



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, March 18, 2019
1:30 p.m.

The 300 Building
311 North 4th St, Suite 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Mike Leita, Commissioner, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

❖ **CALL TO ORDER** – The March 18, 2019 meeting of the YVCOG Executive Committee will come to order at ___ p.m.

❖ **INTRODUCTIONS / ROLL CALL**

❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

James Restucci, YVCOG Executive Committee Chair

“The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.”

1. Approval of Minutes: February 20, 2019 YVCOG Executive Committee Meeting pp. 3-5
2. Approval of Payroll: As of February 28, 2019, approve payroll voucher FEB-19-001 in the amount of \$93,059.88 through electronic fund transfers. p. 6
3. Approval of Accounts Payable Vouchers: As of February 28, 2019, approve claim vouchers numbered FEB-19-002 through FEB-19-036 in the total amount of \$208,866.69. pp. 6-9

Action: *Discuss and approve*

Motion: *“I move to approve the Consent Agenda.”*

OLD BUSINESS

None.

NEW BUSINESS

1. Executive Director's Correspondence
Larry Mattson, Executive Director
 - Yakima County request for Solid Waste Advisory Committee member
 - Letter from Generating Hope, re: Noah's Ark operations in Wapato pp. 10 - 11**Action:** *Information*
2. Staff Reports
 - Budget Report – *Chris Wickenhagen, Deputy Director* pp. 12-15
 - Homeless Housing & Assistance Program– *Crystal Testerman, Program Manager*
 - Land Use Planning Program – *Mike Shuttleworth, Program Manager*

- Jurisdiction Interview Results- *Esther Magasis, Program Manager pp. 16 - 21*

Action: Information

3. 2019 Regional Summit

Larry Mattson, Executive Director

Action: Information

4. Yakima County Printing Office

Larry Mattson, Executive Director

- YVCOG's paper supplier and printer of choice; scheduled to close this fall
- Ask General Membership if they would like YVCOG to consider hosting the office?

Action: Information; forward to March General Membership meeting?

5. 2019 YVCOG General Membership Meetings

Larry Mattson, Executive Director

- March 20th: Selah hosting at Nana Kate's
Program: Adverse Childhood Experiences – ACES
- May 15th: Looking for host
Program: Ryan Oelrich, Executive Director of *Priority Spokane*

Action: Information

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
February 20, 2019

CALL TO ORDER Chair John Hodkinson called the February 20, 2019 meeting of the YVCOG Executive Committee to order at 2:48 p.m.

ROLL CALL & INTRODUCTIONS

- Members present: John Hodkinson, Bill Moore, Sherry Raymond,
- Members present via teleconference: Brad Hill, Janice Gonzales
- Members absent: Jim Restucci*, Mike Leita*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Crystal Testerman, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: none
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

- A. Approval of Minutes: January 14, 2019 YVCOG Executive Committee Meeting
- B. Approval of Payroll: As of January 31, 2019, approve payroll voucher JAN-19-001 in the amount of \$93,180.22 through electronic fund transfers.
- C. Approval of Accounts Payable Vouchers: As of January 31, 2019, approve claim vouchers numbered JAN-19-002 through JAN-19-039 in the total amount of \$304,571.22.

Bill Moore moved to approve the Consent Agenda. Sherry Raymond seconded. The motion carried.

OLD BUSINESS None.

NEW BUSINESS
*Executive Director's Correspondence**

Larry Mattson, Executive Director, presented information on:

- YVCOG Executive Committee letter of support to Yakima Valley Community Foundation grant application
- Census 2020 complete count committee meets once per month, ad hoc. Involves all municipalities, county and Yakama Nation.
- Center for Sustainable Infrastructure (CSI) based in Olympia interested in long-term investments in infrastructure.

Action: Information

YVCOG Policies* Chris Wickenhagen, Deputy Director, presented information on POL-110: Paying for Meals and Incidental Business Expenses for non-overnight travel.
Sherry Raymond moved to approve and authorize the chair to sign YVCOG Policy 110. Bill Moore seconded. The motion carried.

YVCOG Bylaws Revision* Larry Mattson presented information on revisions to YVCOG bylaws:

- Changing YVCOG General Membership meeting dates from January to February
Bill Moore motioned to approve sending the meeting date revision to the General Membership for their discussion and approval." Brad Hill seconded. The motion carried.
- Changing YVCOG bylaws to update public notice requirements per the Open Public Meetings Act.
Sherry Raymond motioned to approve sending the public notice requirements bylaw revisions to the General Membership for their discussion and approval." Bill Moore seconded. The motion carried.

Staff Reports* **Homeless Housing and Assistance Program – Crystal Testerman**

- Commerce released the consolidated homeless grant application for 2019-2021. Applications due April 26th. Working with Yakima County staff.
- Yakima County is recruiting for the Yakima Homeless Coalition (YHC). Open membership. First meeting on March 20, 2019 at the First Street Conference Room. Priorities include updating the local 5-Year Homeless Plan. Recommendations to the County Commissioners will be made by the YHC Executive Committee.
- Yakima County is also recruiting for the YHC Executive Committee. The YVCOG representative will be voted on at the General Membership meeting tonight. Brad Hill will be representing the City, Commissioner Leita will represent the County. The YHC Executive Committee also will have 3 members from the Yakima Homeless Coalition and 3 members appointed by the Commissioners, from Public Safety, Business and a homeless or formerly homeless person. The YHC Executive Committee's role is to provide strategic oversight and accountability, as well as to serve as the liaison between the Coalition and the Board of County Commissioners.
- Attended Roy's Market grand opening, renamed the Rhonda Hauff Resource Center. Provides transitional housing up to 2 years for 40 residents.

