

YVCOG TRANSPORTATION
TECHNICAL ADVISORY COMMITTEE
Minutes of April 12, 2018

Present: Lance Hoyt, City of Toppenish (Chair); Dennis Henne, City of Union Gap (Vice Chair); Rocky Wallace, City of Toppenish; Paul Gonseth, WSDOT; Ardele Steele, City of Zillah; Brett Sheffield, City of Yakima; Matt Pietrusiewicz, Yakima County; Jace Testerman, Yakima County; Brandon Werner, Jacobs Engineering; Ben Annen, HLA Engineering; Joe Henne, City of Selah; Gracie Sexton, People For People.

YVCOG Staff: Alan Adolf, Transportation Manager; Mike Shuttleworth, Planning Manager, Brian Galloway, Associate Planner.

Call to Order and Introduction Mr. Lance Hoyt (Chair) called the April 12, 2018, YVCOG Transportation TAC meeting to order at 10:00 a.m. at the YVCOG offices at 311 N. 4th Street, Yakima, WA 98901.

Approval of Minutes

February 8, 2018 meeting minutes A motion was made by Mr. Joe Henne to approve the minutes from the March 8, 2018 meeting. The motion was seconded by Mr. Rocky Wallace. The motion carried.

**Old Business:
Discussion Items**

STP Long Range Plan Update Mr. Alan Adolf reported that any inter-MPO/RTPO obligation activities are on hold until May pending the release of the statewide obligation authority report clarifying the current statewide obligation levels and requirements for obligating funds. YVCOG can meet its obligations and current projects won't be affected.

2018-2021 M/RTIP Amendment Schedule 2018 Amendments are due at YVCOG as follows:
April: no amendments.
May: deadline is April 20.
June: deadline is May 25.

Amendments should be sent to Brian Galloway at YVCOG, with Alan Adolf cc'd.

WSDOT STIP Program Training WSDOT will hold STIP training sessions in Union Gap at WSDOT's South Central Region offices on May 9. The training is free of cost and focuses on developing the 2019 project list. Contact Nancy Huntley at huntlen@wsdot.wa.gov for more information or register online at the LTAP Online Registration link.

SFY 2019 UPWP Development The TAC has begun its review of the final 2019 Unified Planning Work Program (UPWP) draft document. The purpose of the UPWP is to identify and describe transportation planning activities that will take place in the MPO/RTPO during State Fiscal Year 2019 (July 2018 to June 2019). The UPWP will be available for the TAC and the Policy Board to review in May for submittal to WSDOT.

Human Services Transportation Plan (HSTP) update The latest draft version of the HSTP will be ready for review in May; first by the MPACT committee and then by the TAC.

**New Business:
Discussion Items**

*Commute Trip
Reduction Program
Update*

YVCOG is conducting the biannual (every 2 years) Employer Survey process to evaluate employee commuting habits. YVCOG distributed survey scantron forms to 8 CTR participants. At WSDOT's request, the remainder will be sent out in the Fall. The survey results help WSDOT assess progress made towards CTR statewide goals. CTR participants are not penalized if they don't meet their CTR goals, provided there has been a good faith effort made to achieve them.

*Washington
Transportation
Commission Meeting*

This 2-day event will take place on May 15 and 16, with all WTC commissioners attending. Day one will include a bus tour courtesy of People For People of selected sites in the Yakima Valley, including the Naches Trail final phase, Rattlesnake Ridge landslide, the East/West Corridor, the Union Gap Interchange and Beltway, Vintage Valley Parkway, Fort Road, and Morrier Lane/SR24 Intersection. Day two will include jurisdiction and transportation award reports on what's happening in their communities.

*Transportation
Program Manager
Update*

The PTV Visum traffic modeling software has been updated and installed on YVCOG's computers. However, the cost of the update was more than expected and has caused a temporary freeze on spending from the budget item that pays for conducting traffic counts for member jurisdictions. The freeze will be lifted July 1, 2018 when the new fiscal year begins.

Other Business

None.

Public Comment

None.

Adjourn

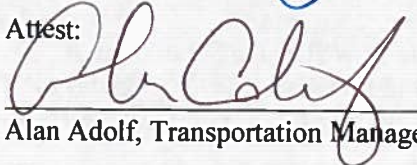
Mr. Hoyt, Chair, adjourned the meeting at 11:32 a.m.

Respectfully
submitted,


Mr. Lance Hoyt, Chair

Date signed: 5⁴⁵ / 10 / 2018

Attest:


Alan Adolf, Transportation Manager

Date signed: 5 / 10 / 2018