



**YAKIMA VALLEY  
TRANSPORTATION POLICY BOARD  
AGENDA**

Monday, September 17, 2018  
1:30 p.m.

The 300 Building  
311 N. 4<sup>th</sup> St, Ste 204, Yakima, WA

**TRANSPORTATION POLICY BOARD:**

James Restucci, Council Member, City of Sunnyside, Chair  
John Hodkinson, Council Member, City of Union Gap, Vice Chair  
Janice Gonzales, Council Member, City of Zillah  
Bill Moore, Council Member, City of Grandview  
Brad Hill, Council Member, City of Yakima  
Dan Olson, Member at Large  
Mike Leita, Commissioner, Yakima County  
Todd Trepanier, Region Administrator, WSDOT SCR  
Jon Smith, President/CEO, YCDA  
Madelyn Carlson, CEO, People for People

13<sup>th</sup> District:  
Sen. Judy Warrick  
Rep. Tom Dent  
Rep. Matt Manweller

15<sup>th</sup> District:  
Senator Jim Honeyford  
Representative David Taylor  
Representative Bruce Chandler

14<sup>th</sup> District:  
Senator Curtis King  
Representative Norm Johnson  
Representative Gina Mosbrucker

**CALL TO ORDER**

The September 17, 2018 meeting of the Transportation Policy Board will come to order at \_\_\_\_\_ p.m.

**I. INTRODUCTIONS**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES – August 20, 2018 pp. 3-4**

**PUBLIC COMMENT POLICY** – *It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

**IV. OLD BUSINESS**

1. 2019-2021 WSDOT Consolidated Grant Update pp. 5-8  
*Alan Adolf, Transportation Program Manager*
  - MPACT Consolidated Grant Prioritization Sub-Committee (August 24<sup>th</sup>) developed process for October 31<sup>st</sup> general membership prioritization meeting.
  - Present MPACT prioritized list to Policy Board for approval (November 19, 2018)

*Action: Authorize use of YVCOG 2019-2021 summary form, and schedule for regional grant +prioritization*

**V. NEW BUSINESS**

1. 2019 Intelligent Transportation System (ITS) Annual Plan Update p. 9  
*Alan Adolf, Transportation Program Manager*
  - Jurisdictional Request / Comment Period – November Approval Date

*Action: Information*
2. September 2018 Metropolitan/Regional Transportation Improvement Program (M/RTIP) Amendment *Table*  
*Alan Adolf, Transportation Program Manager*
  - Public comment period from August 29, 2018 – September 12, 2018 no comments received.
  - Technical Advisory Committee (TAC) recommended on September 13, 2018 provided that no substantive comments are received that would cause process to delay in order to respond.

*Action 2a: Adopt Resolution 2018- 19 for Determination of Air Quality and authorize Chair to sign Resolution 2018- 19.*

Action 2b: Adopt Resolution 2018- 20 for Findings and authorize Chair to sign Resolution 2018-20.  
Action 2c: Approval of the 2018-2021 M/RTIP September Amendment and authorize Chair to sign TIP Amendment

"I move to authorize the Chair to sign Resolution 2018-19, 2018- 20 and the September TIP Amendment Checklist."

3. Federal Functional Classification (FFC) Request (City of Yakima) pp. 10-14
  - City of Yakima (River Road – 34<sup>th</sup> to 40<sup>th</sup> Avenue)  
Action: Approve YVCOG Executive Director to sign FFC Request Concurrence Letter for City of Yakima.
  
4. 2018 Metropolitan Planning Organization (MPO) Self-Certification p. 15  
Alan Adolf, Transportation Program Manager
  - Annual YVCOG certification of metropolitan planning process  
Action: Approve YVCOG Chair to sign Self-Certification and authorization to submit to WSDOT-HQ
  
5. 2018 State Fiscal Year Annual Report Table  
Alan Adolf, Transportation Program Manager
  - Review of YVCOG planning tasks and successes from July 1, 2017 to June 30, 2018  
Action: Authorization to Submit to WSDOT-HQ
  
6. Councilman Jim Restucci Appointed to Washington Transportation Commission Board  
Larry Mattson, Executive Director  
Action: Information
  
7. WSDOT State of Transportation  
Todd Trepanier, WSDOT South Central Region Administrator
  - PowerPoint Presentation: Overview of Washington's Transportation System, Opportunities & Challenges, Practical Solution, Solving Congestion, and more.  
Action: Information

**OTHER BUSINESS**

**PUBLIC COMMENT**

ADJOURN at \_\_\_\_\_ p.m.

