Mike Shuttleworth

**Action: Information**
  
8. 2019 YVCOG General Membership Meetings  
Larry Mattson, Executive Director
  - September 18: Grandview hosts. Program - Legislative Update
  - October 16: Selah hosts
  - December 11: YVCOG hosts

**Action: Information**

## OTHER BUSINESS

## PUBLIC COMMENT

## ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
April 15, 2019

**CALL TO ORDER** Chair Jim Restucci called the April 15, 2019 meeting of the YVCOG Executive Committee to order at 1:55 p.m.

**ROLL CALL &  
INTRODUCTIONS**

- Members present: John Hodkinson, Bill Moore, Sherry Raymond, Mike Leita
- Members present via teleconference: Brad Hill
- Members absent: Janice Gonzales\*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: None
- A quorum was present.

*\*Indicates notice of absence received prior to meeting.*

**PUBLIC  
COMMENT  
POLICY**

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

*Consent Agenda\**

1. Approval of Minutes: March 18, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of March 31, 2019, approve payroll voucher MAR-19-001 in the amount of \$93,019.93 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of March 31, 2019, approve claim vouchers numbered MAR-19-002 through MAR-19-031 in the total amount of \$176,714.07.
4. Void Warrant number 2509 for \$21,505.00 to ACR Business Consulting on 2/15/19 for incorrect mailing address.

**Action:** *Bill Moore moved to approve the Consent Agenda. John Hodkinson seconded. The motion passed.*

**OLD BUSINESS**

Yakima County Printing Office Update – Larry Mattson, Executive Director.  
More information about assets, income, property and other financials is being gathered. If YVCOG does incorporate this service, it must be mutually beneficial and financially stable.

**Action:** *Information*

**NEW BUSINESS**

*Executive Director's  
Correspondence\**

Larry Mattson, Executive Director, presented information on:

- Yakima Greenway Board Membership invitation to YVCOG to participate as ex officio Board Member. YVCOG staff will participate.
- Formal introduction of Esther Magasis, YVCOG Homeless Administrative Manager

**Action:** *Information*

*2018 Annual  
Financial Report*

Chris Wickenhagen, Deputy Director presented information on the 2018 Annual Financial Report. A Certified Public Accountant is also reviewing the Financial Report.

- Schedule 1 shows where Revenue and Expenses
- Ending Balance is high because reimbursement has not yet been requested from the City of Yakima for Camp Hope water, sewer hookup. Contracts run July 1 through June 30<sup>th</sup>. Budget Amendments from 2018 for \$350,000. No reimbursements from January 2019, and very low reimbursement for February. Contracts for City of Yakima are still active. Rolled over committed funds to pay other contracts. Request for report on status of Camp Hope utilities be emailed to Executive Committee.
- Liabilities for PTO, Pension
- State Assistance contracts for State Funds
- Federal funds, none.
- Cash Basis. Reimbursement for Program Management

- No labor relation consultants
- Amendment for balanced budget
- Final notes to State Auditor

**Action: Motion to approve the 2018 Annual Financial Report and for the Deputy Director to submit the 2018 annual report to the Washington State Auditor's Office made by Mike Leita. Seconded by Bill Moore. Motion passes.**

*Staff Reports\**

**Budget Report** – Chris Wickenhagen, Deputy Director reported revenues and expenses for the month. Revenue of \$294,165.22. Vouchers of \$269,734.00. Error. YTD Revenues of \$735,840.01. YTD Expenditures of \$969,352.61. Leaving a negative balance of -\$233,512.60 balance because we bill after we know exact expenditures. 25% of the way through the year. On track with revenue and expenditures.

**Homeless Administrative Program** – Esther Magasis, Program Manager reported on starting April 1<sup>st</sup> and has focused on education, research, webinars, meeting program providers, Commerce and County representatives along with the homeless Coalition.

- Joan Souders is YVCOG's representative on the Yakima Homeless Coalition.
- The application for State funds was submitted on behalf of Yakima County.
- Beginning July 1, Yakima County will be issuing checks. YVCOG's role will be solely administrative, and responsible for advising the Commissioners on anything related to compliance.
- Commerce has updated the Coordinated Entry Guidelines. Yakima County has led the way on guidelines. Meets all but one requirement. Recruiting a formerly homeless person to join the Coordinated Entry meetings, including compensation. YVCOG is working with the County to determine appropriate "compensation".

**Land Use Planning Program** - Mike Shuttleworth, Program Manager

- Mabton has approved 1 annexation for a medical clinic.
- Mabton denied 1 annexation.
- Granger PC design standards for multifamily, duplexes
- Granger application from Yakima Housing Authority for Phase 2 of farmworker housing.
- Union Gap Park Plan to Outdoor Recreation Board
- UG alley vacate
- UG short plat for a condominium project
- Harrah looking at property for the School District annexation for an elementary school
- Toppenish is looking to YVCOG for possible planning services.
- Gaps and Overlaps update
- Long range planning, solar and other regional projects.

**Regional Plan and Other Updates** – Larry Mattson, Executive Director. Need to get out to elected officials throughout the valley as done by Esther Magasis earlier this year. YVCOG is positioned to be the technical, stable and responsible partner. To protect the long-term viability of our member Cities. Value Planning, Regional Planning at our Summit. We also have the Regional Plan, as presented by Mike Shuttleworth.

- Lending institutions are looking for collaboration components. e.g. Mental Health and Community Development by the Federal Reserve Bank. SYNC project Value Planning. National League of Cities. Regional Plan is not a Comp Plan. E.g. Granger low income housing is tax exempt cannot support the schools.
- Collaborative Innovation: an approach, a process, tools and methods, directions
- Finding the Funding
- Shared intent, a process

**Action: Information**

*2019 Regional Summit*

Larry Mattson gave an update.

2019 General  
Membership  
Meetings

Larry Mattson, Executive Director.

- May 15th: Union Gap hosting at City Hall. Program: Ryan Oelrich, Executive Director of Priority Spokane.

**Action: Information**

**OTHER BUSINESS** None

**PUBLIC  
COMMENT**

**ADJOURN** With no other business, Jim Restucci adjourned the meeting at 3:01 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Executive Committee Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Jodi Smith, Communications Specialist

PS

**VOUCHER REGISTER AND APPROVAL**

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington; do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$422,500.57 , and approved this 20th day of May, 2019.

