



YVCOG EXECUTIVE COMMITTEE AGENDA

**Monday, January 14, 2019
1:30 p.m.**

The 300 Building
311 North 4th St, Suite 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, City of Sunnyside
Janice Gonzales, Council Member, City of Zillah
Mike Leita, Commissioner, Yakima County
Sherry Raymond, Member-at-Large, City of Selah

John Hodkinson, Vice-Chair, City of Union Gap
Brad Hill, Council Member, City of Yakima
Bill Moore, Council Member, City of Grandview

- ❖ **CALL TO ORDER** – The January 14, 2019 meeting of the YVCOG Executive Committee will come to order at ____ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

CONSENT AGENDA

Larry Mattson, Executive Director

The items listed below may be acted upon by a single motion and second of the Executive Committee. By the simple request to the Chair, any Executive Committee Member may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

1. Approval of Minutes: December 17, 2018 YVCOG Executive Committee Meetings *pp. 3-5*
2. Approval of Payroll: As of December 31, 2018, approve payroll voucher DEC-18-027 in the amount of \$88,742.28 through electronic fund transfers. *p. 6*
3. Approval of Accounts Payable Vouchers: As of December 31, 2018, approve claim vouchers numbered DEC-18-001 through DEC-18-026 and 18-28 in the total amount of \$178,024.46. *pp. 6-8*

Action: *Discuss and approve*

Motion: *"I move to approve the Consent Agenda."*

OLD BUSINESS

1. Continuance of Executive Session – Executive Director Annual Performance Review

James Restucci, Chairman

Continuance of December Executive Session to discuss the performance of Executive Director, Larry Mattson.

"The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g) ("review the performance of a public employee") for the purpose of reviewing the performance of the Executive Director Larry Mattson. This session will begin at _____ o'clock, and will be concluded at _____ o'clock."

Action: *Information*

AND/OR

1. Executive Director's 2019 Compensation

Jim Restucci, Chairman

Action: *Discuss; approve potential 2019 salary adjustment per performance review.*

NEW BUSINESS

2. Executive Director's Correspondence p.9

- YVCOG Updated Organizational Chart

Larry Mattson, Executive Director

Action: Information

3. Staff Reports

- Homeless Housing & Assistance Program– *Crystal Testerman, Program Manager*
- Land Use Planning Program – *Mike Shuttleworth, Program Manager*
- Regional Plan Update - *Mike Shuttleworth, Program Manager*
- Budget Report – *Chris Wickenhagen, Deputy Director* pp. 10 -13

Action: Information

4. March 20, 2019 YVCOG General Membership Meeting

Larry Mattson, Executive Director

- Location: Looking for hosts
- Program: Adverse Childhood Experiences

Action: Information

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
December 17, 2018

CALL TO ORDER Chair Jim Restucci called the December 17, 2018 meeting of the YVCOG Executive Committee to order at 1:52 p.m.

**ROLL CALL &
INTRODUCTIONS**

- Members present: James Restucci, John Hodkinson, Bill Moore, Brad Hill, Sherry Raymond, Janice Gonzales, Mike Leita
- Members present via teleconference: none.
- Members absent: *
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Crystal Testerman, Mike Shuttleworth, Esther Magasis and Jodi Smith
- Others present: Julia Havens.
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

**PUBLIC
COMMENT
POLICY**

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

Consent Agenda*

- A. Approval of Minutes: November 19, 2018 YVCOG Executive Committee Meetings
- B. Approval of Homeless Program Contract Modifications:
 - a. TYT – Shelter 2018-2020
 - b. TYT Outreach 2018-2020

This is an administrative modification to change the name of the subgrantee. Transform Yakima Together has merged with Sunrise Outreach, who will be administering the contracts and accepting contractual obligations. TYT will continue the operation of Camp Hope.

Bill Moore moved to approve the Consent Agenda. Mike Leita seconded. The motion passed.

OLD BUSINESS

*Continuance of
Executive Session
from November*

James Restucci, Chairman. Executive session to discuss the performance of Executive Director, Larry Mattson.

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g) (“review the performance of a public employee”) for the purpose of reviewing the performance of the Executive Director Larry Mattson. This session will begin at 1:56 p.m. and will be concluded at 2:35 p.m.

