



YVCOG EXECUTIVE COMMITTEE AGENDA

**Monday, April 15, 2019
1:30 p.m.**

**The 300 Building
311 North 4th St, Suite 204, Yakima**

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Mike Leita, Commissioner, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

CALL TO ORDER – The April 15, 2019 meeting of the YVCOG Executive Committee will come to order at ____ p.m.

INTRODUCTIONS / ROLL CALL

PUBLIC COMMENT POLICY – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. Approval of Minutes: March 18, 2019 YVCOG Executive Committee Meeting *pp 3-4*
2. Approval of Payroll: As of March 31, 2019, approve payroll voucher MAR-19-001 in the amount of \$93,019.93 through electronic fund transfers. *p. 5*
3. Approval of Accounts Payable Vouchers: As of March 31, 2019, approve claim vouchers numbered MAR-19-002 through MAR-19-031 in the total amount of \$176,714.07. *pp. 5-8*
4. Void Warrant number 2509 for \$21,505.00 to ACR Business Consulting on 2/15/19 for incorrect mailing address. *p. 9*

Action: *Discuss and approve*
Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

1. Yakima County Printing Office
Larry Mattson, Executive Director
 - Status Update**Action:** *Information*

NEW BUSINESS

1. Executive Director’s Correspondence
Larry Mattson, Executive Director
 - Yakima Greenway Board Membership *pp 10-11*
 - Announce Esther Magasis, YVCOG Homeless Administrative Manager**Action:** *Information*

2. 2018 Annual Report

Chris Wickenhagen, Deputy Director

- 2018 Annual Financial Report

Action: Approval

Motion: "I move to approve the 2018 Annual Financial Report and for the Deputy Director to submit the 2018 annual report to the Washington State Auditor's Office".

3. Staff Reports

- Budget Report – *Chris Wickenhagen, Deputy Director* pp.
- Homeless Administrative Program– *Esther Magasis, Program Manager*
- Land Use Planning Program – *Mike Shuttleworth, Program Manager*
- Regional Plan and Other Updates – *Larry Mattson, Executive Director and Mike Shuttleworth*

Action: Information

4. 2019 Regional Summit

Larry Mattson, Executive Director

Action: Information

5. 2019 YVCOG General Membership Meetings

Larry Mattson, Executive Director

- May 15th: Union Gap. Jean's Cottage Inn Catering at Union Gap CityHall
Program: Ryan Oelrich, Executive Director of *Priority Spokane*
- September 18: Grandview
Program: TBD

Action: Information

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
March 18, 2019

CALL TO ORDER Chair John Hodkinson called the March 18, 2019 meeting of the YVCOG Executive Committee to order at 2:00 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Sherry Raymond, Mike Leita
- Members present via teleconference: Brad Hill, Janice Gonzales
- Members absent: Jim Restucci*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Crystal Testerman, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: Raquel Ferrell Crowley
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

1. Approval of Minutes: February 20, 2019 YVCOG Executive Committee Meeting
2. Approval of Payroll: As of February 28, 2019, approve payroll voucher FEB-19-001 in the amount of \$93,059.88 through electronic fund transfers.
3. Approval of Accounts Payable Vouchers: As of February 28, 2019, approve claim vouchers numbered FEB-19-002 through FEB-19-036 in the total amount of \$208,866.69.

Action: *Bill Moore moved to approve the Consent Agenda. Sherry Raymond seconded. The motion carried.*

OLD BUSINESS None.

NEW BUSINESS
*Executive Director's Correspondence**

Larry Mattson, Executive Director, presented information on:

- Yakima County request for Solid Waste Advisory Committee member from YVCOG. Brad Hill volunteered to serve.
- Letter from Generating Hope, regarding Noah's Ark operations in Wapato. Larry Mattson will schedule to meet them, along with Homeless Housing and Assistance Program Manager. With establishment of the Homeless Coalition, YVCOG will now be serving as contract administrator.

