

# YVCOG GENERAL MEMBERSHIP MEETING - A G E N D A -

March 20, 2019

**City of Selah Hosts at Nana Kate's**  
432 E. Goodlander Rd., Selah, WA 98942



# - A G E N D A -

*Yakima Valley Conference of Governments*

*March 20, 2019*

*General Membership Meeting*

6:00 p.m. – Social Time and Check-in

6:30 p.m. – Dinner - **\$20.00**

7:00 p.m. – Program

- I. CALL TO ORDER / INTRODUCTIONS / ROLL CALL
- II. PUBLIC COMMENT POLICY – *It is the policy of the YVCOG General Membership to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*
- III. WELCOMING REMARKS - City of Selah, Mayor Sherry Raymond
- IV. BUSINESS
  - A. Minutes from February 20, 2019 - Jim Restucci  
***Motion to approve***
  - B. Bylaws Revision - Jim Restucci  
Revisions to YVCOG bylaws to reflect meeting time changes, and revisions to public notice requirements per Open Public Meetings Act.  
***Discuss and motion to approve.***  
***“I move to approve the meeting date revision and the public notice revision.”***
  - C. Possible Expansion of Services to YVCOG Members - Larry Mattson  
***Recommendation to pursue***
  - D. YVCOG Staffing Update - Larry Mattson  
***Informational***
  - E. Regional Summit: April 17-19 in Richland - Larry Mattson  
***Informational***
- V. PROGRAM
  - Adverse Childhood Experiences (ACES) - Susan Martin, Debbie Gaidos and Mike Johnson
- VI. OTHER BUSINESS
- VII. LOCATION OF GENERAL MEMBERSHIP MEETINGS
  - May 15th: Union Gap
  - September 18th: Grandview
  - Hosts needed:**
  - October 16th
  - December 11th
- VIII. PUBLIC COMMENT
- IX. ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

# - P R O G R A M -

## **Bio for Deborah Gaidos**

Debbie Gaidos is a School Psychologist who has worked in the Yakima Valley for 16 years. She earned her Bachelors degree in Business Administration with a specialization in Marketing. She returned to school to earn her Masters degree in Education and her certificate in School Psychology. Debbie has been involved with the United Way since 2015, growing an awareness of the Adverse Childhood Experiences (ACEs) study and the impact ACEs have on children and families throughout the valley.

## **Bio for Mike Johnson**

Mike Johnson is the Chief Executive Officer of the Yakima Union Gospel Mission, and founder of Climbing Out of Homelessness, an organization dedicated to change everyone's thinking about homeless people. In 7 years of successful alpine mountaineering, they led 31 homeless climbers to the summit of Mount Rainier, and more to the top of Mt. Hood. Mike was also the Executive Director of the Rescue Mission in Tacoma and the Special Projects Director for Seattle's Union Gospel Mission.

## **Bio for Susan Martin**

Susan Martin lives in Yakima and provides learning and support to community groups and schools throughout the state. As a Family and Consumer Scientist she believes that strong individuals create healthy relationships and families, which lead to thriving communities. Her work includes the areas of; Adverse Childhood Experiences, health, safety, parenting skills, suicide prevention, and creating compassionate cultures for living and learning. Susan is a graduate of WSU and has a Master's of Education from Central WA University. She is the married, mother of three adult daughters.





## Yakima Valley Conference of Governments

Present

# 2019 REGIONAL SUMMIT

## "Building Solutions"

Regional Planning   ➤   Leadership   ➤   Funding   ➤   Solar

*Take home a customized project blueprint for your city.*

**April 17 -19, 2019**

**Courtyard by Marriott,  
Richland**



Partnering With:



Sponsored By



Expanded opportunities for conversations with Speakers and colleagues.

- For Elected Officials and City/Town Administrators Only -

**Conference Pricing:**

**\$600.00** - Conference with 2 nights hotel, dinner cruise and all meals.

**\$500.00** - Commuter rate, no hotel, Conference, dinner cruise and all meals.

Non-Conference guests welcome. Please call for meal pricing.

Limited space, only 20 rooms available. Reservations are on a first-come, first-served basis.

