

YAKIMA VALLEY MPO/RTPO
TECHNICAL ADVISORY COMMITTEE
Minutes of May 12, 2016

Present: Gary Ekstedt, Chair, Yakima County; Santos Trevino, City of Grandview; Mike Meskimen, Gray & Osborne; Ben Annen, HLA; Jan Ollivier, People for People; Joe Henne, Selah, WA; Dennis Henne, City of Union Gap; Menglou Wang, City of Wapato; Roger Arms, WSDOT Local Programs; Paul Gonseth, WSDOT SCR; Alan Adolf, Yakima County; Brett Sheffield, City of Yakima; Kevin Futrell, Yakima Transit; Ardele Steele, City of Zillah; YVCOG Staff: Deb LaCombe, MPO/RTPO Manager; Brian Curtin, CTR Program Coordinator; Shawn Conrad, Planner; Joseph Calhoun, Planner; and Tami Hayward, Office Specialist.

Call to Order and Introductions Chairman, Gary Ekstedt, called the May 12, 2016, MPO/RTPO TAC meeting to order at 10:05 a.m. at the YVCOG Offices (311 N. 4th Street, Yakima, WA 98901)

Approval of Minutes Mr. Adolf moved to approve the updated minutes of the March 10, 2016 meeting. Mr. Trevino seconded. The motion passed.

Director's Update – Larry Mattson Mr. Mattson asked Ms. LaCombe to provide the highlights of his update.

The local government coordinating committee meets in late May to discuss the proposed funding split. The Governor's office has set up four meetings for the discussion/negotiation - the first is scheduled for June 29th. Meetings will be held every two weeks until late July. Locations of meetings is still to be determined.

CRFC and CUFC Meetings and WSDOT Workgroup Progress Ms. LaCombe reviewed the handout prepared by John Krueger at WSDOT.

This discussion came from the February coordinating committee meeting. On 3/14/16 WSDOT showed their tentative first guesses on what they believed were the freight urban and rural corridors throughout the state and brought together a work group from the MPOs that were associated with those sections of roadway that they had identified. Between March 14th and April 27th, Ms. LaCombe met with Dennis Henne, Paul Gonseth, and John Krueger. Several revisions were made to the CRFC and CUFC maps, and by April 28th, John was able to send a revised map to the WSDOT workgroup. Our MPO was the only one who worked so quickly, and we were rewarded by WSDOT giving us continuous routes, rather than just the sections we proposed on our maps.

Not finalized yet. Next meeting should be by the end of May.

The significance of this effort is that there is actually REAL freight money available due to the FAST Act. The projects identified on the CRFC and CUFC maps will go into the state freight plan, which makes us eligible for that money. Getting it into the state plan is the first step. In September we will be asked about the project list, and at that time the legislators will approve the plan.

Ms. LaCombe thanked the TAC for their responsiveness.

Traffic Count Program Update We have purchased 10 traffic counters from MetroCount, including all the tubes, etc. Put the first set out in Zillah last week, and then collected the data and moved them to another location in Zillah on Monday. We will be collecting that data next week and moving the counters to Mabton.

Really nice to be able to reformat the counters for the new sites in the field. Has greatly increased our efficiency.

Passed around a calendar showing the current schedule and availability of the traffic counters.

Comp Plans – Transportation Elements Update Ms. Conrad provided an update on the status of various Comp Plan transportation updates. Waiting on the completion of traffic counts for several cities.

Grandview's draft is complete. Zillah's element is next. Will be working on Selah, Mabton and Granger in June and July; and on Naches and Wapato in July and August. Part of that is also

doing the transportation element certification that we are required to do as the MPO – we will be doing that as part of the update for the cities we are contracted with. We are required to review and certify all of the transportation element updates before they are adopted, regardless of whether or not we prepared the update.

STP Progress Report

Mr. Curtin reported that he received a few minor updates. The most significant change is that the Harrah project was completely funded with TIB funding, so that project will be coming off the list. Zillah had a change in their project's construction date.