Action: *Information*

Staff Reports* **Budget Report** – Chris Wickenhagen, Deputy Director reported revenues and expenses for the month. YVCOG bills for services and are reimbursed later.

Homeless Housing and Assistance Program – Crystal Testerman.

- Yakima Homeless Coalition (YHC) will have its first meeting Wednesday, 3/20/19 at 2:00 p.m. It is an open meeting with no membership requirements. Gathering applications to serve on the YHC Executive Committee. Mike Leita will represent the County; Brad Hill, City of Yakima; Joan Souders, YVCOG. Others will be voted on at the Wednesday meeting.
- CHG applications almost complete. Waiting on information from one provider.
- 2019 preliminary Point in Time Count. 443 surveys conducted in 2018. 514 surveys in 2019. Homeless numbers are up, which was expected.

Land Use Planning Program - Mike Shuttleworth reported on Mabton annexations for Urban Growth Area, and a development for medical and senior housing. Granger land use

development for multi-family housing, accessory dwelling units, access to transportation, etc. Granger has a rezone application. Union Gap is updating their park plan. Interchange projects are impacting parks. Also have an alley vacation by City Hall and a condominium project. Community outreach includes the Gaps and Overlaps group, Union Gap Monday meetings. Also working on long range grants and funding, and a Solar NW project for City of Yakima.

Member Interview Results – Esther Magasis gave an overview of the interview process and some preliminary results such as the top ten topics most commonly identified as important issues during interviews. Also noted “Aspirational Projects” cited by multiple jurisdictions. “Valley Trends” note some unique issues in Northern and Southern Valley municipalities.

Action: Information

*2019 Regional Summit**

Larry Mattson gave information on the 2019 Regional Summit in Richland. Carrying forward with action and building solutions. Showed a sample of data, projects and trends unique to each city, and also giving information on mutual concerns and opportunities for collaboration. Union Gap has several people attending.

Yakima County Printing Office

Larry Mattson, Executive Director, reported the County Print Shop is closing on September 1. They are YVCOG’s paper supplier and printer of choice due to huge savings. Cost comparisons given. Larry seeks a recommendation to ask General Membership if they would like YVCOG to consider hosting the Print Shop. Mike Leita says that the building will be demolished. Yakima County will be issuing an RFP for printing. County would be open to YVCOG coordinating printing services with our member jurisdictions.

Action: Discussion and Recommendation to approach General Membership about Printing Services

2019 General Membership Meetings

Larry Mattson, Executive Director.

- March 20th: Selah hosting at Nana Kate’s. Program: Adverse Childhood Experiences – ACES
- May 15th: Looking for host. Program: Ryan Oelrich, Executive Director of Priority Spokane. John Hodkinson, Union Gap volunteered.

Action: Information

OTHER BUSINESS

None

PUBLIC COMMENT

Raquel Crowley will be attending a panel on homelessness and affordable housing. Regional concerns similar. Ahead of the curve on getting communities to work together.

ADJOURN

With no other business, John Hodkinson adjourned the meeting at 2:44 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

YVCOG Executive Committee Minutes
March 18, 2019

VOUCHER REGISTER AND APPROVAL

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington; do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$269,734.00, and approved this 15th day of April, 2019.

Mike Leita - Yakima County Bradley Hill - Yakima James A. Restucci - Sunnyside John P. Hodkinson, Jr. - Area 1
Janice Gonzales - Area 2 Bill Moore - Area 3 Sherry Raymond - Member-at-Large