Land Use Planning Program - Mike Shuttleworth reported on Grandview annexation, Granger conditional use permit, 2 short plats, Granger planning commission regarding duplexes and lot sizes. Mabton Urban Growth Area. Union Gap on short plats, SEPA and park plan. Meetings included Solar NW for solar plan for Yakima area. Attending Union Gap meetings on Mondays regarding permits. Attended planning conference in January. Useful info regarding economic assistance, rural design for communities, tribal lands, WSU as a resource for communities.

Regional Plan Update – Mike Shuttleworth reported that we applied to the Yakima Valley Community Foundation for a grant. Also looking for additional funding. The Regional Plan looks at the collaborative process and building trust among diverse interests. Consensus, not agreement, on projects. Working with Gaps and Overlaps group.

Member Interviews Update – Esther Magasis reported on her interviews with several municipalities. Trying for UG and Wapato. Most common areas of concern is infrastructure, economic vitality, housing and public safety, youth engagement, succession planning and retaining staff.

- March 25 and 26th: Dep't of Commerce Mental Health first aid training, help and assistance for people who are having a substance abuse addiction or mental health issues.

Budget Report – Chris Wickenhagen, Deputy Director. Reported on January budget. Revenue is usually higher due to receipt of member assessment and Federal funds. Expenses are unusually high due to annual fees, memberships, rent, etc. No request for filing fees for January due to carryover from 2018 Budget Amendment. Waiting for City of Yakima's request for Camp Hope reimbursements for water and power.

Action: Information

*2019 Regional Summit**

Larry Mattson gave information on the 2019 Regional Summit in Richland.

2019 General Membership Meetings

Larry Mattson reported on topics for our next few General Membership meetings.
February – Toppenish hosting at Mt. Adams Country Cub, Communicable Diseases.
March – Selah hosting at Nana Kate's, Adverse Childhood Experiences.
May – Looking for host, Priorities Spokane.

Action: Information

OTHER BUSINESS None

**PUBLIC
COMMENT**

None.

ADJOURN

With no other business, John Hodkinson adjourned the meeting at 3:20 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

P-5

VOUCHER REGISTER AND APPROVAL

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington; do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$301,926.57, and approved this 18th day of March, 2019.

Mike Leita - Yakima County	Bradley Hill - Yakima	James A. Restucci - Sunnyside	John P. Hodkinson, Jr. - Area 1
Janice Gonzales - Area 2	Bill Moore - Area 3	Sherry Raymond - Member-at-Large	

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
February 2019				
FEB-19-001	YVCOG	Payroll; February 2019	\$93,059.88	ACH
FEB-19-002	Key Bank	Monthly Banking Services; February 2019	\$45.52	ACH
FEB-19-003	ACR Business Consulting	Point-in-Time Count - professional svcs.	\$21,505.00	2509
FEB-19-004	Advanced Travel Fund YVCOG	L. Mattson - NARC Conference - Washington, DC - 2/10-2/12/2019	\$726.10	2510
FEB-19-005	Alliant Communications, Corp	Phone System - Voice Partner Plan	\$172.04	2511
FEB-19-006	Allstream Business US, Inc.	DSL/Phone Services	\$879.92	2512
FEB-19-007	Graf Investments	Office Space Rental/Building Expense	\$1,614.49	2513
FEB-19-008	LiftForward Inc	Surface Pro Computer Leases	\$350.01	2514
FEB-19-009	Office Depot Inc	Miscellaneous Office Supplies	\$5.29	2515
FEB-19-010	Rotary International Yakima	L. Mattson - Dues/Meals/Membership	\$335.00	2516
FEB-19-011	Sunnyside Sun Media LLC	Legal Notice - 2019 Meeting Notice	\$93.75	2517
FEB-19-012	Vision Municipal Solutions, LLC	Financials & Payroll Software - Installment 4 of 5	\$3,462.40	2518
FEB-19-013	Xerox Corporation	Copier Lease & Maintenance	\$436.62	2519
FEB-19-014	Yakima Herald Republic	Legal Notices - misc. MPO/RTPO	\$857.41	2520
FEB-19-015	Yakima Waste Systems, Inc	Recycling Services	\$13.88	2521
FEB-19-016	Alan Adolf	Travel & Registration reimbursement; February	\$112.22	2522
FEB-19-017	Bradley Hill	Travel & Registration reimbursement; February	\$1,260.00	2523
FEB-19-018	Catholic Charities of the Diocese of Yakima	Homeless Services; January	\$15,768.22	2524
FEB-19-019	Christina Wickenhagen	Travel & Registration reimbursement; February	\$44.36	2525
FEB-19-020	City of Yakima	Homeless Services; January	\$26,041.54	2526
FEB-19-021	Conference of Governments	Petty Cash Account Reimbursement; February	\$25.89	2527
FEB-19-022	Crystal Testerman	Travel & Registration reimbursement; February	\$44.36	2528
FEB-19-023	Esther Magasis	Travel & Registration reimbursement; February	\$348.28	2529
FEB-19-024	Jodi Smith	Travel & Registration reimbursement; February	\$44.36	2530
FEB-19-025	Lauris C Mattson	Travel & Registration reimbursement; February	\$153.68	2531
FEB-19-026	Lower Valley Crisis & Support Services	Homeless Services; January	\$4,342.97	2532
FEB-19-027	Michael Shuttleworth	Travel & Registration reimbursement; February	\$147.60	2533
FEB-19-028	Office Depot Inc	Miscellaneous Office Supplies	\$61.93	2534
SUB TOTAL			\$171,952.72	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$171,743.19**