**Yakima Valley Conference of Governments**

**(509) 574-1550**

311 North 4th Street, Suite 204   Yakima, WA 98901

2019 Summit – Building Solutions

Tentative Schedule – **Updated Mar 19**

April 17, 18, 19 – Richland Courtyard Marriott

WEDNESDAY, APRIL 17, 2019		SPEAKER/NOTES
3:00 – 4:00 p.m.	Conference & Hotel check-in	
4:00	Welcoming Remarks	<b>James Restucci</b> , WCOG Chair, Sunnyside City Council.
4:10 – 4:30 p.m.	"Rocky Road Ain't Just an Ice Cream" – Your Infrastructure and the Regional Plan	Larry Mattson, Mike Shuttlesworth WCOG
4:30 – 5:30 p.m.	Leadership	<b>Janice Corbin</b> , Sound Employment Solutions
5:45-6:00	Boarding for Boat Cruise & Dinner	
6:00 – 8:30	Columbia River Dinner Cruise, cash bar	
THURSDAY, APRIL 18, 2019		
7:30 – 8:30 a.m.	Breakfast	
8:30 – 9:15	Retaining Top Tier Talent	<b>Janice Corbin</b>
9:15 – 9:30	BREAK	
9:30 – 10:30	Energy Audits - Reducing Your City's Utility Costs	<b>Kirsten Wilson</b> , Energy Systems Engineer, Department of Enterprise Services
10:30 – 10:45	BREAK	
10:45 – 11:45	Better Returns on your Infrastructure Investments	<b>Rhys Roth and Lisa McCrummen</b> , Center for Sustainable Infrastructure (CSI)
Noon – 1:30 p.m.	LUNCH	
1:30 – 2:15	"From Hops to Eternity: Stevenson's Value Planning experience"	<b>Ben Shumaker</b> , Stevenson Community Development Director, with CSI
2:15 – 2:30	BREAK	
2:30 – 4:00	What's on Your Plate? Your Neighbors Can Help...	Group Activity
4:00 – 4:15	BREAK	
4:15– 5:15	Funding Your Project	<b>Julia Hovens</b> , Community Outreach Program, Department of Commerce
5:15– 6:00	BREAK	
6:00	Dinner, dessert and no-host reception	
FRIDAY, APRIL 19, 2019		
7:30 – 8:30 a.m.	Breakfast	
8:30 – 10:00 a.m.	Breakthrough Collaborative Government	<b>John Dickson</b> , Spokane County and Government Performance Consortium
10:00 – 10:15	BREAK	
10:15 – 11:30	Action Plans – Create a Project 'Road Map' to take back to your city	WCOG and CSI staff
11:30	Closing Remarks and Adjourn	

# YVCOG GENERAL MEMBERSHIP MEETING MINUTES

## FEBRUARY 20, 2019

<b>JURISDICTION</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>GRANDVIEW</b>	Bill Moore-A, Cus Arteaga, Diana Jennings, Joan Souders	Gloria Mendoza-M
<b>GRANGER</b>	Maria Gonzales-M, Lilia Villarreal-A	Hilda Guzman-PC
<b>HARRAH</b>	Pat Krueger-M	Joseph Larez-A
<b>MABTON</b>	Sophia Sotelo-M, Arturo Dela Fuente-A, Laura Vazquez, Sylvia Sanchez	
<b>MOXEE</b>		LeRoy Lenseigne-M, Tom Hattrup-A
<b>NACHES</b>	Kit Hawver-M, Wayne Hawver-A	
<b>SELAH</b>	Jacque Matson-A, Sherry Raymond, Kevin Wickenhagen	Russell Carlson-M, Lisa Smith-PC
<b>SUNNYSIDE</b>	Martin Casey	Jim Restucci-M, Julia Hart-A
<b>TIETON</b>		Amy Oberrender-M, Fred Munoz-A, Ana Escamilla-PC
<b>TOPPENISH</b>	Clara Jiménez-M, Al Hubert-PC, Lance Hoyt	Blaine Thorington-A
<b>UNION GAP</b>	Sandy Dailey-A, John Hodkinson, Dave Matson	Mike Moore-PC, Julie Schilling-M
<b>WAPATO</b>	Dora Alvarez-Roa-M, Mike Deccio, John Macias, Danae Pugh	Juan Orozco-A
<b>YAKIMA CITY</b>		Brad Hill-M, Carmen Mendez-A
<b>YAKIMA CO.</b>	Norm Childress-M	Mike Leita - M, Ron Anderson
<b>ZILLAH</b>		Janice Gonzales-M, Doug Stewart-A, Ardele Steele-PC/A/A
	Note: M=Member; A=Alternate; PC=Planning Commission	
<b>Additional Attendees:</b>	Speaker: Lilian Bravo. Guests: Sandee Hodkinson, Carol Hoyt, Larry Krueger, Randy Giles, Violet (Matson)	
<b>YVCOG Staff</b>	Alan Adolf, Tami Hayward, Esther Magasis, Larry Mattson, Mike Shuttleworth, Jodi Smith, Crystal Testerman, Chris Wickenhagen	