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
Mar-19				
MAR-19-001	YVCOG	Payroll; March 2019	\$93,019.93	ACH
MAR-19-002	Key Bank	Monthly Banking Services; March 2019	\$46.03	ACH
MAR-19-003	Alliant Communications, Corp	Phone System - Voice Partner Plan	\$172.04	2543
MAR-19-004	Allstream Business US, Inc.	DSL/Phone Services	\$871.82	2544
MAR-19-005	Graf Investments	Office Space Rental/Building Expense - MAR	\$6,782.19	2545
MAR-19-006	Lauris C Mattson	Travel Reimbursement - M/R Qtrly meetings	\$254.62	2546
MAR-19-007	LitForward Inc	Surface Pro Computer Leases	\$350.01	2547
MAR-19-008	Somersault Consulting, Inc.	Value Proposition Workshop - January 8, 2019	\$4,450.00	2548
MAR-19-009	Xerox Corporation	Copier Lease & Maintenance	\$488.50	2549
MAR-19-010	Yakima Waste Systems, Inc	Recycling Services	\$13.88	2550
MAR-19-011	Advanced Travel Fund	A. Adolf - M/R Quarterly meetings - Seattle, WA - 2/25-2/26/19	\$444.25	2551
MAR-19-012	Alan Adolf	Travel & Registration reimbursement; March	\$274.62	2552
MAR-19-013	Catholic Charities of the Diocese of Yakima	Homeless Services; February	\$10,007.86	2553
MAR-19-014	Christina Wickenhagen	Travel & Registration reimbursement; March	\$24.64	2554
MAR-19-015	Crystal Testerman	Travel & Registration reimbursement; March	\$24.64	2555
MAR-19-016	Esther Magasis	Travel & Registration reimbursement; March	\$246.20	2556
MAR-19-017	Graf Investments	Office Space Rental/Building Expense - APR	\$6,782.19	2557
MAR-19-018	Jodi Smith	Travel & Registration reimbursement; March	\$77.21	2558
MAR-19-019	Lauris C Mattson	Travel & Registration reimbursement; March	\$100.00	2559
MAR-19-020	Meyer, Fluegge & Tenney	Billing No. 24061-001 - Nov/Dec legal services	\$290.00	2560
MAR-19-021	Michael Shuttleworth	Travel & Registration reimbursement; March	\$63.50	2561
MAR-19-022	Rod's House	Homeless Services; February	\$5,320.11	2562
MAR-19-023	Somersault Consulting, Inc.	Value Proposition Workshops - March 12, 2019	\$4,150.00	2563
MAR-19-024	Sunnyside Sun Media, LLC	Legal Notice - Homeless Task Force notice	\$281.25	2564
MAR-19-025	Sunrise Outreach Center	Homeless Services; February	\$32,930.33	2565
MAR-19-026	Tamara Hayward	Travel & Registration reimbursement; March	\$24.64	2566
MAR-19-027	US Bank Corporate Payment Systems	P-Card Reimbursement - March charges	\$2,167.52	2567
MAR-19-028	Yakima County Tech Services	Monthly tech support - Interlocal Agmt 2019	\$1,239.39	2568
SUB TOTAL			\$170,897.37	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$167,490.46**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
	Mar-19			
1	YVCOG - Payroll; March	MAR-19-001	\$93,019.93	ACH
2	Key Bank - Bank Service Fees; March	MAR-19-002	\$46.03	ACH
3	Alliant Communications - Phone System - Voice Partner Plan	MAR-19-003	\$172.04	2543
4	Allstream Business US, Inc. - DSL/Phone Services	MAR-19-004	\$871.82	2544
