

Yakima Valley Metropolitan and Regional Transportation Planning Organizations



Prepared by
Yakima Valley Conference of Governments Staff
Final Document
(Approved September 17, 2018)

YVCOG SFY 2018 UPWP Annual Performance & Expenditure Report

July 1, 2017 to June 30, 2018

YVCOG Member Jurisdictions:

- City of Grandview
- City of Granger
- Town of Harrah
- City of Mabton
- City of Moxee
- Town of Naches
- City of Selah
- City of Sunnyside
- City of Tieton
- City of Toppenish
- City of Union Gap
- City of Wapato
- City of Yakima
- Yakima County
- City of Zillah
- Washington State
Department of
Transportation
- Yakima Transit
- Yakima Airport /
McAllister Field

Cover Photo

North Meyers Road Bridge Ribbon Cutting (November 29, 2017) -- Yakima County Road Engineer & Assistant Public Services Director, Gary Ekstedt, celebrated the conclusion of 15 years of effort on November 29th with scores of regional stakeholders, government officials, county, city, and tribal representatives, and construction contractors following a 20+ month demolition and reconstruction of both North Meyers Road bridges crossing the Yakima River between the Cities of Toppenish and Zillah.

- Photo Courtesy, Alan Adolf (YVCOG)

The Yakima Valley Conference of Governments (YVCOG) hereby gives public notice that it is the Organization's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person shall, on the grounds of race, color, sex, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which YVCOG receives Federal financial assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with YVCOG. Any such complaint must be in writing and filed with YVCOG's Title VI Coordinator within one hundred, eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please visit our website at www.yvcog.org or call Larry Mattson at (509) 574-1550.

Contents

Introduction.....	4
SFY 2018 Accomplishments	5
Partnership Building	8
Staff Development.....	9
SFY 2018 Expenditure Summary	11
Appendix A.....	12
• MPO & RTPO Planning Area Maps	

Introduction

The *Annual Report* relates directly to the *YVCOG SFY 2018 Unified Planning Work Program (UPWP)*, which was approved by FHWA and FTA on June 25, 2018 and outlines in detail the planning tasks to be completed during a one-year cycle. The UPWP also functions as a set of performance measures for the planning activities reported in this document.

This report details how the Yakima Valley Metropolitan Planning Organization (MPO) and the Yakima Valley Regional Transportation Planning Organization (RTPO) used state and federal transportation planning funds during State Fiscal Year 2018 (SFY18) of July 1, 2017 to June 30, 2018. This report lists work completed, identifies revenue sources from the state, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA), and identifies the required local match amounts for leveraging the state and federal funding.

The Yakima Valley Conference of Governments (YVCOG) is the lead planning agency for the federally-designated MPO for the Greater Yakima Metropolitan area and is the state-designated RTPO, as required in accordance with the Washington State Growth Management Act (RCW 47.80.20). The YVCOG is responsible for work described in the *UPWP*.

This report on planning activities and expenditures was prepared by YVCOG planning staff. A map showing the planning boundaries of the Yakima Valley Metropolitan and Regional Transportation Planning Organizations is found in *Appendix A*.

SFY18 Accomplishments

The Yakima Valley Conference of Governments met or exceeded all federal and state transportation planning, programming and administrative requirements. Additionally, the YVCOG successfully accomplished the routine tasks set out under the work elements of the *SFY 2018 Unified Planning Work Program* (UPWP). Of special note are the following accomplishments:

For any deliverable with a "Final" date annotated, the document can be found on the YVCOG website: www.yvcog.org. The following tasks identified in the *YVCOG SFY 2018 UPWP* have been accomplished or, significant tasking has been accomplished during SFY 2018 for the following UPWP categories:

SFY 2018 Accomplishments	Date Delivered
<p>2017 UPWP Annual Report (for July 1, 2016, through June 30, 2017)</p> <p>The UPWP annual report showed the regionally-significant transportation planning efforts accomplished with federal and state funding by the YVCOG and other jurisdictions or agencies. The annual report also identified on-going transportation planning priorities for the YVCOG and compares the estimated UPWP budget vs the actual UPWP expenditures for SFY 2017.</p>	<p>October 16, 2017</p>
<p>MPO/RTPO Self-Certification Review</p> <p>YVCOG is responsible to certify that all federal and state planning rules and regulations are being followed. Each year, in conjunction with the M/RTIP development YVCOG will complete a self-certification process to be reviewed by an interagency consultation team. The Transportation Policy Board will adopt the certification and include the approved certification with the final M/RTIP in October of each year.</p>	<p>September 18, 2017</p>
<p>2017-2020 Metropolitan and Regional Transportation Improvement Program Amendments</p> <p>YVCOG is responsible under state and federal statutes to conduct a programming process for authorizing expenditures of federal funds for regionally significant transportation improvement projects. Each year, the M/RTIP development begins in the spring with the process and schedule notification to local agencies and, when available, notices of STP funding. Local TIPS are due to the YVCOG in June/July. The YVCOG TAC will review the document and projects to ensure the region's projects represent the priorities as identified through various prioritization processes. The TAC will recommend the M/RTIP to the Transportation PB for consideration during the September TAC meeting. The Transportation Policy Board will evaluate projects and conduct a public engagement process to approve a final M/RTIP by October. The program is then transmitted to WSDOT for inclusion in the Statewide Transportation Improvement Program (STIP).</p>	<p>July, August, September, and October 2017</p>
<p>Develop 2018-2021 Metropolitan and Regional Transportation Improvement Program and Amendments</p> <p>YVCOG is responsible under state and federal statutes to conduct a programming process for authorizing expenditures of federal funds for regionally significant transportation improvement projects. Each year, the M/RTIP development begins in the spring with the process and schedule notification to local agencies and, when available, notices of STP funding. Local TIPS are due to the YVCOG in June/July. The YVCOG TAC will review the document and projects to ensure the region's projects represent the priorities as identified through various prioritization processes. The TAC will recommend the M/RTIP to the Transportation PB for consideration during the September TAC meeting. The Transportation Policy Board will evaluate projects and conduct a public engagement process to approve a final M/RTIP by October. The program is then transmitted to WSDOT for inclusion in the Statewide Transportation Improvement Program (STIP).</p>	<p>M/RTIP Program Approved October 16, 2017</p> <p>Amendments: January, February, March, and May 2018</p>