Action: Information

NEW BUSINESS

*Executive Director’s
Correspondence**

Reconvened at 2:35 p.m.

Larry Mattson, Executive Director.

- WSU College of Nursing Letter: Request for additional funding. Executive Committee recommends sending a letter thanking for their input.
- Introducing Esther Magasis, Regional Program Manager.
- Regional Planning for Local Action Vignette #2: Yakima County Development Association.
- Cross-Sector Collaboration: ‘Program Rich, but System-Poor’. An abundance of non-profits, 14 cities and the County, working to serve 248,000 residents. NGOs, YCDA, ESD, United Way. Facing stagnant budget and aging infrastructure. How is collaboration saving money and helping our region to grow? Regional Plan for Local Action.
- The Executive Committee offered to sign a letter of support for YVCF grant funding. *Motion to authorize and pursue Yakima Valley Community Foundation grant made by*

John Hodkinson, seconded by Bill Moore. Motion passes.

- Request to convene budget process earlier in 2019, rather than the last several months made by Executive Committee.

Action: Information and motion for letter of support.

*Department of
Commerce:
Assistance to Local
Communities*

Julia Havens, Community Outreach Programs Specialist for Eastern Washington. Please reach out to her. She can connect you with a wide array of Commerce Programs, such as Planning and Growth Management, military compatibility guidebook, Community Assistance for housing, domestic violence, community services, energy division, solar grants, infrastructure for non-entitlement, capital match programs, economic development – rural strategies, Opportunity Zones – 4 in Yakima County. Tax Incremental Financing – TIF. New: Retirement Marketplace.

Action: Information

*Yakima Co. Homeless
Housing &
Assistance Program
Administrator
Contract Mod #4**

Larry Mattson, Executive Director. Contract \$ increase.

Action: Discuss and approve. John Hodkinson moved to approve the motion to authorize the chair to sign the Homeless Housing & Assistance Program Administrator Contract modification #4. Janice Gonzales seconded. The motion passed.

*YVCOG Policies**

Chris Wickenhagen, Deputy Director.

POL-130: Working From Home For Employees

POL-134: Working From Home For Supervisors

POL-109: Allowing Digital Signatures

POL-111: Receiving Fixed Assets

POL-112: Maintaining Fixed Assets

Action: John Hodkinson made a motion to approve and authorize chair to sign POLICIES 130, 134, 109, 111 and 112. Bill Moore seconded. The motion passes with one nay.

*Staff Reports**

Homeless Housing and Assistance Program – Chris Wickenhagen, Deputy Director, for Crystal Testerman, provided information on the 2019 Point in Time count.
Planning Program - Mike Shuttleworth provided information on the Planning Program for City of Granger projects, City of Mabton on Urban Growth Area for medical clinic, City of Union Gap projects. South County Solar Workshops - Last workshop will be on January 30th at the Grandview Community Center. Budget workshops for Valley Vision plan. Attended Collaboration training to test mini-projects. A request was made to send Solar workshop information to the Executive Committee

Budget Report – Chris Wickenhagen, Deputy Director. For the month of November 2018. After budget amendments adopted last month, we are on track for the year.

Action: Information

*January 16, 2019
General Membership*

Larry Mattson, Executive Director

- Location: City of Toppenish
- Business:
- Program: - Adverse Childhood Experiences & Your Budget; Mike Johnson, UGM; Debora Gaidos, Counselor

Action: Information

*Executive Session –
Executive Director
Annual Performance
Review*

James Restucci, Chairman

Executive session to discuss the performance of Executive Director, Larry Mattson, moved to Old Business.

Action: Information

*Executive Director's
2019 Compensation*

Jim Restucci, Chairman. Tabled until January.

Action: Discuss; approve potential 2019 salary adjustment per performance review.

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OTHER BUSINESS None.

PUBLIC COMMENT None.

ADJOURN With no other business, Jim Restucci adjourned the meeting at 3:33 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Jodi Smith, Communications Specialist

DRAFT

VOUCHER REGISTER AND APPROVAL

We the undersigned representatives of the Yakima Valley Conference of Governments; Yakima County Washington; do hereby certify the merchandise or services hereinafter specified have been paid, in the total amount of \$266,766.74, and approved this 14th day of January, 2019.