**CALL TO ORDER:** Vice Chair John Hodkinson called the meeting to order at approximately 6:30 p.m. (Dinner break until approximately 7:17 p.m. The City of Toppenish hosted the meeting at the Mt. Adams Country Club. A quorum was present.

**PUBLIC COMMENT POLICY** It is the policy of the YVCOG General Membership to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

**WELCOMING REMARKS** Mayor Clara Jiménez welcomed everyone to the City of Toppenish.

### **BUSINESS**

*Approval of Minutes – October 17, 2018* Bill Moore moved to approve the minutes from December 12, 2018. Clara Jiménez seconded. The motion carried.

*Census 2020 Complete Count* Larry Mattson presented information on the upcoming 2020 Census and its importance. *Information.*

*2019 Regional Summit* Larry Mattson spoke on the YVCOG Regional Summit on April 17-19 in Richland. *Information.*

*Yakima Homeless Coalition Executive Committee Appointment* Crystal Testerman, Homeless Housing and Assistance Program Manager presented the nomination of Joan Souders to the YHC Executive Committee as YVCOG's representative. She asked for additional nominees. No further nominations. Motion to appoint Joan Souders to the YHC Executive Committee was made by Clara Jiménez and seconded by Bill Moore. Motion carried.

**PROGRAM**

*Community Health Needs*

Lilian Bravo, Yakima Health District Director of Public Health Partnerships presented information on Communicable Diseases in Yakima County.

**OTHER BUSINESS**

**LOCATION OF NEXT MEETINGS**

The City of Selah is hosting the March 20, 2019 meeting. Looking for hosts for May, September, October and December.

**PUBLIC COMMENT**

None.

**ADJOURN**

With no further business, John Hodkinson adjourned the meeting at approximately 8:12 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Chairman

Date signed: \_\_\_\_\_

\_\_\_\_\_  
Jodi Smith, Office Specialist

## BYLAWS

of the

### YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

**SECTION I - MEETINGS.** Business portion of the General Membership will begin at 6:30 p.m., on the third Wednesday of ~~January~~ February, March, May, September, October, and the second Wednesday of December at alternating locations throughout the County. The meeting held in ~~January~~ February of each year shall be considered as the annual meeting. Special meetings of the general membership may be called by action of the Executive Committee. Written notice of any special meeting shall be given to each member at least ~~seven (7) days~~ 24 hours prior to said meeting.

Meetings of the Executive Committee each year shall be held at 1:30 p.m. on the third Wednesday of January and February and on the third Monday of each month thereafter at a place to be agreed upon by members of the Executive Committee. If at any time any regular meeting falls on a holiday, such regular meeting shall be held on the next business day. All meetings of the Executive Committee shall be open to members of the Conference and all other interested persons. A copy of the agenda shall be ~~made available or~~ sent to all members of the Conference at least ~~seven (7) days~~ 24 hours prior to the meeting. Any regular meeting of the Executive Committee canceled due to lack of a quorum will be rescheduled for the following week, with adequate notice provided to all concerned.

### SECTION II - QUORUM.

#### a. Executive Committee

Unless otherwise specified herein, a majority of the voting members of the Executive Committee shall constitute a quorum for the transaction of any business that may come before any meeting of the Executive Committee.

#### b. General Membership

Unless otherwise specified herein, seven (7) voting members of the General Membership of the Conference shall constitute a quorum for any transaction of business that may come before any General Membership meeting of the Conference.



### SECTION III - VOTING.

#### a. Executive Committee

Each member of the Executive Committee shall be entitled to one (1) vote on any matter that comes before the Executive Committee. A vote of the majority of the quorum present at any of the Executive Committee meetings shall be required to decide any question.

#### b. General Membership

Each member of the Conference shall be entitled to one (1) vote on any matter which comes before the General Membership. A vote of at least seven (7) members of the quorum present at any General Membership meeting of the Conference shall be required to decide any question; provided, that when fourteen (14) or more members of the Conference are present, a majority shall be required to decide any question.