5	Graf Investments - Building Expense - March	MAR-19-005	\$2,329.12	2545
6	Graf Investments - Office Space Rental - March	MAR-19-005	\$4,453.07	2545
7	Lauris C. Mattson - Travel & Registration Reimbursement	MAR-19-006	\$254.62	2546
8	LiftForward, Inc - Surface Pro Computer Lease (2/28/21)	MAR-19-007	\$293.12	2547
9	LiftForward, Inc - Surface Pro Computer Lease (5/23/21)	MAR-19-007	\$56.89	2547
10	Somersault Consulting - Value Proposition Workshop #1	MAR-19-008	\$4,450.00	2548
11	Xerox Corporation - Copier Lease & Maintenance	MAR-19-009	\$488.50	2549
12	Yakima Waste Systems, Inc. - Recycling Services	MAR-19-010	\$13.88	2550
13	Advanced Travel Fund - A. Adolf - M/R quarterly meetings	MAR-19-011	\$444.25	2551
14	Alan Adolf - Travel & Registration Reimbursement	MAR-19-012	\$274.62	2552
15	Catholic Charities - Homeless Services; February	MAR-19-013	\$10,007.86	2553
16	Christina Wickenhagen - Travel & Registration Reimbursement	MAR-19-014	\$24.64	2554
17	Crystal Testerman - Travel & Registration Reimbursement	MAR-19-015	\$24.64	2555
18	Esther Magasis - Travel & Registration Reimbursement	MAR-19-016	\$246.20	2556
19	Graf Investments - Building Expense - April	MAR-19-017	\$2,329.12	2557
20	Graf Investments - Office Space Rental - April	MAR-19-017	\$4,453.07	2557
21	Jodi Smith - Travel & Registration Reimbursement	MAR-19-018	\$77.21	2558
22	Lauris C. Mattson - Travel & Registration Reimbursement	MAR-19-019	\$100.00	2559
23	Meyer, Fluegge & Tenney - Nov/Dec legal services	MAR-19-020	\$290.00	2560
24	Michael Shuttleworth - Travel & Registration Reimbursement	MAR-19-021	\$63.50	2561
25	Rod's House - Homeless Services	MAR-19-022	\$5,320.11	2562
26	Somersault Consulting - Value Proposition Workshop #2	MAR-19-023	\$4,150.00	2563
27	Sunnyside Sun Media - Homeless Task Force recruitment	MAR-19-024	\$281.25	2564
28	Sunrise Outreach Center - Homeless Services	MAR-19-025	\$32,930.33	2565
29	Tamara Hayward - Travel & Registration Reimbursement	MAR-19-026	\$24.64	2566
	Sub Total		\$167,490.46	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$102,243.54**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
30	US Bank - Monthly P-Card Reimbursement (Acct 2640)	MAR-19-027	\$1,107.37	2567
31	US Bank - Monthly P-Card Reimbursement (Acct 7650)	MAR-19-027	\$1,060.15	2567
32	Yakima County Tech Services - monthly tech support, etc.	MAR-19-028	\$1,239.39	2568
33	Yakima Herald Republic / El Sol - March M/RTIP Amendment (Spanish)	MAR-19-029	\$91.35	2569
34	Yakima Herald Republic - March M/RTIP Amendment	MAR-19-029	\$189.90	2569
35	Yakima Neighborhood Health Services - Homeless Services	MAR-19-030	\$61,259.51	2570
36	Yakima Valley Farmworkers Clinic - Homeless Services	MAR-19-031	\$37,295.87	2571
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	Sub Total		\$102,243.54	
	March 2019 GRAND TOTAL		\$269,734.00	