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG TRANSPORTATION POLICY BOARD  
MEETING MINUTES

August 20, 2018

Vice Chair John Hodkinson called the August 20, 2018 meeting of the Transportation Policy Board to order at 1:32 p.m. A quorum was present.

CALL TO ORDER

PUBLIC COMMENT  
POLICY

It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

ROLL CALL &  
INTRODUCTIONS

Members present: John Hodkinson, Troy Suing, Bill Moore, Mike Leita, Janice Gonzales and Jonathan Smith

Members present via teleconference: Brad Hill

Members Absent: Dan Olson, Jim Restucci\*

YVCOG staff present: Larry Mattson, Alan Adolf and Jodi Smith

Others present: None.

*\*Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

*Mr. Leita moved to approve the minutes from July 16, 2018. Mr. Smith seconded. The minutes were adopted.*

OLD BUSINESS

None

NEW BUSINESS

*August 2018*

*Metropolitan/Regional  
Transportation Improvement  
Program (M/RTIP) Amendment\**

Alan Adolf reported on the August amendment that includes one addition of Yakima County's PM10 compliant street sweeper and the rescinding of two federally funded projects by the City of Yakima;— one funded through "CMAQ" and one through Transportation Alternatives Programs, respectively. The money goes back into their respective federal funding programs pending a future YVCOG Call for Projects.

*Action: Motion to authorize the Chair to sign Resolution 2018-16, 2018-17 and the August TIP Amendment Checklist made by Bill Moore. Seconded by Janice Gonzales. Motion passes*

*2018 Moving Ahead for Progress  
in the 21st Century Act (MAP-21)*

*Highway System Performance and  
National Freight Movement  
Program Performance  
Measurement Concurrence  
Adoption\**

Mr. Adolf reported on concurrence with the State on performance measurements.

*Action: Motion to authorize the Chair to sign Resolution 2018-18, and confirmation letters for the 2018 Highway System Performance & National Freight Movement Program Performance Measures made by Jonathan Smith. Seconded by JG. Motion carried.*

*Councilman Jim Restucci  
appointed to WTC Board*

Tabled until next meeting.  
*Action: Information.*

*WTC Open House at YVCOG*

*2040 and Beyond open house will be held at YVCOG Conference Room.  
Action: Information.*

P. 3

OTHER BUSINESS                      None.

PUBLIC COMMENT                      None

ADJOURN                                With no other business, Mr. Hodkinson adjourned the meeting at 1:50 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci  
YVCOG Transportation Policy Board Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Jodi Smith, Office Specialist

\_\_\_\_\_  
Date signed

DRAFT

# Yakima Valley RTPO Prioritization for WSDOT Public Transportation Grants

## PROPOSED PROJECT SUMMARY

**DUE TO YVCOG BY 12:00 NOON ON OCTOBER 19, 2018**

**ELECTRONIC SUBMITTALS TO: [alan.adof@yvcog.org](mailto:alan.adof@yvcog.org)**

<b>Project Title:</b>	
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All project titles should be one sentence describing the project. Determine if the project is either an operating or capital project. Review Appendix C of the WSDOT Public Transportation Grant Application for further clarification to correctly title project.

<b>Organization</b>	
<b>Contact (Name)</b>	
<b>Contact (Email)</b>	

**Project Description (Four Sentences Maximum):**

<b>Duration of Project</b>	<input type="checkbox"/> Two-Year (2019-2021)	<input type="checkbox"/> Four-Year (2019-2023)
<b>(Note: Four Year Applications – For continuing operations and mobility management projects only)</b>		

<b>Amount of Funds Requested from WSDOT</b>	<b>2019-2021:</b> \$	<b>2019-2023:</b> \$
<b>Amount of Funds Requested from WSDOT (for Capital Projects Only)</b>		\$

**Identify coordination with Matching Funds and Partners:**

<b>Partnerships:</b>	<b>Matching Funds:</b>
	\$
	\$

<b>Total Project Cost (Dollar Amount Requested plus Matching Funds):</b>	\$
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Does this project include service region outside the Yakima Valley Region?  YES  NO