Mike Leita - Yakima County Bradley Hill - Yakima James A. Restucci - Sunnyside John P. Hodkinson, Jr. - Area 1
Janice Gonzales - Area 2 Bill Moore - Area 3 Sherry Raymond - Member-at-Large

VOUCHER #	PAYEE	PURCHASE	AMOUNT	WARRANT #
DECEMBER 2018				
DEC-18-027	YVCOG	Payroll; December 2018	\$88,742.28	ACH
DEC-18-028	Key Bank	Monthly Banking Services; December	\$44.45	ACH
DEC-18-001	Office Depot Inc	Miscellaneous Office Supplies	\$25.90	2439
DEC-18-002	Rotary International Yakima	L. Mattson - Dues/Meals for Oct-Dec 2018	\$345.00	2440
DEC-18-003	Washington State Ridesharing Organization	Balance of 2018 Discounted Junsdiction participation option	\$66.00	2441
DEC-18-004	Advanced Travel Fund YVCOG	L. Mattson - WSDOT Innovations & Partnerships	\$448.27	2449
DEC-18-005	Alan Adolf	Travel & Registration Reimbursement; December	\$32.09	2450
DEC-18-006	Catholic Charities of the Diocese of Yakima	Homeless Services - November	\$13,073.35	2451
DEC-18-007	Christina Wickenhagen	Travel & Registration Reimbursement; December	\$25.00	2452
DEC-18-008	City of Yakima	Homeless Services - November	\$14,021.26	2453
DEC-18-009	Conference of Governments	Petty Cash account reimbursement; December	\$15.80	2454
DEC-18-010	Crystal Testerman	Travel & Registration Reimbursement; December	\$25.00	2455
DEC-18-011	Generating Hope Noah's Ark	Homeless Services - November	\$8,103.46	2456
DEC-18-012	Jodi Smith	Travel & Registration Reimbursement; December	\$193.40	2457
DEC-18-013	Lance Larsen	Travel & Registration Reimbursement; December	\$40.97	2458
DEC-18-014	Lauris C Mattson	Travel & Registration Reimbursement; December	\$141.00	2459
DEC-18-015	Lower Valley Crisis & Support Services	Homeless Services - November	\$3,347.26	2460
DEC-18-016	Michael Shuttleworth	Travel & Registration Reimbursement; December	\$116.34	2461
DEC-18-017	Office Depot Inc	Miscellaneous Office Supplies	\$24.40	2462
DEC-18-018	People for People	Homeless Services - November	\$67.82	2463
DEC-18-019	Tamara Hayward	Travel & Registration Reimbursement; December	\$152.96	2464
DEC-18-020	Transform Yakima Together	Homeless Services - November	\$35,915.95	2465
DEC-18-021	US Bank Corporate Payment Systems	US Bank Purchasing Cards; December 2018	\$4,564.79	2466
DEC-18-022	Washington State Department of Commerce	Reimbursement for overcharge (NCAC)	\$1,243.45	2467
DEC-18-023	Yakima Herald Republic	Legal Notices - 2019 Meeting Dates	\$195.52	2468
DEC-18-024	Yakima Neighborhood Health Services	Homeless Services - November	\$55,659.69	2469
DEC-18-025	Yakima Valley Farmworkers Clinic	Homeless Services - November	\$33,900.58	2470
DEC-18-026	Young Women's Christian Association of Yakima	Homeless Services - November	\$6,234.75	2471
GRAND TOTAL			\$266,766.74	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$226,631.41**

