



**YAKIMA VALLEY  
TRANSPORTATION POLICY BOARD  
AGENDA**

Monday, December 17, 2018  
1:30 p.m.

The 300 Building  
311 N. 4<sup>th</sup> St, Ste 204, Yakima, WA

**TRANSPORTATION POLICY BOARD:**

James Restucci, Council Member, City of Sunnyside, Chair  
John Hodkinson, Council Member, City of Union Gap, Vice Chair  
Janice Gonzales, Council Member, City of Zillah  
Brad Hill, Council Member, City of Yakima  
Bill Moore, Council Member, City of Grandview  
Mike Leita, Commissioner, Yakima County  
Sherry Raymond, Mayor, City of Selah (Member at Large)  
Todd Trepanier, Region Administrator, WSDOT SCR  
Jon Smith, President/CEO, YCDA  
Madelyn Carlson, CEO, People for People

13<sup>th</sup> District:  
Sen. Judy Wamick  
Rep. Tom Dent  
Rep. Matt Manweller

15<sup>th</sup> District:  
Senator Jim Honeyford  
Representative David Taylor  
Representative Bruce Chandler

14<sup>th</sup> District:  
Senator Curtis King  
Representative Norm Johnson  
Representative Gina Mosbrucker

**CALL TO ORDER**

The December 17, 2018 meeting of the Transportation Policy Board will come to order at \_\_\_\_\_ p.m.

**I. INTRODUCTIONS**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES – October 15, 2018 pp. 3-4**

**PUBLIC COMMENT POLICY** – *It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

**IV. OLD BUSINESS**

- 2019-2021 WSDOT Consolidated Grant Prioritization List pp. 5-6  
*Alan Adolf, Transportation Program Manager, Jan Ollivier, PFP Transportation Director, and Tom Gaulke, Exec. Director, ENTRUST*
  - 6 Applications for SFY 2019-2021 Grant Period. MPACT Committee ranked and recommended list on October 31<sup>st</sup>.
  - Approve Executive Director to submit ranked list to WSDOT

*Action: Approve 2019-2021 Consolidated Grant Call For Projects Regional Ranking List and authorize Executive Director to submit to WSDOT.*

**2. 2019 Intelligent Transportation Systems (ITS) Annual Plan Update**

*Alan Adolf, Transportation Program Manager*

- Annual Update of Yakima Valley Regional Intelligent Transportation Systems Plan
- TAC recommended approval of update including minor edits and text revisions corresponding with 2016-2040 Yakima Valley Metropolitan and Regional Transportation Plan

*Action: Adopt ITS Plan Annual Update*

**V. NEW BUSINESS**

- 2019-2022 M/RTIP Amendment Schedule p. 7  
*Alan Adolf, Transportation Program Manager*

- State / Federal Air Quality (AQ) Conformity Interagency Review performed with YVCOG on November 7, 2018 and recommended federal approval of 2019-22 M/RTIP.

*Action: Discussion and Approval of 2019-2022 M/RTIP Amendment Schedule*

2. 2018 Highway Infrastructure Program (HIP) Funding Allocation Proposal - Current Surface Transportation Program (STP) Projects Preliminary Engineering Completion Funding Augmentation

*Alan Adolf, Transportation Program Manager pp. 8-9*

- \$648,457 awarded to YVCOG Region this past summer. Must be spent on construction projects and obligated by September 2021.
- TAC study session held November 8<sup>th</sup>, 10 of 12 remaining projects requesting use of HIP funds to complete PE phases totaling \$419,699. Remaining \$228,848 held in reserve.