SFY 2018 Accomplishments (cont.)	Date Delivered
<p>Coordination of MPACT Committee YVCOG continued facilitation [management] of the Mobilizing Public Access to Countywide Transportation (MPACT) Committee. The group met during the State Fiscal Year (SFY) 2018 to strategize and begin development of the Human Services Transportation Plan Update. Elections to select a new executive board was performed in January 17, 2018.</p>	<p>2017: Aug 24, Oct 4, & Dec 7 2018: Jan 31, Feb 27, Mar 28, Apr 25, May 30, Jun 27</p>
<p><u>Yakima Valley Regional Intelligent Transportation System (ITS) Architecture Annual Plan Update</u> YVCOG Staff completed the annual update to the ITS database Plan with no new projects or system requests submitted. An amendment was approved in May 2017 and was incorporated into the official plan in November 2017.</p>	<p>December 18, 2017</p>
<p><u>YVCOG Title VI Annual Report</u> YVCOG staff updated the YVCOG Title VI Annual Report for a one-year period February 1, 2017 – February 1, 2018.</p>	<p>February 21, 2018</p>
<p><u>2017 Obligation Closure Report</u> (for January 1, 2017, through December 31, 2017) YVCOG staff created and opened for public comment the Calendar Year (CY) 2017 Obligation Closure Report. The final draft was presented to the Transportation Policy Board and approved in February 2018.</p>	<p>February 21, 2018</p>
<p><u>SFY 2019 Unified Planning Work Plan (UPWP)</u> (for July 1, 2018, through June 30, 2019) YVCOG staff developed the SFY 2019 UPWP. YVCOG organized and hosted an interagency meeting on April 5, 2018. The final draft was presented to the Transportation Policy Board for approval on June 19, 2017 and forwarded to WSDOT for State and Federal approval.</p>	<p>May 21, 2018</p>
<p><u>2018 Yakima Valley Human Services Transportation Plan (HSTP) Update & Transportation Needs Assessment</u> YVCOG staff, in partnership with the MPACT committee and area transportation service providers, and social service agencies updated the 2014 HSTP document. This effort included a first ever English and Spanish interactive online survey to determine Yakima County transportation users with physical, language, or access limitations to report on transportation habits, needs, shortfalls, and recommendations for future transportation services. The MPACT Committee recommended the HSTP for approval to the Policy Board on June 27th. Policy Board approved document on July 16th.</p>	<p>July 16, 2018</p>
<p><u>2018 Performance Measurement Target Concurrence (Safety)</u> In accordance with the federal MAP-21 and FAST-Act transportation bills, WSDOT and state MPO's are required to track safety performance goals as coordination with WSDOT's "Target Zero" Campaign to reduce to "0" fatal and injury accidents by 2030. WSDOT will annually track accident data and share with the MPOs to use in their transportation planning activities to address safety improvements within the YVCOG MPO Boundary. YVCOG may annually concur with state-developed projections as their goals.</p>	<p>February 21, 2018</p>
<p><u>2018 Performance Measurement Target Concurrence PM2 / PM3 Coordination</u> In accordance with federal MAP-21 & FAST-Act transportation bills; WSDOT and State MPO/RTPOs, coordinated for the development of state (and/or) local performance targets in areas of:</p> <ul style="list-style-type: none"> • Bridge State of Good/Poor Repair • Pavement State of Good/Poor Repair • CMAQ Air Quality Particulate Reduction Benefits • Highway System Performance • Freight Movement <p>Target reporting windows of 1, 2, or 4 years are dependent on federal requirements. WSDOT will track data and share with MPO/RTPOs</p>	<p>October 2017 – June 2018 (YVCOG Resolutions of concurrence due to WSDOT by October 2018.)</p>

Partnership Building

YVCOG staff and members participated in the interagency consultation process and collaborated with citizen and jurisdictional interests throughout the year. The following are notable instances that occurred in SFY2018:

1	Collaborated with the WSDOT South Central Region Office, the transit providers, and DRYVE/TRANS-ACTION Committees to coordinate transportation planning and economic development in the Yakima Valley region. These efforts included participation in the DRYVE/TRANS-ACTION information booth at the Central Washington State Fair (September 22-October 1, 2017)
2	Participated in quarterly Mobilizing Public Access to Countywide Transportation (MPACT) with human services / transportation stakeholders in the region to assess the needs and gaps in human services transportation services and opportunities for better coordination. Development of 2018 Human Services Transportation Improvement Plan [HSTP] – (2017 – Sept 28, Oct. 7, Dec 12) & (2018 – Jan 31, Feb 28, Mar 28, Apr 25, Jun 27).
3	Assured consistent regional evaluation of transportation facilities and recognized regional corridors with WSDOT and local agencies to comply with RCW 36.70A
4	Attended TTPO, Tribal consultation, and regional travel demand model development meetings with the Yakama Nation Engineering staff.
5	Participated in Yakima Avenue IJR Executive Committee team (April 10, 2018) – “East-West Corridor” / Boise Cascade Mill Site Project.
6	Transportation Improvement Program (TIP) Assistance Training for local jurisdictions due to staff turnover (Yakima City Transit - July 25, 2017 / Yakima County and City of Granger - July 27, 2017)
7	Commute Trip Reduction (CTR) Regional Workshop – Hosted stakeholders from throughout Central Washington for promoting networking and development of new statewide CTR strategic plan for 2019 and beyond. (August 1, 2017). WSDOT Staff Interview on 2019-23 CTR Strategic Plan (September 6, 2017)
8	Washington (St.) Transportation Commission (WTP) – Policy Scoping and Regional Commission visit to YVCOG MPO/RTPO Region. Included Commission Bus Tour (May 15) and monthly Commission Meeting (May 16, 2017)
9	Yakima Transit (City of Yakima) Oral Board for Y.T. Transit Project Planner position (Numerous Occasions)
10	MAP-21 / FAST ACT Performance Measures PM2 & PM3 Work Groups (WSDOT, MPOs and RTPOs). Development of Safety, CMAQ, Bridge/Pavement Condition, Interstate & Non-Interstate Reliability, and Freight Network Reliability local and statewide annual and multi-year performance measure targets (October 2017 - May 2018).
11	CTR Employee Transportation Coordinator (ETC) Coordination meetings w/ YVCOG MPO Area CTR-required employers ETC representatives. Meetings offer opportunity for YVCOG’s new CTR Coordinator to introduce himself to CTR Businesses and develop planning and training opportunities. YVCOG’s CTR Coordinator and ETCs meet or converse monthly to address current events and issues and development of an ETC Committee.
12	1 st Annual Regional Solutions Summit (YVCOG Sponsored) – Local Jurisdictions meet stakeholder agencies for training and networking workshop for best practices and strategies to increase jurisdictional revenue and reduce operational costs. (Suncadia, WA – April 15-17, 2018)
13	TIP Managers Users Group (TMUG) – MPOs, RTPOs, and WSDOT Local Programs Personnel. coordinate Transportation Improvement Program (TIP) issues, updates, and improvement proposals; statewide obligation authority targets (Ellensburg, WA – April 30, 2018)
14	WSDOT/Travel Washington Intercity Bus Plan Update Open House Series (Yakima, WA – June 6, 2018) – WSDOT’s Travel Washington Intercity Bus Program seeking public input on future WSDOT/Greyhound investment into potential Yakima – Centralia Bus Route.
15	WSDOT Plan Alignment Work Group (PAWG) – Monthly statewide planning collaborative group to provide guidance and input on state and regional planning efforts. 2018 Topics included: Development of a “common language”, MPO/RTPO needs from WSDOT for regional planning, and identification of concurrent planning efforts (Webinar/“ GoToMeeting”-based)
16	Center for Sustainable Infrastructure (CSI) – Evergreen State College launched think-tank with the goal of developing innovated solutions to massive public works challenges, linking regional innovators, advocates, and sustainable best practices. YVCOG worked with CSI to undergo a “fiscal infrastructure x-ray” of the City of Granger to provide guidance on improving their transportation infrastructure grant competitiveness (June 2018)
17	Pacific NW Conference of Governments Director’s Retreat -- Gathering of Conference of Government Directors from Idaho, Oregon, and Washington, discussing regional transportation plans and regional transit service.

Coordination with national, state, and regional planning organizations

Participation in national and statewide committees and ad hoc work groups in SFY 2018:

Committees, Associations, & Ad Hoc Work Groups	Staff
MPO/RTPO/WSDOT Coordinating Committees – Quarterly meetings (Aug. 22, Nov. 12-13, Feb. 26-27, May 21-22)	Larry Mattson Alan Adolf
TRANS-ACTION/DRYVE – bi-monthly meetings	Larry Mattson Alan Adolf
Participation in CTR Technical Advisory Group (TAG) and Statewide CTR Board Committee – Monthly meetings.	Larry Mattson (CTR Board Member) Alan Adolf Brian Galloway
Association of Metropolitan Planning Organizations (AMPO) Policy Committee	Larry Mattson
Coordinated with other Washington State MPOs, Washington Tribes, FHWA, FTA, Eastern Washington University and WSDOT to assess federal and state tribal transportation policies meeting as the Tribal Transportation Planning Organization (TTPO)	Larry Mattson Alan Adolf Brian Galloway
WSDOT Sponsored Corridor Sketch Committee Workshop Series to review and inventory resources, linkages, and impacted stakeholders along state routes in Yakima County	Larry Mattson Alan Adolf
WSDOT Economic Vitality Performance Framework Workshop – Multi-jurisdictional /regional stakeholder brainstorming event (November 7, 2017 – Kennewick, WA) designed to define economic vitality measures, and practical solutions workshop (March 26, 2018 Union Gap, WA - WSDOT Remote)	Alan Adolf Larry Mattson
All Aboard Washington (Statewide Passenger Rail Advocacy Non-profit) – Quarterly meeting and state summit meeting, highlighted by proposed return of passenger rail service to southcentral Washington (Kittitas & Yakima Counties), last served in early 1980s.	Alan Adolf
Washington Transportation Professionals Forum / Peer Exchange – Bimonthly on-site & webinar networking and peer-review group that shares information and discuss ideas about transportation related issues on both sides of the state.	Alan Adolf
Eastern Washington Planners Forum – Quarterly Meetings - Forum offers a unique opportunity for planners, planning commissioners, elected officials, and community members to talk informally about local issues, to share ideas, and to receive updates from state and federal agencies whose work may impact land use. The Planners' Forums also satisfy requirements for credentialed planners toward professional development through advanced-level presentations provided by professionals on an array of timely and relevant planning subjects.	Mike Shuttleworth