Auditing Officer

	VENDOR	INVOICE #	AMOUNT	WARRANT #
	December 2018			
1	Payroll, *December*	DEC-18-027	\$88,742.28	ACH
2	Key Bank - Monthly Bank Service Fee, *December*	DEC-18-028	\$44.45	ACH
3	Office Depot Inc - office supplies - 239833446001	DEC-18-001	\$25.90	2439
4	Rotary International Yakima - L. Mattson Dues/Meals for October-December 2018	DEC-18-002	\$345.00	2440
5	Washington State Ridesharing Organization - Wheel Options prizes - blance of remaining 2018 participation option	DEC-18-003	\$66.00	2441
6	Advanced Travel Fund YVCOG - L. Mattson - WSDOT Innovations & Partnerships in Transportation - Tacoma - 12/2-12/3/18	DEC-18-004	\$448.27	2449
7	Alan Adolf - December Travel & Registration	DEC-18-005	\$32.09	2450
8	Catholic Charities of the Diocese of Yakima	DEC-18-006	\$13,073.35	2451
9	Christina Wickenhagen - December Travel & Registration	DEC-18-007	\$25.00	2452
10	City of Yakima - Homeless Services; November	DEC-18-008	\$14,021.26	2453
11	Conference of Governments - December Petty Cash	DEC-18-009	\$15.80	2454
12	Crystal Testerman - December Travel & Registration	DEC-18-010	\$25.00	2455
13	Generating Hope Noah's Ark - Homeless Services; Nov	DEC-18-011	\$8,103.46	2456
14	Jodi Smith - December Travel & Registration	DEC-18-012	\$193.40	2457
15	Lance Larsen - December Travel & Registration	DEC-18-013	\$40.97	2458
16	Lauris C Mattson - December Travel & Registration	DEC-18-014	\$141.00	2459
17	Lower Valley Crisis & Support Services - Homeless Services; November	DEC-18-015	\$3,347.26	2460
18	Michael Shuttleworth - December Travel & Registration	DEC-18-016	\$116.34	2461
19	Office Depot Inc - office supplies - 247077796001	DEC-18-017	\$8.83	2462
20	Office Depot Inc - office supplies - 247078151001	DEC-18-017	\$15.57	2462
21	People for People - Homeless Services; November	DEC-18-018	\$67.82	2463
22	Tamara Hayward - December Travel & Registration	DEC-18-019	\$152.96	2464
23	Transform Yakima Together - Homeless Services; Nov	DEC-18-020	\$35,915.95	2465
24	US Bank Corporate Payment Systems - T. Hayward	DEC-18-021	\$3,255.49	2466
25	US Bank Corporate Payment Systems - L. Mattson	DEC-18-021	\$1,309.30	2466
26	Washington State Department of Commerce - reimbursement for NCAC overcharge	DEC-18-022	\$1,243.45	2467
27	Yakima Herald Republic - 2019 Meeting Dates (857931)	DEC-18-023	\$137.15	2468
28	Yakima Herald Republic/El Sol - 2019 Meeting Dates (857935)	DEC-18-023	\$58.37	2468
29	Yakima Neighborhood Health Services - Homeless Services; November	DEC-18-024	\$55,659.69	2469
	Sub Total		\$226,631.41	

INVOICE REGISTER AND APPROVAL

I certify under penalty of perjury under the laws of the State of Washington that the materials have been furnished, the services rendered or the labor performed as described herein, and that I am authorized to authenticate and certify said claims in the amount of **\$40,135.33**