**IDENTIFY THE TYPE OF PROJECT:**

**1. Operating**

- General Operating Assistance** – Select this option if you are a transit agency and are submitting only one operating project that includes all of the transportation services your organization provides.
- Operating Assistance for a Specific Service** – Select this option if your organization is submitting an application for specific services you provide

**a. Service Type (check all that apply)**

- Fixed route
- Route deviated
- Demand response
- Commuter Service
- Other (Describe) \_\_\_\_\_  
\_\_\_\_\_

**b. Need for service (select one)**

- Sustain Existing Service
- Expand Service

(If Expand Service, check all that apply):

- Establish new service area
- Increase Budget
- Extend hours of service

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**2. Capital (see Chapter 4, Section III vehicle descriptions)**

- Fleet expansion
- Fleet replacement
- Equipment (describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Information Technology (Additionally, check one of the boxes below)
  - Project is in YVCOG ITS Plan (Project Title: \_\_\_\_\_, page # \_\_\_\_\_)
  - Project will be forwarded to YVCOG by October 1, 2018 for inclusion in the 2018 ITS Plan Update.  
\_\_\_\_\_  
\_\_\_\_\_

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**3. Mobility Management:**

- Yes

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**4. Planning (maximum of \$50,000 award)**

- Yes

5. Please describe how your project addresses the priorities of the Coordinated Public Transit – Human Services Transportation Plan 2018 Yakima Valley Region (Yakima Valley HSTP): Preservation, Coordination, and Effective/Cost Efficient, Assess unmet/greatest needs. Include geographic area, mode(s) of transportation, and population served):
6. Project Need: How does this project meet one or more of the four identified gaps and needs of the community addressed in the locally developed Yakima Valley HSTP?
7. How will your organization measure whether the project is successful and improves the efficiency and effectiveness of public or special needs transportation? Using the measure, what target will this project strive for in the 2019 – 2021 biennium (or 2019-2021 and 2021-2023 bienniums if it is a four-year project)?
8. Describe your efforts to leverage funds from other sources to support the implementation of this project.
9. Is this project dependent on any other project submitted by your organization or other organizations within your region? If so, please identify the organization and describe the project and its relation to the project for which you request grant funding.
10. Does your project connect to, coordinate with, leverage or enhance other modes of transportation in your service area (aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Attachments (requested):

- Service Area Map – Showing Changes (additions, deletions, alterations) in current service area, if any, or if proposed project or applicant is new to the region
- Specific equipment or software informational brochures or folios describing use, benefit, and relevancy to project application.





# Annual Yakima Valley Regional ITS Architecture Update Timeline

- |                    |   |  |
|--------------------|---|--|
| September 2018     | - | General ITS Update Announcement to TAC                           |
| October 8-11, 2018 | - | YV Regional ITS Architecture Maintenance Form Available          |
| October 12, 2018   | - | Update Schedule Announced / Updates Forms Accepted               |
| October 19, 2018   | - | ITS Architecture Maintenance Update Forms Due to YVCOG           |
| November 1, 2018   | - | ITS Architecture Updates Available for TAC Review (if necessary) |
| November 8, 2018   | - | TAC Recommendation of ITS Updates to Policy Board (if necessary) |
| November 19, 2018  | - | Policy Board Approval of ITS Architecture Updates (if necessary) |



## YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

311 North 4th Street, Suite 204 • Yakima, Washington 98901  
509-574-1550 • FAX 574-1551

website: [www.yvcog.org](http://www.yvcog.org)

September 17, 2018

Cliff Moore  
City Manager  
City of Yakima  
129 N. Second Street  
Yakima, WA 98901

SUBJECT: River Road (34<sup>th</sup> to 40<sup>th</sup> Avenue) Federal Function Reclassification

Dear Cliff:

After reviewing all documents received, the Yakima Valley Conference of Governments (YVCOG), as the lead agency for the Yakima Valley Metropolitan and Regional Transportation Planning Organization (MPO/RTPO), is fully supportive of the City of Yakima's request to reclassify River Road (between 34<sup>th</sup> and 40<sup>th</sup> Avenues) as follows:

- Change the City of Yakima's River Road between 34<sup>th</sup> Avenue to 40<sup>th</sup> Avenue from Local Access (19) to Urban Major Collector (17), and

If you have any questions or need additional supporting documentation, please contact Alan Adolf, Transportation Program Manager, at [alan.adolf@yvcog](mailto:alan.adolf@yvcog) or call 574-1550.