Staff Development

Below is a list of work-related training sessions and professional conferences attended by the YVCOG's transportation planning and administrative staff during SFY 2018:

Conference / Training Event (Location)	Date(s) Attended	Staff
Flagger Certification Training (Kirkland, WA)	July 13, 2017	Alan Adolf
"A Conversation w/ U.C. Davis's Center for Sustainable Transportation (CST)" (Webinar)	July 18, 2017	Larry Mattson
PRYOR Training – Human Resource Responsibilities (Yakima, WA)	July 20, 2017	Christine Wickenhagen
PRYOR Training – Communicate w/ Tact & Professionalism (Yakima, WA)	July 28, 2017	Alan Adolf Mike Shuttleworth Crystal Testerman
(USDOT) Infrastructure for Rebuilding America (INFRA) Grants Webinar	August 3, 2017	Alan Adolf Brian Galloway Mike Shuttleworth
2017 Washington St. Public Transportation Conference (Everett, WA)	August 7-9, 2017	Alan Adolf
PRYOR Training - Criticism & Discipline Skills for Managers & Supervisors (Yakima, WA)	August 30, 2017	Alan Adolf Mike Shuttleworth Crystal Testerman Christine Wickenhagen
Project Validation for 2017 WA St. Freight System Plan (Webinar Replay)	September 1, 2017	Alan Adolf