		Auditing Officer		
	VENDOR	INVOICE #	AMOUNT	WARRANT #
	February 2019			
1	YVCOG - Payroll; February	FEB-19-001	\$93,059.88	ACH
2	Key Bank - Bank Service Fees; February	FEB-19-002	\$45.52	ACH
3	ACR Business Consulting PIT Count services	FEB-19-003	\$21,505.00	2509
4	Advanced Travel Fund YVCOG - L. Mattson - NARC Conference - Washington DC - 2/10-2/12/2019	FEB-19-004	\$726.10	2510
5	Alliant Communications, Corp - phone services	FEB-19-005	\$172.04	2511
6	Allstream Business US, Inc. - phone services	FEB-19-006	\$879.92	2512
7	Graf Investments - 2018 Building Expense shortage	FEB-19-007	\$1,614.49	2513
8	LiftForward Inc - Surface Pro Computer Lease	FEB-19-008	\$350.01	2514
9	Office Depot Inc - Misc. office supplies	FEB-19-009	\$5.29	2515
10	Rotary International Yakima - L. Mattson dues, etc.	FEB-19-010	\$335.00	2516
11	Sunnyside Sun Media LLC - 2019 Mtg Dates notice	FEB-19-011	\$93.75	2517
12	Vision Municipal Solutions, LLC - software installment	FEB-19-012	\$3,462.40	2518
13	Xerox Corporation - Copier Lease & Maintenance	FEB-19-013	\$436.62	2519
14	Yakima Herald Republic - February M/RTIP Amendment	FEB-19-014	\$189.90	2520
15	Yakima Herald Republic / El Sol - February M/RTIP Amendment (Spanish)	FEB-19-014	\$95.70	2520
16	Yakima Herald Republic - Draft Title VI Plan	FEB-19-014	\$395.63	2520
17	Yakima Herald Republic/El Sol - Draft Title VI Plan (Spanish)	FEB-19-014	\$176.18	2520
18	Yakima Waste Systems, Inc - Recycling	FEB-19-015	\$13.88	2521
19	Alan Adolf - Travel & Registration reimbursement	FEB-19-016	\$112.22	2522
20	Bradley Hill - Travel & Registration reimbursement	FEB-19-017	\$1,260.00	2523
21	Catholic Charities of the Diocese of Yakima Homeless Services; January	FEB-19-018	\$15,768.22	2524
22	Christina Wickenhagen - Travel & Registration Reimbursement	FEB-19-019	\$44.36	2525
23	City of Yakima - Homeless Services; January	FEB-19-020	\$26,041.54	2526
24	Conference of Governments - petty cash reimbursement	FEB-19-021	\$25.89	2527
25	Crystal Testerman - Travel & Registration reimbursement	FEB-19-022	\$44.36	2528
26	Esther Magasis - Travel & Registration reimbursement	FEB-19-023	\$348.28	2529
27	Jodi Smith - Travel & Registration reimbursement	FEB-19-024	\$44.36	2530
28	Lauris C Mattson - Travel & Registration reimbursement	FEB-19-025	\$153.68	2531
29	Lower Valley Crisis & Support Services - Homeless Services; January	FEB-19-026	\$4,342.97	2532
	Sub Total		\$171,743.19	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$130,183.38**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
30	Michael Shuttleworth - Travel & Registration reimbursement	FEB-19-027	\$147.60	2533
31	Office Depot Inc - Miscellaneous Office Supplies	FEB-19-028	\$47.60	2534
32	Office Depot Inc - Miscellaneous Office Supplies	FEB-19-028	\$14.33	2534
33	People for People - Homeless Services; January	FEB-19-029	\$179.37	2535
34	Rod's House - Homeless Services; January	FEB-19-030	\$7,992.64	2536
35	Tamara Hayward - Travel & Registration reimbursement	FEB-19-031	\$44.71	2537
36	Transform Yakima Together - Homeless Services; January	FEB-19-032	\$37,096.06	2538
37	US Bank Corporate Payment Systems - Acct 2640	FEB-19-033	\$2,028.66	2539
38	US Bank Corporate Payment Systems - Acct 7650	FEB-19-033	\$864.00	2539
39	Yakima Herald Republic - rescheduled GM mtg notice	FEB-19-034	\$110.78	2540
40	Yakima Neighborhood Health Services - Homeless Services; January	FEB-19-035	\$43,031.43	2541
41	Yakima Valley Farmworkers Clinic - Homeless Services; January	FEB-19-036	\$38,626.20	2542
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	Sub Total		\$130,183.38	
	February 2019 GRAND TOTAL		\$301,926.57	



Generating Hope

Helping the Chronic Homeless in Washington's
Yakima Valley Rural Region



Larry Mattson
Executive Director
Yakima Valley Conference of Governments
311 North 4th Street, Suite 204
Yakima, WA 98901

March 7th, 2019

Generating Hope
Board of Directors

RE: Generating Hope Meeting with Wapato Mayor and City Administrator

Marlene Cousens
President

Last week, representatives of Generating Hope (Noah's Ark) Board of Directors met with Mayor Alvarez-Roa and Mr. Juan Orozco to discuss its current financial situation and need for city support regarding growing number of incidents around the Ark. It was a productive meeting – and both Mayor Alvarez-Roa and Mr. Orozco agreed the shelter needs support. They did observe, however, that Noah's Ark's challenges were now increasing because of the number of people being dropped off, including a legless individual dropped off at the Ark in the middle of the night, who are not from Wapato or the general area. This is a challenge not only to the Ark, but to the city as well.

Tom Silva,
Treasurer

Kay Phillip
Secretary

Joel Lewton,
Director

We continue to be grateful to the YVCOG for its financial support, but these new circumstances have increased our challenges because of changing clientele mix. In common agreement, both Noah's Ark and Wapato understand that financial support is the only solution to what is a regional lower valley problem.

Janet Harris
Director

Al Harris,
Director

Transportation of individuals to the well-funded Camp Hope in Yakima is not practical – and Wapato's decade-long emergency shelter and service center lacks the funding to provide the necessary services which include effective case management and 24-hour supervision necessary for safety concerns.