Mike Leita - Yakima Count

Bradley Hill - Yakima

James A. Restucci - Sunnyside

John P. Hodkinson, Jr. - Area 1

Janice Gonzales - Area 2

Bill Moore - Area 3

Sherry Raymond - Member-at-Large

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
<b>Apr-19</b>				
APR-19-001	YVCOG	Payroll; April 2019	\$85,342.60	ACH
APR-19-002	Key Bank	Monthly Banking Services; April 2019	\$45.35	ACH
APR-19-003	Alliant Communications, Corp	Phone System - Voice Partner Plan	\$172.04	2581
APR-19-004	Allstream Business US, Inc.	DSL/Phone Services	\$876.55	2582
APR-19-005	LiftForward Inc	Surface Pro Computer Leases	\$350.01	2583
APR-19-006	Printing Department	Printing Supplies and Services	\$80.07	2584
APR-19-007	Xerox Corporation	Copier Lease and Maintenance	\$506.60	2585
APR-19-008	Yakima County Tech Services	Interlocal Agreement 2019 - Technology Support, Licenses, Bandwidth 100 x 100	\$1,239.39	2586
APR-19-009	Yakima Waste Systems, Inc	Acct No. 2195-1056349 - Recycling Service	13.88	2587
FEB-19-003	ACR Business Consulting	Professional Services - 2019 Point-In-Time Count	\$21,505.00	2588
APR-19-010	Alan Adolf	Travel & Registration reimbursement; April	\$233.74	2589
APR-19-011	Catholic Charities of the Diocese of Yakima	Homeless Services; March	\$7,835.71	2590
APR-19-012	Christina Wickenhagen	Travel & Registration reimbursement; April	\$44.60	2591
APR-19-013	City of Yakima	Homeless Services; March	\$167,365.14	2592
APR-19-014	ESTHER MAGASIS	Travel & Registration reimbursement; April	\$90.60	2593
APR-19-015	Graf Investments	Office Rental and Building Expense; April	\$6,782.18	2594
APR-19-016	Jodi Smith	Travel & Registration reimbursement; April	\$89.20	2595
APR-19-017	Lauris C Mattson	Travel & Registration reimbursement; April	\$162.28	2596
APR-19-018	Lower Valley Crisis & Support Services	Homeless Services; March	\$7,016.49	2597
APR-19-019	Meyer, Fluegge, & Tenney, Inc., PS	Billing No. 24061 00001 - Legal Services	\$87.00	2598
APR-19-020	Michael Shuttleworth	Travel & Registration reimbursement; April	\$204.74	2599
APR-19-021	Office Depot Inc	Miscellaneous Office Supplies	\$272.32	2600
APR-19-022	People for People	Homeless Services; March	\$383.14	2601
APR-19-023	Rod's House	Homeless Services; March	\$9,408.27	2602
APR-19-024	SUNRISE OUTREACH CENTER	Homeless Services; March	\$35,527.30	2603
APR-19-025	US Bank Corporate Payment Systems	P-Card Reimbursement - April charges	\$11,081.19	2604
APR-19-026	Washington State Department of Retirement	OASI - 2018 Tax Year - Acct #000002776	\$25.00	2605
APR-19-027	Yakima County Treasurer's Office	Banking and Administrative Fees - 1st Qtr.	\$690.14	2606
<b>SUB TOTAL</b>			<b>\$357,430.53</b>	

April 2019 Voucher Register - Page 2				
APR-19-028	Yakima Herald Republic	Legal Notices - April M/RTIP Amendment and iCount ad	\$601.53	2569
APR-19-029	Yakima Neighborhood Health Services	Homeless Services; March	\$28,124.21	2608
APR-19-030	Yakima Valley Farmworkers Clinic	Homeless Services; March	\$36,344.30	2609
<b>SUB TOTAL</b>			<b>\$65,070.04</b>	
<b>GRAND TOTAL</b>			<b>\$422,500.57</b>	

**INVOICE REGISTER AND APPROVAL**

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$356,715.39**

		Auditing Officer		
	<b>VENDOR</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	<b>WARRANT #</b>
	<b>April 2019</b>			
1	YVCOG - Payroll; March	APR-19-001	\$85,342.60	ACH
2	Key Bank - Bank Service Fees; March	APR-19-002	\$45.35	ACH
3	Alliant Communications - Phone System - Voice Partner Plan	APR-19-003	\$172.04	2581
4	Allstream Business US, Inc.	APR-19-004	\$876.55	2582
5	LiftForward Inc	APR-19-005	\$350.01	2583
6	Printing Department	APR-19-006	\$80.07	2584
7	Xerox corporation	APR-19-007	\$506.60	2585
8	Yakima County Tech Services	APR-19-008	\$1,239.39	2586
9	Yakima Waste Systems, Inc.	APR-19-009	\$13.88	2587
10	ACR Business Consulting	FEB-19-003	\$21,505.00	2588
11	Alan Adolf	APR-19-010	\$233.74	2589
12	Catholic Chairities of the Diocese of Yakima	APR-19-011	\$7,835.71	2590
13	Christina Wickenhagen	APR-19-012	\$44.60	2591
14	City of Yakima	APR-19-013	\$167,365.14	2592
15	Esther Magasis	APR-19-014	\$90.60	2593
16	Graf Investments - Building Expense	APR-19-015	\$2,329.11	2594
17	Graf Investments - Office Rent	APR-19-015	\$4,453.07	2594
18	Jodi Smith	APR-19-016	\$89.20	2595
19	Lauris C. Mattson	APR-19-017	\$162.28	2596
20	Lower Valley Crisis & Support Services	APR-19-018	\$7,016.49	2597
21	Meyer, Fluegge, & Tenney, Inc., PS	APR-19-019	\$87.00	2598
22	Michael Shuttleworth	APR-19-020	\$204.74	2599
23	Office Depot Inc - 299453328001	APR-19-021	\$133.77	2600
24	Office Depot Inc - 299525769001	APR-19-021	\$42.19	2600
25	Office Depot Inc - 300511720001	APR-19-021	\$63.23	2600
26	Office Depot Inc - 305364505001	APR-19-021	\$33.13	2600
27	People for People	APR-19-022	\$383.14	2601
28	Rod's House	APR-19-023	\$9,408.27	2602
29	Sunrise Outreach Center	APR-19-024	\$35,527.30	2603
32	US Bank Corporate Payment Systems	APR-19-025	\$11,081.19	2604
	<b>Sub Total</b>		<b>\$356,715.39</b>	