*Action: Approve TAC recommendation to utilize HIP funds and authorize executive director to award funding letters to augment affected STP projects with additional funds for expressed purpose to complete PE phases.*

**OTHER BUSINESS  
PUBLIC COMMENT**

**ADJOURN** at \_\_\_\_\_ p.m.

*YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.*

*If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.*

YVCOG TRANSPORTATION POLICY BOARD  
MEETING MINUTES  
October 15, 2018

- CALL TO ORDER** John Hodkinson called the October 15, 2018 meeting of the Transportation Policy Board to order at 1:30 p.m. A quorum was present.
- PUBLIC COMMENT POLICY** It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- ROLL CALL & INTRODUCTIONS** Members present: John Hodkinson, Bill Moore, Mike Leita, Madelyn Carlson, Brian White and Jonathan Smith  
Members present via teleconference: Brad Hill  
Members Absent: Jim Restucci\*  
YVCOG staff present: Chris Wickenhagen, Alan Adolf and Jodi Smith  
Others present: Naeem Cara, Yakima Transit  
*\*Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES** *Brian White moved to approve the minutes from September 17, 2018. Bill Moore seconded. The motion passed.*
- OLD BUSINESS**
- 2019-2021 WSDOT Consolidated Grant Update\** Alan Adolf reported on Consolidated Grant process applications received by September 24, 2018. Higher scores receive bonus points. 6 applications turned in by 4 agencies. DOT Transit staff reported numerous applications for very large projects statewide, that would extend the final deadline for all submittals. Schedule may be pushed back one month to accommodate revising of applications.  
*Action: Information*
- 2019 Intelligent Transportation System (ITS) Annual Plan Update\** Alan Adolf reported on reviewing Annual ITS Infrastructure Update Document. November approval date for significant technology updates. Deadline this Friday.  
*Action: Information*
- NEW BUSINESS**
- October 2018 Metropolitan/Regional Transportation Improvement Program (M/RTIP) Amendment \** Alan Adolf reported on October TIP - one amendment for retraction to Keys Road project not warranted to move forward. Last amendment for the year. Next amendment will be January 2019.  
*Action: Motion to authorize the Chair to sign Resolutions 2018- 21, 2018-22 and the October TIP Amendment Checklist made by Jonathan Smith. Seconded by Mike Leita. Motion passed.*
- 2019-2022 Yakima Valley Metropolitan/Regional Transportation Improvement Program (M/RTIP)\** Alan Adolf reported on the new document that has replaced the 2018-2021 program. All projects secured by funding for our area for 2019-2022. 3 major changes include: 77 projects, \$194 million secured funds include south Union Gap interchange, and East/West Corridor project includes Federal, Local and State dollars. Alan Adolf presented information on performance measures and annual growth rate data in Selah, Moxee and Naches that exceeded 2% growth.

Action: Motion to authorize the Chair to sign Resolution 2018- 23, 2018- 24 made by Bill Moore. Seconded by Mike Leita. Motion passed.

Agreement Relating to Mutual Responsibilities in Carrying Out the Metropolitan Transportation Planning Process in Yakima Valley Conference of Governments Metropolitan Planning Area\*

Alan Adolf reported.

Action: Motion to Authorize Executive Director to sign "314 Agreement" between YVCOG, WSDOT, and the City of Yakima, relating to mutual responsibilities in carrying out metropolitan transit transportation planning process within YVCOG's Metropolitan Planning Area made by Mike Leita. Seconded by Madelyn Carlson. Motion passed.

Military & Community Compatibility Guidebook

Alan Adolf reported on land use issues surrounding private lands adjacent to military areas. Workshop in Ellensburg on October 22<sup>nd</sup>. Focus on land use but opportunities for transit issues. Location to be determined, and will be emailed. Guidebook will be made available.

Action: Information.

Wheel Options Fall "Craft Your Commute" Event\*

Alan Adolf reported on current Commute Trip Reduction promotion.

Action: Information

OTHER BUSINESS

PUBLIC COMMENT

None

ADJOURN

With no other business, Jim Restucci adjourned the meeting at 1:58 p.m.