Conference / Training Event (Location) – (cont.)	Date(s) Attended	Staff
ICMA Training - Effective Communication of Complex Issues to the Public (Webinar)	September 7, 2017	Alan Adolf Brian Galloway Mike Shuttleworth Crystal Testerman
Portland State University – Transportation & Communities Summit (Portland, OR)	September 11-12, 2017	Larry Mattson
Washington St. Finance Officers Association Conference (Kennewick, WA)	September 12-15, 2017	Crystal Testerman Christine Wickenhagen
American Planning Association (APA) – Washington Planning Directors Conference (Chelan, WA)	September 12-15, 2017	Mike Shuttleworth
WSDOT Training - Title VI Training for MPOs and RTPOs	September 13, 2017	Alan Adolf Larry Mattson
PRYOR Training – Making Transition from Staff to Supervisor (Yakima, WA)	September 18, 2017	Alan Adolf
Washington St. Archives Training - Electronic Records Management 1.0 (Managing Electronic Information)	September 21, 2017	All YVCOG Staff
Washington Cities Insurance Authority (WCIA) - Anti-Harassment Training	September 27, 2017	All YVCOG Staff
Meyers Briggs Type Indicator (MBTI) Training – Understanding Staff Personalities	September 27, 2017	All YVCOG Staff
Crucial Conversations (Listening & Communication) Training (Yakima, WA)	(Weekly October 3 to November 7, 2017)	Alan Adolf William Denton Brian Galloway Lance Larsen Mike Shuttleworth Crystal Testerman
International City Management Association (ICMA) Annual Conference (San Antonio, TX)	October 22-25, 2017	Larry Mattson
WA St. University Extension: Strategies to Increase Latino Participation in Outreach Programs Workshop	October 18, 2017	Alan Adolf Larry Mattson
Municipal Research & Services Center (MSRC) - Data Resource (Webinar)	October 19, 2017	Crystal Testerman
MetroQuest Training – Recipe for Award Winning Online Community Engagement w/ Indianapolis MPO (Webinar)	October 25, 2017	Alan Adolf Brian Galloway
Grant Professionals Assoc. (GPA) National Conference (San Diego, CA)	November 8-11, 2017	Brian Galloway
Complete Streets (Florida) Case Study (Webinar)	November 28, 2017	Brian Galloway
Transportation for America Training – Building Healthy and Prosperous Communities (Webinar)	December 11, 2017	Alan Adolf Brian Galloway Mike Shuttleworth
FTA/TREC Training – Case Studies in the FTA “Manual on Pedestrian & Bicycle Connections to Transit (Webinar)	December 12, 2017	Alan Adolf Brian Galloway
Grants Magic U – “How to Avoid Burnout” (Grants Webinar)	January 9, 2018	Brian Galloway
America Walks Training – Creating Safe Spaces for All Community Members (Webinar)	January 10, 2018	Alan Adolf Brian Galloway
National RTAP Training – Disaster Preparedness Peer Call Series: Getting Ready for the Worst (Webinar)	January 17, 2018	Alan Adolf
MioVision Training – A Better Way to get Traffic County (Webinar)	January 24, 2018	Alan Adolf Brian Galloway
WSDOT Training – “Streetlight” Traffic Data System Presentation – Measuring Travel Behavior.	January 25, 2018	Alan Adolf
Grants Magic U – Building a Strong Case for Grant Funding (Video Series)	January 26, 2018	Brian Galloway
WSDOT Training – Pedestrian & Bicycle Program & Safety Routes to Schools Call for Projects (Webinar)	January 30, 2018	Alan Adolf Brian Galloway
US Federal Policy (Webinar)	January 31, 2018	Alan Adolf
PRYOR Learning Series - Customer Service in Government Agencies	January 31, 2018	Brian Galloway
PRYOR Learning Series – Maintaining Your Computer Security, Meaning of Being Assertive, How to Work w/ People you dislike, Becoming an Effective Leader (Parts I & II)	February 1, 2018	Brian Galloway
PRYOR Training Video Series - The Respectful Workplace	February 1, 2018	Brian Galloway
PRYOR Training - Developing Emotional Intelligence	February 2, 2018	Alan Adolf
WSDOT - Local Roads Safety Plans (Webinar)	February 6, 2018	Brian Galloway