**INVOICE REGISTER AND APPROVAL**

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$65,785.18**

Auditing Officer

	<b>VENDOR</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	<b>WARRANT #</b>
33	Washington State Department of Retirement	APR-19-026	\$25.00	2605
34	Yakima County Treasurer's Office	APR-19-027	\$690.14	2606
35	Yakima Herald	APR-19-028	\$321.20	2607
36	Yakima Herald	APR-19-028	\$184.63	2607
37	Yakima Herald	APR-19-028	\$95.70	2607
38	Yakima Neighborhood Health Services	APR-19-029	\$28,124.21	2608
39	Yakima Valley Farmworkers Clinic	APR-19-030	\$36,344.30	2609
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	<b>Sub Total</b>		<b>\$65,785.18</b>	
	<b>April 2019 GRAND TOTAL</b>		<b>\$422,500.57</b>	

**VOID WARRANT AGREEMENT**

**Current Date:** April 24, 2019

**District Name:** Yakima Valley Conference of Governments

**Fund Name:** General

**Fund Number:** 615

Please void the following warrant(s):

DATE OF ISSUE	WARRANT NUMBER	DOLLAR AMOUNT	PAYEE	REASON*
<u>4/15/19</u>	<u>2580</u>	<u>\$21,505.00</u>	<u>ACR Business Consulting</u>	<u>4 - Incorrect mailing address</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- \*REASON CODES:
- 1 – Issued for wrong amount.
  - 2 – Issued to wrong payee.
  - 3 – Lost (attach Application for Duplicate Instrument form)
  - 4 – Other (Please specify under reason above)

This request is authorized by: *Jamara Hayward*  
(Authorized Signature and Title)

Please attach the warrant(s) being voided or the Application for Duplicate Instrument form.

<b>FOR TREASURER'S USE ONLY:</b>	
Staff: _____	SS: _____
Vendor: _____	Batch No: _____

# 2020 Census New Construction Program

## What Is the New Construction Program?

The New Construction Program will help ensure that the U.S. Census Bureau's address list is as complete and accurate as possible by Census Day, April 1, 2020. The New Construction Program is the opportunity for you to submit city-style mailing addresses for new units where construction began during or after March 1, 2018 and the address was not submitted to the Census Bureau as part of another geographic partnership program since March 2018. Addresses must have basic construction (closing the structure to the elements) completed by Census Day.



## Why Participate?

Participation in the New Construction Program

helps to ensure an accurate population count in your community; helps the government distribute more than \$675 billion in funds annually for infrastructure, programs, and services; and helps your community plan for future needs.

## Who Can Participate?

The New Construction Program is offered to federally recognized tribes with a reservation and/or off-reservation trust lands, states, counties, cities (legally incorporated places), and townships (minor civil divisions) that contain blocks where the Census Bureau plans to mail questionnaires to housing units for the 2020 Census. In other areas, the Census Bureau will have enumerators deliver 2020 Census questionnaires to all housing units in each block and record addresses for any new housing units.



## Schedule

- April–May 2019: Mail out of invitation phase materials to participants.
- September 2019: Mail out and review of response materials to participants. Participants have 45 calendar days from the receipt of materials to complete their review.
- September 2019: Census Bureau will provide training Webinars to participants.
- November 2019: Deadline for submitting addresses.
- April 1, 2020: Census Day.

## Contact Information

### E-mail address:

[GEO.2020.NC@census.gov](mailto:GEO.2020.NC@census.gov)

**Phone Number:** 1-844-242-1765

### Web site:

[www.census.gov/programs-surveys/decennial-census/about/new-construction.html](http://www.census.gov/programs-surveys/decennial-census/about/new-construction.html)



U.S. Department of Commerce  
Economics and Statistics Administration  
U.S. CENSUS BUREAU  
[census.gov](http://census.gov)

**Connect with us**  
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## How to participate.

Each invited government designates a New Construction Program liaison. The Census Bureau will send the New Construction Program liaison the New Construction Program materials.

The New Construction Program liaison must submit a list of city-style addresses, assigned to the census blocks within its jurisdiction in the Census Bureau's predefined format. Maps or spatial data are provided as a reference for assigning census tract and block codes (geocoding) for each submitted address. No street or boundary updates will be accepted. Address lists submitted without geocoding information will not be accepted.



## Response options.

*Basic digital option:* The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information System (GIS) tool that can be downloaded from the Census Bureau Web site. It was specifically developed for participants who do not have geographic training or are not experienced GIS users.

*Advanced digital option:* Experienced GIS users can utilize their own GIS software. The Census Bureau provides free GIS files in shapefile format on its Web site, along with digital update guidelines. Governments can update those shapefiles in their GIS and use them to respond to the New Construction Program.



## What's new?

State governments can now participate in the New Construction Program.

Now including:

*Group Quarters:* Places where people live or stay, in a group living arrangement, which is owned or managed by an entity or organization providing housing and/or services for the residents.

*Transitory Locations:* A location that is comprised of living quarters where people are unlikely to live year round, due to the transitory/temporary/impermanent nature of these living quarters.

## Preparing for the New Construction Program

Ensure that your address list contains multiunit structure identifiers (such as apartment numbers for individual units) and that you can distinguish between residential addresses and nonresidential addresses.



Identify local address sources, such as building permits, E-911 address files, local utility records, annexation records, and assessment or taxation files.

## CERTIFICATION OF INDIRECT COSTS

This is to certify that I have reviewed the indirect costs rate, cost allocation plan, submitted herewith and to the best of my knowledge and belief:

1. All costs included in this cost allocation plan dated May 1, 2019, to establish billing or final indirect cost rates for the fiscal year ended December 31, 2018, are allowable in accordance with the requirements of the Federal award(s) to which they apply and 2 CFR Appendix VII, "**States and Local Government and Indian Tribe Indirect Cost Proposals.**" Unallowable costs have been adjusted in allocating costs as indirect in the cost allocation plan.
  
2. All costs included in this plan are allowable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and in accordance with applicable requirements. Further, the same costs that have been identified as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently, and the Federal Government will be notified of any accounting changes that would affect the predetermined rates.

I declare under penalty of perjury that the foregoing is true and correct.