A list of all names of the members and appointed alternates of each governmental unit shall be submitted to the Chair ten (10) days prior to the ~~January~~ February annual meeting each year. At that annual meeting only appointed members or alternates shall vote.

Each General Membership member shall be entitled to have an alternate appointed by the respective legislative body which they represent; provided, that the alternate shall be an elected or appointed official. The legislative body of towns/code cities with population under 3,000 shall be entitled to appoint an employee of the city empowered to vote by proxy in the event their regular representative or alternate cannot attend a meeting, provided that said employee may not sit or vote on the Executive Committee.

### SECTION IV - ELECTION OF EXECUTIVE COMMITTEE OFFICERS.

A nominating committee shall be appointed by the Chair at the December meeting of odd-numbered years. The nominating committee shall meet prior to the annual meeting to nominate candidates for the Executive Committee, choosing from names of officials as specified in Article VI of the Articles of Association. At the annual meeting of even-numbered years, which is the ~~January~~ February meeting of each year, the Conference shall elect seven (7) members of the Executive Committee as specified in Article VI of the Articles of Association. Executive Committee members shall serve for a two-year term. Each of these seats for the Executive Committee will be decided by individual ballot or voice vote dependent upon the wishes of the Chair. After the nominating committee gives its report, nominations for the position will be opened from the floor. After all nominations are received a vote will be taken. Chair and Vice Chair will be selected by the newly seated Executive Committee at their first meeting as the first order of business. All persons considered for Chair or Vice-Chair must be members of the newly seated Executive Committee.



**SECTION V - VACANCIES.** In the event of a vacancy in the office of Chair, the Vice-Chair shall succeed to said office. In the event of a vacancy in the office of Vice-Chair, the Executive Committee shall elect a new Vice-Chair from the Executive Committee. In the event of a vacancy in the Executive Committee, the Executive Committee shall elect a new member from the Conference membership in whatever manner the Executive Committee shall determine.

**SECTION VI - DUTIES OF OFFICERS, EXECUTIVE COMMITTEE, AND GENERAL MEMBERSHIP.** The duties of the officers shall be those usually pertaining to their respective offices.

The Executive Committee shall have the authority to decide upon all matters affecting the internal administration, procedures, practices and programming of the Conference; processing and review of all programs or projects which may be submitted to the Conference for comment and recommendations; and coordination of intergovernmental relations and activities including the interchange or exchange of information among the governmental units or agencies concerned. These duties include:

(a) The Executive Committee is authorized to accept and/or authorize contracts and contract revisions in line with the annual budget and the Conference's work program, including allocating revenue made available through new or revised contracts.

(b) The Executive Committee is responsible to direct staff activities.

(c) The Executive Committee is responsible for developing an annual balanced budget for recommendation to the General Membership and is authorized to make routine revisions to any budget category within the adopted balanced budget, so long as individual expenditure and/or revenue revisions are in keeping with the overall work program of the Conference.

(d) The Executive Committee may assume other responsibilities in keeping with their station and the efficient day to day operation of the Conference.

All matters relating to fiscal policy, organization or re-organization and/or public policy, as distinguished from matters of internal administration, shall be processed through the Executive Committee for their review and recommendation to the Conference. All matters of public policy as distinguished from matter of internal administration, procedures, practices and programming, shall have consent of member legislative bodies affected by such policy. The General Membership will be responsible for adopting, by Resolution, an annual budget and work program and setting forth appropriate policies to guide the Executive Committee's activities.

SECTION VII - COMMITTEES. Committees may be established and appointed by the Chair of the Conference to assist the Conference in the performance of its functions. Committees may be composed of Conference members, other elected or appointed official governmental employees or citizens with particular knowledge or talent to contribute to the work of the committee.

SECTION VIII - AMENDMENTS. These Bylaws may be amended at any regular or special meeting of the General Membership by a majority vote of members constituting a quorum; provided, however, that a copy of the proposed amendment has been ~~mailed~~ ~~provided~~ to each member at least ~~fourteen (14) days~~ ~~24-hours~~ prior to the meeting at which the vote to amend is taken.

Revised January 18, 1989  
Revised September 20, 1989  
Revised December 17, 1997  
Revised December 13, 2000  
Revised September 19, 2001  
Revised March 20, 2002  
Revised December 13, 2006  
Revised October 17, 2007  
Revised December 12, 2012  
~~Revised March??, 2019??~~