Sincerely,

Lauris Mattson  
Executive Director

### MEMBER JURISDICTIONS

Grandview • Granger • Harrah • Mabton • Moxee • Naches • Selah  
Sunnyside • Tieton • Toppenish • Union Gap • Wapato • Yakima • Yakima County • Zillah

P.10



This form has been developed for use in all future requests for Federal Functional classification changes. One form should be completed and submitted for each requested classification change. Functional classification changes require coordination with the MPO, if applicable. Upon completion of the requested forms they should be submitted to the WSDOT Region Local Programs Engineer with a transmittal letter signed by the Mayor, Chairman of the Board or other responsible official of the Requesting Agency.

1. COUNTY or CITY NAME <b>City of Yakima</b>	COUNTY or CITY NO. <i>(Refer to Local Agency Guidelines)</i> <b>1485</b>
2. LOCAL AGENCY CONTACT PERSON AND EMAIL ADDRESS <b>Brett Sheffield, PE, brett.sheffield@yakimawa.gov</b>	TELEPHONE NUMBER. <b>(509) 576-6797</b>
3. LOCAL NAME OF ROUTE <b>River Road</b>	ROUTE NUMBER. <i>(If State Route use SR No.)</i> <b>4666</b>
4. TERMINI OF ROUTE <i>(Description and milepost (if available))</i> FROM <b>34<sup>th</sup> Avenue</b> TO <b>40<sup>th</sup> Avenue</b> LENGTH: Miles <b>0.37</b>	
5. TYPE OF AREA <i>(Federal Aid Highway Urban Area):</i> <input checked="" type="checkbox"/> URBAN <input type="checkbox"/> RURAL	
6. EXISTING FUNCTIONAL CLASSIFICATION <b>Local Access</b>	REQUESTED FEDERAL FUNCTIONAL CLASSIFICATION <b>Collector</b>
<i>(Other Principal Arterial, Minor Arterial, Major Collector, Minor Collector, Local Access)</i> <b>IF REQUESTED FFC IS PRINCIPAL ARTERIAL, CONSIDER ROUTE'S INCLUSION IN THE NATIONAL HIGHWAY SYSTEM (NHS) AT THIS TIME</b>	
7. SPACING <i>(Distance to parallel Federal functionally classified route)</i> Miles: <b>0.00</b>	
8. DOES REQUESTED FC CHANGE EXTEND INTO ANOTHER JURISDICTION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <i>(If yes - concurrence from the other affected agency is required.)</i>	
9. EXISTING ROAD CHARACTERISTICS Roadway Width (incl. shoulders): <b>30</b> ft. Surfacing Type <i>(mark appropriate space)</i> <input type="checkbox"/> Gravel <input checked="" type="checkbox"/> ACP <input type="checkbox"/> BST <input type="checkbox"/> Earth <input type="checkbox"/> Other:	
10. TRAFFIC GENERATORS <i>(Generators that route serves - est. AADT)</i>	
INDUSTRIAL: Employees _____ AADT _____	SHIPPING POINTS: Annual Tons _____
AIRPORTS: Annual Flights _____ AADT _____	RECREATIONAL: Annual Visitors <b>70,289</b> <i>(parks, ski resorts, lakes, beaches, etc.)</i>
MILITARY INSTALLATIONS: Type _____ AADT _____	AGRICULTURE AREAS: _____
SHOPPING CENTER: No. Stores <b>5</b> AADT <b>1,000</b>	COLLEGE OR UNIVERSITY: Enrollment _____
OTHER: Type <b>Service, Health Care</b> AADT <b>1,300</b>	GOV. INSTITUTION: AADT _____

*P. 11*

11. Are there zoning ordinances which can restrict growth or encourage growth of any of the above generators? Please indicate below.