Rick Sanchez,
Director

Cathy Johnson
Director

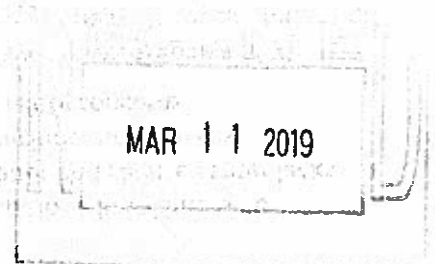
To further discussion between all affected parties, Mayor Alvarez-Roa and Mr. Orozco suggested they could host a meeting of YVCOG at one of its regular meetings where this matter could also be addressed. It would be the start of bringing together the Yakama Nation and YVCOG to discuss how to effectively address a common solution that would include shared ideas and support for forgotten homeless throughout the lower valley unable to use the better-funded facilities in Yakima. It is not just to address Wapato needs – but to deal directly with the many homeless who are transported from several cities, including Yakima, to Noah's Ark.

We would be pleased to meet with you and discuss this matter further to honor Mayor Alvarez-Roa's request – or to arrange more direct contact. The matter is important and we feel honored that Wapato city is trying to address the issue of retaining its chronic homeless emergency shelter and service center.

Regards,

Marlene Cousens
President, Board of Directors
Generating Hope

Generating Hope
(EIN# 20-3070634)



NOAH'S ARK IS A PROJECT OF GENERATING HOPE located in Wapato, WA
Noah' Ark is a Drop in Center and Transitional Emergency Shelter for the Chronically Homeless.
PO Box 1562 Yakima, WA 98907

P.100



YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

311 North 4th Street, Suite 204 • Yakima, Washington 98901
509-574-1550 • FAX 574-1551
website: www.yvcog.org

March 12, 2019

Marlene Cousens, President
Generating Hope
PO Box 1562
Yakima, WA 98907

Re: Generating Hope Meeting with Wapato Mayor and City Administrator

Dear Ms. Cousens:

Thank you for your letter of March 7th. I'm pleased to know that you've held productive meetings with the mayor and city administrator regarding the operation of Noah's Ark in Wapato. I know that that relationship has been difficult in years past. As you mention, the Ark is an important resource for the homeless not only in Wapato, but within the lower Yakima Valley and on the Yakama Reservation.

I would be happy to meet with you, Mayor Alvarez-Roa, and Mr. Orozco. Please contact me at your earliest convenience to schedule this meeting. You can reach me via e-mail at larry.mattson@yvcog.org.

I would also encourage you and/or members of your board to attend the first meeting of the 'new' Yakima Homeless Coalition, created by the Board of Yakima County Commissioners last November. The meeting is scheduled for **Wednesday, March 20th, 1:30 – 4 p.m.**, in the county's First Street Conference Room (former Pizza Hut restaurant). This is an open public meeting.

Sincerely,

Lauris (Larry) C. Mattson
Executive Director

FILE COPY

MEMBER JURISDICTIONS

Grandview • Granger • Harrah • Mabton • Moxee • Naches • Selah
Sunnyside • Tieton • Toppenish • Union Gap • Wapato • Yakima • Yakima County • Zillah

**YVCOG Executive Committee Meeting March 18, 2019
BUDGET REPORT
Feb-19**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:

	2018	2019
January	\$ 804,908.24	\$ 310,139.21
February	\$ 168,643.34	\$ 131,535.58
March	\$ 215,224.77	\$ -
April	\$ 549,587.75	\$ -
May	\$ 296,490.49	\$ -
June	\$ 495,068.52	\$ -
July	\$ 210,101.34	\$ -
August	\$ 196,495.71	\$ -
September	\$ 361,289.63	\$ -
October	\$ 609,828.36	\$ -
November	\$ 91,476.53	\$ -
December	\$ 355,732.39	\$ -

Monthly Revenue	\$ 168,643.34	\$ 131,535.58
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Total Revenue YTD	\$ 4,354,847.07	\$ 441,674.79
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EXPENDITURES:

Salaries		2018	2019
January		\$ 63,578.97	\$ 69,459.42
February		\$ 64,026.97	\$ 69,459.42
March		\$ 64,026.97	\$ -
April		\$ 64,026.97	\$ -
May		\$ 64,359.97	\$ -
June		\$ 64,359.97	\$ -
July		\$ 65,812.97	\$ -
August		\$ 66,036.97	\$ -
September		\$ 66,834.90	\$ -
October		\$ 62,833.75	\$ -
November		\$ 62,833.75	\$ -
December		\$ 65,640.82	\$ -

Total Current Salaries	\$ 64,026.97	\$ 69,459.42
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Total Salaries YTD	\$ 774,372.98	\$ 138,918.84
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Vouchers		2018	2019
January		\$ 352,453.50	\$ 328,232.62
February		\$ 261,837.78	\$ 232,467.15
March		\$ 268,900.96	\$ -
April		\$ 371,713.11	\$ -
May		\$ 260,113.70	\$ -
June		\$ 268,426.73	\$ -
July		\$ 216,499.00	\$ -
August		\$ 235,299.83	\$ -
September		\$ 289,074.34	\$ -
October		\$ 272,222.66	\$ -
November		\$ 263,806.49	\$ -
December		\$ 203,284.40	\$ -

Monthly Vouchers	\$ 261,837.78	\$ 232,467.15
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Total Vouchers YTD	\$ 3,263,632.50	\$ 560,699.77
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TOTAL MONTHLY EXPENDITURES	\$ 325,864.75	\$ 301,926.57
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TOTAL EXPENDITURES YTD	\$4,038,005.48	\$699,618.61
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Revenue Balance	\$316,841.59	-\$257,943.82
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2019
Yakima Valley Conference of Governments
Revenue Budget