---

James A Restucci, YVCOG Executive Committee Chair

Date

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Lauris C Mattson, Executive Director

Date

Yakima Valley Conference of Governments

311 N 4<sup>th</sup> Street, Suite 204

Yakima WA 98901

**AGREEMENT BETWEEN  
YAKIMA VALLEY CONFERENCE OF GOVERNEMENTS  
AND  
CATHOLIC CHARITIES OF THE DIOCESE OF YAKIMA  
IN CONJUNCTION WITH PROGRAM YEAR 2018 – 2019 for the  
CONSOLIDATED HOMELESS GRANT (CHG) & HOMELESS HOUSING AND ASSISTANCE FUND (HHAF)  
Modification 2**

<b>1. Grantee</b> Catholic Charities of Yakima 5301 Tieton Drive, Suite C Yakima, WA 98908		<b>2. Contract Amount</b>  \$109,500.00	<b>3. Tax ID #</b>  91-1370404
<b>4. Grantee's Program Representative</b>  Darlene Darnell, President / CEO (509)965-7100 ddarnell@catholiccharitiescw.org		<b>5. YVCOG Program Representative</b>  Esther Magasis, Program Manager (509) 574-1550 Esther.Magasis@yvcog.org	
<b>6. Grantee's Financial Representative</b>  Darlene Darnell, President / CEO (509)965-7100 ddarnell@catholiccharitiescw.org		<b>7. YVCOG's Contract Representative</b>  Lance Larsen, Financial Analyst (509)574-1550 Lance.larsen@yvcog.org	
<b>8. Contract #/Project Type:</b>  CCF - RRH 2018-2020 Mod 1 Rapid Rehousing/Rental Assistance		<b>9. CONTRACT START DATE</b>  7/1/2018	<b>10. CONTRACT END DATE</b>  6/30/2020
<b>11. Original Grant Amount</b>  \$91,000.00	<b>12. Modification Amount</b>  \$0.00	<b>14. Funding Authority</b> Consolidated Homeless Grant (CHG) Washington State Department of Commerce	
<b>13. TOTAL CONTRACT AMOUNT</b>  \$109,500.00		<b>15. State/Federal BARS code</b> 071-722-570-40-X10	<b>16. CFDA #</b> N/A
<b>17. Grantee Selection Process: (check all that apply)</b> <input type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Competitive Bidding/RFP <input type="checkbox"/> Pre-Approved by Funder		<b>18. Grantee Type: (check all that apply)</b> <input type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Non-Profit	

**Grant Purpose:** This grant is designed to support an integrated system of housing assistance that can immediately address the need of a household or individual experiencing homelessness, in turn connecting them with the resources needed to end that homeless episode. Funded projects will support Yakima County's 5-Year Homeless Plan to Make Homelessness Brief and Rare through innovative practices that limit barriers to entry and prioritize unsheltered clients.

Y V C O G and the GRANTEE, as identified above, acknowledge and accept the terms of this Agreement and attachments and have executed this Agreement on the date signed, to start as of the date and year referenced above. The rights and obligations of both parties to this Agreement are governed by this Agreement and the following other documents incorporated by reference: (1) Terms and Conditions, (2) GRANTEE's 2018 - 2020 Homeless Housing, Operations, and Services Application for Funding – Scope of Work, (3) Guidelines for Homeless Housing and Assistance Fund (HHAF), (4) Guidelines for the Consolidated Homeless Grant (CHG), and (5) YVCOG's Grant Agreement with the Department of Commerce.

(FACE SHEET)

p 14

**TARGET PERFORMANCE MEASURES IDENTIFIED BY THE DEPARTMENT OF COMMERCE:**

<b>Performance Measure</b>	<b>2017 Baseline</b>	<b>Changes from Baseline</b>	<b>June 30, 2019 Program Target</b>
Maintain Current Rate Exits to PH	71%	0%	71%
Returns to Homelessness	0%	0%	Should Not Exceed 5%

**SECTION NO. 2: TIME OF PERFORMANCE**

The term of this Agreement shall commence as of the date printed on the FACE SHEET and shall terminate on the date printed on the FACE SHEET, unless terminated sooner.

**SECTION NO. 3: BUDGET**

The GRANTEE is authorized to spend no more than **NINETY-ONE THOUSAND AND NO/100 DOLLARS (\$91,000.00)** through 6/30/2019 AND **SIXTY-FIVE THOUSAND AND NO/100 DOLLARS (\$65,000.00)** through 6/30/2020.

<b>Category</b>	<b>Original Amount</b>	<b>Modification Amount</b>	<b>New Total</b>
<b>Year 1: 7/1/2018 – 6/30/2019</b> - Includes \$26,000 rollover from prior contract			
Admin – Indirect (7.5%)	\$6,825		\$6,825
Operations	\$39,175	10,000	\$49,175
For-Profit Rent Assistance	\$63,500	(-10,000)	\$53,500
<b>Subtotal</b>	<b>\$109,500</b>		<b>\$109,500</b>
<b>Year 2: 7/1/2019 – 6/30/2020</b>			
Admin – Indirect (7.5%)	\$4,875		
Operations	\$26,125		
For-Profit Rent Assistance	\$34,000		
<b>Subtotal</b>	<b>\$65,000</b>		
<b>TOTAL</b>	<b>\$156,500</b>	<b>0</b>	<b>174,500</b>

**SECTION NO. 4: PAYMENT**

YVCOG shall reimburse GRANTEE an amount not to exceed the amount set forth on the FACE SHEET of this Agreement for all things necessary, or incidental to the performance of services as set forth in Section No. 1 of this Agreement.

GRANTEE's reimbursement for services set forth in Section No. 1 of this Agreement shall be in accordance with the terms and conditions outlined in the BUDGET chart located in Section No. 3 of this Agreement (above), as well as in accordance with the Program performance requirements. The YVCOG reserves the right to revise this amount in any manner which YVCOG may deem appropriate, to account for any future fiscal limitations affecting the YVCOG.