Auditing Officer

VENDOR

INVOICE #

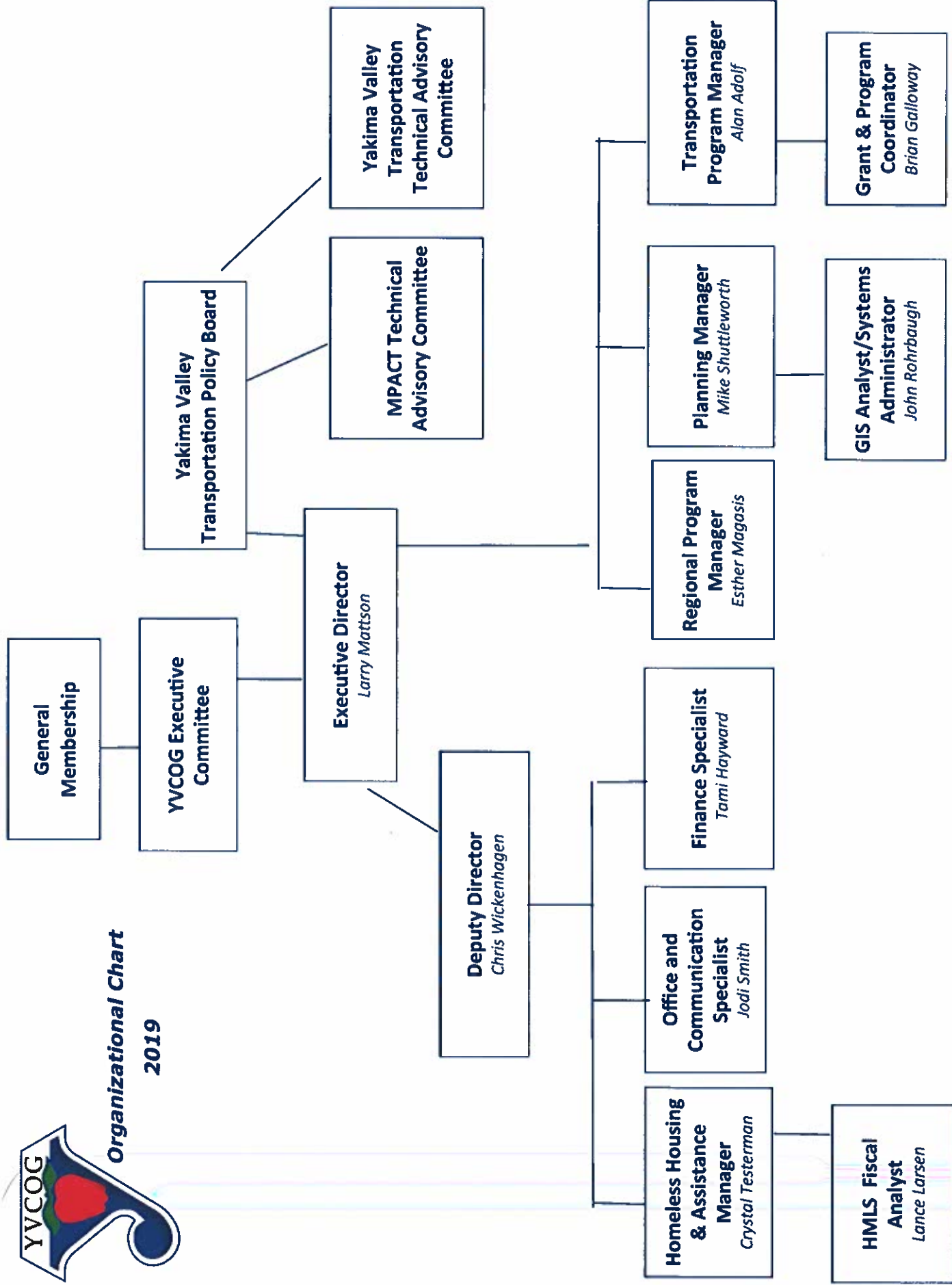
AMOUNT

WARRANT #

30	Yakima Valley Farmworkers Clinic - Homeless Services; November	DEC-18-025	\$33,900.58	2470
31	Young Women's Christian Association of Yakima - Homeless Services; November	DEC-18-026	\$6,234.75	2471
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	Sub Total		\$40,135.33	
	December 2018 GRAND TOTAL		\$266,766.74	



**Organizational Chart
2019**



(1) Mobilizing Public Access to Countywide Transportation (MPACT)