Respectfully submitted,

James A. Restucci  
YVCOG Transportation Policy Board Chair

Date signed

ATTEST:

Jodi Smith, Office Specialist

Date signed

# Regional Priority Ranking Recommendation for WSDOT Consolidated Grant Program



Name of RTPO/MPO: Yakima Valley Conference Of Governments

Date submitted:

Email completed form to: [PTDapp@wsdot.wa.gov](mailto:PTDapp@wsdot.wa.gov)

Legal Name of Organization	Doing Business As	Project Title	Project Description	Preservation, Expansion, or New	Type of Project: Capital, Operating, Mobility Management or Planning Project	Amount of Funds requested from WSDOT	Project Rank (A, B, C, D)
People For People	People For People	Yakima County Preservation of Rural Special Needs Transportation	Preserves the existing transportation service for individuals with special needs and general public residing in remote and rural areas of Yakima County. By providing transportation options with fixed route service, deviated-route service, and demand response, individuals with disabilities, older adults, youth, and individuals with low-incomes are able to access health care, nutrition, social services, employment, education, and other vital community services that help individuals remain healthy and independent.	Preservation	Operating	(2019-2021) \$2,684,385  (2019-2023) \$5,498,608 (4-yr Total)	A
City of Yakima	Yakima Transit	Preservation of the Yakima-Ellensburg Commuter Bus Service	Sustain Commuter transportation services between the Cities of Yakima, Selah, and Ellensburg. The Yakima-Ellensburg Commuter service provides seven trips (b/n) Yakima to Ellensburg, (a total of 14 trips per day). One of the daily trips provided in both directions is a "seasonal trip", as it only runs when school is in session. During the "off-season", 12 trips are provided per day.	Preservation	Operating	(2019-2021) \$472,372.72  (2021-2023) \$496,660.00	A
People For People	People For People	Yakima County Preservation of Mobility Management	Mobility Management project includes a bilingual Transportation Specialist position that provides transportation information, referral and advocacy to callers accessing resources through Greater Columbia 2-1-1 (GC211) information and referral call center. [The project] also provides transportation information and education to the entire community with staff participation in community outreach events and resource fairs, project presentations, and provider meetings.	Preservation	Mobility Management	(2019-2021) \$130,104  (2019-2023) \$268,185 (4-yr Total)	A
Entrust Community Services	Entrust Community Services	Entrust Transportation Services	Door-to-door transportation services to and from community training and social sites for people with disabilities currently in services in rural Yakima County. Serving Sunnyside, Mabton, Granger, Grandview, Zillah, Toppenish, Wapato.	Preservation	Operating	(2019-2021) \$93,025	B
People For People	People For People	Yakima County Replacement Vehicles to Sustain Special Needs Transportation	Provide capital funding assistance to purchase five (5) light-duty cutaway gas vehicles for special needs demand response and fixed route services in Yakima County. Vehicles are ADA accessible and will be equipped with two-way radios, video equipment, mobile data terminals, bicycle racks, graphics, and automated stop announcers.	New	Capital	(2019-2021) \$375,565.75	B

Send to [PTDapp@wsdot.wa.gov](mailto:PTDapp@wsdot.wa.gov) by December 31, 2018

Questions? Contact your Community Liaison

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# Regional Priority Ranking Recommendation...s for WSDOT Consolidated Grant Program

**Washington State  
Department of Transportation  
Public Transportation Division**

Name of RTPO/MPPO: Yakima Valley Conference Of Governments

Date submitted:

Email completed form to: [PTDapp@wsdot.wa.gov](mailto:PTDapp@wsdot.wa.gov)

Legal Name of Organization	Doing Business As	Project Title	Project Description	Preservation, Expansion, or New	Type of Project: Capital, Operating, Mobility Management or Planning Project	Amount of Funds requested from WSDOT	Project Rank (A, B, C, D)
Yakima Valley Conference of Governments	Yakima Valley Conference of Governments	Yakima County Regional Transit Feasibility Study	Examine best practices for integrating services existing transit systems, consolidate regions identified public transportation needs / barriers / resources, and generate financial and technically feasible solutions needed to address transit gaps in the region. Information will aid policy makers to make informed decisions in building support for targeted rural mobility strategies in Yakima County.	New	Planning	(2019-2021) \$50,000	B