**SECTION NO. 5: NOTICES**

**AGREEMENT BETWEEN  
YAKIMA VALLEY CONFERENCE OF GOVERNEMENTS  
AND  
NORTHWEST COMMUNITY ACTION CENTER  
IN CONJUNCTION WITH PROGRAM YEAR 2018 – 2019 for the  
CONSOLIDATED HOMELESS GRANT (CHG) & HOMELESS HOUSING AND ASSISTANCE FUND (HHAF)  
Modification 1**

<b>1. Grantee</b> Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901		<b>2. Contract Amount</b>  \$25,000.00	<b>3. Tax ID #</b>  91-1019392
<b>4. Grantee's Program Representative</b>  Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvfwc.org		<b>5. YVCOG Program Representative</b>  Esther Magasis, Program Manager (509) 574-1550 Esther.Magasis@yvcog.org	
<b>6. Grantee's Financial Representative</b>  Janice Gonzales, Emergency Service Manger (509) 865-7630, ext 2743 Janiceg@yvfwc.org		<b>7. YVCOG's Contract Representative</b>  Lance Larsen, Financial Analyst (509)574-1550 Lance.larsen@yvcog.org	
<b>8. Contract #/Project Type:</b>  NCAC – TANF 2018-2020 TANF Rental Assistance		<b>9. CONTRACT START DATE</b>  7/1/2018	<b>10. CONTRACT END DATE</b>  6/30/2020
<b>11. Original Grant Amount</b>  \$25,000.00	<b>12. Modification Amount</b>  \$0.00	<b>14. Funding Authority</b> Consolidated Homeless Grant (CHG) Washington State Department of Commerce	
<b>13. TOTAL CONTRACT AMOUNT</b>  \$25,000.00		<b>15. State/Federal BARS code</b> 001-722-513-50-X02	<b>16. CFDA #</b> N/A
<b>17. Grantee Selection Process: (check all that apply)</b> <input type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Competitive Bidding/RFP <input type="checkbox"/> Pre-Approved by Funder		<b>18. Grantee Type: (check all that apply)</b> <input type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Non-Profit	
<b>Grant Purpose:</b> This grant is designed to support an integrated system of housing assistance that can immediately address the need of a household or individual experiencing homelessness, in turn connecting them with the resources needed to end that homeless episode. Funded projects will support Yakima County's 5-Year Homeless Plan to Make Homelessness Brief and Rare through innovative practices that limit barriers to entry and prioritize unsheltered clients.			
Y V C O G and the GRANTEE, as identified above, acknowledge and accept the terms of this Agreement and attachments and have executed this Agreement on the date signed, to start as of the date and year referenced above. The rights and obligations of both parties to this Agreement are governed by this Agreement and the following other documents incorporated by reference: (1) Terms and Conditions, (2) GRANTEE's 2018 - 2020 Homeless Housing, Operations, and Services Application for Funding – Scope of Work, (3) Guidelines for Homeless Housing and Assistance Fund (HHAF), (4) Guidelines for the Consolidated Homeless Grant (CHG), and (5) YVCOG's Grant Agreement with the Department of Commerce.			

(FACE SHEET)



**TARGET PERFORMANCE MEASURES IDENTIFIED BY THE DEPARTMENT OF COMMERCE:**

Performance Measure	2018 Baseline	Changes from Baseline	June 30, 2019 Program Target
Unduplicated Persons	14	0%	14
Unduplicated Households	5	0%	5

**SECTION NO. 2: TIME OF PERFORMANCE**

The term of this Agreement shall commence as of the date printed on the FACE SHEET and shall terminate on the date printed on the FACE SHEET, unless terminated sooner.

**SECTION NO. 3: BUDGET**

The GRANTEE is authorized to spend no more than **TWO-HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00)** through 6/30/2019 AND **TWO-HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00)** through 6/30/2020.

Category	Amount	Modification Amount	New Total
<b>Year 1: 7/1/2018 – 6/30/2019</b>			
Admin – Indirect (7.5%)	\$1,875		
Operations	\$5,625	\$2,000	\$7,625
TANF Rental Assistance	\$17,500	(-\$2,000)	\$15,500
<b>Year 2: 7/1/2019 – 6/30/2020</b>			
Admin – Indirect (7.5%)	\$1,875		\$1,875
Operations	\$5,625		\$5,625
TANF Rental Assistance	\$17,500		\$17,500
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$0.00</b>	<b>\$50,000</b>

**SECTION NO. 4: PAYMENT**

YVCOG shall **reimburse** GRANTEE an amount not to exceed the amount set forth on the FACE SHEET of this Agreement for all things necessary, or incidental to the performance of services as set forth in Section No. 1 of this Agreement.

GRANTEE’s reimbursement for services set forth in Section No. 1 of this Agreement shall be in accordance with the terms and conditions outlined in the BUDGET chart located in Section No. 3 of this Agreement (above), as well as in accordance with the Program performance requirements. The YVCOG reserves the right to revise this amount in any manner which YVCOG may deem appropriate, to account for any future fiscal limitations affecting the YVCOG.

**SECTION NO. 5: NOTICES**

A. Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as afore said shall be effective on the date of delivery. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice between the YVCOG and GRANTEE.

**AGREEMENT BETWEEN  
YAKIMA VALLEY CONFERENCE OF GOVERNEMENTS  
AND  
YAKIMA NEIGHBORHOOD HEALTH SERVICES  
IN CONJUNCTION WITH PROGRAM YEAR 2018 – 2019 for the  
CONSOLIDATED HOMELESS GRANT (CHG) & HOMELESS HOUSING AND ASSISTANCE FUND (HHAF)  
Modification 2**