**YVCOG Executive Committee Meeting January 14, 2019
BUDGET REPORT
Dec-18**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2017	2018
January		\$ 687,448.01	\$ 804,908.24
February		\$ 222,612.72	\$ 168,643.34
March		\$ 143,691.60	\$ 215,224.77
April		\$ 360,562.37	\$ 549,587.75
May		\$ 153,282.29	\$ 296,490.49
June		\$ 219,035.19	\$ 495,068.52
July		\$ 432,976.93	\$ 210,101.34
August		\$ 162,880.55	\$ 196,495.71
September		\$ 288,891.74	\$ 361,289.63
October		\$ 227,803.38	\$ 609,828.36
November		\$ 182,735.23	\$ 91,476.53
December		\$ 497,649.16	\$ 355,732.39
Monthly Revenue		\$ 497,649.16	\$ 355,732.39
Total Revenue YTD		\$ 3,579,569.17	\$ 4,354,847.07
EXPENDITURES:			
Salaries	January	\$ 61,841.37	\$ 63,578.97
	February	\$ 63,175.58	\$ 64,026.97
	March	\$ 57,893.72	\$ 64,026.97
	April	\$ 60,751.40	\$ 64,026.97
	May	\$ 64,794.44	\$ 64,359.97
	June	\$ 63,815.35	\$ 64,359.97
	July	\$ 64,471.15	\$ 65,812.97
	August	\$ 63,344.89	\$ 66,036.97
	September	\$ 63,782.99	\$ 66,834.90
	October	\$ 60,278.48	\$ 62,833.75
	November	\$ 58,075.18	\$ 62,833.75
	December	\$ 60,464.71	\$ 65,640.82
Total Current Salaries		\$ 60,464.71	\$ 65,640.82
Total Salaries YTD		\$ 742,689.26	\$ 774,372.98
Vouchers	January	\$ 70,136.49	\$ 352,453.50
	February	\$ 318,813.00	\$ 261,837.78
	March	\$ 243,468.95	\$ 268,900.96
	April	\$ 276,628.38	\$ 371,713.11
	May	\$ 254,611.89	\$ 260,113.70
	June	\$ 258,527.85	\$ 268,426.73
	July	\$ 180,564.54	\$ 216,499.00
	August	\$ 204,038.24	\$ 235,299.83
	September	\$ 197,116.80	\$ 289,074.34
	October	\$ 232,648.43	\$ 272,222.66
	November	\$ 213,241.70	\$ 263,806.49
	December	\$ 218,074.16	\$ 203,284.40
Monthly Vouchers		\$ 218,074.16	\$ 203,284.40
Total Vouchers YTD		\$ 2,667,870.43	\$ 3,263,632.50
TOTAL EXPENDITURES DECEMBER		\$ 278,538.87	\$268,925.22
TOTAL EXPENDITURES YTD		\$3,410,559.69	\$4,038,005.48
Revenue Balance		\$169,009.48	\$316,841.59

2018
Yakima Valley Conference of Governments
Revenue Budget

100%

Grants/Contracts	December	YTD Actual Revenue	2018 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
Beginning Fund Bal-Designated **			205,000.00 **		
Administration					
Admin-Gen'l Assessment		121,440.00	121,440.00	0.00	100%
Admin-Misc Revenue (copies, posters)	-	192.86	300.00	107.14	64%
Admin-Assoc Membership Fees	-	2,500.00	2,500.00	0.00	100%
Admin-Gen'l Ala Carte	-	15,000.00	120,500.00	105,500.00	12%
Other Income (Rebates)	-	134.27	200.00	65.73	67%
Community Services	-	15,321.00	20,000.00	4,679.00	77%
Sale of Scrap & Junk	-	400.00	400.00	400.00	0%
Total Administration	-	154,588.13	265,340.00	110,751.87	58%
Intergov-Local Match WSDOT		43,831.00	43,831.00	0.00	100%
Intergov -Local Transit	-	6,000.00	6,000.00	0.00	100%
Total Intergov-Local	-	49,831.00	49,831.00	-	100%
CTR - Plans & Progr WSDOT	6,600.00	69,211.02	75,000.00	5,788.98	92%
CMAQ Grant	-	64,512.79	103,750.00	39,237.21	62%
Human Services Transp Plan	933.98	28,880.33	32,000.00	3,119.67	90%
FHWA-DOT-Metro Plan (PL)	28,549.33	250,964.86	329,999.00	79,034.14	76%
FTA-DOT-Metro Plan Grant	-	70,000.03	70,001.00	0.97	100%
RTPO-WSDOT	-	96,995.95	96,996.00	0.05	100%
Total TRANSPORTATION	36,083.31	580,564.98	707,746.00	127,181.02	82%
Homeless Local Fees		1,602,055.64	1,608,510.00	6,454.36	100%
CHG State Grant	145,595.51	772,494.20	772,000.00	-494.20	100%
TANF State Grant	8,812.31	51,437.97	55,000.00	3,562.03	94%
HEN State Grant	160,636.76	1,085,823.34	1,156,000.00	70,176.66	94%
HUD CoC Federal Grant	-	8,719.83	25,000.00	16,280.17	35%
Total HOMELESS	315,044.58	3,520,530.98	3,616,510.00	95,979.02	97%
Intergov-Scholarship	-	2,379.32	5,500.00	3,120.68	43%
Member TA's 2017	-	7,400.18			
Grandview	-	3,187.39			
Granger	604.50	11,279.86			
Harrah	-				
Mabton	-	3,595.35			
Moxee	-	59.53			
Naches	-				
Selah	-				
Sunnyside	-				
Tieton	-				
Toppenish	-				
Union Gap	-	17,430.35			
Wapato	-				
Zillah	-				
Spark NW	4,000.00	4,000.00			
Intergov Serv-Exec Boards (TA Contr)	4,604.50	46,952.66	114,000.00	67,047.34	41%
Total Revenue	355,732.39	4,354,847.07	4,758,927	404,079.93	92%