17%

Grants/Contracts	FEBRUARY	YTD Actual Revenue	2019 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000 **		
Administration					
Admin-Gen'l Assessment	5,569.00	106,874.50	123,433	16,558.50	87%
Admin-Misc Revenue (copies, posters)	-	-	300	300.00	0%
Admin-Assoc Membership Fees	-	-	2,000	2,000.00	0%
Admin-Gen'l Ala Carte	-	-	140,000	140,000.00	0%
Other Income (Rebates)	142.75	1,267.65	200	-1,067.65	634%
Other Misc	-	476.77	-	-476.77	#DIV/0!
Community Services	-	-	6,000	6,000.00	0%
Sale of Scrap & Junk	-	-	400	400.00	0%
Total Administration	5,711.75	108,618.92	272,333	163,714.08	40%
Intergov-Local Match WSDOT	5,007.00	34,245.50	44,757	10,511.50	77%
Intergov -Local Transit	-	6,000.00	6,000	0.00	100%
Total Intergov-Local	5,007.00	40,245.50	50,757	10,511.50	1.77
CTR - Plans & Progr WSDOT	-	13,200.00	75,000	61,800.00	18%
CMAQ Grant	-	10,212.37	103,750	93,537.63	10%
Human Services Transp Plan	-	1,021.45	10,000	8,978.55	10%
FHWA-DOT-Metro Plan (PL)	-	-	350,000	350,000.00	0%
FTA-DOT-Metro Plan Grant	-	-	70,000	70,000.00	0%
RTPO-WSDOT	-	29,339.74	121,996	92,656.26	24%
Total TRANSPORTATION	-	53,773.56	730,746	676,972.44	0.62
Homeless Local Fees	-	-	1,050,000	1,050,000.00	0%
CHG State Grant	68,528.60	125,627.35	940,000	814,372.65	13%
TANF State Grant	4,218.74	7,867.56	70,000	62,132.44	11%
HEN State Grant	44,865.73	97,105.63	765,000	667,894.37	13%
Total HOMELESS	117,613.07	230,600.54	2,825,000	2,594,399.46	8%
Intergov-Scholarship	-	-	500	500.00	0%
Member TA's 2018	3,203.76	4,436.27			
Grandview	-	-	7,500.00	7,500.00	0%
Granger	-	-	8,000.00	8,000.00	0%
Harrah	-	-			
Mabton	-	-	5,000.00	5,000.00	0%
Moxee	-	-			
Naches	-	-			
Selah	-	-	5,000.00	5,000.00	0%
Sunnyside	-	-			
Tieton	-	-			
Toppenish	-	-			
Union Gap	-	-	20,000.00	20,000.00	0%
Wapato	-	-			
Zillah	-	-			
Spark Northwest	-	4,000.00			
Intergov Serv-Exec Boards (TA Contr)	3,203.76	8,436.27	114,000	105,563.73	7%
Total Revenue	131,535.58	441,674.79	3,993,336	3,551,661.21	11%

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2019
Yakima Valley Conference of Governments
EXPENDITURE Budget

17%

	January	YTD Actual	2019 Budget	Annual \$ Variance	YTD % Variance
Salaries					
Salaries and Wages	\$ 69,459.42	\$ 138,918.84	\$ 880,700	16%	\$ 741,781.16
Salaries-Overtime	\$ -	\$ -	\$ 6,000	0%	\$ 6,000.00
Total Salaries and Wages	\$ 69,459.42	\$ 138,918.84	\$ 886,700	16%	\$ 747,781.16
Personnel Benefits					
Benefits-Direct	\$ 23,600.46	\$ 47,261.86	\$ 323,100	15%	\$ 275,838.14
Total Benefits	\$ 23,600.46	\$ 47,261.86	\$ 323,100	15%	\$ 275,838.14
Supplies					
Office & Operating Supplies	\$ 605.65	\$ 1,266.43	\$ 25,000	5%	\$ 23,733.57
Small Tools and Minor Equip	\$ 350.01	\$ 700.02	\$ 17,000	4%	\$ 16,299.98
Total Supplies	\$ 955.66	\$ 1,966.45	\$ 42,000	5%	\$ 40,033.55
Other Services-Charges					
Professional Services	\$ 1,614.49	\$ 10,149.93	\$ 90,000	11%	\$ 79,850.07
Prof Serv-Tech Services	\$ -	\$ 1,217.04	\$ 16,800	7%	\$ 15,582.96
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 1,138.27	\$ 2,191.89	\$ 13,000	17%	\$ 10,808.11
Communication-Postage	\$ 7.35	\$ 165.39	\$ 500	33%	\$ 334.61
Travel	\$ 2,911.67	\$ 4,291.74	\$ 64,000	7%	\$ 59,708.26
Advertising	\$ 1,061.94	\$ 1,352.82	\$ 15,000	9%	\$ 13,647.18
Operating Rentals and Leases	\$ 265.95	\$ 9,422.11	\$ 160,000	6%	\$ 150,577.89
Insurance	\$ -	\$ 9,990.00	\$ 10,700	93%	\$ 710.00
Utility Services	\$ 13.88	\$ 27.10	\$ 275	10%	\$ 247.90
Repair and Maintenance	\$ 170.67	\$ 343.11	\$ 5,500	6%	\$ 5,156.89
Homeless Provider Contracts	\$ 194,583.43	\$ 456,342.49	\$ 2,280,000	20%	\$ 1,823,657.51
Misc. (registrations, dues, subscriptions)	\$ 6,143.38	\$ 15,977.84	\$ 85,061	19%	\$ 69,083.16
Total Services	\$ 207,911.03	\$ 511,471.46	\$ 2,741,336	19%	\$ 2,229,864.54
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 301,926.57	\$ 699,618.61	\$ 3,993,336	18%	\$ 3,293,717.39