<b>1. Grantee</b> Yakima Neighborhood Health Services 12 South 8th Street Yakima WA 98901		<b>2. Contract Amount</b>  <p style="text-align: center;">\$311,176.00</p>	<b>3. Tax ID #</b>  <p style="text-align: center;">91-0928817</p>
<b>4. Grantee's Program Representative</b>  Rhonda Hauff, COO, Deputy CEO 509-574-5552 Rhonda.hauff@ynhs.org		<b>5. YVCOG Program Representative</b>  Esther Magasis, Program Manager (509) 574-1550 Esther.Magasis@yvcog.org	
<b>6. Grantee's Financial Representative</b>  Rhonda Hauff, COO, Deputy CEO 509-574-5552 Rhonda.hauff@ynhs.org		<b>7. YVCOG's Contract Representative</b>  Lance Larsen, Financial Analyst (509)574-1550 Lance.larsen@yvcog.org	
<b>8. Contract #/Project Type:</b>  <p style="text-align: center;">YNHS – RRH/RA 2018-2020 Mod 1 Rapid Rehousing Rental Assistance</p>		<b>9. CONTRACT START DATE</b>  <p style="text-align: center;">7/1/2018</p>	<b>10. CONTRACT END DATE</b>  <p style="text-align: center;">6/30/2020</p>
<b>11. Original Grant Amount</b>  <p style="text-align: center;">\$100,000.00</p>	<b>12. Modification Amount</b>  <p style="text-align: center;">\$0</p>	<b>14. Funding Authority</b> <p style="text-align: center;">Consolidated Homeless Grant Washington State Department of Commerce</p>	
<b>13. TOTAL CONTRACT AMOUNT</b>  <p style="text-align: center;">\$311,176.00</p>		<b>15. State/Federal BARS code</b>  <p style="text-align: center;">071-722-570-40-X03</p>	<b>16. CFDA #</b>  <p style="text-align: center;">N/A</p>
<b>17. Grantee Selection Process: (check all that apply)</b> <input type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Competitive Bidding/RFP <input type="checkbox"/> Pre-Approved by Funder		<b>18. Grantee Type: (check all that apply)</b> <input type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Non-Profit	
<p><b>Grant Purpose:</b> This grant is designed to support an integrated system of housing assistance that can immediately address the need of a household or individual experiencing homelessness, in turn connecting them with the resources needed to end that homeless episode. Funded projects will support Yakima County's 5-Year Homeless Plan to Make Homelessness Brief and Rare through innovative practices that limit barriers to entry and prioritize unsheltered clients.</p>			
<p>Y V C O G and the GRANTEE, as identified above, acknowledge and accept the terms of this Agreement and attachments and have executed this Agreement on the date signed, to start as of the date and year referenced above. The rights and obligations of both parties to this Agreement are governed by this Agreement and the following other documents incorporated by reference: (1) Terms and Conditions, (2) GRANTEE's 2018 - 2020 Homeless Housing, Operations, and Services Application for Funding – Scope of Work, (3) Guidelines for Homeless Housing and Assistance Fund (HHAF), (4) Guidelines for the Consolidated Homeless Grant (CHG), and (5) YVCOG's Grant Agreement with the Department of Commerce.</p>			

(FACE SHEET)

**TARGET PERFORMANCE MEASURES IDENTIFIED BY THE DEPARTMENT OF COMMERCE:**

<b>Performance Measure</b>	<b>2018 Baseline</b>	<b>Changes from Baseline</b>	<b>June 30, 2019 Program Target</b>
Exit to Permanent Housing	44%	5%	49%
Returns to Homelessness Within 2 years	0%	0%	should not exceed 5%

**SECTION NO. 2: TIME OF PERFORMANCE**

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**SECTION NO. 3: BUDGET**

The GRANTEE is authorized to spend no more than **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)** through 6/30/2019 and **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)** through 6/30/2020.

<b>Category</b>	<b>Amount</b>	<b>Modification Amount</b>	<b>New Amount</b>
<b>Year 1: 7/1/2018 – 6/30/2019</b>			
Admin – Indirect (7.5%)	\$7,500		\$7,500
Operations	\$32,500	55,000	\$87,500
Rapid Rehousing Rental Assistance	271,176	(-55,000)	216,176
<b>Year 2: 7/1/2019 – 6/30/2020</b>			
Admin – Indirect (7.5%)	\$7,500		\$7,500
Operations	\$32,500		\$32,500
Rapid Rehousing Rental Assistance	\$60,000		\$60,000
<b>TOTAL</b>	<b>\$411,176</b>	<b>\$0</b>	<b>\$411,176</b>

**SECTION NO. 4: PAYMENT**

YVCOG shall reimburse GRANTEE an amount not to exceed the amount set forth on the FACE SHEET of this Agreement for all things necessary, or incidental to the performance of services as set forth in Section No. 1 of this Agreement.

GRANTEE’s reimbursement for services set forth in Section No. 1 of this Agreement shall be in accordance with the terms and conditions outlined in the BUDGET chart located in Section No. 3 of this Agreement (above), as well as in accordance with the Program performance requirements. The YVCOG reserves the right to revise this amount in any manner which YVCOG may deem appropriate, to account for any future fiscal limitations affecting the YVCOG.

**SECTION NO. 5: NOTICES**

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**YVCOG Executive Committee Meeting May 20, 2019  
BUDGET REPORT  
Apr-19**

Prepared By Christina Wickenhagen, Deputy Director

<b>REVENUES RECEIVED:</b>		<b>2018</b>	<b>2019</b>
January		\$ 804,908.24	\$ 310,139.21
February		\$ 168,643.34	\$ 131,535.58
March		\$ 215,224.77	\$ 294,165.22
April		\$ 549,587.75	\$ 162,916.85
May		\$ 296,490.49	\$ -
June		\$ 495,068.52	\$ -
July		\$ 210,101.34	\$ -
August		\$ 196,495.71	\$ -
September		\$ 361,289.63	\$ -
October		\$ 609,828.36	\$ -
November		\$ 91,476.53	\$ -
December		\$ 355,732.39	\$ -
<b>Monthly Revenue</b>		<b>\$ 549,587.75</b>	<b>\$ 162,916.85</b>
<b>Total Revenue YTD</b>		<b>\$ 1,738,364.10</b>	<b>\$ 898,756.86</b>
<b>EXPENDITURES:</b>			
<b>Salaries</b>	January	\$ 63,578.97	\$ 69,459.42
	February	\$ 64,026.97	\$ 69,459.42
	March	\$ 64,026.97	\$ 70,123.82
	April	\$ 64,026.97	\$ 63,785.42
	May	\$ 64,359.97	\$ -
	June	\$ 64,359.97	\$ -
	July	\$ 65,812.97	\$ -
	August	\$ 66,036.97	\$ -
	September	\$ 66,834.90	\$ -
	October	\$ 62,833.75	\$ -
	November	\$ 62,833.75	\$ -
	December	\$ 65,640.82	\$ -
<b>Total Current Salaries</b>		<b>\$ 64,026.97</b>	<b>\$ 63,785.42</b>
<b>Total Salaries YTD</b>		<b>\$ 255,659.88</b>	<b>\$ 272,828.08</b>
<b>Vouchers</b>	January	\$ 352,453.50	\$ 328,232.62
	February	\$ 261,837.78	\$ 232,467.15
	March	\$ 268,900.96	\$ 199,610.18
	April	\$ 371,713.11	\$ 358,715.15
	May	\$ 260,113.70	\$ -
	June	\$ 268,426.73	\$ -
	July	\$ 216,499.00	\$ -
	August	\$ 235,299.83	\$ -
	September	\$ 289,074.34	\$ -
	October	\$ 272,222.66	\$ -
	November	\$ 263,806.49	\$ -
	December	\$ 203,284.40	\$ -
<b>Monthly Vouchers</b>		<b>\$ 371,713.11</b>	<b>\$ 358,715.15</b>
<b>Total Vouchers YTD</b>		<b>\$ 1,254,905.35</b>	<b>\$ 1,119,025.10</b>
<b>TOTAL MONTHLY EXPENDITURES</b>		<b>\$ 435,740.08</b>	<b>\$ 422,500.57</b>
<b>TOTAL EXPENDITURES YTD</b>		<b>\$1,510,565.23</b>	<b>\$1,391,853.18</b>
<b>Revenue Balance</b>		<b>\$227,798.87</b>	<b>-\$493,096.32</b>