VOID WARRANT AGREEMENT

Current Date: April 5, 2019

District Name: Yakima Valley Conference of Governments

Fund Name: General

Fund Number: 615

Please void the following warrant(s):

DATE OF ISSUE	WARRANT NUMBER	DOLLAR AMOUNT	PAYEE	REASON*
<u>2/15/2019</u>	<u>2509</u>	<u>\$21,505.00</u>	<u>ACR Business Consulting</u>	<u>4 - Incorrect mailing address</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

- *REASON CODES:
- 1 – Issued for wrong amount.
 - 2 – Issued to wrong payee.
 - 3 – Lost (attach Application for Duplicate Instrument form)
 - 4 – Other (Please specify under reason above)

This request is authorized by: *Jamara Hayward*
(Authorized Signature and Title)

Please attach the warrant(s) being voided or the Application for Duplicate Instrument form.

FOR TREASURER'S USE ONLY:	
Staff: _____	SS: _____
Vendor: _____	Batch No: _____

February 28, 2019

Mr. Larry Mattson
YVCOG

Dear Larry,

The Yakima Greenway Board of Directors would like to invite the City of Naches to identify a member of your City Council to serve as an Ex Officio member on the Yakima Greenway Board of Directors.

Per the By-laws of the Yakima Greenway Foundation, the Corporation Board of Directors will include several members from organizations that directly have a relationship or occasion to interact with the Yakima Greenway.

Ex Officio members would include an elected member of each of the City Councils of Yakima, Union Gap, Naches, Moxee, and Selah. Also included is a representative from each of the City of Yakima Parks and Recreation Commission, the Board of Yakima County Commissioners, the Yakima Valley Conference of Governments, and a representative from the Cowiche Canyon Conservancy and Yakima Area Arboretum. In the case of elected officials, their term on the Board would run concurrently with their elected term of office. In the case of the non-elected official, he or she may be selected by the organizations executive director and shall serve terms of three (3) years.

I am requesting the City of Naches select a member of the Council to fill this position in a non-voting, advisory role. This individual's primary responsibility will be as an advocate in advancing the work of the Greenway with a degree of influence and expertise that would substantially benefit our organization.

The Greenway Foundation Board meetings are held the 4th Monday of each month @ 12 noon. Lunch is served at 11:30 am. A consent agenda along with meeting materials are made available in advance. Our next Board meeting will be held March 25, 2019 at the Greenway Foundation Office. We would like to introduce our new member from the City of Naches at that time.

I have attached a schedule of meeting dates along with a Board member information sheet. Please return the information at your earliest convenience. You may also e-mail this information to me at Kellie@yakimagreenway.org.

The Greenway Foundation Board greatly appreciates your consideration of participation in this significant role. If you have any questions or would like to discuss this request, you may call me at 509-453-8280 ext. 102. I look forward to hearing from you soon.

Kind regards,

Kellie Connaughton
Executive Director, Yakima Greenway Foundation

**YAKIMA GREENWAY FOUNDATION
Board of Directors
2019 Meeting Dates**

January	Executive Meeting	1-8-19	7:30 am
	Board—Annual Meeting	1-28-19	12:00 noon
February	Executive meeting	2-12-19	7:30 am
	Board Meeting	2-25-19	12:00Noon
March	Executive Meeting	3-12-19	7:30 am
	Board Meeting	3-25-19	12:00Noon
April	Executive Meeting	4-9-19	7:30 am
	Board Meeting	4-22-19	12:00Noon
May*	Executive Meeting	5-14-19	7:30 am
	Board Meeting	5-20-19	12:00Noon*
June	Executive Meeting	6-11-19	7:30 am
	Board Meeting	6-24-19	12:00Noon
July	Executive Meeting	7-9-19	7:30 am
	Board Meeting	7-22-19	12:00Noon
August	Executive Meeting	8-13-19	7:30 am
	Board Meeting	8-26-19	12:00Noon
September	Executive Meeting	9-10-19	7:30 am
	Board Meeting	9-23-19	12:00Noon
October	Executive meeting	10-8-19	7:30 am
	Board Meeting	10-21-19	12:00 Noon
November	Executive Meeting	11-12-19	7:30 am
	Board Meeting	11-25-19	12:00 Noon
December	Board Meeting	TBA	TBA

All meetings are held at the Greenway Visitor & Member Center.

Board of Director's meetings are held the 4th Monday of each month unless otherwise noted*.

The Executive Board meets the 2nd Tuesday every month.