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2018-19 Cash Flow Statement
Yakima Valley Conference of Governments

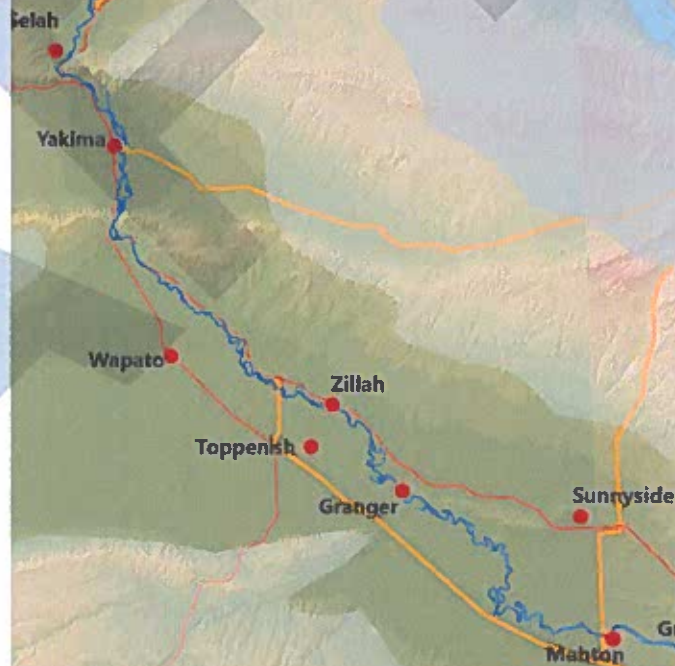
January 2019

For the Mo Ended:

	February	March	April	May	June	July	August	September	October	November	December	January	February
Beginning cash	\$848,064.37	\$690,712.32	\$573,009.16	\$686,856.83	\$658,873.85	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94
CTR - Grant	13,200.00	6,600.00	13,200.00	13,200.00	13,200.00	9,893.56	7,443.54	11,600.00	4,501.31	5,000.00	6,600.00	13,200.00	10,212.37
CMAQ Plans & Programs	9,055.17	3,930.59	9,190.70	5,295.71	11,405.25	9,893.56	3,302.88	7,443.54	4,501.31	7,412.51	933.98	1,021.45	1,021.45
Human Svs Trasp Plan Grant	4,676.40	3,677.59	3,677.59	38,067.41	25,379.57	26,662.15	25,489.91	23,062.66	28,549.33	50,206.21	28,549.33	28,549.33	28,549.33
FHWA DOT-Metro Plan Grant	52,065.61	20,063.83	17,934.42	17,934.42	17,934.42	7,367.01	11,426.60	11,426.60	21,914.10	21,914.10	21,914.10	21,914.10	21,914.10
DOT-RTPO & RTPO Long Range	20,063.83	31,406.58	31,406.58	31,406.58	268,700.00	116,900.00	408,510.00	408,510.00	176,745.46	315,044.58	117,613.07	117,613.07	117,613.07
Homeless 2163 Local Fees	160,717.30	114,317.61	167,647.82	182,677.76	160,087.11	120,776.55	161,993.79	184,110.81	176,745.46	315,044.58	117,613.07	117,613.07	117,613.07
STATE FUNDS - Homeless Grant	160,717.30	114,317.61	167,647.82	182,677.76	160,087.11	120,776.55	161,993.79	184,110.81	176,745.46	315,044.58	117,613.07	117,613.07	117,613.07
HUD CoC Grant					8,719.83								
Intergov-Aia Carte				3,966.00	12,500.00	7,891.46	2,543.14	2,543.14	5,047.59	1,225.00	4,604.50	5,232.51	3,203.76
Technical Assistance Members		2,583.26	4,475.73	6,084.32	2,281.05	7,891.46	2,543.14	2,543.14	5,047.59	1,225.00	4,604.50	5,232.51	3,203.76
Intergov-County/City Share-gen asse	1,875.00	19,879.00	13,823.00	6,000.00	5,620.00	925.00	325.00	900.00	1,750.00	138.15	1,601.67	1,601.67	142.75
Intergov-Local Match WSDOT	1,244.00	6,000.00	6,000.00	6,000.00	5,620.00	925.00	325.00	900.00	1,750.00	138.15	1,601.67	1,601.67	142.75
Intergov -Local FTA (Yakima Transit)													
YV Community Foundation Grant		8.70	134.27	500.00	500.00	500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Misc Revenue-copies, posters													
Associate Membership Fees													
Scrap & Junk													
Scholarship			198.00	1,700.00	1,700.00	320.00	320.00	320.00	320.00	161.32	161.32	161.32	161.32
Expense Revenue Netted Back													
Total Receipts	\$168,512.70	\$215,224.77	\$549,587.75	\$296,490.49	\$495,068.52	\$177,916.72	\$196,495.71	\$361,289.63	\$609,828.36	\$91,476.53	\$355,732.39	\$310,139.21	\$131,535.58
Available Cash	\$1,016,577.07	\$905,937.09	\$1,122,596.91	\$983,347.32	\$1,153,942.17	\$999,184.22	\$913,367.96	\$973,320.79	\$1,247,284.72	\$1,003,704.84	\$1,032,796.99	\$1,074,010.98	\$807,854.52
Use of Funds													
Salaries	64,026.97	64,026.97	64,026.97	64,359.97	64,359.97	65,812.97	66,036.97	66,834.90	62,833.75	62,833.75	65,640.82	69,459.42	69,459.42
Personnel Benefits	22,638.57	22,653.18	22,615.24	22,693.41	22,723.15	23,044.71	23,117.32	22,528.33	21,672.79	21,633.18	23,101.46	23,661.40	23,600.46
Supplies	1,970.26	955.39	1,938.78	501.49	778.25	1,478.70	1,848.25	808.67	3,012.29	1,538.44	3,200.12	1,010.79	955.66
Other Services	237,228.95	245,292.39	347,159.09	236,918.80	244,813.30	191,975.59	210,334.26	245,692.53	247,537.58	240,634.87	176,982.82	303,560.43	207,911.03
Total Cash Out	325,864.75	332,927.93	435,740.08	324,473.67	332,674.67	282,311.97	301,336.80	335,964.43	335,056.41	326,640.24	268,925.22	397,692.04	301,926.57
Net Cash Flow	\$690,712.32	\$573,009.16	\$686,856.83	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77	\$676,318.94	\$505,927.95