2019  
Yakima Valley Conference of Governments  
Revenue Budget

33%

Grants/Contracts	APRIL	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
<b>Beginning Fund Bal-Designated **</b>			205,000 **		
<b>Administration</b>					
Admin-Gen'l Assessment	14,096.00	120,970.50	123,433	2,462.50	98%
Admin-Misc Revenue (copies, posters)	-	-	300	300.00	0%
Admin-Assoc Membership Fees	-	500.00	2,000	1,500.00	25%
Admin-Gen'l Ala Carte	-	2,000.00	140,000	138,000.00	1%
Other Income (Rebates)	-	1,493.39	200	-1,293.39	747%
Community Services	-	476.77	6,000	5,523.23	8%
Sale of Scrap & Junk	-	-	400	400.00	0%
<b>Total Administration</b>	<b>14,096.00</b>	<b>125,440.66</b>	<b>272,333</b>	<b>146,892.34</b>	<b>46%</b>
<b>Intergov-Local Match WSDOT</b>	<b>-</b>	<b>34,245.50</b>	<b>44,757</b>	<b>10,511.50</b>	<b>77%</b>
<b>Intergov -Local Transit</b>	<b>-</b>	<b>6,000.00</b>	<b>6,000</b>	<b>0.00</b>	<b>100%</b>
<b>Total Intergov-Local</b>	<b>-</b>	<b>40,245.50</b>	<b>50,757</b>	<b>10,511.50</b>	<b>79%</b>
<b>CTR - Plans &amp; Progr WSDOT</b>	<b>6,600.00</b>	<b>26,400.00</b>	<b>75,000</b>	<b>48,600.00</b>	<b>35%</b>
CMAQ Grant	-	13,023.84	103,750	90,726.16	13%
Human Services Transp Plan	-	1,180.90	10,000	8,819.10	12%
FHWA-DOT-Metro Plan (PL)	-	-	350,000	350,000.00	0%
FTA-DOT-Metro Plan Grant	16,136.25	22,560.61	70,000	47,439.39	32%
RTPO-WSDOT	18,654.63	77,702.31	121,996	44,293.69	64%
<b>Total TRANSPORTATION</b>	<b>41,390.88</b>	<b>140,867.66</b>	<b>730,746</b>	<b>589,878.34</b>	<b>19%</b>
<b>Homeless Local Fees</b>	<b>-</b>	<b>130,946.24</b>	<b>1,050,000</b>	<b>919,053.76</b>	<b>12%</b>
CHG State Grant	55,172.70	241,825.96	940,000	698,174.04	26%
TANF State Grant	4,558.62	17,132.71	70,000	52,867.29	24%
HEN State Grant	33,033.47	167,913.36	765,000	597,086.64	22%
<b>Total HOMELESS</b>	<b>92,764.79</b>	<b>557,818.27</b>	<b>2,825,000</b>	<b>2,267,181.73</b>	<b>20%</b>
<b>Intergov-Scholarship</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500.00</b>	<b>0%</b>
<b>Member TA's 2018</b>	<b>-</b>	<b>8,342.11</b>			
Grandview	1,171.06	2,460.78	7,500.00	5,039.22	33%
Granger	1,469.85	2,000.71	8,000.00	5,999.29	25%
Harrah	-	-			
Mabton	2,138.32	2,138.32	5,000.00	2,861.68	43%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	-	-			
Tieton	-	-			
Toppenish	-	-			
Union Gap	7,313.95	11,879.07	20,000.00	8,120.93	59%
Wapato	-	-			
Zillah	-	-			
Yakima	-	991.78			
Regional Summit	572.00	572.00			
Spark Northwest	2,000.00	6,000.00			
<b>Intergov Serv-Exec Boards (TA Contr)</b>	<b>14,665.18</b>	<b>34,384.77</b>	<b>114,000</b>	<b>79,615.23</b>	<b>30%</b>
<b>Total Revenue</b>	<b>162,916.85</b>	<b>898,756.86</b>	<b>3,993,336</b>	<b>3,094,579.14</b>	<b>23%</b>