The City of Yakima provides land use regulation through a combination of three important state mandates: Zoning, State Environmental Policy Act (SEPA) and Concurrency. The City maintains a Zoning Ordinance (Yakima Municipal Code Title 15) that regulates uses, level of review and density by zoning districts. River Road in this location is a mixture of General Commercial, Light Industrial, Multi-family and a municipal park that is zoned for moderate density residential. The City also maintains a Concurrency ordinance (Yakima Municipal Code Title 12.08) which requires that all new development must provide or demonstrate compliance with adopted Level of Service standards. SEPA compliance means that all new development must be consistent with State and local policies. A traffic study was required for a recently approved aquatic and fitness center. The 2017 traffic study estimated that total daily traffic on River Road was 4,500 with 1,000 trips to be added as a result of the new aquatic and fitness center.

12. TRAFFIC (At significant volume change locations)

Location 35<sup>th</sup> Avenue Existing Traffic 4,500 AADT  
Future Traffic (20 years) 7,500 AADT

Location Park Access Existing Traffic 4,590 AADT  
Future Traffic (20 years) 7,500 AADT

13. Written description of route (General characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance.)

River Road, from 34<sup>th</sup> Avenue to 40<sup>th</sup> Avenue is a straight roadway with a speed limit of 25 mph. This road provides the only vehicle access to Chesterley Park and a 500-foot section of North 35<sup>th</sup> Avenue south of River Road. N. 35<sup>th</sup> Avenue provides access to two health care facilities and the Chesterley Meadows Assisted-living facility. This section of River Road also acts as a cut-through route for vehicles from/to Fruitvale Boulevard to/from Powerhouse Road and 40<sup>th</sup> Avenue south of River Road. In an effort to limit access, this section of River Road has shared commercial driveways and shared office park driveways.

14. A brief description why the proposed change is requested and justification for the change. Please include any links to your current Comprehensive Plan and T.I.P. referencing this route. Has NEPA documentation been completed? (Where necessary)

This section of River Road currently operates as a collector, and River Road east of this section and Powerhouse Road immediately west of this section of River Road are classified as collectors. A City of Yakima and YMCA joint venture to construct a new YMCA Facility/Public Aquatic Center is currently being constructed within a 6 acre section of Chesterley Park. As part of this public/private project, the City will be reconstructing and widening this section of River Road to a three-lane facility, with bike lanes, curb, gutter, sidewalk, street lighting and a storm drainage system.

A market analysis has estimated that the new YMCA/Public Aquatic Center will receive from 1,200 to 1,500 visitors per day, which would generate approximately 1,000 AADT. The new YMCA/Public Aquatic Center is scheduled for completion in the fall of 2019. On 35<sup>th</sup> Avenue, there are two more parcels that will most likely be developed into health care service facility, increasing traffic by as much as 600 AADT. The projected increase in traffic even more pushes this roadway into the class of a collector.

The City's 2040 Comprehensive Plan references the City's 2040 Transportation System Plan, which includes this section of River Road as ID R-13 (attached).

The project is contained in the City's 2018 - 2023 Local 6-year Transportation Improvement Program as priority project number 20 (attached).

P.12

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15. Additional remarks to more fully explain the situation.

**The City of Yakima also has a funded project to construct roundabouts at the intersections of River Road/Fruitvale Boulevard and River Road/34<sup>th</sup> Avenue. This intersection improvement project will increase the use and safety of this currently, almost dysfunctional, intersection.**

**There is an existing traffic signal at 40<sup>th</sup> Avenue. This section of River Road connects to principal arterials at each end (Fruitvale Boulevard and 40<sup>th</sup> Avenue).**

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16. Attach a vicinity map showing the **proposed changes**, and **existing Federal Functional Classifications**.



**METROPOLITAN PLANNING ORGANIZATION SELF-CERTIFICATION  
FOR THE FOLLOWING METROPOLITAN PLANNING AREA**

In accordance with 23 CFR Part 450, §450.336, the Washington State Department of Transportation (WSDOT) and the Yakima Valley Transportation Policy Board Metropolitan Planning Organization (MPO) for the Yakima Valley Metropolitan Planning Area (MPA), hereby certify that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
2. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR Part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, 38, and 28 CFR Part 35;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
11. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200).

**MPO**

**WSDOT**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*September 17, 2018*

*Date*

\_\_\_\_\_  
*Date*