*SFY 2017UPWP –
Final Version*

Ms. LaCombe touched on the changes made to the prior version of the UPWP. This document is the final version and it will be forwarded to WSDOT. These changes are due to the recommendations made at the Interagency UPWP Review meeting. The first change was a recommendation to include the Tribal TIP in our TIP, and their other comment was in regard to the MPO/RTPO or COG participating in any lobbying activities... make sure that if we do any lobbying, it is identified and shows that no state or federal funding was used.

The only other change to the UPWP is that the Planning vs. Actuals page has been updated to include April billing information. Ms. LaCombe pointed out that the Data Collection and Analysis category amount was exceeded, mainly as a result of purchasing the traffic counters.

In the past we divided the money between Task 1 and Task 2 – this is the first time we attempted to forecast what each of the tasks were going to cost. We may make an amendment to the UPWP in July, updating what the actual carry forward amounts will be.

Mr. Sheffield moved to approve forwarding the final version of the SFY 2017 UPWP to the Policy Board. Ms. Steele seconded. The motion carried.

*TAC Guidelines –
annual review*

Ms. LaCombe stated that the changes relate to updating the address from Suite 202 to Suite 204, and to the change actual from MPO/RTPO Executive Committee to MPO/RTPO Policy Board (because legislation addresses the board as 'Policy Board'). The only other change is the last bullet on page 2 of the Guidelines, regarding teleconferencing – we are only capable, at this time, of having one person call in at a time. If we want to keep that bullet, we will need to discuss purchasing phone bridge capabilities. This would also be a step towards making us ADA compliant.

Mr. Ekstedt stated that our motion is actually to adopt the Guidelines and forward them to the Policy Board for their information.

Joe Henne moved to adopt the TAC Guidelines, as amended, and to forward an information-only copy of the Guidelines to the MPO/RTPO Policy Board. Dennis Henne seconded the motion. The motion carried.

CMAQ Call for Projects

The Calculation Request deadline is coming up on Friday, May 13th. Ms. LaCombe has received requests from Yakima Transit, Yakima County, YVCOG (CTR), and Selah. YRCAA also asked for an eligibility determination, and it has been determined that the project was not eligible. Mr. Sheffield stated that the City of Yakima will most likely be submitting a request for a street signal light on 64th Avenue & Ahtanum. Only one project can be submitted per entity – are Yakima Transit and City of Yakima separate entities? They do pay separate annual assessments.

*2017-2020 M/RTIP
Preparations*

Mr. Curtin announced that there will be a May TIP amendment, and we will also be having an amendment in June. The deadline for submitting for the June amendment is May 20th.

*May M/RTIP
Amendment*

Mr. Curtin reviewed the May M/RTIP Amendment. The public comment period for the May amendment was completed yesterday, without receiving any comments. Two WSDOT projects are included in the amendment - US 12/Low Road intersection safety improvements, and US 97 SR 22 Lateral A corridor intersection safety improvements.

Joe Henne moved to approve recommending the May M/RTIP Amendment to the Policy Board for approval. Mr. Adolf seconded. The motion carried.

WSDOT State and Regional Updates

Mr. Arms reminded members of the right-of-way class in East Selah on the 17th – 9:00 to 3:30. Please sign up on LTAP if you intend to come.

Mr. Gonseth stated that anyone planning to travel this summer needs to allow themselves extra time, because most of the roads in the state are being worked on this summer.

Member Jurisdiction Updates

Jurisdictions provided updates on their various projects.


June 9, 2016 TAC Meeting Location

YVCOG Offices – 311 North 4th Street, Yakima, Washington.

Adjourn

Chairman Ekstedt adjourned the meeting at 11:25 a.m.

Respectfully submitted,



Gary Ekstedt, Chairman

Date signed: 6-8-16

Attest:



Deborah LaCombe, MPO/RTPO Manager

Date signed: 6/9/16

(Recording ends at 1:40:44)