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MEMBER JURISDICTION INTERVIEWS



MARCH 13TH, 2019

**Yakima Valley Conference of Governments
Authored by: Esther Magasis**



Methodology

Purpose

The purpose of these interviews was to identify the needs, issues, strengths, partners, and aspirations of member jurisdictions, with the long-term goal of creating better value for our customers and identifying commonalities and potential partnerships for efficiency within the region.

Participants

Two representatives were asked to participate from each jurisdiction, each in a separate interview. The intention of interviewing participants separately was to reduce the potential for groupthink. Participants were welcomed to provide feedback on the documentation of their responses, to ensure that they accurately reflected participants' thoughts.

In some rare instances, there were not two participants willing or available to conduct the interviews.

Interpreting the Data

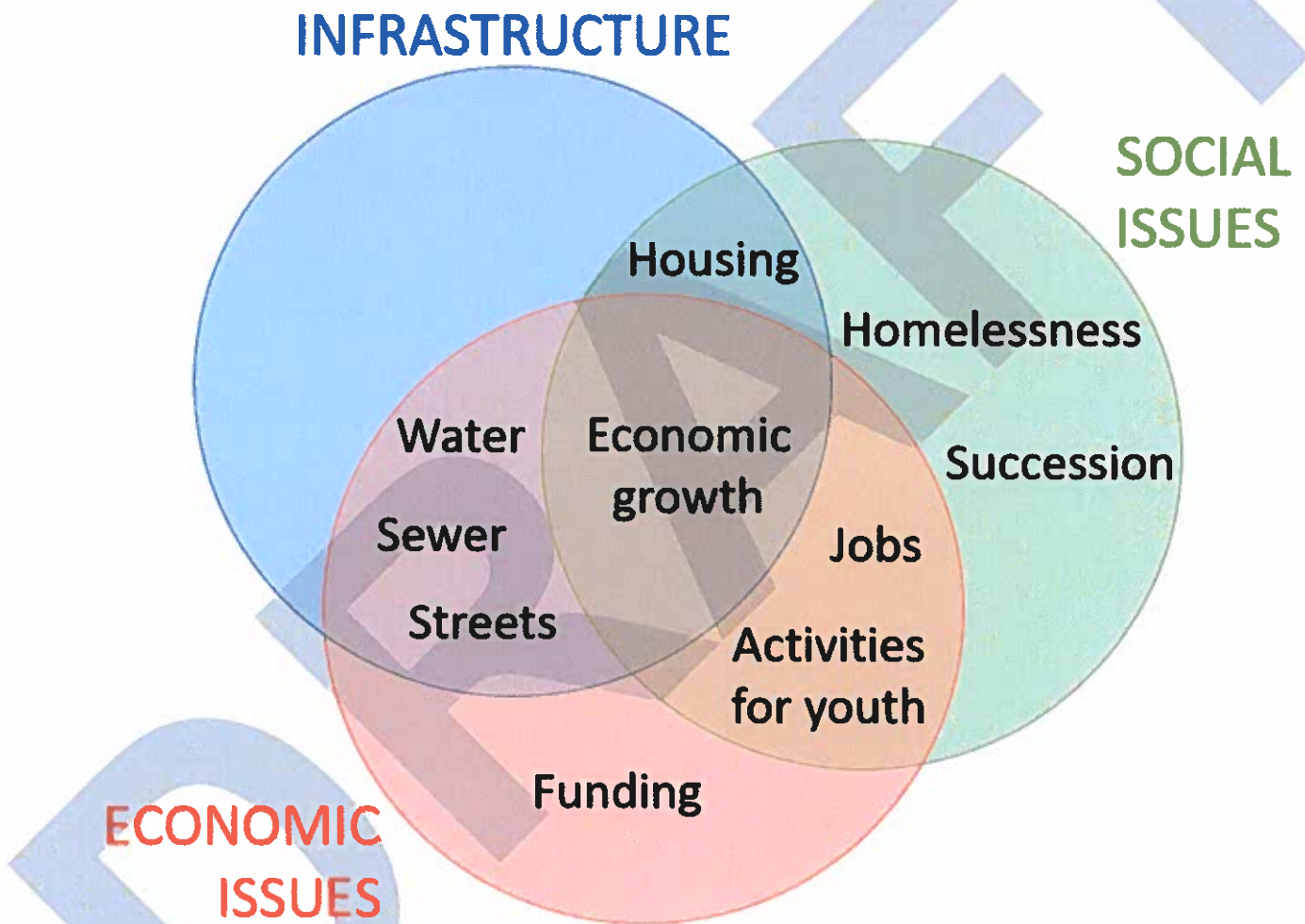
Some jurisdictions chose to offer only one participant, or to bundle both participants into one interview. Issues were ranked based on the number of interviews in which they were identified. A jurisdiction that provided only one interview reduced the number of interviews in which their issues were mentioned, potentially giving their issues less weight. All participants were notified of the purpose of the interviews, and that the intent of having two separate participants was to offer all jurisdictions equal weight. Those that offered only one participant, or two participants in one interview, declined to conduct two separate interviews after being informed of these potential effects.