2018
Yakima Valley Conference of Governments
EXPENDITURE Budget

100%

	December	YTD Actual	2018 Budget	Annual Variance	YTD % Variance
Salaries					
Salaries and Wages	\$ 65,640.82	\$ 774,372.98	\$ 870,000	89%	\$ 95,627.02
Salaries-Overtime	\$ -	\$ -	\$ 8,000	0%	\$ 8,000.00
Total Salaries and Wages	\$ 65,640.82	\$ 774,372.98	\$ 878,000	88%	\$ 103,627.02
Personnel Benefits					
Benefits-Direct	\$ 23,101.46	\$ 270,878.65	\$ 310,000	87%	\$ 39,121.35
Total Benefits	\$ 23,101.46	\$ 270,878.65	\$ 310,000	87%	\$ 39,121.35
Supplies					
Office & Operating Supplies	\$ 2,850.11	\$ 12,073.26	\$ 32,000	38%	\$ 19,926.74
Small Tools and Minor Equip	\$ 350.01	\$ 8,937.79	\$ 12,000	74%	\$ 3,062.21
Small & Attractive Items	\$ -	\$ -	\$ 5,000	0%	\$ 5,000.00
Total Supplies	\$ 3,200.12	\$ 21,011.05	\$ 49,000	43%	\$ 27,988.95
Other Services-Charges					
Professional Services	\$ 58.00	\$ 83,325.99	\$ 95,000	88%	\$ 11,674.01
Prof Serv-Tech Services	\$ 1,217.04	\$ 14,604.48	\$ 16,000	91%	\$ 1,395.52
Community Services	\$ -	\$ -	\$ 500	0%	\$ 500.00
Communications-Telephone	\$ 895.98	\$ 12,851.80	\$ 14,000	92%	\$ 1,148.20
Communication-Postage	\$ 15.80	\$ 428.20	\$ 700	61%	\$ 271.80
Travel	\$ 1,920.24	\$ 36,020.86	\$ 64,000	56%	\$ 27,979.14
Advertising	\$ 195.52	\$ 8,238.00	\$ 15,000	55%	\$ 6,762.00
Operating Rentals and Leases	\$ 250.02	\$ 60,209.00	\$ 179,000	34%	\$ 118,791.00
Insurance	\$ -	\$ 9,667.00	\$ 10,000	97%	\$ 333.00
Utility Services	\$ 13.22	\$ 156.39	\$ 275	57%	\$ 118.61
Repair and Maintenance/Copies	\$ 98.86	\$ 3,654.19	\$ 5,500	66%	\$ 1,845.81
Homeless Provider Contracts	\$ 170,324.12	\$ 2,668,482.82	\$ 3,063,165	87%	\$ 394,682.18
Misc. (registrations, dues, subscriptions)	\$ 1,994.02	\$ 54,148.26	\$ 58,587	92%	\$ 4,438.74
Total Services	\$ 176,982.82	\$ 2,951,786.99	\$ 3,521,727	84%	\$ 569,940.01
Debt Services-Interest					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
Total Expenditures	\$ 268,925.22	\$ 4,018,049.67	\$ 4,758,927	84%	\$ 740,877.33

P.12

2017- '18 Cash Flow Statement
Yakima Valley Conference of Governments

December 2018

For the Mo Ended:

(Cash Basis Accounting)