YVCOG Executive Committee Meeting April 15, 2019
BUDGET REPORT
Mar-19

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2018	2019
January		\$ 804,908.24	\$ 310,139.21
February		\$ 168,643.34	\$ 131,535.58
March		\$ 215,224.77	\$ 294,165.22
April		\$ 549,587.75	\$ -
May		\$ 296,490.49	\$ -
June		\$ 495,068.52	\$ -
July		\$ 210,101.34	\$ -
August		\$ 196,495.71	\$ -
September		\$ 361,289.63	\$ -
October		\$ 609,828.36	\$ -
November		\$ 91,476.53	\$ -
December		\$ 355,732.39	\$ -
Monthly Revenue		\$ 215,224.77	\$ 294,165.22
Total Revenue YTD		\$ 1,188,776.35	\$ 735,840.01
EXPENDITURES:			
Salaries	January	\$ 63,578.97	\$ 69,459.42
	February	\$ 64,026.97	\$ 69,459.42
	March	\$ 64,026.97	\$ 70,123.82
	April	\$ 64,026.97	\$ -
	May	\$ 64,359.97	\$ -
	June	\$ 64,359.97	\$ -
	July	\$ 65,812.97	\$ -
	August	\$ 66,036.97	\$ -
	September	\$ 66,834.90	\$ -
	October	\$ 62,833.75	\$ -
	November	\$ 62,833.75	\$ -
	December	\$ 65,640.82	\$ -
Total Current Salaries		\$ 64,026.97	\$ 70,123.82
Total Salaries YTD		\$ 191,632.91	\$ 209,042.66
Vouchers	January	\$ 352,453.50	\$ 328,232.62
	February	\$ 261,837.78	\$ 232,467.15
	March	\$ 268,900.96	\$ 199,610.18
	April	\$ 371,713.11	\$ -
	May	\$ 260,113.70	\$ -
	June	\$ 268,426.73	\$ -
	July	\$ 216,499.00	\$ -
	August	\$ 235,299.83	\$ -
	September	\$ 289,074.34	\$ -
	October	\$ 272,222.66	\$ -
	November	\$ 263,806.49	\$ -
	December	\$ 203,284.40	\$ -
Monthly Vouchers		\$ 268,900.96	\$ 199,610.18
Total Vouchers YTD		\$ 883,192.24	\$ 760,309.95
TOTAL MONTHLY EXPENDITURES		\$ 332,927.93	\$ 269,734.00
TOTAL EXPENDITURES YTD		\$1,074,825.15	\$969,352.61
Revenue Balance		\$113,951.20	-\$233,512.60

2019
Yakima Valley Conference of Governments
Revenue Budget

25%

Grants/Contracts	MARCH	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000 **		
Administration					
Admin-Gen'l Assessment	-	106,874.50	123,433	16,558.50	87%
Admin-Misc Revenue (copies, posters)	-	-	300	300.00	0%
Admin-Assoc Membership Fees	500.00	500.00	2,000	1,500.00	25%
Admin-Gen'l Ala Carte	2,000.00	2,000.00	140,000	138,000.00	1%
Other Income (Rebates)	225.74	1,493.39	200	-1,293.39	747%
Community Services	-	476.77	6,000	5,523.23	8%
Sale of Scrap & Junk	-	-	400	400.00	0%
Total Administration	2,725.74	111,344.66	272,333	160,988.34	41%
Intergov-Local Match WSDOT	-	34,245.50	44,757	10,511.50	77%
Intergov -Local Transit	-	6,000.00	6,000	0.00	100%
Total Intergov-Local	-	40,245.50	50,757	10,511.50	79%
CTR - Plans & Progr WSDOT	6,600.00	19,800.00	75,000	55,200.00	26%
CMAQ Grant	2,811.47	13,023.84	103,750	90,726.16	13%
Human Services Transp Plan	159.45	1,180.90	10,000	8,819.10	12%
FHWA-DOT-Metro Plan (PL)	-	-	350,000	350,000.00	0%
FTA-DOT-Metro Plan Grant	6,424.36	6,424.36	70,000	63,575.64	9%
RTPO-WSDOT	29,707.94	59,047.68	121,996	62,948.32	48%
Total TRANSPORTATION	45,703.22	99,476.78	730,746	631,269.22	14%
Homeless Local Fees	130,946.24	130,946.24	1,050,000	919,053.76	12%
CHG State Grant	61,025.91	186,653.26	940,000	753,346.74	20%
TANF State Grant	4,706.53	12,574.09	70,000	57,425.91	18%
HEN State Grant	37,774.26	134,879.89	765,000	630,120.11	18%
Total HOMELESS	234,452.94	465,053.48	2,825,000	2,359,946.52	16%
Intergov-Scholarship	-	-	500	500.00	0%
Member TA's 2018	3,905.84	8,342.11			
Grandview	1,289.72	1,289.72	7,500.00	6,210.28	17%
Granger	530.86	530.86	8,000.00	7,469.14	7%
Harrah	-	-			
Mabton	-	-	5,000.00	5,000.00	0%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	-	-			
Tieton	-	-			
Toppenish	-	-			
Union Gap	4,565.12	4,565.12	20,000.00	15,434.88	23%
Wapato	-	-			
Zillah	-	-			
Yakima	991.78	991.78			
Spark Northwest	-	4,000.00			
Intergov Serv-Exec Boards (TA Contr)	11,283.32	19,719.59	114,000	94,280.41	17%
Total Revenue	294,165.22	735,840.01	3,993,336	3,257,495.99	18%