Conference / Training Event (Location) – (cont.)	Date(s) Attended	Staff
National Association of Regional Councils (NARC) National Conference (Washington, DC)	February 12-16, 2018	Christine Wickenhagen
PTV Traffic Model Beginner User Training (Yakima, WA)	February 15-16, 2018	Alan Adolf Brian Galloway Mike Shuttleworth
MetroQuest Training – How to Detox Public Engagement (Webinar)	February 28, 2018	Alan Adolf Larry Mattson Mike Shuttleworth Crystal Testerman Christine Wickenhagen
WA St. Recreation & Conservation Office (RCO) Grant (Webinar)	March 1, 2018	Alan Adolf Brian Galloway Mike Shuttleworth
PRYOR Training – Dealing w/ Difficult People (Yakima, WA)	March 14, 2018	Brian Galloway
WA St. Dept. of Commerce – Community Development Block Grant (CDBG) Application Workshop (Moses Lake, WA)	March 20, 2018	Alan Adolf Brian Galloway Mike Shuttleworth Crystal Testerman
Grants Magic U – Proactive Grant Writing (Webinar)	March 22, 2018	Brian Galloway
Innovation Alliance - Transforming Local Government Conference (Tacoma, WA)	April 3 - 6, 2018	Crystal Testerman Mike Shuttleworth
America Walks Training – Making the Case for Transit (Webinar)	April 11, 2018	Brian Galloway
Center for Sustained Infrastructure (CSI) - “Building Block” Workshop – Successful Grants Before Writing Them (Yakima, WA)	April 17, 2018	Alan Adolf Brian Galloway Larry Mattson Mike Shuttleworth Jodi Smith
“Liberating Structures” - Improving meeting projectivity through alterative meeting approaches (YVCOG Offices)	April 23, 2018	Alan Adolf Larry Mattson Mike Shuttleworth Crystal Testerman Christine Wickenhagen
Assoc. of Washington Cities (AWC) – Labor Relations Institute (Yakima, WA)	May 2-4, 2018	Christine Wickenhagen
PRYOR Learning Solutions Video Series - “Diversity = Greatness”, Workplace Standards Appearance”, and Leveraging Non-Verbal’s”	May 3, 2018	Brian Galloway
WSDOT/YVCOG Training – Statewide Transportation Improvement Program (STIP) Online Program Training for Local Jurisdictions, agencies, and consultants (Union Gap, WA)	May 9, 2018	Alan Adolf Brian Galloway
Moss Adams – Internal Audit Training (Webinar)	May 16, 2018	Crystal Testerman
Beginning Governmental Accounting – Cash Basis (Yakima, WA)	May 16, 2018	Lance Larsen Tamara Hayward
American City & County Training - Smart Cities: Think Big, Start Small, Move Fast (Webinar)	May 17, 2018	Alan Adolf
Association of Washington Cities (AWC) – Wellness Program (Webinar)	May 17, 2018	Brian Galloway
Prevailing Wage – Awarding Agency Training (Yakima, WA)	May 18, 2018	Lance Larsen
Grants Magic U – Inside the Grantmakers Black Box (Webinar)	May 22, 2018	Brian Galloway
National Association of Regional Councils (NARC) Conference and Exhibition (Orlando, FL)	June 3-6, 2018	Larry Mattson Brad Hill (Policy Board Member)
Transportation Improvement Board – 2018 TIB Funding Workshop (Union Gap, WA)	June 14, 2018	Brian Galloway
Association of Washington Cities (AWC) – Wellness Program Development Training (YVCOG Offices)	June 25, 2018	Brian Galloway Lance Larsen Crystal Testerman
PRYOR Training - Leadership, Team-Building and Coaching Skills for Managers & Supervisors (Yakima, WA)	June 26, 2018	Alan Adolf Brian Galloway
Association of Washington Cities Annual Conference (Yakima, WA)	June 26-29, 2018	Larry Mattson

SFY 2018 Expenditure Summary

UPWP Major Activity Or Task	Estimated Planning Budget from SFY 2018 UPWP	Actual SFY 2018 Planning Expenditures	Actual SFY 2018 Planning Expenditures					Other Contract(s)	
			FHWA (Invoiced)	FHWA (13.5 % Match)	FTA (Invoiced)	FTA (13.5% Match)	RTPO (Invoiced)	HSTP (Invoiced)	HSTP (20.0 % Match)
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
1. Program Administration	256,395.00	251,455.00	180,229.39	(24,330.97)	55,520.09	(7,495.21)	47,531.70	30,364.67	(6,072.94)
2. Data Collection & Analysis	84,758.00	91,422.60	63,465.74	(8,567.87)	18,149.69	(2,450.21)	20,825.25	---	---
3. Develop SY 2019 UPWP/ Annual Reports/ Updates	31,785.00	15,386.55	12,754.02	(1,721.79)	2,386.00	(322.11)	2,290.53	---	---
4. Develop 18-21 M/RTP & 2017-2020 / 2018-2021 TIP Amendments	21,129.00	19,054.84	15,383.21	(2,076.73)	3,072.62	(414.80)	3,090.54	---	---
5. Develop Countywide Transportation Needs Assessment	29,665.00	28,370.58	18,605.04	(2,511.68)	6,281.57	(848.01)	6,843.66	---	---
> Human Services Transportation Plan	40,000.00	24,291.73	---	---	---	---	---	---	---
Total Estimated Budget	423,793.00	405,689.67	290,437.40	(39,209.04)	85,409.97	(11,530.34)	80,581.68	30,364.67	(6,072.94)