This data is the result of initial interviews and does not represent a conclusive and exhaustive list of all issues in every community. It is not intended to limit the scope of what can be addressed – rather, it is the first step in an ongoing process of growth and collaboration for the region.

Results

Key themes

Although it seemed as though members largely thought of YVCOG as a resource for infrastructural assistance, none of the top ten most commonly cited issues were purely related to infrastructure.

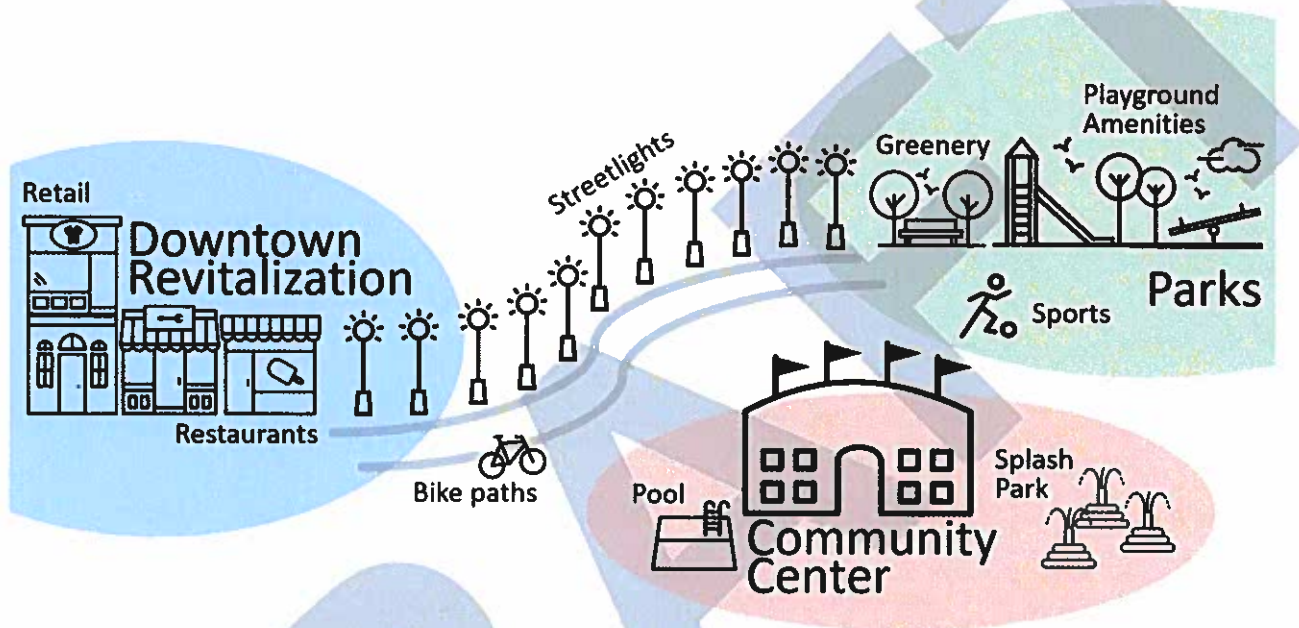


The ten topics most commonly identified as important issues during interviews

Many of YVCOG's services – the Homeless and Housing Assistance Program, grants assistance, the recent Regional Plan work – fall into social and economic issue categories. YVCOG operates at the will and funding of its membership, and has the potential to increase or add services to meet their members' needs.

Aspirational Projects

There were a number of projects identified by multiple jurisdictions as goals for the community. These were aspirational projects – not considered to be as “essential” as things like water and sewer – but all of them would contribute to addressing many of the top ten issues.



The overall vision for communities was beautiful, welcoming, prosperous, and safe. Interviewees hoped to foster economic growth, while maintaining the culture, traditions, and neighborly feel of their communities.

Valley Trends

While Northern and Southern Valley jurisdictions shared many of the same priorities (for instance, all of the key themes identified in the previous section), there were several issues that were identified only by communities in the Southern Valley.

Issues unique to the Southern Valley included:

- Struggling with inconsistency and turnover, both staff and leadership
- Ordinance enforcement
- Lack of equipment
- Police retention

-
- Retrocession
 - Tribal relations

The only issue identified as unique to the Northern Valley was lack of land appropriate for the development of additional housing.

Interview Subjects

Grandview

Gloria Mendoza, Mayor

Cus Arteaga, City Administrator/Public Works Director

Granger

Jose Trevino, Mayor

Alice Koerner, City Clerk/Treasurer

Jodie Luke, Public Works Director

Harrah

Barbara Harrer, Mayor

Sarah Hovis, Town Clerk/Treasurer

Mabton

Laura Vazquez, Mayor

Sylvia Sanchez, City Clerk

Moxee

Byron Adams, City Supervisor

Naches

Paul Williams, Mayor

Jeff Ranger, Town Administrator

Selah

Sherry Raymond, Mayor

Don Wayman, City Administrator

Sunnyside

Julia Hart, Mayor

Martin Casey, City Manager

Tieton

Dewane Ashbrooks, Mayor

Fred Muñoz, City Clerk/Treasurer

Toppenish

Clara Jiménez, Mayor

Lance Hoyt, City Manager

Union Gap

John Hodgkinson, City Council Member

Wapato

Multiple attempts were made to connect with Wapato officials, but no responses were received to participate.

Yakima

Kathy Coffey, Mayor

Cliff Moore, City Manager

Yakima County

Joseph Brusic, Prosecuting Attorney

Norm Childress, District 2 Commissioner

Zillah

Dr. Scott Carmack, Mayor

Sharon Bounds, City Clerk