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## 2019-2022 M/RTIP Amendment Schedule

*Formal amendments can be processed monthly from January to October*

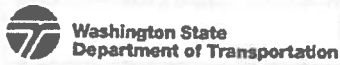
TIP Month	YVCOG URBAN/RURAL Deadline <sup>1</sup>	Public Comment Period	MPO TAC Meeting	Transportation Policy Meeting	WSDOT STIP Submittal Deadline <sup>2</sup>
January	Friday 12/21/18	12/26/18 - 1/9/19	Thursday 1/10/19	Monday 1/14/19	Friday 1/18/19
February	Friday 1/25/19	1/30/19 - 2/13/19	Thursday 2/14/19	Wednesday 2/20/19	Friday 2/15/19
March	Friday 2/22/19	2/27/19 - 3/13/19	Thursday 3/14/19	Monday 3/18/19	Friday 3/15/19
April	Friday 3/22/19	3/27/19 - 4/10/19	Thursday 4/11/19	Monday 4/15/19	Friday 4/19/19
May	Friday 4/19/19	4/24/19 - 5/8/19	Thursday 5/9/19	Monday 5/20/19	Friday 5/17/19
June	Friday 5/24/19	5/29/19 - 6/12/19	Thursday 6/13/19	Monday 6/17/19	Friday 6/21/19
July	Friday 6/21/19	6/26/19 - 7/10/19	Thursday 7/11/19	Monday 7/15/19	Friday 7/19/19
August	Friday 7/19/19	7/24/19 - 8/7/19	Thursday 8/8/19	Monday 8/19/19	Friday 8/16/19
September	Friday 8/23/19	8/28/19 - 9/11/19	Thursday 9/12/19	Monday 9/16/19	Friday 9/20/19
October	Friday 9/20/19	9/25/19 - 10/9/19	Thursday 10/10/19	Monday 10/21/19	Friday 10/18/19

<sup>1</sup> YVCOG deadlines allow staff time to make an air quality determination (if necessary), prepare submittal documentation, and conduct a mandatory two week (14 day) public review period. Formal amendments need approval by resolution from the Transportation Policy Board. Formal amendments are now possible from January through October.

<sup>2</sup> These deadlines are set by WSDOT Highways and Local Programs Division in Olympia.

**Yellow dates note when the M/RTIP amendment is submitted to WSDOT prior to the MPO Executive Committee meeting.**

YVCOG fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see <http://www.yvcog.org/title6.pdf> or call (509) 574-1550



## 2018 Highway Infrastructure Program (HIP)

### (Federal Funding)

#### HIP Allocations

- Final FFY 2018 (pdf 85 kb)

The 2018 Omnibus bill provided WA an additional \$34.1 million of Highway Infrastructure funds apportioned as the STBG program (23 CFR 133(d)) for road and bridge projects. Typically, new funding is split at the pro-rata share for the current FFY – FFY 2018 63% WSDOT / 37% Local. Since this funding is based on the STBG program language, the Highway Infrastructure funds provided to WA are split \$16 million (47%) WSDOT / \$18.1 million (53%) Local.

Based on clarification by FHWA and other questions on the Highway Infrastructure Program (HIP) funds regarding eligibility, match and programming, below are the detailed requirements:

- Eligible activities – only construction of highways, bridges and tunnels per 23 USC 133 (b)(1)(A). Construction includes design and right of way that directly relates to the construction of the roadway project. (23 USC (a)(4)) HIP funds are not eligible to be utilized on:
  - Rural minor collectors or local access,
  - Transportation alternatives, ferries, transit, etc.
  - Transportation planning and studies.
- Projects must be identified in the STIP - fund codes are:
  - HIP(UL) – Over 200,000 population
  - HIP(US) – 5,000 population
  - HIP(R) – < 5,000 population
  - HIP – WSDOT projects
- 13.5% match required
- Funds must be obligated by September 30, 2021, or the funds lapse.
- CFDA #20.205