	December	January	February	March	April	May	June	July	August	September	October	November	December
Beginning cash	\$250,453.31	\$469,563.60	\$848,064.37	\$690,712.32	\$573,009.16	\$686,856.83	\$658,873.65	\$821,267.50	\$718,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60
Fed Hwy Admin-WSDOT STP													
CTR - Grant	31,968.38	6,411.02		13,200.00	6,600.00		13,200.00			11,600.00		5,000.00	6,600.00
CMAQ Plans & Programs	10,076.32	5,610.75	9,055.17	9,055.17	9,190.70		11,405.25	9,893.56		7,443.54	4,501.31	7,412.51	
Human Sys Trasp Plan Grant		2,034.32	4,676.40	3,930.59	3,677.59		5,295.71			3,302.88		351.74	933.98
FHWA DOT-Metro Plan Grant	52,054.92	33,547.62				38,067.41	25,379.57	26,662.15	25,489.91	23,062.66		50,206.21	28,549.33
FTA-DOT-Metro Plan Grant				52,065.61		17,934.42							
DOT-RTPO & RTPO Long Range	11,126.02	4,817.83		20,063.83		31,406.58			7,367.01	11,426.60		21,914.10	
Homeless 2163 Local Fees	203,842.00	494,450.00					268,700.00			116,900.00	408,510.00		
STATE FUNDS - Homeless Grant	159,675.55	165,636.72	160,717.30	114,317.61	167,647.82	182,677.76	160,087.11	120,776.55	161,993.79	184,110.81	176,745.46		315,044.58
HUD CoC Grant							8,719.83						
FEDERAL FUNDS - Homeless Grant	13,265.46												
Intergov-Ala Carte	5,692.42	2,500.00		2,583.26	3,966.00	12,500.00		7,891.46		2,543.14		1,225.00	
Technical Assistance Members		6,865.77			4,475.73	6,084.32	2,281.05				5,047.59	5,067.50	4,604.50
Intergov-County/City Share-gen assess		55,134.50	1,875.00		19,879.00			11,268.00			12,376.00		
Intergov-Local Match WSDOT		17,491.00	1,244.00		13,823.00						898.00		
Intergov -Local FTA (Yakima Transit)					6,000.00								
YV Community Foundation Grant		33.71		8.70	134.27	5,620.00		925.00	325.00	900.00	1,750.00	198.15	
Misc Revenue-copies, posters					500.00	500.00		500.00	1,000.00				
Associate Membership Fees													
Scrap & Junk													
Scholarship					198.00	1,700.00			320.00			161.32	
Expense Revenue Netted Back													
Total Receipts	\$497,649.16	\$794,533.24	\$168,512.70	\$215,224.77	\$549,587.75	\$296,490.49	\$495,068.52	\$177,916.72	\$196,495.71	\$361,289.63	\$609,828.36	\$914,765.53	\$355,732.39
Available Cash	\$748,102.47	\$1,264,096.84	\$1,016,577.07	\$905,937.09	\$1,122,596.91	\$983,347.32	\$1,153,942.17	\$999,184.22	\$913,367.96	\$973,320.79	\$1,247,284.72	\$1,003,704.84	\$1,032,796.99
Use of Funds													
Salaries	60,464.71	63,578.97	64,026.97	64,026.97	64,026.97	64,359.97	64,359.97	65,812.97	66,036.97	66,834.90	62,833.75	62,833.75	65,640.82
Personnel Benefits	21,699.30	22,457.31	22,638.57	22,653.18	22,615.24	22,693.41	22,723.15	23,044.71	23,117.32	22,528.33	21,672.79	21,633.18	23,101.46
Supplies	882.21	3,473.28	1,970.26	955.39	1,938.78	501.49	776.25	1,478.70	1,848.25	808.67	3,012.29	1,538.44	3,200.12
Other Services	195,492.65	326,522.91	237,228.95	245,292.39	347,159.09	236,918.80	244,813.30	191,975.59	210,334.26	245,692.53	247,537.58	240,634.87	176,982.82
Total Cash Out	278,538.87	416,032.47	325,864.75	332,927.93	435,740.08	324,473.67	332,674.67	282,311.97	301,336.80	335,864.43	335,056.41	326,640.24	288,925.22
Net Cash Flow	\$469,563.60	\$848,064.37	\$690,712.32	\$573,009.16	\$686,856.83	\$658,873.65	\$821,267.50	\$716,872.25	\$612,031.16	\$637,456.36	\$912,228.31	\$677,064.60	\$763,871.77

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