

YVCOG EXECUTIVE COMMITTEE  
MEETING MINUTES  
February 20, 2019

- CALL TO ORDER** Chair John Hodkinson called the February 20, 2019 meeting of the YVCOG Executive Committee to order at 2:48 p.m.
- ROLL CALL & INTRODUCTIONS**
- Members present: John Hodkinson, Bill Moore, Sherry Raymond,
  - Members present via teleconference: Brad Hill, Janice Gonzales
  - Members absent: Jim Restucci\*, Mike Leita\*
  - YVCOG staff present: Larry Mattson, Chris Wickenhagen, Crystal Testerman, Mike Shuttleworth, Esther Magasis and Jodi Smith
  - Others present: none
  - A quorum was present.
- \*Indicates notice of absence received prior to meeting.*
- PUBLIC COMMENT POLICY** It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- Consent Agenda\***
- A. Approval of Minutes: January 14, 2019 YVCOG Executive Committee Meeting
  - B. Approval of Payroll: As of January 31, 2019, approve payroll voucher JAN-19-001 in the amount of \$93,180.22 through electronic fund transfers.
  - C. Approval of Accounts Payable Vouchers: As of January 31, 2019, approve claim vouchers numbered JAN-19-002 through JAN-19-039 in the total amount of \$304,571.22.
- Bill Moore moved to approve the Consent Agenda. Sherry Raymond seconded. The motion carried.**
- OLD BUSINESS** None.
- NEW BUSINESS**
- Executive Director's Correspondence\*** Larry Mattson, Executive Director, presented information on:
- YVCOG Executive Committee letter of support to Yakima Valley Community Foundation grant application
  - Census 2020 complete count committee meets once per month, ad hoc. Involves all municipalities, county and Yakama Nation.
  - Center for Sustainable Infrastructure (CSI) based in Olympia interested in long-term investments in infrastructure.
- Action: Information*
- YVCOG Policies\*** Chris Wickenhagen, Deputy Director, presented information on POL-110: Paying for Meals and Incidental Business Expenses for non-overnight travel.  
**Sherry Raymond moved to approve and authorize the chair to sign YVCOG Policy 110. Bill Moore seconded. The motion carried.**
- YVCOG Bylaws Revision\*** Larry Mattson presented information on revisions to YVCOG bylaws:
- Changing YVCOG General Membership meeting dates from January to February  
**Bill Moore motioned to approve sending the meeting date revision to the General Membership for their discussion and approval." Brad Hill seconded. The motion carried.**
  - Changing YVCOG bylaws to update public notice requirements per the Open Public Meetings Act.  
**Sherry Raymond motioned to approve sending the public notice requirements bylaw revisions to the General Membership for their discussion and approval." Bill Moore seconded. The motion carried.**
- Staff Reports\*** **Homeless Housing and Assistance Program – Crystal Testerman**

- Commerce released the consolidated homeless grant application for 2019-2021. Applications due April 26<sup>th</sup>. Working with Yakima County staff.
- Yakima County is recruiting for the Yakima Homeless Coalition (YHC). Open membership. First meeting on March 20, 2019 at the First Street Conference Room. Priorities include updating the local 5-Year Homeless Plan. Recommendations to the County Commissioners will be made by the YHC Executive Committee.
- Yakima County is also recruiting for the YHC Executive Committee. The YVCOG representative will be voted on at the General Membership meeting tonight. Brad Hill will be representing the City, Commissioner Leita will represent the County. The YHC Executive Committee also will have 3 members from the Yakima Homeless Coalition and 3 members appointed by the Commissioners, from Public Safety, Business and a homeless or formerly homeless person. The YHC Executive Committee's role is to provide strategic oversight and accountability, as well as to serve as the liaison between the Coalition and the Board of County Commissioners.
- Attended Roy's Market grand opening, renamed the Rhonda Hauff Resource Center. Provides transitional housing up to 2 years for 40 residents.

**Land Use Planning Program** - Mike Shuttleworth reported on Grandview annexation, Granger conditional use permit, 2 short plats, Granger planning commission regarding duplexes and lot sizes. Mabton Urban Growth Area. Union Gap on short plats, SEPA and park plan. Meetings included Solar NW for solar plan for Yakima area. Attending Union Gap meetings on Mondays regarding permits.

Attended planning conference in January. Useful info regarding economic assistance, rural design for communities, tribal lands, WSU as a resource for communities.

**Regional Plan Update** – Mike Shuttleworth reported that we applied to the Yakima Valley Community Foundation for a grant. Also looking for additional funding. The Regional Plan looks at the collaborative process and building trust among diverse interests. Consensus, not agreement, on projects. Working with Gaps and Overlaps group.

**Member Interviews Update** – Esther Magasis reported on her interviews with several municipalities. Trying for UG and Wapato. Most common areas of concern is infrastructure, economic vitality, housing and public safety, youth engagement, succession planning and retaining staff.

- March 25 and 26<sup>th</sup>: Dep't of Commerce Mental Health first aid training, help and assistance for people who are having a substance abuse addiction or mental health issues.

**Budget Report** – Chris Wickenhagen, Deputy Director. Reported on January budget. Revenue is usually higher due to receipt of member assessment and Federal funds. Expenses are unusually high due to annual fees, memberships, rent, etc. No request for filing fees for January due to carryover from 2018 Budget Amendment. Waiting for City of Yakima's request for Camp Hope reimbursements for water and power.

**Action: Information**

*2019 Regional Summit\**

Larry Mattson gave information on the 2019 Regional Summit in Richland.

*2019 General Membership Meetings*

Larry Mattson reported on topics for our next few General Membership meetings.  
February – Toppenish hosting at Mt. Adams Country Club, Communicable Diseases.  
March – Selah hosting at Nana Kate's, Adverse Childhood Experiences.  
May – Looking for host, Priorities Spokane.

**Action: Information**

**OTHER BUSINESS** None

**PUBLIC  
COMMENT**

None.

**ADJOURN**

With no other business, John Hodkinson adjourned the meeting at 3:20 p.m.

Respectfully submitted,

  
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James A. Restucci, YVCOG Executive Committee Chair

3/18/19  
\_\_\_\_\_  
Date signed

**ATTEST:**

  
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Jodi Smith, Communications Specialist