**2019**  
**Yakima Valley Conference of Governments**  
**EXPENDITURE Budget**

33%

	April	YTD Actual	2019 Budget	Annual \$ Variance	YTD % Variance
<b>Salaries</b>					
Salaries and Wages	\$ 63,785.42	\$ 272,828.08	\$ 880,700	31%	\$ 607,871.92
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
<b>Total Salaries and Wages</b>	<b>\$ 63,785.42</b>	<b>\$ 272,828.08</b>	<b>\$ 886,700</b>	<b>31%</b>	<b>\$ 613,871.92</b>
<b>Personnel Benefits</b>					
Benefits-Direct	\$ 21,557.18	\$ 91,715.15	\$ 323,100	28%	\$ 231,384.85
<b>Total Benefits</b>	<b>\$ 21,557.18</b>	<b>\$ 91,715.15</b>	<b>\$ 323,100</b>	<b>28%</b>	<b>\$ 231,384.85</b>
<b>Supplies</b>					
Office & Operating Supplies	\$ 1,146.84	\$ 3,147.61	\$ 25,000	13%	\$ 21,852.39
Small Tools and Minor Equip	\$ 3,866.50	\$ 4,916.53	\$ 17,000	29%	\$ 12,083.47
<b>Total Supplies</b>	<b>\$ 5,013.34</b>	<b>\$ 8,064.14</b>	<b>\$ 42,000</b>	<b>19%</b>	<b>\$ 33,935.86</b>
<b>Other Services-Charges</b>					
Professional Services	\$ 3,128.25	\$ 26,826.42	\$ 90,000	30%	\$ 63,173.58
Prof Serv-Tech Services	\$ 1,239.39	\$ 3,695.82	\$ 16,800	22%	\$ 13,104.18
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 1,073.63	\$ 4,413.04	\$ 13,000	34%	\$ 8,586.96
Communication-Postage	\$ -	\$ 165.39	\$ 500	33%	\$ 334.61
Travel	\$ 825.16	\$ 7,185.84	\$ 64,000	11%	\$ 56,814.16
Advertising	\$ 601.53	\$ 2,516.85	\$ 15,000	17%	\$ 12,483.15
Operating Rentals and Leases	\$ 4,719.02	\$ 23,313.22	\$ 160,000	15%	\$ 136,686.78
Insurance	\$ -	\$ 9,990.00	\$ 10,700	93%	\$ 710.00
Utility Services	\$ 13.88	\$ 54.86	\$ 275	20%	\$ 220.14
Repair and Maintenance/Copies	\$ 303.88	\$ 869.54	\$ 5,500	16%	\$ 4,630.46
Homeless Provider Contracts	\$ 313,509.56	\$ 895,160.73	\$ 2,280,000	39%	\$ 1,384,839.27
Misc. (registrations, dues, subscriptions)	\$ 6,730.33	\$ 23,549.10	\$ 85,061	28%	\$ 61,511.90
<b>Total Services</b>	<b>\$ 332,144.63</b>	<b>\$ 997,740.81</b>	<b>\$ 2,741,336</b>	<b>36%</b>	<b>\$ 1,743,595.19</b>
<b>Debt Services-Interest</b>					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
<b>Total Expenditures</b>	<b>\$ 422,500.57</b>	<b>\$ 1,370,348.18</b>	<b>\$ 3,993,336</b>	<b>34%</b>	<b>\$ 2,622,987.82</b>

2018-19' Cash Flow Statement  
Yakima Valley Conference of Governments

April 2019

For the Mo Ended:

	April	May	June	July	August	September	October	November	December	January	February	March	April
Beginning cash	\$573,005.16	\$686,856.83	\$659,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$876,318.94	\$595,927.95	\$530,359.17
CTR - Grant	6,600.00		13,200.00			11,600.00		5,000.00	6,600.00	13,200.00		6,600.00	6,600.00
CMAQ Plans & Programs	9,190.70		11,405.25	9,893.56		7,443.54	4,501.31	7,412.51		10,212.37		2,811.47	0.00
Human Svs Trasp Plan Grant	3,677.59		5,295.71			3,302.88		351.74	933.98	1,021.45		159.45	0.00
FHWA DOT-Metro Plan Grant		38,067.41	25,379.57	26,662.15	25,489.91	23,062.66		50,206.21	28,549.33				
FTA-DOT-Metro Plan Grant		17,934.42			7,367.01	11,426.60		21,914.10		29,339.74		6,424.36	16,136.25
DOT-RTPO & RTPO Long Range		31,406.58				116,900.00						29,707.94	18,654.63
Homeless 2163 Local Fees	313,495.64		268,700.00			184,110.81	408,510.00					130,946.24	0.00
STATE FUNDS - Homeless Grant	167,647.82	182,677.76	160,087.11	120,776.55	161,993.79	176,745.46			315,044.58	112,987.47	117,613.07	103,506.70	92,764.79
HUD CoC Grant			8,719.83										
Intergov-Ala Carte	3,966.00	12,500.00						1,225.00				2,000.00	0.00
Technical Assistance Members	4,475.73	6,084.32	2,281.05	7,891.46		2,543.14	5,047.59	5,067.50	4,604.50	5,232.51	3,203.76	11,283.32	14,665.18
Intergov-County/City Share-gen ass	19,879.00			11,268.00			12,376.00			101,305.50	5,569.00		14,096.00
Intergov-Local Match WSDOT	13,823.00						898.00			29,238.50	5,007.00		
Intergov-Local FTA (Yakima Transit)	6,000.00									6,000.00			
YV Community Foundation Grant		5,620.00						138.15		1,601.67	142.75	225.74	0.00
Misc Revenue-copies, posters	134.27			925.00	325.00	900.00	1,750.00					500.00	0.00
Associate Membership Fees	500.00	500.00		500.00	1,000.00								
Scrap & Junk													
Scholarship	196.00	1,700.00			320.00			161.32					
Expense Revenue Netted Back													
Total Receipts	\$549,587.75	\$296,490.49	\$495,068.52	\$177,916.72	\$196,496.71	\$361,289.63	\$609,828.36	\$91,476.53	\$355,732.39	\$310,139.21	\$131,535.58	\$294,166.22	\$162,916.85
Available Cash	\$1,122,596.91	\$983,347.32	\$1,153,942.17	\$999,184.22	\$913,367.96	\$973,320.79	\$1,247,284.72	\$1,003,704.84	\$1,032,766.99	\$1,074,010.96	\$807,854.52	\$800,093.17	\$693,276.02
Use of Funds													
Salaries	64,026.97	64,359.97	64,359.97	65,812.97	66,036.97	66,834.90	62,833.75	62,833.75	65,640.82	69,459.42	69,459.42	70,123.82	63,785.42
Personnel Benefits	22,615.24	22,693.41	22,723.15	23,044.71	23,117.32	22,528.33	21,672.79	21,633.18	23,101.46	23,661.40	23,600.46	22,898.11	21,557.18
Supplies	1,938.78	501.49	778.25	1,478.70	1,848.25	808.67	3,012.29	1,538.44	3,200.12	1,010.79	955.66	1,084.35	5,013.34
Other Services	347,159.09	236,918.80	244,813.30	191,975.59	210,334.26	245,692.53	247,537.58	240,634.87	176,982.82	303,560.43	207,911.03	175,628.72	332,144.63
Total Cash Out	435,740.08	324,473.67	332,674.67	282,311.97	301,336.80	335,864.43	335,066.41	328,640.24	288,925.22	397,692.04	301,926.57	269,734.00	422,500.57
Net Cash Flow	\$686,856.83	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95	\$530,359.17	\$270,775.45