2019
Yakima Valley Conference of Governments
EXPENDITURE Budget

25%

	March	YTD Actual	2019 Budget	Annual \$ Variance	YTD % Variance
Salaries					
Salaries and Wages	\$ 70,123.82	\$ 209,042.66	\$ 880,700	24%	\$ 671,657.34
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
Total Salaries and Wages	\$ 70,123.82	\$ 209,042.66	\$ 886,700	24%	\$ 677,657.34
Personnel Benefits					
Benefits-Direct	\$ 22,896.11	\$ 70,157.97	\$ 323,100	22%	\$ 252,942.03
Total Benefits	\$ 22,896.11	\$ 70,157.97	\$ 323,100	22%	\$ 252,942.03
Supplies					
Office & Operating Supplies	\$ 734.34	\$ 2,000.77	\$ 25,000	8%	\$ 22,999.23
Small Tools and Minor Equip	\$ 350.01	\$ 1,050.03	\$ 17,000	6%	\$ 15,949.97
Total Supplies	\$ 1,084.35	\$ 3,050.80	\$ 42,000	7%	\$ 38,949.20
Other Services-Charges					
Professional Services	\$ 13,548.24	\$ 23,698.17	\$ 90,000	26%	\$ 66,301.83
Prof Serv-Tech Services	\$ 1,239.39	\$ 2,456.43	\$ 16,800	15%	\$ 14,343.57
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 1,147.52	\$ 3,339.41	\$ 13,000	26%	\$ 9,660.59
Communication-Postage	\$ -	\$ 165.39	\$ 500	33%	\$ 334.61
Travel	\$ 2,068.94	\$ 6,360.68	\$ 64,000	10%	\$ 57,639.32
Advertising	\$ 562.50	\$ 1,915.32	\$ 15,000	13%	\$ 13,084.68
Operating Rentals and Leases	\$ 9,172.09	\$ 18,594.20	\$ 160,000	12%	\$ 141,405.80
Insurance	\$ -	\$ 9,990.00	\$ 10,700	93%	\$ 710.00
Utility Services	\$ 13.88	\$ 40.98	\$ 275	15%	\$ 234.02
Repair and Maintenance/Copies	\$ 222.55	\$ 565.66	\$ 5,500	10%	\$ 4,934.34
Homeless Provider Contracts	\$ 146,813.68	\$ 603,156.17	\$ 2,280,000	26%	\$ 1,676,843.83
Misc. (registrations, dues, subscriptions)	\$ 840.93	\$ 16,818.77	\$ 85,061	20%	\$ 68,242.23
Total Services	\$ 175,629.72	\$ 687,101.18	\$ 2,741,336	25%	\$ 2,054,234.82
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 269,734.00	\$ 969,352.61	\$ 3,993,336	24%	\$ 3,023,983.39

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2018-19 Cash Flow Statement
Yakima Valley Conference of Governments

March 2019

For the Mo Ended:

	March	April	May	June	July	August	September	October	November	December	January	February	March
Beginning cash	\$590,712.32	\$573,009.16	\$686,856.83	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,054.60	\$763,871.77	\$676,318.94	\$505,927.95
CTR - Grant	13,200.00	6,600.00		13,200.00			11,600.00		5,000.00	6,600.00	13,200.00		6,600.00
CMAQ Plans & Programs	9,055.17	9,190.70		11,405.25	9,893.56		7,443.54	4,501.31	7,412.51		10,212.37		2,811.47
Human Svs Trasp Plan Grant	3,930.59	3,677.59		5,295.71			3,302.88		351.74	933.98	1,021.45		159.45
FHWA DOT-Metro Plan Grant			38,067.41	25,379.57	26,662.15	25,489.91	23,062.66		50,206.21	28,549.33			
FTA-DOT-Metro Plan Grant	52,065.61	17,934.42				7,367.01	11,425.60		21,914.10		29,339.74		6,424.36
DOT-RTPO & RTPO Long Range	20,063.83		31,406.58				116,900.00	408,510.00					29,707.94
Homeless 2163 Local Fees				268,700.00			184,110.81	176,745.46					130,946.24
STATE FUNDS - Homeless Grant	114,317.61	167,647.82	192,677.76	160,087.11	120,776.55	161,983.79				315,044.58	112,987.47	117,613.07	103,506.70
HUD Coc Grant				8,719.83									
Intergov-Ala Carte		3,966.00	12,500.00						1,225.00				2,000.00
Technical Assistance Members	2,583.26	4,475.73	6,084.32	2,281.05	7,891.46		2,543.14	5,047.59	5,067.50	4,604.50	5,232.51	3,203.76	11,283.32
Intergov-County/City Share-gen assess		19,879.00			11,268.00			12,376.00			101,305.50	5,569.00	
Intergov-Local Match WSDOT		13,823.00						898.00			29,238.50	5,007.00	
Intergov -Local FTA (Yakima Transit)		6,000.00									6,000.00		
YV Community Foundation Grant			5,620.00										
Misc Revenue-copies, posters	8.70	134.27			925.00	325.00	900.00	1,750.00	136.15		1,601.67	142.75	225.74
Associate Membership Fees		500.00	500.00		500.00	1,000.00							500.00
Scrap & Junk		198.00	1,700.00			320.00							
Scholarship													
Expense Revenue Netted Back													
Total Receipts	\$215,224.77	\$549,587.75	\$296,490.49	\$495,068.52	\$177,916.72	\$196,495.71	\$361,289.63	\$609,828.36	\$91,476.53	\$355,732.39	\$310,139.21	\$131,535.58	\$294,165.22
Available Cash	\$905,937.09	\$1,122,596.91	\$983,347.32	\$1,153,942.17	\$999,184.22	\$913,367.96	\$973,320.79	\$1,247,284.72	\$1,003,704.84	\$1,032,796.99	\$1,074,010.98	\$807,854.52	\$800,093.17
Use of Funds													
Salaries	64,026.97	64,026.97	64,359.97	64,359.97	65,812.97	66,036.97	66,834.90	62,833.75	62,833.75	65,640.82	69,459.42	69,459.42	70,123.82
Personnel Benefits	22,653.18	22,615.24	22,693.41	22,723.15	23,044.71	23,117.32	22,528.33	21,672.79	21,633.18	23,101.46	23,661.40	23,600.46	22,896.11
Supplies	955.39	1,938.78	501.49	778.25	1,478.70	1,848.25	808.67	3,012.29	1,538.44	3,200.12	1,010.79	955.66	1,084.35
Other Services	245,292.39	347,159.09	236,918.80	244,813.30	191,975.59	210,334.26	245,692.53	247,537.58	240,634.87	176,982.82	303,560.43	207,911.03	175,629.72
Total Cash Out	332,927.93	435,740.08	324,473.67	332,674.67	282,311.97	301,336.80	335,864.43	335,056.41	326,640.24	288,925.22	397,692.04	301,926.57	269,734.00
Net Cash Flow	\$573,009.16	\$686,856.83	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95	\$630,359.17

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